

THE INVERCLYDE COUNCIL

CIVIC GOVERNMENT (SCOTLAND) ACT 1982

WINDOW CLEANER LICENCE STANDARD CONDITIONS

1. The Licence Holder shall at all times when engaged in window cleaning wear or otherwise display on his person the identity card issued by the Council in connection with his licence.
2. The Licence Holder shall maintain policies of insurance in force as follows:-
 - (a) if Licence Holder is self-employed and does not employ any other person as a window cleaner - Third Party indemnity;
 - (b) if Licence Holder employs other person(s) as window cleaner(s) - Third Party indemnity and employer's liability insurance; and shall exhibit the policies and the receipts for payment of the premium for renewals thereof to the Head of Legal & Democratic Services on request.
3. Where there is a material change of circumstances affecting the information which the Licence Holder supplied to the Council on his application form for a licence, the Licence Holder shall give written notification to the Head of Legal & Property Services, Inverclyde Council, Municipal Buildings, Greenock, PA15 1LX, of such change as soon as reasonably practicable after it has taken place, as required by Paragraph 9(1) of Schedule 1 to the Civic Government (Scotland) Act 1982.

Notwithstanding the foregoing generality such material circumstances shall include changes in the name, address and employment status of the Licence Holder (ie self-employed, employer or employee) and insurance cover to reflect current employment status and changes of directors of parties of the Licence Holder or the day to day manager of the business (if Licence Holder is a company or firm) and of the names and addresses thereof.

The Licence Holder shall notify the Head of Legal & Property Services immediately whenever he has been convicted of any crime or offence by any court.

4. If the holder of the Window Cleaner's Licence loses his licence or any other document issued to him by the Council including his identity card, he shall notify such loss immediately to the Head of Legal & Property Services and shall obtain a duplicate of each lost document from the Head of Legal & Property Services on payment of the requisite fee.
5. When the holder of a Window Cleaner's Licence has given up the activity of window cleaning, he shall deliver his licence to the Head of Legal & Property Services as required by Paragraph 13(2) of Schedule 1 to the Civic Government (Scotland) Act 1982.