



Inverclyde Alliance

AGENDA ITEM NO:

Report To:	Alliance Board	Date:	15 June 2020
Report By:	Louise Long Lead Officer for Inequalities	Report No:	
Contact Officer:	Lynsey Logsdon	Contact No:	N/A
Subject:	Locality Planning Progress Report		

1.0 PURPOSE

1.1 The purpose of this report is to provide the Alliance Board with an update on the progress that has been made with the implementation of locality planning.

2.0 SUMMARY

- 2.1 This report provides details of the progress that has been made with regard to the implementation of locality planning between February and April 2020.
- 2.2 A flash report has been compiled to provide an overview of the progress that has been made and this is contained within Appendix 1 of this report. Flash reporting is the performance reporting method used for the Local Outcome Improvement Plan (LOIP).
- 2.3 During the last quarter significant progress has been made with the development of the remaining Locality Action Plans for Kilmacolm and Quarriers Village, Greenock West and Gourrock, and Inverkip and Wemyss Bay.
- 2.4 Significant progress has also been made with regard to the establishment of Communication and Engagement Groups. All Communication and Engagement Groups have now been established with the exception of Greenock West and Gourrock. The first meeting of this group was due to take place on the 2nd of April but was cancelled due to the Covid-19 pandemic.
- 2.5 Arrangements were made to pilot the establishment of a locality planning group in Port Glasgow. The first meeting of the group was due to take place on the 1st of April but this also had to be cancelled due to the Covid-19 pandemic.

3.0 RECOMMENDATIONS

3.1 It is recommended that the Alliance Board notes the progress that has been made with the implementation of locality planning.

Aubrey Fawcett
Chair, Programme Board
Chief Executive, Inverclyde Council

4.0 BACKGROUND

- 4.1 The Community Empowerment (Scotland) Act 2015 placed a statutory requirement on the Inverclyde Alliance to develop locality plans for the communities of Inverclyde that experience the greatest inequalities.
- 4.2 In addition, the Public Bodies Joint Working (Scotland) Act 2014 placed responsibility on the HSCP in relation to locality planning. Health and Social Care Partnerships must set up two or more localities and the localities should be established to enable service planning at a local level within natural communities.
- 4.3 Inverclyde Alliance and the HSCP have been working together to put in place arrangements for locality planning that meet the needs of both pieces of legislation.
- 4.4 Inverclyde Alliance and the HSCP have agreed to establish the following six localities to ensure that the whole of Inverclyde has the opportunity to participate in locality planning:
- Kilmacolm and Quarriers Village
 - Port Glasgow
 - Greenock East and Central
 - Greenock South and South West
 - Greenock West and Gourock
 - Inverkip and Wemyss Bay
- 4.5 The model for locality planning that both the Alliance Board and the IJB have approved is to have a Locality Planning Group (LPG) in each of the six localities, along with a Communications and Engagement Group in each locality that will sit underneath the LPG. The Communications and Engagement Groups will be responsible for developing local communications and engagement plans, implementation of these plans, and embedding involvement and engagement with staff and local communities as part of our day to day business. This will build on existing relationships with communities.

5.0 PROGRESS

- 5.1 A flash report has been compiled to provide an update on the progress that has been made with regard to the implementation of locality planning during the last quarter, February to April 2020. This is to ensure consistency with the Local Outcome Improvement Plan (LOIP) as flash reporting has been adopted as the method of reporting on the delivery of the LOIP. The flash report for locality planning is contained within Appendix 1 of this report.
- 5.2 Significant progress has been made during the last quarter. The highlights include:

Locality Action Plans

- The remaining Locality Action Plans for Kilmacolm and Quarriers Village, Greenock West and Gourock and Inverkip and Wemyss Bay have now been developed and published on the Council's web site. This means that all six localities in Inverclyde now have a Locality Action Plan.

Communication and Engagement Groups

- The first meeting of the Greenock South and South West Communications and Engagement Group took place on the 5th March. It was well attended with approximately 30 members of the community turning up to provide their feedback on the priorities within the Greenock South and South West Locality Action Plan.
- The first meeting of the Greenock East and Central Communications and Engagement Group took place on the 14th of March.

- The Inverkip and Wemyss Bay Communication and Engagement Group met for the first time on the 12th of March.
- CLD have recruited members to join the Greenock West Communications Group. It was due to take place on the 2nd of April but had to be cancelled.
- A terms of reference has been developed for the Communications and Engagement Groups.

Locality Planning Groups

- Work began on the establishment of a pilot Locality Planning Group in Port Glasgow. The first meeting of the Port Glasgow LPG had been due to take place on the 1st of April but had to be cancelled due to the Covid-19 crisis.
- Work was undertaken with the Port Glasgow Communications and Engagement Group to identify members willing to join the LPG. Several members expressed an interest and a training / induction session was developed for them and was due to be delivered at a meeting on the 18th of March which had to be cancelled.
- A terms of reference for Locality Planning Groups has been developed.

6.0 LOCALITY ACTION PLANS

6.1 Below is a link to each Locality Action Plan.

Kilmacolm and Quarriers Village

<https://www.inverclyde.gov.uk/council-and-government/community-planning-partnership/localities/kilmacolm-quarriers>

Port Glasgow

<https://www.inverclyde.gov.uk/council-and-government/community-planning-partnership/localities/port-glasgow>

Greenock East and Central

<https://www.inverclyde.gov.uk/council-and-government/community-planning-partnership/localities/greenock-east-central>

Greenock South and South West

<https://www.inverclyde.gov.uk/council-and-government/community-planning-partnership/localities/greenock-south-south-west>

Greenock West and Gourock

<https://www.inverclyde.gov.uk/council-and-government/community-planning-partnership/localities/greenock-west-gourock>

Inverkip and Wemyss Bay

<https://www.inverclyde.gov.uk/council-and-government/community-planning-partnership/localities/inverkip-wemyss-bay>

7.0 NEXT STEPS

7.1 The next steps are to:

- Revise the working agreement between Inverclyde Alliance and the third sector organisations who are running the Communication and Engagement Groups on our behalf. The previous working agreement expired on the 31st of March.
- Develop guidance for locality planning that brings together the organogram of the model that we are implementing, the terms of reference for both the Communications and Engagement Groups and Locality Planning Groups and also the working agreement with the third sector.
- Look at using platforms such as Facebook so that we can continue to engage with members of the Communication and Engagement Groups while they are unable to meet due to the Covid-19 pandemic.

8.0 **IMPLICATIONS**

- 8.1 Legal: none at present
 Finance: none at present
 Human Resources: none at present
 Equality and Diversity: none at present
 Repopulation: repopulation remains a key priority within the Inverclyde Outcomes Improvement Plan.
 Inequalities: the Locality Partnerships will be working specifically to tackle inequalities on a geographic basis.


9.0 **CONSULTATIONS**


n/a


10.0 **LIST OF BACKGROUND PAPERS**


- 10.1 Inverclyde's Local Outcome Improvement Plan 2017-2022

Appendix 1 –Locality Planning Flash Report February - April 2020
Lead Officer – Louise Long

Area of activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Progress	RAG Status
Locality Communications and Engagement Groups	<p>There is currently no robust and comprehensive community involvement / engagement in place in each of the six localities in Inverclyde.</p>	<p>Communications and Engagement Groups established in all six localities.</p> <p>Communications and Engagement Plans are developed for each locality.</p> <p>Members of the Communications and Engagement Groups are trained so that they have the capability to fulfill their roles.</p>	<p>Communications and Engagement Groups established in:</p> <p>Kilmacolm and Quarriers - Dec 19</p> <p>Port Glasgow – Feb 20</p> <p>Greenock South and South West – Feb 20</p> <p>Greenock East and Central – Feb 20</p> <p>Greenock West and Gourock – April 20</p> <p>Inverkip and Wemyss Bay – April 20</p>	<p>Communication and Engagement Groups will be established in all six localities and will be meeting on a regular basis.</p>	<p>Communication and Engagement Groups have now been established in all localities with the exception of Greenock West and Gourock which was due to meet on the 2nd of April and was cancelled.</p> <ul style="list-style-type: none"> • The Kilmacolm and Quarriers Group was established in December 2019 and was meeting once a month prior to the Covid-19 crisis. • The Port Glasgow Group was established in January and has met on two occasions. • The Greenock East and Central Group met for the first time on the 14th of March. • The Greenock South and South West Group first met on the 5th of March. • The first meeting of the Inverkip and Wemyss Bay Group took place on the 12th of March. 	<p>Green</p> 

Area of activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Progress	RAG Status
Locality Plans	Locality Plans for the six localities across Inverclyde are in the early stages of development.	<p>Compliant with the Community Empowerment Act (Scotland) 2015 with Locality Plans developed for localities that suffer the greatest inequalities.</p> <p>Locality Plans developed and implemented for the other localities in Inverclyde, including Kilmacolm and Quarriers, Greenock West and Gourock and Inverkip and Wemyss Bay.</p> <p>Locality Plans are reviewed and progress reported publicly on an annual basis.</p>	Locality Plans fully developed for: Greenock South and South West – Jan 20 Port Glasgow – Jan 20 Greenock East and Central – Feb 20 Kilmacolm and Quarriers – March Greenock West and Gourock – April Inverkip and Wemyss Bay - May	Locality Plans will be developed for all six localities and published on the Council's web site.	<ul style="list-style-type: none"> The Greenock South and South West, Greenock East and Central and Port Glasgow Locality Plans have been fully developed and published on the Council's web site. During the last quarter Locality Plans for Kilmacolm and Quarriers, Greenock West and Gourock and Inverkip and Wemyss Bay have been drafted, circulated for comment, graphically designed and published on the Council's web site. 	Green 

Area of activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Progress	RAG Status
Locality Planning Groups	<p>There are currently no Locality Planning Groups established in any of Inverclyde's six localities.</p>	<p>Locality Planning Groups established in all six localities and fulfilling their role to enable service planning at a local level thus ensuring compliance with the Public Bodies (Joint Working) Act 2014.</p> <p>Communities have a lead role in locality planning.</p>	<p>The establishment of a Locality Planning Group will be piloted in one locality and the learning disseminated across the other localities.</p> <p>A group will be set up to oversee the establishment of Locality Planning Groups and to develop a terms of reference.</p>	<p>Locality Planning Groups will be established in:</p> <p>Port Glasgow: March 20</p> <p>Greenock South and South West: April 20</p> <p>Greenock East and Central: April 20</p> <p>Kilmacolm and Quarriers: May 20</p> <p>Greenock West and Gourock: June 20</p> <p>Inverkip and Wemyss Bay: June 20</p>	<p>Work began on the establishment of a pilot Locality Planning Group in Port Glasgow. The first meeting of the Port Glasgow LPG had been due to take place on the 1st of April but had to be cancelled due to the Covid-19 crisis.</p> <p>Work was undertaken with the Port Glasgow Communications and Engagement Group to identify members willing to join the LPG. Several members expressed an interest and a training / induction session was developed for them and was due to be delivered at a meeting on the 18th of March which had to be cancelled.</p> <p>A terms of reference for Locality Planning Groups has been developed.</p>	<p>Amber</p> 

Area of activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Progress	RAG Status
<p>Training and Development</p>	<p>There is a lack of capacity within communities in relation to people who have the skills and knowledge to be members of Locality Planning Groups.</p> <p>There is a lack of awareness in relation to the Community Empowerment (Scotland) Act 2015 and the role of officers and Elected Members in promoting it and also locality planning.</p>	<p>Members of Communications and Engagement Groups and Locality Planning Groups understand their role and are equipped with the knowledge they need to perform their duties.</p> <p>Officers and Elected Members fully understand Inverclyde's approach to locality planning and are able to promote it and encourage residents to get involved.</p>	<p>Training and Development Session held for each Communications and Engagement Group.</p> <p>Training and Development Session held for each Locality Planning Group.</p> <p>Training plan developed for officers and Elected Members.</p>	<p>We will have enough people within communities with the skills and knowledge to be members of the Communications and Engagement Groups and Locality Planning groups.</p> <p>Officers and Elected Members will promote the Community Empowerment (Scotland) Act 2015 and encourage local residents to participate in</p>	<p>Training and development will be progressed with all Communications and Engagement Groups and Locality Planning Groups once they are back up and running.</p> <p>A training plan for officers and Elected members will be developed once all Locality Plans have been drafted and the Communications and Engagement Groups and Locality Planning Groups are up and running.</p>	<p>Green</p> 

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Challenges this quarter – February – April 20

- The Covid-19 crisis meant that meetings of the Communications and Engagement Groups and the pilot Locality Planning Group meeting in Port Glasgow had to be cancelled.

Next Steps May - July 20

- Finalise the Locality Plans for Kilmacolm and Quarriers Village, Greenock West and Gourrock and Inverkip and Wemyss Bay once feedback has been received.
- Revise the working agreement between Inverclyde Alliance and the third sector organisations who are running the Communication and Engagement Groups on our behalf. The previous working agreement expired on the 31st of March.
- Develop guidance for locality planning that brings together the organogram of the model that we are implementing, the terms of reference for both the Communications and Engagement Groups and Locality Planning Groups and also the working agreement with the third sector.

