



Report To:	Inverclyde Alliance Board	Date:	4th October 2021
Report By:	Andrina Hunter Service Manager Corporate Policy, Performance and Partnerships	Report No:	
Contact Officer:	Andrina Hunter	Contact No:	01475 712042
Subject:	Nomination for Alliance Board Vice Chair		

1.0 PURPOSE

- 1.1 The purpose of this paper is to advise the Alliance Board on the nominations for Alliance Board Vice Chair.

2.0 SUMMARY

- 2.1 The Alliance Board agreed an updated Memorandum of Understanding (MOU) at the June 2021 Board meeting. The MOU sets out a governance framework to help support Community Planning in Inverclyde. It details the context for community planning in Inverclyde, including the legislative requirements and the guiding principles which underpin the work of Inverclyde Alliance, the area's Community Planning Partnership. The Alliance's core structures are outlined in the document, along with the format of meetings, how the Alliance will be supported and the expectations of the partners organisations that make up the Alliance.
- 2.2 The MOU states that a vice-chair for the Alliance Board should be in place, however this position has not been filled for a number of years. The role of the Vice Chair will be to deputise for the Chair on any occasion.
The Chair of the Alliance Board has responsibility for:
- Determining non-critical decisions such as submission of data returns, replying to correspondence, or attending national events on behalf of the partnership;
 - Agreeing the agenda and reports for each meeting;
 - Ensuring the efficient conduct of each meeting; and
 - Ensuring robust discussion takes place before any decisions are made.
- 2.3 Approval was given at the June 2021 Alliance Board meeting to seek nominations from a partner agency for the position of Vice Chair, with nominations initially to be sought from one of the statutory community planning partners –Inverclyde Council; NHSGGC; Police Scotland; Scottish Fire and Rescue Service; and Scottish Enterprise.
- 2.4 A formal request for vice chair nomination was sent to each of the statutory partners following the June 2021 meeting. If more than one nomination is received the MOU decision making section sets out the process for agreeing:
...while it is desirable that decisions will be reached by broad consensus, those which are not will be decided by a show of hands vote by the members of the Board. If the Board is unable to reach a decision, the Chair will have the deciding vote.
- 2.5 To date, a nomination for Vice Chair has been received from Police Scotland. This nomination, plus any further nominations received either before or at the meeting, will be the subject of discussion at the October 2021 Alliance Board meeting. Following discussion at this meeting it will be the intention to approve the relevant partner officer as the new vice chair.

2.6 On a related matter, Visit Scotland has accepted the recent invitation from the Alliance Board to become a member and has indicated that representation from the organisation will commence from the next meeting.

3.0 RECOMMENDATIONS

3.1 It is recommended that the Alliance Board:

1. Notes the process for nominating to the position of Alliance Board Vice Chair;
2. Notes the nomination from Police Scotland;
3. Agrees to receive any further nominations at the October 2021 Alliance Board meeting; and
4. Seeks to approve the new Vice Chair from the nominations received.

Andrina Hunter

Service Manager Corporate Policy, Performance and Partnership

4.0 IMPLICATIONS

- 4.1 Legal: none at present
- Finance: none at present
- Human Resources: none at present
- Equality and Diversity: none at present
- Repopulation: none at present
- Inequalities: none at present

5.0 CONSULTATIONS

- 5.1 N/A

6.0 LIST OF BACKGROUND PAPERS

- 6.1 Inverclyde Alliance Memorandum of Understanding