

# Inverclyde Licensing Board

## ALL MEMBERS OF THE LICENSING BOARD

Direct Line: 01475 712109  
Fax: 01475 712181  
Enquiries To: Ms Denver  
E-mail: [fiona.denver@inverclyde.gov.uk](mailto:fiona.denver@inverclyde.gov.uk)  
Our Ref: FD/LIC  
Your Ref:  
Date: 2 October 2014

Dear Member

Please attend a meeting of the **INVERCLYDE LICENSING BOARD** to be held on **THURSDAY 9 OCTOBER 2014** at **10.00 a.m.** within the **MUNICIPAL BUILDINGS, GREENOCK.**

Yours faithfully

Depute Clerk

## AGENDA

- 1. Licensing (Scotland) Act 2005: Application for Variation of Premises Licence**  
A list of applications is enclosed.
- 2. Licensing (Scotland) Act 2005 – Festive Season Policy 2014 – 2015**  
Report by Depute Clerk.

INVERCLYDE LICENSING BOARD

LICENSING (SCOTLAND) ACT 2005

(1) APPLICATION FOR VARIATION OF PREMISES LICENCE

<u>No</u>	<u>Name &amp; Address of Applicant</u>	<u>Address of Premises</u>	<u>Variation Details</u>	<u>Decision</u>
1.	SM Leisure Limited Port & Harbour Hotel Customhouse Place Greenock	<b>Port &amp; Harbour Hotel</b> Customhouse Place Greenock	<p>(a) Amend On Sales Core Licensing Hours to:-</p> <p>Monday – Wednesday 11.00 a.m. – 12 Midnight  Thursday 11.00 a.m. – 1.00 a.m.  Friday &amp; Saturday 11.00 a.m. – 1.30 a.m.  Sunday 11.00 a.m. – 12 Midnight</p> <p><b>Existing</b>  Monday – Thursday 11.00 a.m. – 11.00 p.m.  Friday &amp; Saturday 11.00 a.m. – 12 Midnight  Sunday 12.30 p.m. – 11.00 p.m.</p> <p>(b) Amend Off Sales Core Licensing Hours to:-</p> <p>Monday – Sunday 11.00 a.m. – 10.00 p.m.</p> <p><b>Existing</b>  Monday – Saturday 11.00 a.m. – 10.00 p.m.  Sunday 12.30 p.m. – 10.00 p.m.</p> <p>(c) Add the following activities to be permitted on the premises:-</p> <p>Conference facilities; Receptions including weddings, funerals, birthdays, retirements etc; Club or other group meeting etc; and Live performances.  (Tick Box to Yes)</p> <p><b>Existing</b>  No (Tick Box)</p>	

**Port & Harbour Hotel**  
Customhouse Place  
Greenock

- (d) Amend content of Further Details on activities to be provided outwith core licensing hours to:-

“Accommodation, conference facilities, restaurant facilities, bar meals, receptions including weddings, funerals, etc, club or other group meetings, recorded music, live performances, dance facilities, gaming, indoor/outdoor sports, televised sport may be available outwith core licensed hours. No alcohol will be sold to non residents (except to guests of residents) outwith the core hours or any extensions thereto.”

**Existing**

Accommodation, restaurant and bar meals will be available outwith the core hours and any extension thereto. No alcohol will be sold to non residents (except to guests of residents) outwith the core hours or any extension thereto.

Recorded music, dance facilities, gaming, indoor/outdoor sports & televised sports may be available outwith core hours. No alcohol will be sold to non residents (except to guests of residents) outwith the core hours or any extension thereto.

- (e) Delete fourth paragraph from content of Any Other Activities which may be provided on the premises.

**Existing**

Alcohol will be available to residents and their guests at any time per the provision of the Licensing (Scotland) Act 2005.

Any of the bedrooms may, at any time, be used as a small meeting room, pre-dinner drinks reception room, private dining room etc.

Activities will take place in all public areas of the premises - all function rooms (including bedrooms when in use as function rooms) dining areas, restaurant and bars.

**Port & Harbour Hotel**  
Customhouse Place  
Greenock

Functions, receptions or any other type of pre-arranged gathering are specifically **excluded** on these premises. These premises may not hold this type of event for any purpose, or for any group regardless of the age of participants. The activities specifically excluded are but are not limited to live bands, singers, disco and dancing, DJ, cabaret, stand up and comedy. Talent night, open mic nights, karaoke, party nights, dinner dances, race nights, poker nights. Tea dances, children's events, charity and other community events, function hire, displays and shows. Other entertainment events e.g. magicians, fortune teller, psychic, entertainers etc. Wine and other food and drink tasting evenings, product promotion evenings, seasonal events and seasonal promotions.

- (f) Amend occupancy capacity figure to 293 persons

**Existing**  
193 persons

2. Eastend (Scotland) Limited  
84 Bridgend Road  
Greenock

**84 Bridgend Road**  
Greenock

Increase terminal Off Sales Core Hour on Thursday, Friday and Saturday to 9.00 p.m.

**Existing**  
Monday – Thursday      10.00 a.m. – 7.00 p.m.  
Friday & Saturday      10.00 a.m. – 8.00 p.m.  
Sunday                      10.00 a.m. – 2.30 p.m.

---

<b>Report To:</b>	<b>Inverclyde Licensing Board</b>	<b>Date:</b> 9 October 2014
<b>Report By:</b>	<b>Depute Clerk to the Board</b>	<b>Report No:</b> LP/061/14
<b>Contact Officer:</b>	<b>Fiona Denver</b>	<b>Contact No:</b> 01475 712109
<b>Subject:</b>	<b>Licensing (Scotland) Act 2005 Festive Season Policy 2014 - 2015</b>	

---

## 1.0 PURPOSE

- 1.1 The purpose of this Report is to request the Board to determine the 2014 – 2015 Festive Season Policy with regard to Extended Hours applications for Premises Licences and Occasional Licence applications for non licensed premises.

## 2.0 SUMMARY

- 2.1 Last year the Board agreed a 'blanket' extension across Inverclyde in terms of Section 67 of the Act. A copy of the Festive Season Policy 2013 - 2014 is attached as Appendix 1 to this report for information purposes. **Appendix 1**
- 2.2 Police Scotland were asked for their views on this year's policy and indicated they would speak to the report at the Licensing Board meeting.
- 2.3 The Licensing Board Policy Statement identifies that the festive period will be considered by the Board on an annual basis. The Board are therefore asked to consider:-
- (a) the period to which the Festive Season will cover, being Friday 12 December 2014 to Friday 2 January 2014 inclusive;
  - (b) the days and hours premises may be open during this period for both nightclub and non-nightclub premises;
  - (c) the terminal hour for Wednesday 24 December and Wednesday 31 December 2014;
  - (d) that the event being held must relate to the festive season e.g. Christmas Party Night, Hogmanay, and not to Birthday Parties, Weddings etc. or whether extensions may be granted as per the Festive Season Policy agreed during this period regardless of the type of event proposed;
  - (e) if the curfew of 12 Midnight should be relaxed to 12.30 a.m. or 1.00 a.m. on 31 December 2014; and
  - (f) the last lodging / notification date of Friday 28 November 2014 for accepting extended hours applications / notifications to assist the administration process, if applicable.
  - (g) to /.....

---

(g) to consider if the Festive Season Policy is determined by:-

- (i) Section 68 of the Act whereby licence holders require to lodge an application form or notify the Licensing Section of their preferred dates within the Policy.

OR

- (ii) Section 67 of the Act whereby the Licensing Board may agree a 'blanket' extension in connection with a special event of local or national significance, extend licensing hours by such a period as the Board may determine.

2.4 The Board are also asked to consider whether an Occasional Licence application made for non-licensed premises e.g Greenock Town Hall, Gamble Halls, Port Glasgow Town Hall, for an event within the festive period be granted in terms of the Festive Season Policy for events solely related to festive activities.

2.5 In making their decision, the Board may wish to note that during consultation of the Licensing Board Policy Statement, Members agreed to an increase of the terminal core licensing hour on Friday and Saturday to 1.30 a.m. for premises offering no significant entertainment and to 3.30 a.m. (Bar to Close 3.00 a.m.) for premises offering significant entertainment facilities.

### **3.0 RECOMMENDATION**

3.1 It is recommended that the Board consider the Festive Season Policy for 2014 - 2015 and determine the contents thereof.

James Douglas  
Depute Clerk

# ***Inverclyde Licensing Board***

## ***Festive Season Policy 2013 - 2014***

**AGENDA ITEM 2**  
**APPENDIX 1**

Inverclyde Licensing Board at their meeting on 19 September 2013 agreed the Festive Season Policy 2013 - 2014 in terms of Section 67 of the Licensing (Scotland) Act 2005 to permit Premises Licences (except Off Sales) to extend the terminal Core Hour of the premises on the following dates and hours, if so wish:-

### **FRIDAY 13 DECEMBER 2013 – THURSDAY 2 JANUARY 2014 INCLUSIVE**

#### **Premises Licence (except Nightclubs)**

Premises may open:

Sunday – Wednesday - 1.00 am

Thursday – Saturday – 2.00 am

#### **Premises Licence (Nightclubs)**

Premises may open:

Sunday – Wednesday – 2.00 am

Thursday - Saturday – 3.30 am (bar to close 3.00 am)

Note: Tuesday 24 December, Wednesday 25 December, Tuesday 31 December 2013 and Wednesday 1 January 2014 may have the same terminal hour as Thursday – Saturday.

---

### **NOTIFICATION BY 29 NOVEMBER 2013**

There is NO requirement to submit an Extended Hours application for the above dates and hours however the event being held within the premises MUST relate to the festive season e.g. Christmas Party, Hogmanay. This extension does NOT include a birthday party, anniversary, charity event, christening etc. Applications for these type of events should be applied for in the normal manner.

You should notify Police Scotland, Licensing Department if you wish to utilise any of the extensions and advise them on what nights you will be operating. Please advise them by **29 November 2013** by e-mail to:-

RenfrewshireInverclydeLicensing@scotland.pnn.police.uk

---

### **CURFEW AND CONDITIONS**

The curfew will be relaxed on the evening of 31 December to 1.00 a.m. on 1 January.

The requirements of the Licensing Conditions (Late Opening Premises) (Scotland) Regulations 2007 will apply to premises opening after 1.00 a.m.

---

### **CONTACT DETAILS**

If you have any questions, please contact:

Fiona Denver, Licensing Paralegal, Inverclyde Licensing Board, Inverclyde Council, Municipal Buildings, Clyde Square, Greenock PA15 1LX

Tel: 01475 712109

e-mail: [fiona.denver@inverclyde.gov.uk](mailto:fiona.denver@inverclyde.gov.uk)