

Inverclyde Council

Scottish Welfare Fund Declaration & Privacy Statement

By submitting an application for the Scottish Welfare Fund to Inverclyde Council Discretionary Payments Team either online or by telephone, you are agreeing that you understand and accept the following declaration & privacy statement.

Declaration

Inverclyde Council may make enquiries about the information needed to support the application and to prevent fraud. If you receive an award under the Scottish Welfare Fund Scheme by providing incorrect details or not giving us full details or providing false information you could be prosecuted.

This declaration is legally binding. Please note all the points and ensure you understand them.

- You declare that the information you have given is correct and complete.
- You understand that if you knowingly give information that is incorrect or incomplete, you may be liable to prosecution or other action.
- You understand that you must promptly tell Inverclyde Council of any further information which may affect the outcome of your application which you become aware of after it has been made.
- You declare that if an award is paid you will spend it on the items for which it was made and if requested will provide receipts to confirm this.
- You understand that Inverclyde Council may check the information you have given with other sources.
- You understand Inverclyde Council may use any information you have provided in connection with this and any claim for Social Security benefits that you have made or may make.
- You understand Inverclyde Council may share information with other government organisations, if the law allows this.
- You understand that you must tell Inverclyde Council straightaway if you have a change of circumstances which may affect your application.

Privacy Statement

This application and all documents related to this application will be treated in line with the Data Protection Act 1998 and may be shared within the authority and with other authorities. Any data deemed to be 'sensitive personal data' under the Act will only be disclosed to third parties as necessary for the operation and administration of the scheme and to other organisations where necessary to establish entitlement or otherwise as required by law.

Further information on how Inverclyde Council collect and process personal data can be found here: www.inverclyde.gov.uk/privacy