
Privacy Notice: Health and Wellbeing Survey

Data Controller

Inverclyde Council is the Data Controller. Inverclyde Council is a local authority established under the Local Government etc. (Scotland) Act 1994. Our head office is located at Municipal Buildings, Clyde Square, Greenock, PA15 1LY.

Data Protection Officer

If you would like to contact our Data Protection Officer about a data protection matter, please contact the Information Governance Team using the contact details for the Council set out above or by email at dataprotection@inverclyde.gov.uk.

Health and Wellbeing Survey

Inverclyde are choosing to carry out the survey on a voluntary 'opt-in' basis. You are not compelled to provide any information. We will not be collecting information that relates to name, addresses or date of birth. We will also not be using and collecting individual Scottish Candidate Numbers.

We will however be collecting personal data such as gender. This will be shared with the Scottish Government for research and statistical purposes. Any data provided to the Scottish Government will be anonymised to prevent individuals being personally identifiable.

Please note that if you participate in the Sexual Health survey then please note that we will be collecting special category information such as health information. Again, this information will be being provided on an anonymised basis to prevent individuals being personally identifiable.

Why do we need this information?

Your information will be used to ensure our schools and local area are responding to the needs of its young people to maximise outcomes, allowing for acknowledging areas of improvement and where there still may be aspects for further improvement and supporting key stakeholders and their services to ensure they are hearing the voice of the young people.

The Legal Basis for using your information

Personal data - performance of a task carried out in the public interest specifically power to advance wellbeing: Local Government in Scotland Act 2003.

Special category data - processing is necessary for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes

What will we do with your information?

The information you provide will be shared with the Scottish Government to allow them to produce statistical publications about the health and wellbeing of children and young people living in Scotland, and for statistical and research purposes.

The information you provide will be used on an anonymous basis. The information collected through the Health and Wellbeing Census will inform the Scottish Government's progress against national strategies and provide evidence driving policy change. Your information may also be shared with the NHS again for statistical and research purposes.

In general the Council does not transfer personal data outside either the UK or the European Union and on the rare occasions when it does so the Council will inform you. The Council will only transfer data outside the UK and the EU when it is satisfied that the party which will handle the data and the country it is processing it in will provide adequate safeguards for personal privacy.

How long will we keep your information?

The Council maintains a Policy for the Retention and Disposal of Documents and Records Paper and Electronic which sets out how long we hold different types of information for. This is available on the Council's website at [Data Protection Policy - Inverclyde Council](#) or you can request a hard copy from the contact address previously stated above.

Please note that once the data provided for research purposes is no longer needed then the data will be destroyed.

Your Rights

Your personal data belongs to you and you have the right to:

- be informed of how we will process it;
- request a copy of what we hold about you;
- have it amended if it's incorrect or incomplete;
- have it deleted (where we do not have a legal requirement to retain it);
- withdraw your consent if you no longer wish us to process;
- restrict how we process it;
- object to us using it for marketing or research purposes;
- object to us using it in relation to a legal task or in the exercise of an official authority;
- request that a person reviews an automated decision where it has an adverse effect on you.

Complaints

In addition, if you are unhappy with the way the Council have processed your personal data you have the right to complain to the UK Information Commissioner who can be contacted as follows:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Phone: 0303 123 1113 or visit the Information Commissioner's Office's website – [Information Commissioner's Office \(ICO\)](#).

However you should raise the issue with the Council's Data Protection Officer first.

Automated Decision Making

We will not use your data for any automated decision making.

More information:

For more details on how the Council processes your personal information visit [Privacy - Inverclyde Council](#).

If you do not have access to the internet you can contact the Council via telephone to request hard copies of our documents.