

Inverclyde Council

NON DOMESTIC RATES

NOTIFICATION OF CHANGE OF TENANT QUESTIONNAIRE

Please print clearly and in block capitals

RATES REFERENCE NUMBER: _____

ADDRESS OF PROPERTY: _____

Exact Date Tenancy/Occupancy Ceased:
Outgoing Tenants Billing Address:

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Incoming Occupier/Tenant's Name:
Billing Address:

Exact Date Tenancy/Occupancy Commenced:

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If Property has been Sold:

Date of Sale:

Name of New Owner:

Name & Address of Solicitor Involved:

Signature: _____

Date: ___ / ___ / ___

Company Name _____

Full Address _____

Telephone Number: _____

E-mail Address: _____