

Memorial Tree: Placement Request

Section 1: Applicant Details

Please **PRINT** clearly

Name:

Address:

Town:

Post Code:

Tel No:

e-mail:

Section 2: Tree Details

Please tick the box below to select the tree type.

Malus (crab apple)	<input type="checkbox"/>
Acer	<input type="checkbox"/>
Cherry	<input type="checkbox"/>
Birch	<input type="checkbox"/>
Rowan	<input type="checkbox"/>
Beech	<input type="checkbox"/>
Other hardwood	<input type="checkbox"/>

Section 3: Location details

Please **PRINT** clearly

Please describe where you wish the tree to be sited (be as precise as possible)

If it is not possible to site the tree at your chosen location, an Officer will contact you to discuss an alternative.

Preference 1:

Preference 2:

Preference 3:

Section 4: Details of Dedication

Please **PRINT** clearly

The Council reserves the right to decline the wording of a dedication.

If there is a concern over the chosen wording, an Officer will contact you to discuss this.

(Please do not exceed 40 words)

Signature of Applicant:

Date:

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Please email the completed form to: -

environmental.services@inverclyde.gov.uk

or post to: -

Inverclyde Council
Unit 1
Ingleston Park
Cartsburn Street
Greenock
Inverclyde
PA15 4UE

Please allow 4 to 6 weeks for the tree to be supplied and planted.

Section 5: FOR OFFICE USE ONLY

Date Received:

Applicant Contacted:

Confirmed Location (if different from above):

Proof Sent to Customer:

Proof Returned by Customer:

Installed:

Receipt No:

Pass to Technical Team for inclusion on database

On Dbase:

Intls:

Pass to Admin section for filing