

Section 1: Applicant Details

Please **PRINT** clearly

Name:

Address:

Town:

Post Code:

Tel No:

e-mail

Section 2: Location Details

Please describe where you wish the plaque to be sited (be as precise as possible)

If it is not possible to site the plaque on the bench at your chosen location, an Officer will contact you to discuss an alternative.

Section 3: Details of Dedication

Please **PRINT** clearly

The Council reserves the right to decline the wording of a dedication.

If there is a concern over the chosen wording, an Officer will contact you to discuss this.

(Please do not exceed 40 words)

Signature of Applicant:

Date:

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Please email or post the completed form to:-

environmental.services@inverclyde.gov.uk

or post to:-

Inverclyde Council
Unit 1
Ingleston Park
Cartsburn Street
Greenock
Inverclyde
PA15

Please allow 2 to 4 weeks for the plaque to be supplied and installed.

Section 4: FOR OFFICE USE ONLY			
Date Received:	<input style="width: 95%;" type="text"/>	Applicant Contacted:	<input style="width: 95%;" type="text"/>
Confirmed Location (if different from above):	<input style="width: 95%;" type="text"/>		
Proof Sent to Customer:		Proof Returned by Customer:	
Installed:	<input style="width: 95%;" type="text"/>	Receipt No:	<input style="width: 95%;" type="text"/>
			<i>Pass to Technical Team for inclusion on database</i>
On Dbase:	<input style="width: 95%;" type="text"/>	Intls:	<input style="width: 95%;" type="text"/>
			<i>Pass to Admin section for filing</i>