

Inverclyde

Council

NON DOMESTIC RATES

NOTIFICATION OF CHANGE OF TENANT QUESTIONNAIRE

Please print clearly and in block capitals

RATES REFERENCE NUMBER:

ADDRESS OF PROPERTY:

Exact Date Tenancy/Occupancy Ceased:
Outgoing Tenants Billing Address:

Incoming Occupier/Tenant's Name:
Billing Address:

Exact Date Tenancy/Occupancy Commenced:

If Property has been Sold:

Date of Sale:

Name of New Owner:

Name & Address of Solicitor Involved:

Signature:

Date: ____ / ____ / ____

Company Name

Full Address

Telephone Number:

E-mail Address:
