

**INVERCLYDE LOCAL DEVELOPMENT PLAN
PROPOSED PLAN 2021**

REPRESENTATION FORM

AND

GUIDANCE NOTES ON

SUBMITTING REPRESENTATIONS

CONSULTATION PERIOD

The Local Development Plan Proposed Plan consultation period runs until **9 July 2021**.

HOW TO SUBMIT REPRESENTATIONS

Forms are available on which to make representations on the Proposed Plan, Environmental Report, Supplementary Guidance and Draft Action Programme. The forms are available in electronic document (Word and PDF) on the Council's website. Paper copies can be issued on request. Respondents are encouraged to use the official form but emails, letters etc will be accepted.

Representations can be submitted by:

- e-mail to ldp@inverclyde.gov.uk with the subject heading Proposed Local Development Plan 2021
- completing the e-form available at <https://www.inverclyde.gov.uk/newldp>
- writing to Planning Policy, Regeneration & Planning, Municipal Buildings, Clyde Square, Greenock, PA15 1LY

The Council's preferred means of communicating on the Local Development Plan is by email and respondents are requested to provide an email address if they have one.

CONTENT

When completing the form, please bear in mind that:

- Representations must be concise with a maximum of 2000 words. Limited supporting documents can also be submitted.
- Representations should be comprehensive. There will not be an opportunity to submit any further material unless requested by the Scottish Government Reporter (see What Happens Next?).
- Where applicable, the document, paragraph, policy, table, schedule, figure or site reference should be clearly indicated.
- Please be as specific as possible with regard to any changes you wish to be made to the Plan.
- You can make representations on as many issues as you wish, using a separate form for each.
- The Council cannot accept representations without a name and address. Representations **cannot** be treated as confidential as the Council will produce a summary of all the representations received.
- Where possible, an e-mail address should be provided. Where an e-mail address is supplied, it will be assumed that this is your preferred means of communication.
- Wherever possible, any accompanying information should also be submitted electronically.
- Remember to retain a copy of your representation before submitting it to the Council.

WHAT HAPPENS NEXT?

All representations received in respect of the Proposed Plan, Environmental Report, Draft Supplementary Guidance or Draft Action Programme will be acknowledged.

The Proposed Plan

The Council will consider all representations received, and thereafter there are four possible ways forward:

- 1) If no representations have been received, or all representations are withdrawn or can be taken account of by minor modifications to the Plan, the Council can publish the Plan, submit it to the Scottish Ministers and advertise its intention to adopt it.
- 2) If there are unresolved representations and the Council determines not to make any modifications to the Plan, it will be submitted to the Scottish Ministers for Examination of the unresolved representations.
- 3) If the Council determines to make a significant alteration to any policy or proposal of the Plan, a modified version of the Proposed Plan will be published.
- 4) If the Council determines to make modifications that change the underlying aims or strategy of the Plan, a new Proposed Local Development Plan will be published.

Under scenario 2, when the Plan is submitted to the Scottish Ministers, they will appoint an independent reporter to examine the Proposed Plan. This is referred to as an **Examination** and can be in the form of **written representations, a local hearing or inquiry sessions** - to be determined by the Reporter. All representations received on the Proposed Plan will be submitted to the Reporter. The Reporter will consider all the unresolved matters and make recommendations to the Council and to the Scottish Ministers on any changes to be made to the Plan. The Council will then either incorporate these recommendations, prior to adopting the Plan, or provide an explanation for any recommendations not incorporated.

Supplementary Guidance

The Council must consider any representations made relating to Supplementary Guidance, and then send Scottish Ministers a copy of the guidance they wish to adopt. After 28 days have elapsed, the Council may then adopt the guidance unless Scottish Ministers have directed otherwise. Supplementary Guidance associated with a Local Development Plan cannot be adopted until the Local Development Plan itself is adopted.

FURTHER INFORMATION

If you need any further information on how to make representations on the Proposed Plan, the Environmental Report, the Draft Action Programme or the Supplementary Guidance or any other aspect of the consultation process, please contact the Planning Policy Team on 01475 712491, via ldp@inverclyde.gov.uk or visit our website at www.inverclyde.gov.uk/newldp.

DATA PROTECTION

Data Protection: Inverclyde Council is obliged to comply with current Data Protection Laws and will use this information for the purposes of development plan preparation in accordance with the Town and Country Planning (Scotland) Act 1997 and related purposes.

Further information can be found at www.inverclyde.gov.uk/privacy.

**INVERCLYDE LOCAL DEVELOPMENT PLAN
PROPOSED PLAN 2021
REPRESENTATION FORM**

CONTACT DETAILS	
NAME	
ORGANISATION (if applicable)	
REPRESENTING (if applicable)	
E-MAIL	
ADDRESS	
POSTCODE	
CONTACT NO.	

PLEASE INDICATE WHICH DOCUMENT YOU ARE RESPONDING TO			
Proposed Plan		Environmental Report	
Energy Supplementary Guidance		Enabling Development Supplementary Guidance	
Planning Application Advice Notes Supplementary Guidance		Priority Places Supplementary Guidance	
Affordable Housing in the Inverclyde Villages Supplementary Guidance		Housing Land Technical Report 2021	
Draft Action Programme		Other	

Please complete a separate form for each issue you are making a representation on.

Issue:

From the document you are making a representation on referring to, please provide reference to the page, paragraph, policy, table, schedule, figure or site reference that is relevant to your representation.

Please provide your representation below. Your representation on any one issue should not exceed 2000 words plus limited supporting documents (please use continuation sheet if required).

Please detail the change(s) that you want made to the document, providing specific wording where possible.

Continuation sheet