

# William Stewart of St. Fillans Bequest

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## Audited Annual Report and Financial Statements

For the Year ended 31 March 2015

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Scottish Charity Number SC019229

Inverclyde  
council

## William Stewart of St. Fillans Bequest Contents

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William Stewart of St. Fillans Bequest was established by a bequest of £5,000 on 9 January 1868 by the trustees of the late William Stewart to the Corporation of Greenock. It is thought that "St Fillans" refers to the neighbouring village of Kilmacolm where there is a church of that name.

The interest on the capital sum was to be used to promote the religious and intellectual development of the poor and destitute of Greenock. The interest was distributed by the Corporation amongst various local charities of the town of Greenock such as (in 1933) the Town Missionary and the Throat, Nose and Ear Infirmary.

More recently, Inverclyde District Council at its Finance and Law Sub-Committee of 11 June 1976 decided that the annual income was to be divided equally between four organisations - Greenock Medical Aid, Little Sisters of the Poor, Greenock Girls' Home and the Association for Mental Health.

Subsequently, Inverclyde Council at its Policy and Resources Committee meeting of 6 August 1996 agreed that Greenock Girls' Home and the Association for Mental Health be replaced by Caladh House and Argyll & Clyde Acute Hospital Endowment Fund as the successors to these defunct organisations.

Inverclyde Council as the successor local

authority is the sole trustee. The Chief Financial Officer of Inverclyde Council in his role as the honorary treasurer of the charity is responsible for making arrangements for the proper administration of the charitable trust and reports to trustees.

Approval will be sought from trustees to transfer of the entire funds to the current beneficiaries in 2015 and to submit an application to OSCR to wind up the trust and to make such a transfer.

# **William Stewart of St. Fillans Bequest Trustees' Annual Report**

For the Year ended 31 March 2015

The trustees present their report together with the financial statements and the Independent Auditor's report for the year ended 31 March 2015.

## **Reference and administrative information**

- Charity Name William Stewart of St. Fillans Bequest
- Charity Number SC019229
- Principal Address C/o Inverclyde Council, Municipal Buildings,  
Clyde Square, Greenock, PA15 1LY

## **Current trustees**

- Provost Robert Moran Chair
- Councillor Ronnie Ahlfeld
- Councillor Martin Brennan
- Councillor Keith Brooks
- Councillor Math Campbell-Sturgess
- Councillor Jim Clocherty
- Councillor Gerry Dorrian
- Councillor Jim Grieve
- Councillor Vaughan Jones
- Councillor Terry Loughran
- Councillor Stephen McCabe
- Councillor James McColgan
- Councillor Michael McCormick
- Councillor Chris McEleny
- Councillor Joe McIlwee
- Councillor Jim MacLeod
- Councillor Innes Nelson
- Councillor Luciano Rebecchi
- Councillor Kenny Shepherd
- Councillor David Wilson

## **Other trustees who served during the year**

- None

## **Honorary Secretary**

- Role fulfilled by officers in Inverclyde Council's Legal and Property Services

## **Honorary Treasurer**

- Role fulfilled by Alan Puckrin CPFA, Chief Financial Officer

## **Bankers**

- All monies are held and managed by Inverclyde Council.

## **Independent Auditor**

- Michael Thomas, Grant Thornton UK LLP, Royal Liver Building, Liverpool L3 1PS

## **Structure, Governance and Management** Governing Document

The legal name of the charity is William Stewart of St. Fillans Bequest. The trust was established by a bequest of £5,000 on 9 January 1868 by the trustees of the late William Stewart to the Corporation of Greenock.

The trust is an unincorporated Scottish charity governed on the basis of the available evidence of its constitution, and as approved by the Policy and Strategy Committee of 6 August 1996.

### Appointment of Trustees

The councillors of Inverclyde Council are assumed as trustees on their appointment to the Council. Councillors receive training on the responsibilities of being a charity trustee and the accounts of the trust.

### Organisational Structure

The trustees (as the elected members of the council) meet once a year at the AGM to consider and adopt the annual report and financial statements. Trustees consider the income and expenditure levels during the financial year and that suitable arrangements are in place to manage the remaining funds of the trust. The trustees delegate the day to day administration of the charities to officers of the Council.

The Council provides all administrative support to the charity including financial, legal and secretarial support and deals with any applicants on behalf of the charity. The Council also administers any payments from the charity.

The Council makes a charge for these services as agreed by trustees at a meeting of 3 December 2009.

### Related Parties

Trustees hold this position because they are elected councillors of Inverclyde

Council. Inverclyde Council provides support services to the Trust.

### Management of Funds and Investment Policy

The trustees rely upon the expertise of officers of Inverclyde Council to manage the investments to ensure the maximum return at least risk to the charity.

Finance Services of Inverclyde Council have taken the steps required by charity trustees under the Charities and Trustee Investment (Scotland) Act 2005 and Charities Accounts (Scotland) Regulations 2006 for the period from 1 April 2014 to 31 March 2015. The funds of the charity are deposited with Inverclyde Council and receive interest at the average market rate for the Council's borrowing. The interest received from Inverclyde Council is shown in the Statement of Financial Activities.

## **Objects and Activities**

### Objects

Its charitable object is to promote the religious and intellectual development of the poor and destitute of Greenock.

Inverclyde Council at its Policy and Resources Committee meeting of 6 August 1996 confirmed that the annual income be divided equally between four organisations - Caladh House, Greenock Medical Aid, Little Sisters of the Poor and Argyll & Clyde Acute Hospital Endowment Fund.

### Activities

The charity makes grants in accordance with its purposes to organisations.

## **Achievements and Performance**

A modest award of £12 was shared between the four beneficiary organisations - Caladh House, Greenock Medical Aid, Little Sisters of the Poor and Argyll & Clyde Acute Hospital Endowment Fund - in the financial reporting period.

## **Financial Review**

### Overview

The charity made an award of £12 split equally between the four beneficiaries. Expenditure of £1,210 was incurred on governance costs; £960 for audit fees and £250 for the cost of accountancy, legal and administrative support. Income of £12 was received from interest earned on the funds deposited with Inverclyde Council.

The shortfall for the year of £1,210 was deducted from the funds brought forward to give a total for funds carried forward of £1,361. This is deposited with Inverclyde Council.

There is an outstanding creditor of £30 for awards for the current and prior years that are due to be paid to the four organisations (Caladh House, Greenock Medical Aid, Little Sisters of the Poor and Argyll & Clyde Acute Hospital Endowment Fund).

### Reserves Policy

The trust has no explicit reserves policy. The "capital" of the fund is held as an expendable endowment fund. The expendable endowment fund and unrestricted fund are available for the objects of the trust.

The annual outlays can no longer be met from income and require to be met from the expendable endowment fund of the trust. There were no unrestricted reserves at the financial year-end.

### **Future Plans**

Inverclyde Council is considering a more cost-effective method of administering its charities and that the best use is made of the funds left in its care.

Approval will be sought from trustees to transfer of the entire funds to the current beneficiaries in 2015 and to submit an application to OSCR to wind up the trust and to make such a transfer.

## **Conclusion**

The charity's expenditure exceeded income during the reporting period and the deficit required to be taken from the remaining expendable endowment funds.

Approved by the trustees on Fourth June, Two Thousand and Fifteen and signed on behalf of all trustees by:

### **Provost Robert Moran**

Chair of the trustees

This trustees' report is also counter-signed by the Chief Financial Officer of Inverclyde Council in his capacity as Honorary Treasurer.

### **Alan Puckrin CPFA**

Honorary Treasurer

**William Stewart of St. Fillans Bequest**  
**Independent Auditor's Report**  
For the Year ended 31 March 2015

**Independent auditor's report to the trustees of William Stewart of St. Fillans Bequest and the Accounts Commission for Scotland**

We certify that we have audited the financial statements of William Stewart of St. Fillans Bequest for the year ended 31 March 2015 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the statement of financial activities, the balance sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 125 of the Code of Audit Practice approved by the Accounts Commission for Scotland, we do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

**Respective responsibilities of the trustees and auditor**

The trustees are responsible for the preparation of the financial statements which give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) as required by the Code of Audit Practice approved by the Accounts Commission for Scotland. Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts or disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2015 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and

- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulation 8 of The Charities Accounts (Scotland) Regulations 2006.

**Opinion on other prescribed matter**

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**Matters on which we are required to report by exception**

We are required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in our opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in respect of these matters.

Michael Thomas, for and on behalf of Grant Thornton UK LLP

Royal Liver Building  
Liverpool  
L3 1PS

4 June 2015

Michael Thomas is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973.

**William Stewart of St. Fillans Bequest**  
**Statement of Financial Activities for the Year ended 31 March 2015**

	Note	Unrestricted Funds	Expendable Endowment Funds	Total 2015	Total 2014
		£	£	£	£
<b>Incoming Resources</b>					
<i>Incoming resources from generated funds</i>					
Interest Receivable	5	12	0	12	18
Total Incoming Resources		<b>12</b>	<b>0</b>	<b>12</b>	<b>18</b>
<b>Resources Expended</b>					
<i>Costs of activities in furtherance of charitable activities</i>					
Grants and Awards	3	12	0	12	18
Governance Costs	4	1,210	0	1,210	1,210
Total Resources Expended	6	<b>1,222</b>	<b>0</b>	<b>1,222</b>	<b>1,228</b>
Net Incoming/(Outgoing) Resources before Transfers		(1,210)	0	(1,210)	(1,210)
<b>Transfers</b>					
Gross transfers between funds	7	1,210	(1,210)	0	0
Net Movement in Funds		<b>0</b>	<b>(1,210)</b>	<b>(1,210)</b>	<b>(1,210)</b>
<b>Reconciliation of Funds</b>					
Total Funds Brought Forward		<b>0</b>	<b>2,571</b>	<b>2,571</b>	<b>3,781</b>
Total Funds Carried Forward		<b>0</b>	<b>1,361</b>	<b>1,361</b>	<b>2,571</b>
William Stewart of St. Fillans Bequest has no recognised gains or losses other than the results for the year as set out above. The activities of the trust are not classed as continuing. The notes on pages 10 to 12 form an integral part of these accounts.					



**William Stewart of St. Fillans Bequest  
Balance Sheet as at 31 March 2015**

	Note	Unrestricted Funds	Expendable Endowment Funds	Total 2015	Total 2014
		£	£	£	£
<b>Current Assets</b>					
Cash at Bank	8	0	1,391	1,391	2,589
<b>Current Liabilities</b>					
Creditors: Amounts Falling Due within One Year	9	0	(30)	(30)	(18)
<b>Net Current Assets</b>		<b>0</b>	<b>1,361</b>	<b>1,361</b>	<b>2,571</b>
<b>Net Assets</b>		<b>0</b>	<b>1,361</b>	<b>1,361</b>	<b>2,571</b>
<b>Funds</b>					
Unrestricted Funds		0		0	0
Endowment Funds			1,361	1,361	2,571
<b>Total Funds</b>		<b>0</b>	<b>1,361</b>	<b>1,361</b>	<b>2,571</b>
The notes on pages 10 to 12 form an integral part of these accounts.					
Approved by the trustees on 4 June 2015 and signed on their behalf by:					
		<b>Provost Robert Moran</b> Chair of the trustees	<b>Alan Puckrin CPFA</b> Honorary Treasurer		

## **William Stewart of St. Fillans Bequest**

### **Notes to the Accounts**

#### **Note 1 Basis of Preparation**

##### 1.1 Basis of Accounting

These accounts have been prepared on the basis of historic cost in accordance with:

- (a) Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005 – 2<sup>nd</sup> Edition); and the Financial Reporting Standard for Smaller Charities (FRSSE) (Effective April 2008).
- (b) The Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).
- (c) The accounts are prepared on a “break up basis” as the activities of the trust are not classed as continuing.

##### 1.2 Changes in significant judgements

The status of the endowment has been revised during the reporting period following a review of the available governing documentation. It is considered more appropriate for the endowment fund to be described as an expendable endowment fund. There are no adjustments to the values in the accounts in either the current or prior period as a result of this change in judgement.

#### **Note 2 Accounting Policies**

##### 2.1 Incoming Resources

- (a) Incoming resources are recognised and included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.
- (b) Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the SoFA.
- (c) Interest on deposits with Inverclyde Council is recognised in the accounts when receivable.

##### 2.2 Expenditure and Liabilities

- (a) Expenditure is accounted for on an accruals basis.
- (b) Liabilities are recognised as soon as there is a legal or constrictive obligation to pay out resources.
- (c) Governance costs include the costs of preparation and examination of the statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance matters.

##### 2.3 Taxation

The charity is not liable to income tax or capital gains tax on its charitable activities. Irrecoverable tax is included in the expense to which it relates.

##### 2.4 Comparative Figures

Figures for 2014 are shown as appropriate for purposes of comparison.

### Note 3 Grants and Awards

	2015	2014
	£	£
Caladh House, Greenock	3	5
Greenock Medical Aid	3	5
Little Sisters of the Poor, Greenock	3	4
Argyll & Clyde Acute Hospital Endowment Fund	3	4
<b>Total</b>	<b>12</b>	<b>18</b>
The purpose of the four awards in each year is to assist with the organisations' work with the poor and destitute of Greenock.		

### Note 4 Governance Costs

	2015	2014
	£	£
Audit Fee	960	960
Charges from Inverclyde Council for accountancy and legal support on governance matters	250	250
<b>Total</b>	<b>1,210</b>	<b>1,210</b>
William Stewart of St. Fillans Bequest has no staff. All support functions are provided by Inverclyde Council.		

### Note 5 Trustees Remuneration, Expenses and Related Party Transactions

No trustees were remunerated during the year or any persons connected with them during the year (2014: Nil), nor was their any requirement for any expenses to be paid (2014: Nil).

The trustees are the Elected Members of Inverclyde Council. The Council provides governance services at a cost of £250 (2014: £250). During the year, the charity received interest of £12 from the Council (2014: £18). As at 31 March 2015, cash of £1,391 was held by Inverclyde Council for the charity (2014: £2,589). There are no outstanding balances due to or from Inverclyde Council other than those that appear in the balance sheet.

### Note 6 Total Resources Expended

	Basis of Allocation	Unrestricted Funds		2015	2014
		Grants and Awards	Governance Costs	Total	Total
		£	£	£	£
Awards & Contributions	Direct	12	0	12	18
Auditors Fee	Direct	0	960	960	960
Charge from Inverclyde Council	Direct	0	250	250	250
<b>Total for Year</b>		<b>12</b>	<b>1,210</b>	<b>1,222</b>	<b>1,228</b>

### Note 7 Gross Transfers between Funds

It has been necessary to apply the expendable endowment funds to settle all amounts due for governance. Under the Local Government (Scotland) Act 1973 and as directed by the Accounts Commission for Local Authorities in Scotland, the Trustees have no discretion in the more rigorous requirement of a full audit, or in the selection of an independent auditor.

### Note 8 Cash at Bank

During the year the trust's balances were held by Inverclyde Council. The Council acts as the banker for the charity and all transactions incoming and outgoing are made via the Council's accounts. The balance is repayable on demand. Interest is paid on balances.

	2015 £	2014 £
Balance at 31 March	2,589	3,883
Funds placed on deposit	12	18
Funds withdrawn	(1,210)	(1,312)
<b>Balance at 31 March</b>	<b>1,391</b>	<b>2,589</b>

### Note 9 Creditors

	2015 Total £	2014 Total £
Awards Approved in Current & Previous Financial Years		
Caladh House, Greenock	8	5
Greenock Medical Aid	8	5
Little Sisters of the Poor, Greenock	7	4
Argyll & Clyde Acute Hospital Endowment Fund	7	4
<b>Balance at 31 March</b>	<b>30</b>	<b>18</b>

### Note 10 Events after the Reporting Period

The Trustees decided on 4 June 2015 to distribute all available funds, after making due allowance for audit and governance costs, and thereafter wind up the trust and apply to have it removed from the OSCR Register. The Accounts have accordingly been prepared on a "break-up" basis.



Inverclyde  
council

Finance Services, Municipal Buildings, Greenock PA15 1LY  
Tel: 01475 712090 Fax: 01475 712202 [www.inverclyde.gov.uk](http://www.inverclyde.gov.uk)