

William Stewart of St. Fillans Bequest

Audited Annual Report and Financial Statements

For the Year ended 31 March 2014



Scottish Charity Number SC019229

Inverclyde
council

William Stewart of St. Fillans Bequest Contents

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William Stewart of St. Fillans Bequest was established by a bequest of £5,000 on 9 January 1868 by the trustees of the late William Stewart, St. Fillans, Loch Earn, Perthshire to the Corporation of Greenock.

The interest on the capital sum was to be used to promote the religious and intellectual development of the poor and destitute of Greenock. The interest was distributed by the Corporation amongst various local charities of the town of Greenock such as (in 1933) the Town Missionary and the Throat, Nose and Ear Infirmary.

More recently, Inverclyde District Council at its Finance and Law Sub-Committee of 11 June 1976 decided that the annual income was to be divided equally between four organisations - Greenock Medical Aid, Little Sisters of the Poor, Greenock Girls' Home and the Association for Mental Health.

Subsequently, Inverclyde Council at its Policy and Resources Committee meeting of 6 August 1996 agreed that Greenock Girls' Home and the Association for Mental Health be replaced by Caladh House and Argyll & Clyde Acute Hospital Endowment Fund as the successors to these defunct organisations. The Council also noted the policy of the demitting authority that the capital sum must be

preserved and may not be used for awards.

Inverclyde Council as the successor local authority is the sole trustee. The Acting Corporate Director Environment, Regeneration & Resources of Inverclyde Council in his role as the treasurer of the charity is responsible for making arrangements for the proper administration of the charitable trust and reports to trustees.

A re-organisation scheme will be submitted later in 2014, which if approved by OSCR will permit the transfer of the entire funds to the current beneficiaries. Once formal approval has been received from OSCR, officers of the Council will seek approval from Trustees to submit an application to OSCR to wind up the trust and to make such a transfer.

William Stewart of St. Fillians Bequest Trustees' Annual Report

For the Year ended 31 March 2014

The Trustees present their report together with the financial statements and the Independent Auditor's report for the year ended 31 March 2014.

Reference and Administrative Information

- Charity Name William Stewart of St. Fillians Bequest
- Charity Number SC019229
- Principal Address C/o Inverclyde Council, Municipal Buildings,
Clyde Square, Greenock, PA15 1LY

Current Trustees

- Provost Robert Moran Chair
- Councillor Ronnie Ahlfeld
- Councillor Martin Brennan
- Councillor Keith Brooks
- Councillor Math Campbell-Sturgess
- Councillor Jim Clocherty
- Councillor Gerry Dorrian
- Councillor Jim Grieve
- Councillor Vaughan Jones
- Councillor Terry Loughran
- Councillor Stephen McCabe
- Councillor James McColgan
- Councillor Michael McCormick
- Councillor Chris McEleny
- Councillor Joe McIlwee
- Councillor Jim MacLeod
- Councillor Innes Nelson
- Councillor Luciano Rebecchi
- Councillor Kenny Shepherd
- Councillor David Wilson

Other Trustees who served during the Year

- None

Honorary Secretary

- Role fulfilled by officers in Inverclyde Council's Legal and Democratic Services

Honorary Treasurer

- Role fulfilled by Alan Puckrin CPFA, Acting Corporate Director Environment, Regeneration & Resources

Bankers

- All monies are held and managed by Inverclyde Council.

Independent Auditor

- Grant Thornton UK LLP, 7 Exchange Crescent, Conference Square, Edinburgh EH3 4AN

Structure, Governance and Management

Governing Document

The legal name of the charity is William Stewart of St. Fillans Bequest. The Trust was established by a bequest of £5,000 on 9 January 1868 by the trustees of the late William Stewart, St. Fillians, Loch Earn, Perthshire to the Corporation of Greenock.

The trust is an unincorporated Scottish Charity governed on the basis of the available evidence of its constitution, and as approved by the Policy and Strategy Committee of 6 August 1996.

Appointment of Trustees

The councillors of Inverclyde Council are assumed as trustees on their appointment to the Council. Councillors receive training on the responsibilities of being a charity trustee and the accounts of the trust.

Organisational Structure

The trustees (as the elected members of the council) meet once a year at the AGM to consider and adopt the annual report and financial statements. Trustees consider the income and expenditure levels during the financial year and that suitable arrangements are in place to manage the remaining funds of the trust. The trustees delegate the day to day administration of the charities to officers of the Council.

The Council provides all administrative support to the charity including financial, legal and secretarial support and deals with any applicants on behalf of the charity. The Council also administers any payments from the charity.

The Council makes a charge for these services as agreed by Trustees at a meeting of 3 December 2009.

Related Parties

Trustees hold this position because they are elected councillors of Inverclyde

Council. Inverclyde Council provides support services to the Trust.

Management of Funds and Investment Policy

The Trustees rely upon the expertise of officers of Inverclyde Council to manage the investments to ensure the maximum return at least risk to the charity.

Finance Services of Inverclyde Council have taken the steps required by charity trustees under the Charities and Trustee Investment (Scotland) Act 2005 and Charities Accounts (Scotland) Regulations 2006 for the period from 1 April 2013 to 31 March 2014. The funds of the charity are deposited with Inverclyde Council and receive interest at the average market rate for the Council's borrowing. The interest received from Inverclyde Council is shown in the Statement of Financial Activities.

Objects and Activities

Objects

Its charitable object is to promote the religious and intellectual development of the poor and destitute of Greenock.

Inverclyde Council at its Policy and Resources Committee meeting of 6 August 1996 confirmed that the annual income be divided equally between four organisations - Caladh House, Greenock Medical Aid, Little Sisters of the Poor and Argyll & Clyde Acute Hospital Endowment Fund.

The Committee also noted at this meeting the continuation of the policy of the demitting local authority that the capital sum is to be preserved and the annual income only may be used for awards.

Activities

The charity makes grants in accordance with its purposes to organisations.

Achievements and Performance

A modest award of £18 was shared between the four beneficiary organisations - Caladh House, Greenock Medical Aid, Little Sisters of the Poor and Argyll & Clyde Acute Hospital Endowment Fund - in the financial reporting period.

Financial Review

Overview

The charity made an award of £18 split equally between the four beneficiaries. Expenditure of £1,210 was incurred on governance costs; £960 for audit fees and £250 for the cost of accountancy, legal and administrative support. Income of £18 was received from interest earned on the funds deposited with Inverclyde Council.

The shortfall for the year of £1,210 was deducted from the funds brought forward to give a total for funds carried forward of £2,571. This is deposited with Inverclyde Council.

There is an outstanding creditor of £18 for awards for the current year that is due to be paid to the four organisations (Caladh House, Greenock Medical Aid, Little Sisters of the Poor and Argyll & Clyde Acute Hospital Endowment Fund).

Reserves Policy

The Trust has no explicit reserves policy, but the "capital" of the fund is held effectively as a permanent endowment, with only the annual income available for disbursement in the year via the unrestricted reserves. The unrestricted reserves are available for the objects of the trust.

The annual outlays can no longer be met from income and require to be met from the endowment reserves of the trust. There were no unrestricted reserves at the financial year-end.

Future Plans

Inverclyde Council is considering a more cost-effective method of administering its charities and that the best use is made of the funds left in its care.

A re-organisation scheme will be submitted later in 2014, which if approved by OSCR will permit the transfer of the entire funds to the current beneficiaries. Once formal approval has been received from OSCR, officers of the Council will seek approval from Trustees to submit an application to OSCR to wind up the trust and to make such a transfer.

Conclusion

The charity's expenditure exceeded income during the reporting period and the deficit required to be taken from the remaining endowment funds.

Trustees will consider the submission of a re-organisation scheme later in 2014, which if approved by OSCR will permit the transfer of the entire funds to the current beneficiaries.

Approved by the Trustees on Twenty Fourth September, Two Thousand and Fourteen and signed on behalf of all Trustees by:

Provost Robert Moran

Chair of the Trustees

This Trustees' Report is also counter-signed by the Acting Corporate Director Environment, Regeneration & Resources of Inverclyde Council in his capacity as Honorary Treasurer.

Alan Puckrin CPFA

Honorary Treasurer

William Stewart of St. Fillians Bequest
Independent Auditor's Report
For the Year ended 31 March 2014

Independent auditor's report to the trustees of the William Stewart of St. Fillians Bequest and the Accounts Commission for Scotland

We have audited the financial statements of the William Stewart of St. Fillians Bequest for the year ended 31 March 2014 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the statement of financial activities, the balance sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 125 of the Code of Audit Practice approved by the Accounts Commission for Scotland, we do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Authority and the Authority's Members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the trustees and auditor

The trustees are responsible for the preparation of the financial statements which give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) as required by the Code of Audit Practice approved by the Accounts Commission for Scotland. Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts or disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2014 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulation 8 of The Charities Accounts (Scotland) Regulations 2006.

Other matter - unaudited comparative amounts

The financial statements for the year ended 31 March 2013 were not audited. The comparative amounts in the financial statements for the year ended 31 March 2014 are therefore unaudited.

Opinion on other prescribed matter

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which I am required to report by exception

We are required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in our opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in respect of these matters.

Gary Devlin, for and on behalf of Grant Thornton UK LLP

7 Exchange Crescent

Edinburgh

EH3 8AN

September 2014

Gary Devlin is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973.

William Stewart of St. Fillans Bequest
Statement of Financial Activities for the Year ended 31 March 2014

	Note	Unrestricted Funds	Permanent Endowment Funds	Total 2014	Total 2013
		£	£	£	£
Incoming Resources					
<i>Incoming resources from generated funds</i>					
Interest Receivable	5	18	0	18	20
Total Incoming Resources		18	0	18	20
Resources Expended					
<i>Costs of activities in furtherance of charitable activities</i>					
Grants and Awards	3	18	0	18	20
Governance Costs	4	1,210	0	1,210	250
Total Resources Expended	6	1,228	0	1,228	270
Net Incoming/(Outgoing) Resources before Transfers		(1,210)	0	(1,210)	(250)
Transfers					
Gross transfers between funds	7	1,210	(1,210)	0	0
Net Movement in Funds		0	(1,210)	(1,210)	(250)
Reconciliation of Funds					
Total Funds Brought Forward		0	3,781	3,781	4,031
Total Funds Carried Forward		0	2,571	2,571	3,781
William Stewart of St. Fillans Bequest has no recognised gains or losses other than the results for the year as set out above. The activities of the trust are not classed as continuing. The notes on pages 9 to 11 form an integral part of these accounts.					

**William Stewart of St. Fillans Bequest
Balance Sheet as at 31 March 2014**

	Note	Unrestricted Funds	Permanent Endowment Funds	Total 2014	Total 2013
		£	£	£	£
Current Assets					
Cash at Bank	8	0	2,589	2,589	3,883
Current Liabilities					
Creditors: Amounts Falling Due within One Year	9	0	(18)	(18)	(102)
Net Current Assets		0	2,571	2,571	3,781
Net Assets		0	2,571	2,571	3,781
Funds					
Unrestricted Funds		0		0	0
Endowment Funds			2,571	2,571	3,781
Total Funds		0	2,571	2,571	3,781
The notes on pages 10 to 12 form an integral part of these accounts.					
Approved by the Trustees on 24 September 2014 and signed on their behalf by:					
		Provost Robert Moran Chair of the Trustees	Alan Puckrin CPFA Honorary Treasurer		

William Stewart of St. Fillans Bequest

Notes to the Accounts

Note 1 Basis of Preparation

1.1 Basis of Accounting

These accounts have been prepared on the basis of historic cost in accordance with:

(a) Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005 – 2nd Edition); and the Financial Reporting Standard for Smaller Charities (FRSSE) (Effective April 2008).

(b) The Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

(c) Interest on deposits with Inverclyde Council is recognised in the accounts when receivable.

(d) The accounts are prepared on a “break up basis” as the activities of the trust are not classed as continuing.

1.2 Changes in the basis of accounting

None

1.3 Changes to previous accounts

None

Note 2 Accounting Policies

2.1 Incoming Resources

(a) Incoming resources are recognised and included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

(b) Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the SoFA.

(c) Interest on deposits with Inverclyde Council is recognised in the accounts when receivable.

2.2 Expenditure and Liabilities

(a) Expenditure is accounted for on an accruals basis.

(b) Liabilities are recognised as soon as there is a legal or constrictive obligation to pay out resources.

(c) Governance costs include the costs of preparation and examination of the statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance matters.

2.3 Assets

The charity has no fixed assets

2.4 Taxation

The charity is not liable to income tax or capital gains tax on its charitable activities. Irrecoverable tax is included in the expense to which it relates.

2.5 Comparative Figures

Figures for 2013 are shown as appropriate for purposes of comparison.

Note 3 Grants and Awards

	2014	2013
	£	£
Caladh House, Greenock	5	5
Greenock Medical Aid	5	5
Little Sisters of the Poor, Greenock	4	5
Argyll & Clyde Acute Hospital Endowment Fund	4	5
Total	18	20
The purpose of the four awards in each year is to assist with the organisations' work with the poor and destitute of Greenock.		

Note 4 Governance Costs

	2014	2013
	£	£
Audit/Examiner's Fee	960	0
Charges from Inverclyde Council for accountancy and legal support on governance matters	250	250
Total	1,210	250
<p>Audit/Examiner's Fee As directed by the Accounts Commission for Local Authorities in Scotland, the trust has been required to move this year from an "independent examination" to the more rigorous audit requirements. In the previous year the Independent Examination was done on a "no-charge" basis.</p> <p>Support Costs William Stewart of St. Fillans Bequest has no staff. All support functions are provided by Inverclyde Council.</p>		

Note 5 Trustees Remuneration, Expenses and Related Party Transactions

No Trustees were remunerated during the year or any persons connected with them during the year (2013: Nil), nor was their any requirement for any expenses to be paid (2013: Nil).

The trustees are the elected members of Inverclyde Council. The Council provides governance services at a cost of £250 (2013: £250). During the year, the charity received interest of £18 from the Council (2013: £20). As at 31 March 2014, £2,589 was due from Inverclyde Council to the charity (2013: £3,883). There are no outstanding balances due to or from Inverclyde Council other than those that appear in the balance sheet.

Note 6 Total Resources Expended

	Basis of Allocation	Unrestricted Funds		2014	2013
		Grants and Awards	Governance Costs	Total	Total
		£	£	£	£
Awards & Contributions	Direct	18	0	18	20
Audit/Examiners Fee	Direct	0	960	960	0
Charge from Inverclyde Council	Direct	0	250	250	250
Total for Year		18	1,210	1,228	270

Note 7 Gross Transfers between Funds

It has been necessary to apply the endowment funds to settle all amounts due for governance, notwithstanding the terms of the trust from the available evidence (copy furnished by OSCR of application to HM Inspector of Taxes on 13 April 1933 for charitable status at which time the will, annual report and constitution were provided). The annual interest is to be used to promote the religious and intellectual development of the poor and destitute of Greenock. Under the Local Government (Scotland) Act 1973 and as directed by the Accounts Commission for Local Authorities in Scotland, the Trustees have no discretion in the move this year from an "independent examination" to the more rigorous audit requirements, nor in the selection of an independent auditor.

Note 8 Cash at Bank

During the year the trust's balances were held by Inverclyde Council. The Council acts as the banker for the charity and all transactions incoming and outgoing are made via the Council's accounts. The balance is repayable on demand. Interest is paid on balances.

	2014	2013
	£	£
Balance at 31 March 2013	3,883	4,113
Funds placed on deposit	18	20
Funds withdrawn	(1,312)	(250)
Balance at 31 March 2014	2,589	3,883

Note 9 Creditors

	2014	2013
	Total	Total
	£	£
Awards Approved in Current & Previous Financial Years		
Caladh House, Greenock	5	26
Greenock Medical Aid	5	26
Little Sisters of the Poor, Greenock	4	25
Argyll & Clyde Acute Hospital Endowment Fund	4	25
Balance at 31 March 2014	18	102



Inverclyde
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