

# Inverclyde Licensing Board

## ALL MEMBERS OF THE LICENSING BOARD

Direct Line: 01475 712109  
Enquiries To: Fiona Denver  
E-mail: [fiona.denver@inverclyde.gov.uk](mailto:fiona.denver@inverclyde.gov.uk)  
Our Ref: FD  
Your Ref:  
Date: 22 October 2021

Dear Member

Please attend a meeting of the **INVERCLYDE LICENSING BOARD** to be held on **FRIDAY 29 OCTOBER 2021** at **10.00 a.m.**

Members may attend the meeting in person or access the meeting by remote online access. The joining details will be sent to Members and Officers prior to the meeting. Members are requested to notify Fiona Denver by 12 noon on Wednesday 27 October how they intend to access the meeting.

In the event of connectivity issues, Members are asked to use the *join by phone* number in the Webex invitation.

Yours faithfully

Clerk

## AGENDA

1. **Licensing (Scotland) Act 2005: Application for Provisional Premises Licence**  
A list of applications is enclosed.
2. **Licensing (Scotland) Act 2005: Application for Occasional Licence**  
A list of applications is enclosed.
3. **Licensing (Scotland) Act 2005: Application for Extended Hours of Premises Licence**  
A list of applications is enclosed.
4. **Licensing (Scotland) Act 2005: Festive Season Policy 2021 – 2022**  
Report by Clerk.
5. **Licensing (Scotland) Act 2005: Review of Licensing Board Policy Statement**  
The Clerk will report.
6. **Gambling Act 2005: Review of Gambling Statement of Principles**  
The Clerk will report.

INVERCLYDE LICENSING BOARD – 29 OCTOBER 2021

LICENSING (SCOTLAND) ACT 2005

(1) APPLICATION FOR PROVISIONAL PREMISES LICENCE

<u>No</u>	<u>Applicant</u>	<u>Premises</u>	<u>Proposed Licence Details</u>	<u>Decision</u>
1.	Global Scotcrest Limited T/A Scotcrest	<b>Scotcrest</b> Block 2B Auchenfoil Road Port Glasgow	<b>Description of Premises</b> Industrial Unit of 3500 sq. ft. for the design and manufacture of a wide range of Scottish Gifts. Premises are secured with roller shutter doors, fully monitored alarm system. There is a separate access road and dedicated loading bay for goods in and out.  <b>Core Licensing Hours – On Sales</b> N/A  <b>Core Licensing Hours – Off Sales</b> Monday - Sunday 10.00 a.m. – 10.00 p.m.  <b>Seasonal Variations</b> None  <b>Activities</b> All activities listed on application form – Tick Box – No  <u>Any other Activities</u> The premises operate for the labelling of alcohol to fulfil trade orders in terms of the AWRS licence and for online sales to non-trade customers. Existing alcohol stock used for trade customers to be sold online and despatched from workshop via Royal Mail and Couriers.  The website has the relevant age verifications and orders are processed in a dedicated area by staff.	

No   Applicant

Premises

Proposed Licence Details

Decision

**Scotcrest**

Block 2B  
Auchenfoil Road  
Port Glasgow

Procedures are in place for the sale and delivery of alcohol to customers, including a refusal book and electronic records of all orders received and delivered with address details and dates.

**Children and Young Persons**

N/A

**Capacity of Premises**

In some instances, customers may enter the premises to pay for and collect orders in person. All purchases to be consumed off-site.

**Designated Premises Manager**

Neill Hunter  
Personal Licence No. IC1058  
Date of Issue – 27 August 2021

INVERCLYDE LICENSING BOARD – 29 OCTOBER 2021

LICENSING (SCOTLAND) ACT 2005

(2) APPLICATION FOR OCCASIONAL LICENCE

<u>No.</u>	<u>Applicant</u>	<u>Premises</u>	<u>Event Details</u>	<u>Decision</u>
1.	Neill Hunter	<b>Scotcrest</b> Block 2B Auchenfoil Road Port Glasgow	Monday 18 October to Sunday 31 October 2021  <u>Off Sales</u> Monday – Friday 10.00 a.m. – 6.00 p.m.  Online sales with personalised labelling of bottles.	
2.	Neill Hunter	<b>Scotcrest</b> Block 2B Auchenfoil Road Port Glasgow	Monday 1 November to Sunday 14 November 2021  <u>Off Sales</u> Monday – Friday 10.00 a.m. – 6.00 p.m.  Online sales with personalised labelling of bottles.	
3.	Neill Hunter	<b>Scotcrest</b> Block 2B Auchenfoil Road Port Glasgow	Monday 15 November to Sunday 28 November 2021  <u>Off Sales</u> Monday – Friday 10.00 a.m. – 6.00 p.m.  Online sales with personalised labelling of bottles.	

INVERCLYDE LICENSING BOARD – 29 OCTOBER 2021

LICENSING (SCOTLAND) ACT 2005

(3) APPLICATION FOR EXTENDED HOURS OF PREMISES LICENCE

<u>No.</u>	<u>Applicant</u>	<u>Premises</u>	<u>Event Details</u>	<u>Decision</u>								
1.	Fiona Hamil Fig Promotions Limited	<b>Red Nightclub</b> 12 Cross Shore Street Greenock	<p>Saturday 9 October to Saturday 30 October 2021</p> <p>3.00 p.m. - 8.00 p.m. on Saturday 9 October, 16 October, 23 October and 30 October 2021.</p> <p>Saturday afternoon Jam Sessions.</p> <p>The premises will close at 8.00 p.m. for cleaning purposes and re-open at 10.30 p.m. for normal trade.</p> <p><b>Existing Hours</b></p> <table><tr><td>Monday – Wednesday</td><td>Closed</td></tr><tr><td>Thursday</td><td>7.00 p.m. - 2 00 a.m.</td></tr><tr><td>Friday &amp; Saturday</td><td>7.00 p.m. - 3.30 a.m. (Bar to close 3.00 a.m.)</td></tr><tr><td>Sunday</td><td>7.00 p.m. - 1.30 a.m.</td></tr></table>	Monday – Wednesday	Closed	Thursday	7.00 p.m. - 2 00 a.m.	Friday & Saturday	7.00 p.m. - 3.30 a.m. (Bar to close 3.00 a.m.)	Sunday	7.00 p.m. - 1.30 a.m.	
Monday – Wednesday	Closed											
Thursday	7.00 p.m. - 2 00 a.m.											
Friday & Saturday	7.00 p.m. - 3.30 a.m. (Bar to close 3.00 a.m.)											
Sunday	7.00 p.m. - 1.30 a.m.											
2.	Fiona Hamil Fig Promotions Limited	<b>Red Nightclub</b> 12 Cross Shore Street Greenock	<p>Saturday 6 November to Saturday 27 November 2021</p> <p>3.00 p.m. - 8.00 p.m. on Saturday 6 November, 13 November, 20 November and 27 November 2021.</p> <p>Saturday afternoon Jam Sessions.</p>									

<u>No.</u>	<u>Applicant</u>	<u>Premises</u>	<u>Event Details</u>	<u>Decision</u>								
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Sunday	7.00 p.m. - 1.30 a.m.											

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<b>Report To:</b>	<b>Inverclyde Licensing Board</b>	<b>Date:</b> 29 October 2021
<b>Report By:</b>	<b>Clerk to the Board</b>	<b>Report:</b> LS/091/21
<b>Contact Officer:</b>	<b>Fiona Denver</b>	<b>Contact No:</b> 01475 712109
<b>Subject:</b>	<b>Licensing (Scotland) Act 2005 Festive Season Policy 2021 – 2022</b>	

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## 1.0 PURPOSE

- 1.1 The purpose of this Report is to request the Board to determine the 2021 – 2022 Festive Season Policy with regard to extended hours applications for Premises Licences and occasional licence applications for non-licensed premises.
- 1.2 The Board are asked to consider this report in the usual manner however to note that any Rules and Regulations set by the Scottish Government in respect of the coronavirus pandemic pertaining to the Inverclyde area will take precedence over the Festive Season Policy.

## 2.0 SUMMARY

- 2.1 Last year the Board agreed a 'blanket' extension across Inverclyde in terms of Section 67 of the Act. A copy of the Festive Season Policy 2020 - 2021 is attached as **Appendix 1** to this report for information purposes.
- 2.2 Police Scotland commented that they have no initial concerns if a similar Policy is adopted this year, however, advised that they would object to applications submitted which seek to extend hours beyond the Policy hours that are supported.
- 2.3 The Licensing Board Policy Statement identifies that the festive period will be considered by the Board on an annual basis. The Board are therefore asked to consider:-
  - (a) if the Festive Season Policy is determined by:-
    - (i) Section 68 of the Act whereby licence holders require to lodge an application form;  
OR
    - (ii) Section 67 of the Act whereby the Licensing Board may agree a 'blanket' extension in connection with a special event of local or national significance, extend licensing hours by such a period as the Board may determine.
  - (b) it is proposed that the period to which the Festive Season Policy will cover is Friday 10 December 2021 to Sunday 2 January 2022 inclusive;
  - (c) the days and hours premises may be open during this period for both nightclub and non-nightclub premises;
  - (d) whether or not the terminal hour for Sunday 26 December 2021, and Sunday 2 January 2022 have the same terminal hours as a Thursday - Saturday;

- (e) that the event being held must relate to the festive season e.g. Christmas Party Night, Hogmanay, and not to Birthday Parties, Weddings etc. or whether extensions may be granted as per the Festive Season Policy agreed during this period regardless of the type of event proposed;
- (f) if the curfew of 12 Midnight on 31 December 2021 should be relaxed to 1.00 a.m.; and
- (g) to assist the administration process, request licence holders to notify the Police Scotland Licensing Department as soon as possible of those dates within the Festive Season Policy they intend to utilise.

2.4 The Board are also asked to consider whether an occasional licence application made for non-licensed premises e.g. Greenock Town Hall, Gamble Halls, Port Glasgow Town Hall, for an event within the festive period be granted in terms of the Festive Season Policy for events solely related to festive activities.

### **3.0 RECOMMENDATION**

3.1 It is recommended that the Board consider the Festive Season Policy for 2021 - 2022 and determine the contents thereof.

Anne Sinclair  
Clerk



# Inverclyde Licensing Board

## Festive Season Policy 2020 - 2021

ITEM 4  
APPENDIX 1

Inverclyde Licensing Board at their meeting on 3 December 2020 agreed the Festive Season Policy 2020 - 2021 in terms of Section 67 of the Licensing (Scotland) Act 2005 to permit Premises Licences (except Off Sales) to extend the terminal Core Hour of the premises on the following dates and hours, if the Licensees so wish:-

### FRIDAY 11 DECEMBER 2020 – SATURDAY 2 JANUARY 2021 INCLUSIVE

#### Premises Licence (except Nightclubs)

Premises may open:

Sunday – Wednesday 1.00 am  
Thursday – Saturday 2.00 am

#### Premises Licence (Nightclubs)

Premises may open:

Sunday – Wednesday 2.00 am  
Thursday – Saturday 3.30 am  
(Bar to close 3.00 am)

**Note:** It is important that Licence Holders note that the Festive Season Policy has been approved as standard procedure, however, any Rules and Regulations set by the Scottish and UK Government in respect of the coronavirus pandemic pertaining to the Inverclyde area will take precedence over the Festive Season Policy.

There is **NO** requirement to submit an Extended Hours application for the above dates and hours however the event being held within the premises **MUST** relate to the festive season e.g. Christmas Party, Hogmanay. This extension does **NOT** include a birthday party, anniversary, charity event, christening etc. Applications for these type of events should be applied for in the normal manner.

### CURFEW AND CONDITIONS

The curfew will be relaxed on the evening of 31 December to 1.00 a.m. on 1 January.

The requirements of the Licensing Conditions (Late Opening Premises) (Scotland) Regulations 2007 will apply to premises opening after 1.00 am

### POLICE NOTIFICATION

Licence holders should notify Police Scotland, Licensing Department of those nights they wish to utilise within the Policy as soon as possible. Police Scotland may be contacted by e-mail:-

[RenfrewshireInverclydeLicensing@scotland.pnn.police.uk](mailto:RenfrewshireInverclydeLicensing@scotland.pnn.police.uk)

### CONTACT DETAILS

If you have any questions, please contact:

Fiona Denver, Inverclyde Licensing Board, Inverclyde Council, Municipal Buildings, Clyde Square, Greenock PA15 1LX  
Tel: 01475 712109 e-mail: [fiona.denver@inverclyde.gov.uk](mailto:fiona.denver@inverclyde.gov.uk)