Memorial Tree: Placement Request

Inverclyde council
Environmental & Regeneration

Section 1: Applicant Details   Please **PRINT** clearly

Name:

Address:

Town: Post Code:

Tel No: e-mail:

Section 2: Tree Details

Please tick the box below to select the tree type.

Malus (crab apple)	
Acer	
Cherry	
Birch	
Rowan	
Beech	
Other hardwood	

Section 3: Location details   Please **PRINT** clearly

Please describe where you wish the tree to be sited (be as precise as possible)

If it is not possible to site the tree at your chosen location, an Officer will contact you to discuss an alternative.

Preference 1:
Preference 2:
Preference 3:

Section 4: Details of Dedication   Please **PRINT** clearly

The Council reserves the right to decline the wording of a dedication.

If there is a concern over the chosen wording, an Officer will contact you to discuss this.

(Please do not exceed 40 words)

Signature of Applicant:

Date:

Please email or post the completed form to:-

or post to:-

Inverclyde Council
Unit 1
Ingleston Park
Cartsburn Street
Greenock
Inverclyde
PA15 4UE

Please allow 4 to 6 weeks for the tree to be supplied and planted.

Section 5: FOR OFFICE USE ONLY

Date Received:		Applicant Contacted:	

Confirmed Location (if different from above):

Proof Sent to Customer: Proof Returned by Customer:

Installed:		Receipt No:		*Pass to Technical Team for inclusion on database*
On Dbase:		Intls:		*Pass to Admin section for filing*