

# Miss Agnes Gallagher Trust for Poor

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## Audited Annual Report and Financial Statements

For the Year Ended 31 March 2014

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Scottish Charity Number SC019233

Inverclyde  
council

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Miss Agnes Gallagher Trust for Poor was established under the terms of Miss Gallagher's Trust Disposition and Settlement dated 13 January 1927. The sum of £2,316 (market value in 1937) was received by the Corporation of Greenock as residuary legatees. £1,046 of the bequest was invested in UK Government Stock with a nominal value of £1,408. The investment was realised in 2010 and the funds reinvested with Inverclyde Council.

Under the terms of the trust, the annual income was to be applied at the discretion of the Corporation of Greenock in providing coal, food or clothing to the deserving poor of the town. Specifically, "one half of this income is to be applied for the benefit of persons of the Roman Catholic Religion and the other half for the benefit of persons of the Protestant Religion".

The Finance and Law Sub-Committee of Inverclyde District Council on 11 June 1976 decided that in order to provide a regular source of income for the Council's Provost's Benevolent Fund, the accrued interest of the Gallagher Bequest be transferred to the Provost's Benevolent Fund and that future income be transferred annually.

As the successor local authority, Inverclyde Council is the sole trustee. The Acting Corporate Director Environment, Regeneration & Resources of Inverclyde Council in his role as the treasurer of the charity is responsible for making arrangements for the proper administration of trust's financial affairs and reports to trustees.

During the reporting period, the costs of governance fully extinguished the funds of the trust. The Trustees will apply to OSCR to have the charity removed from the Scottish Charity Register.

# Miss Agnes Gallagher Trust for Poor Trustees' Annual Report

For the Year ended 31 March 2014

The Trustees present their report together with the financial statements and the Independent Auditor's report for the year ended 31 March 2014.

## Reference and Administrative Information

- Charity Name                      Miss Agnes Gallagher Trust for Poor
- Charity Number                      SC019233
- Principal Address                      C/o Inverclyde Council, Municipal Buildings,  
Clyde Square, Greenock, PA15 1LY

## Current Trustees

- Provost Robert Moran, Chair
- Councillor Ronnie Ahlfeld
- Councillor Martin Brennan
- Councillor Keith Brooks
- Councillor Math Campbell-Sturgess
- Councillor Jim Clocherty
- Councillor Gerry Dorrian
- Councillor Jim Grieve
- Councillor Vaughan Jones
- Councillor Terry Loughran
- Councillor Stephen McCabe
- Councillor James McColgan
- Councillor Michael McCormick
- Councillor Chris McEleny
- Councillor Joe McIlwee
- Councillor Jim MacLeod
- Councillor Innes Nelson
- Councillor Luciano Rebecchi
- Councillor Kenny Shepherd
- Councillor David Wilson

## Other Trustees who served during the Year

- None

## Honorary Secretary

- Role fulfilled by officers in Inverclyde Council's Legal and Democratic Services

## Honorary Treasurer

- Role fulfilled by Alan Puckrin CPFA, Acting Corporate Director Environment, Regeneration & Resources

## Bankers

- All monies are held and managed by Inverclyde Council.

## Independent Auditor

- Grant Thornton UK LLP, 7 Exchange Crescent, Conference Square, Edinburgh EH3 4AN.

## **Structure, Governance and Management**

### Governing Document

The legal name of the charity is Miss Agnes Gallagher Trust for Poor. The Trust was established under the terms of Miss Gallagher's Trust Disposition and Settlement dated 13 January 1927. The trust is an unincorporated Scottish Charity governed on the basis of the available evidence of its constitution, and as approved by the Policy and Strategy Committee of 6 August 1996. Grants are made in accordance with the constitution.

### Appointment of Trustees

The councillors of Inverclyde Council are assumed as trustees on their appointment to the Council. Councillors receive training on the responsibilities of being a charity trustee and the accounts of the trust.

### Organisational Structure

The trustees (as the elected members of the council) meet once a year at the AGM to consider and adopt the annual report and financial statements. Trustees consider the income and expenditure levels during the financial year and that suitable arrangements are in place to manage the remaining funds of the trust. The trustees delegate the day to day administration of the charities to officers of the Council.

The Council provides all administrative support to the charity including financial, legal and secretarial support and deals with any applicants on behalf of the charity. The Council also administers any payments from the charity.

The Council makes a charge for these services as agreed by the Trustees at a meeting of 3 December 2009.

### Related Parties

Trustees hold this position because they are elected councillors of Inverclyde

Council. Inverclyde Council provides support services to the Trust.

### Management of Funds and Investment Policy

Finance Services of Inverclyde Council have taken the steps required by charity trustees under the Charities and Trustee Investment (Scotland) Act 2005 and Charities Accounts (Scotland) Regulations 2006 for the period from 1 April 2013 to 31 March 2014. The funds of the charity were deposited with Inverclyde Council and received interest at the average market rate for the Council's borrowing. The interest received from Inverclyde Council is shown in the Statement of Financial Activities.

## **Objects and Activities**

### Objects

Its charitable object is the application of the annual income at the discretion of the local authority to the deserving poor of the town of Greenock.

The Finance and Law Sub-Committee of Inverclyde District Council on 11 June 1976 decided that in order to provide a regular source of income for the Council's Provost's Fund, the accrued interest of the Gallagher Trust be transferred to the Provost's Fund and that future income be transferred annually.

The Committee also noted the continuation of the policy of the demitting local authority that the capital sum is to be preserved and the annual income only may be used for awards.

### Activities

The charity makes a grant in accordance with its purposes to individuals and organisations.

## **Achievements and Performance**

In line with policy adopted by the Council and the terms of the charity, the Trust distributed its entire income for the year to Inverclyde Council's Provost's

Benevolent Fund. The charity made an award of £6 for the financial year.

## **Financial Review**

### Overview

The charity made an award of £6 for the financial year. Expenditure of £1,234 was incurred on governance costs; £960 for audit fees and £274 for the cost of accountancy, legal and administrative support. Interest of £6 was earned on the funds deposited with Inverclyde Council.

The shortfall for the year of £1,234 was deducted from the funds brought forward to extinguish the funds of the charity.

### Reserves Policy

Both unrestricted and endowment funds had to be fully applied to settle all amounts due.

## **Future Plans**

The Trustees will apply to OSCR to have the charity removed from the Scottish Charity Register.

Approved by the Trustees on Twenty Fourth September, Two Thousand and Fourteen and signed on behalf of all Trustees by:

### **Provost Robert Moran**

Chair of the Trustees

This Trustees' Report is also counter-signed by the Acting Corporate Director Environment, Regeneration & Resources of Inverclyde Council in his capacity as the Honorary Treasurer.

### **Alan Puckrin CPFA**

Honorary Treasurer

**Miss Agnes Gallagher Trust for Poor**  
**Independent Auditor's Report**  
For the Year ended 31 March 2014

**Independent auditor's report to the trustees of the Miss Agnes Gallagher Trust for Poor and the Accounts Commission for Scotland**

We have audited the financial statements of the Miss Agnes Gallagher Trust for Poor for the year ended 31 March 2014 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the statement of financial activities, the balance sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 125 of the Code of Audit Practice approved by the Accounts Commission for Scotland, we do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Authority and the Authority's Members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of the trustees and auditor**

The trustees are responsible for the preparation of the financial statements which give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) as required by the Code of Audit Practice approved by the Accounts Commission for Scotland. Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts or disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2014 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulation 8 of The Charities Accounts (Scotland) Regulations 2006.

### **Other matter - unaudited comparative amounts**

The financial statements for the year ended 31 March 2013 were not audited. The comparative amounts in the financial statements for the year ended 31 March 2014 are therefore unaudited.

### **Opinion on other prescribed matter**

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### **Matters on which I am required to report by exception**

We are required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in our opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in respect of these matters.

Gary Devlin, for and on behalf of Grant Thornton UK LLP

7 Exchange Crescent

Edinburgh

EH3 8AN

September 2014

Gary Devlin is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973.

**Miss Agnes Gallagher Trust for Poor**  
**Statement of Financial Activities for the Year ended 31 March 2014**

	Note	Unrestricted Funds	Permanent Endowment Funds	Total 2014	Total 2013
		£	£	£	£
<b>Incoming Resources</b>					
<i>Incoming resources from generated funds</i>					
Interest Receivable	5	6	0	6	8
Total Incoming Resources		<b>6</b>		<b>6</b>	<b>8</b>
<b>Resources Expended</b>					
<i>Costs of activities in furtherance of charitable activities</i>					
Grants and Awards	3	6	0	6	8
Governance Costs	4	1,234	0	1,234	250
Total Resources Expended	6	<b>1,240</b>	<b>0</b>	<b>1,240</b>	<b>258</b>
Net Incoming/(Outgoing) Resources before Transfers		(1,234)	0	(1,234)	(250)
<b>Transfers</b>					
Gross Transfers between Funds	7	1,234	(1,234)	0	0
Net Movement in Funds		<b>0</b>	<b>(1,234)</b>	<b>(1,234)</b>	<b>(250)</b>
<b>Reconciliation of Funds</b>					
Total Funds Brought Forward		<b>0</b>	<b>1,234</b>	<b>1,234</b>	<b>1,484</b>
Total Funds Carried Forward		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,234</b>
Miss Agnes Gallagher Trust for Poor has no recognised gains or losses other than the results for the year as set out above. The activities of the trust are not classed as continuing. The notes on pages 10 to 12 form an integral part of these accounts.					



**Miss Agnes Gallagher Trust for Poor  
Balance Sheet as at 31 March 2014**

	Note	Unrestricted Funds	Permanent Endowment Funds	Total 2014	Total 2013
		£	£	£	£
<b>Current Assets</b>					
Cash at Bank	8	0	0	0	1,274
<b>Current Liabilities</b>					
Amounts Falling Due within One Year	9	(0)	(0)	(0)	(40)
<b>Total Assets less Liabilities</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,234</b>
<b>Funds</b>					
Unrestricted Funds		0		0	0
Endowment Funds			0	0	1,234
<b>Total Funds</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,234</b>
The notes on pages 10 to 12 form an integral part of these accounts.					
Approved by the Trustees on 24 September 2014 and signed on their behalf by:					
		<b>Provost Robert Moran</b> Chair of the Trustees	<b>Alan Puckrin CPFA</b> Honorary Treasurer		

## **Miss Agnes Gallagher Trust for Poor**

### **Notes to the Accounts**

#### **Note 1 Basis of Preparation**

##### 1.1 Basis of Accounting

These accounts have been prepared on the basis of historic cost in accordance with:

- (a) Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005 – 2<sup>nd</sup> Edition); and the Financial Reporting Standard for Smaller Charities (FRSSE) (Effective April 2008).
- (b) The Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).
- (c) The accounts are prepared on a “break up basis” as the activities of the trust are not classed as continuing.

##### 1.2 Changes in the basis of accounting

The prior year’s figures were prepared on a “going concern” basis. There is no effect upon the figures of this change in the basis of accounting.

##### 1.3 Changes to previous accounts

None

#### **Note 2 Accounting Policies**

##### 2.1 Incoming Resources

- (a) Incoming resources are recognised and included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.
- (b) Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the SoFA.
- (c) Interest on deposits with Inverclyde Council is recognised in the accounts when receivable.

##### 2.2 Expenditure and Liabilities

- (a) Expenditure is accounted for on an accruals basis.
- (b) Liabilities are recognised as soon as there is a legal or constrictive obligation to pay out resources.
- (c) Governance costs include the costs of preparation and examination of the statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance matters.

##### 2.3 Assets

The charity has no fixed assets

##### 2.4 Taxation

The charity is not liable to income tax or capital gains tax on its charitable activities. Irrecoverable tax is included in the expense to which it relates.

##### 2.5 Comparative Figures

Figures for 2013 are shown as appropriate for purposes of comparison.

### Note 3 Grants and Awards

	2014	2013
	£	£
Provost's Benevolent Fund, Greenock	6	8
<b>Total</b>	<b>6</b>	<b>8</b>
The purpose of the single award in each year is to assist in the relief of poverty in Greenock from applications made by individuals to the Provost's Benevolent Fund.		

### Note 4 Governance Costs

	2014	2013
	£	£
Audit /Examiner's Fee	960	0
Charges from Inverclyde Council for accountancy and legal support on governance matters	274	250
<b>Total</b>	<b>1,234</b>	<b>250</b>
Audit/Examiner's Fee As directed by the Accounts Commission for Local Authorities in Scotland, the trust has been required to move this year from an "independent examination" to the more rigorous audit requirements. In the previous year the Independent Examination was done on a "no-charge" basis. Support Costs Miss Agnes Gallagher Trust for Poor has no staff. All support functions are provided by Inverclyde Council.		

### Note 5 Trustees Remuneration, Expenses and Related Party Transactions

No Trustees were remunerated during the year or any persons connected with them during the year (2012: Nil), nor was their any requirement for any expenses to be paid (2012: Nil).

The trustees are the elected members of Inverclyde Council. The Council provides governance services at a cost of £274 (2012: £250). During the year, the charity received interest of £6 from the Council (2012: £8). There were no outstanding balances due to or from Inverclyde Council at 31 March 2014 (2013 £1,234 due from Inverclyde Council.)

### Note 6 Total Resources Expended

	Basis of Allocation	Unrestricted Funds Grants and Awards	Governance Costs	2014 Total	2013 Total
		£	£	£	£
Awards & Contributions	Direct	6	0	6	8
Audit Fee	Direct	0	960	960	0
Charge from Inverclyde Council	Direct	0	274	274	250
<b>Total for Year</b>		<b>6</b>	<b>1,234</b>	<b>1,240</b>	<b>258</b>

### Note 7 Gross Transfers between Funds

It has been necessary to apply the endowment funds to settle all amounts due for governance, notwithstanding the terms of the trust disposition and settlement dated 13 January 1927 that the annual income is applied for the benefit of the deserving poor of Greenock. Under the Local Government (Scotland) Act 1973 and as directed by the Accounts Commission for Local Authorities in Scotland, the Trustees have no discretion in the move

this year from an “independent examination” to the more rigorous audit requirements, nor in the selection of an independent auditor.

**Note 8 Cash at Bank**

During the year the trust’s balances were held by Inverclyde Council. The Council acts as the banker for the charity and all transactions incoming and outgoing are made via the Council’s accounts. The balance is repayable on demand. Interest is paid on balances.

	2014	2013
	£	£
Balance at 31 March 2013	1,274	1,516
Funds placed on deposit	6	8
Funds withdrawn	(1,280)	(250)
<b>Balance at 31 March 2014</b>	<b>0</b>	<b>1,274</b>

**Note 9 Creditors**

	2014	2013
	Total	Total
	£	£
Awards Approved in Previous Financial Years Provost’s Benevolent Fund, Greenock	0	40
<b>Balance at 31 March 2014</b>	<b>0</b>	<b>40</b>



Inverclyde  
council

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