



Inverclyde Alliance

AGENDA ITEM NO: 9

Report To:	Inverclyde Alliance Board	Date:	5 October 2020
Report By:	Louise Long Lead Officer for Inequalities	Report No:	
Contact Officer:	Lynsey Logsdon	Contact No:	N/A
Subject:	Locality Planning Progress Report		

1.0 PURPOSE

- 1.1 The purpose of this report is to provide the Alliance Board with an update on the progress that has been made with the implementation of locality planning.

2.0 SUMMARY

- 2.1 This report provides details of the progress that has been made with regard to the implementation of locality planning between May and July 2020.
- 2.2 A flash report has been compiled to provide an overview of the progress that has been made and this is contained within Appendix 1 of this report. Flash reporting is the performance reporting method used for the Local Outcome Improvement Plan (LOIP).
- 2.3 The progress made during the last quarter has been severely impacted by the Covid-19 pandemic. We have been unable to hold face-to-face meetings / events for the Communications and Engagement Groups that were established at the beginning of the year and we have not been able to progress with the establishment of Locality Planning Groups as we intended. Instead our attention has been focused on how we move forward with locality planning in light of the pandemic.
- 2.4 The most significant progress that has been made is in relation to the development of Locality Action Plans. The remaining three locality plans for Kilmacolm and Quarriers Village, Greenock West and Gourock and Inverkip and Wemyss Bay have been finalised and published on the Council's website. This means that all six localities in Inverclyde now have a Locality Action Plan.
- 2.5 The locality planning newsletter, was sent out 28 September, and Facebook rooms will be used to stimulate discussion and debate and explore the possibility of holding online meetings of the Communication and Engagement Groups.
- 2.6 Your Voice is piloting an online communication group and will undertake the first virtual group before the end of October 2020.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Alliance Board notes the progress that has been made with the implementation of locality planning.

Aubrey Fawcett
Chair, Programme Board
Chief Executive, Inverclyde Council

4.0 BACKGROUND

- 4.1 The Community Empowerment (Scotland) Act 2015 placed a statutory requirement on Inverclyde Alliance to develop locality plans for the communities of Inverclyde that experience the greatest inequalities.
- 4.2 In addition, the Public Bodies Joint Working (Scotland) Act 2014 placed responsibility on the HSCP in relation to locality planning. Health and Social Care Partnerships must set up two or more localities and the localities should be established to enable service planning at a local level within natural communities.
- 4.3 Inverclyde Alliance and the HSCP have been working together to put in place arrangements for locality planning that meet the needs of both pieces of legislation.
- 4.4 Inverclyde Alliance and the HSCP have agreed to establish the following six localities to ensure that the whole of Inverclyde has the opportunity to participate in locality planning:
- Kilmacolm and Quarriers Village
 - Port Glasgow
 - Greenock East and Central
 - Greenock South and South West
 - Greenock West and Gourock
 - Inverkip and Wemyss Bay
- 4.5 The model for locality planning that both the Alliance Board and the IJB have approved is to have a Locality Planning Group (LPG) in each of the six localities, along with a Communications and Engagement Group in each locality that will sit underneath the LPG. The Communications and Engagement Groups will be responsible for developing local communications and engagement plans, implementation of these plans, and embedding involvement and engagement with staff and local communities as part of our day to day business. This will build on existing relationships with communities. These groups were impacted by Covid and alternative online mediums and platforms are being explored.

5.0 PROGRESS

- 5.1 A flash report has been compiled to provide an update on the progress that has been made with regard to the implementation of locality planning during the last quarter, May to July 2020. This is to ensure consistency with the Local Outcome Improvement Plan (LOIP) as flash reporting has been adopted as the method of reporting on the delivery of the LOIP. The flash report for locality planning is contained within Appendix 1 of this report.
- 5.2 The progress made during the last quarter includes:
- The remaining three locality plans for Kilmacolm and Quarriers Village, Greenock West and Gourock and Inverkip and Wemyss Bay have been finalised and published on the Council's website. This means that all six localities in Inverclyde now have a Locality Action Plan.
 - Your Voice conducted an Inverclyde wide questionnaire to assess the impact of Covid on communities, which will help inform the agenda for localities moving forward. Locality specific consultation will also take place in the Communication and Engagement Group members and the Facebook Group members. The purpose of the questionnaire is to ascertain if there are new issues/priorities in light of the Covid-19 pandemic that should be incorporated into the locality plans. The questionnaire will also enable us to find out how people would like to communicate with us going forward. We specifically want to find out if people have access to a digital platform and if they would be willing to take part in an online discussion.
 - A meeting was held to discuss how we progress with locality planning in light of the Covid-19 pandemic with the Corporate Policy Team, CLD and the third sector. Prior to lockdown,

Communication and Engagement Groups had been established in all localities except Greenock West and Gourrock. The first meeting of this group had to be cancelled due to the pandemic. Now that we are unable to hold face-to-face meetings with the Communication and Engagement Groups, the focus of the meeting was to discuss how we re-establish communication with the groups and communicate and engage with them going forward. Details of the next steps agreed at the meeting are detailed in paragraph 6.1.

6.0 NEXT STEPS

6.1 The next steps are to:

- Develop a locality planning newsletter that will be distributed to the members of the Communications and Engagement Groups in each of the six localities. The purpose of the newsletter was to provide an update on what is happening with locality planning. The newsletter provided details of the progress that has been made in each locality and provide feedback on some of the issues that were raised at the Communication and Engagement Group events /meetings that were held at the beginning of the year. The newsletter also contained details of some of the activities that took place during lockdown to help communities in Inverclyde.
- It is important that feedback is provided, so that there is value given to the views and people can see that we have listened, before we ask them to give their views again. This approach will help to ensure that the people who joined the Communication and Engagement Groups prior to lockdown will still want to engage with us going forward.
- The Facebook Groups that have been established for each locality to ask a number of questions online to engage and restart locality planning groups. This will be evaluated and will enable us to ascertain whether this is a popular method of engaging and at the same time provide us with feedback on some of the key issues that we want to engage with localities on.
- The feedback from the questionnaire will enable us to ascertain whether people would be willing to take part in an online discussion. Depending, on the feedback we receive we will look into organising online meetings of the Communication and Engagement Groups.

7.0 IMPLICATIONS

7.1 Legal: none at present
Finance: none at present
Human Resources: none at present
Equality and Diversity: none at present
Repopulation: repopulation remains a key priority within the Inverclyde Outcomes Improvement Plan.
Inequalities: the Locality Partnerships will be working specifically to tackle inequalities on a geographic basis.

8.0 CONSULTATIONS


n/a


9.0 LIST OF BACKGROUND PAPERS

9.1 Inverclyde's Local Outcome Improvement Plan 2017-2022


Appendix 1 –Locality Planning Flash Report May - July 2020
Lead Officer – Louise Long

APPENDIX 1

Area of activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Progress	RAG Status
<p>Locality Communications and Engagement Groups</p>	<p>There is currently no robust and comprehensive community involvement / engagement in place in each of the six localities in Inverclyde.</p>	<p>Communications and Engagement Groups established in all six localities.</p> <p>Communications and Engagement Plans are developed for each locality.</p> <p>Members of the Communications and Engagement Groups are trained so that they have the capability to fulfill their roles.</p>	<p>Communications and Engagement Groups established in:</p> <p>Kilmacolm and Quarriers - Dec 19</p> <p>Port Glasgow – Feb 20</p> <p>Greenock South and South West – Feb 20</p> <p>Greenock East and Central – Feb 20</p> <p>Greenock West and Gourock – April 20</p> <p>Inverkip and Wemyss Bay – April 20</p>	<p>Communication and Engagement Groups will be established in all six localities and will be meeting on a regular basis.</p>	<p>Communication and Engagement Groups have now been established in all localities with the exception of Greenock West and Gourock which was due to meet on the 2nd of April and was cancelled.</p> <ul style="list-style-type: none"> • The Kilmacolm and Quarriers Group was established in December 2019 and was meeting once a month prior to the Covid-19 crisis. • The Port Glasgow Group was established in January and has met on two occasions. • The Greenock East and Central Group met for the first time on the 14th of March. • The Greenock South and South West Group first met on the 5th of March. • The first meeting of the Inverkip and Wemyss Bay 	<p>Green</p> 

Area of activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Progress	RAG Status
Locality Plans	Locality Plans for the six localities across Inverclyde are in the early stages of development.	<p>Compliant with the Community Empowerment Act (Scotland) 2015 with Locality Plans developed for localities that suffer the greatest inequalities.</p> <p>Locality Plans developed and implemented for the other localities in Inverclyde, including Kilmacolm and Quarriers, Greenock West and Gourock and Inverkip and Wemyss Bay.</p> <p>Locality Plans are reviewed and</p>	<p>Locality Plans fully developed for:</p> <p>Greenock South and South West – Jan 20</p> <p>Port Glasgow – Jan 20</p> <p>Greenock East and Central – Feb 20</p> <p>Kilmacolm and Quarriers – March</p> <p>Greenock West and Gourock – April</p>	Locality Plans will be developed for all six localities and published on the Council's web site.	<ul style="list-style-type: none"> • Locality Plans for all six localities have been fully developed and published on the Council's web site. • This has been paused given consideration to Covid. 	<p>Amber</p> 

Area of activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Progress	RAG Status
Locality Planning Groups	There are currently no Locality Planning Groups established in any of Inverclyde's six localities.	<p>Locality Planning Groups established in all six localities and fulfilling their role to enable service planning at a local level thus ensuring compliance with the Public Bodies (Joint Working) Act 2014.</p> <p>Communities have a lead role in locality planning.</p>	<p>The establishment of a Locality Planning Group will be piloted in one locality and the learning disseminated across the other localities.</p> <p>A group will be set up to oversee the establishment of Locality Planning Groups and to develop a terms of reference.</p>	<p>Locality Planning Groups will be established in:</p> <p>Port Glasgow: March 20</p> <p>Greenock South and South West: April 20</p> <p>Greenock East and Central: April 20</p> <p>Kilmacolm and Quarriers: May 20</p> <p>Greenock West and Gourock: June 20</p>	<p>Work began on the establishment of a pilot Locality Planning Group in Port Glasgow. The first meeting of the Port Glasgow LPG had been due to take place on the 1st of April but had to be cancelled due to the Covid-19 crisis.</p> <p>Work was undertaken with the Port Glasgow Communications and Engagement Group to identify members willing to join the LPG. Several members expressed an interest and a training / induction session was developed for them and was due to be delivered at a meeting on the 18th of March which had to be cancelled.</p>	<p>Red</p> 

				Inverkipp and Wemyss Bay: June 20	A terms of reference for Locality Planning Groups has been developed. <ul style="list-style-type: none"> • Significant delay due to Covid. Piloting on line locality planning in Port Glasgow. 	
Area of activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Progress	RAG Status
Training and Development	<p>There is a lack of capacity within communities in relation to people who have the skills and knowledge to be members of Locality Planning Groups.</p> <p>There is a lack of awareness in relation to the Community Empowerment (Scotland) Act 2015 and the role of officers and Elected</p>	<p>Members of Communications and Engagement Groups and Locality Planning Groups understand their role and are equipped with the knowledge they need to perform their duties.</p> <p>Officers and Elected Members fully understand Inverclyde's approach to locality planning and are able to promote it and encourage</p>	<p>Training and Development Session held for each Communications and Engagement Group.</p> <p>Training and Development Session held for each Locality Planning Group.</p> <p>Training plan developed for officers and Elected Members.</p>	<p>We will have enough people within communities with the skills and knowledge to be members of the Communications and Engagement Groups and Locality Planning groups.</p> <p>Officers and Elected Members will promote the Community Empowerment</p>	<p>Training and development will be progressed with all Communications and Engagement Groups and Locality Planning Groups once they are back up and running.</p> <p>A training plan for officers and Elected members will be developed once all Locality Plans have been drafted and the Communications and Engagement Groups and Locality Planning Groups are up and running.</p>	<p>Green</p> 

	Members in promoting it and also locality planning.	residents to get involved.		(Scotland) Act 2015 and encourage local residents to participate in locality community.		
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Challenges this quarter May – July 20

- The progress made during the last quarter has been severely impacted by the Covid-19 pandemic. We have been unable to hold face-to-face meetings / events for the Communications and Engagement Groups that were established at the beginning of the year and we have not been able to progress with the establishment of Locality Planning Groups as we intended.

Next Steps August - October 20

- Develop a locality planning newsletter and questionnaire that will be distributed to the members of the Communications and Engagement Groups in each of the six localities.
- Use the Facebook Groups that have been established for each locality planning groups
- Undertake evaluation for online meetings of the Communication and Engagement Groups and Locality Planning Groups.