

 <p>NOTICE REGARDING START OF WORK Building (Procedure) (Scotland) Regulations 2004</p>	<p><u>FOR OFFICIAL USE</u></p> <p>Reference No:</p> <p>Application Date:</p> <p>Commencement Date:</p> <p>Expected Completion Date:</p>
<p>Notice under regulation 59(1)(a) of the commencement of work for which a building warrant has been granted</p>	

This document can be made available in large print upon request.
Guidance is also available in audio format.

You may use this form if applying to the following local authorities: Argyll and Bute, East Dunbartonshire, East Renfrewshire, Glasgow City, Inverclyde, North Lanarkshire, Renfrewshire, South Lanarkshire and West Dunbartonshire.

Please refer to the accompanying Guidance Notes when completing this form.

NOTE: You can submit this form on-line through the [eBuilding Standards portal](#)

1. Location of Building or site			
Address			
Postcode (if known/allocated)			
2. Commencement of Work			
As required by building warrant reference number	Ref No:		
I hereby give notice that the work will commence / was commenced* on (see note 1)			
3. Main Contractor			
The main contractor for the project is/will* be (see note 2)			
Name			
Address			
Post code		Tel No	
Fax No		E-mail	
4. Duly Authorised Agent			
The duly authorised agent for the building warrant application (if any) will continue to act on my / our* behalf for the period of construction (see note 2)			Yes / No *

5. Change of Duly Authorised Agent

The duly authorised agent (if any) is to change from that indicated on the building warrant, revised details are provided below (see note 2)

Name			
Address			
Post code		Tel No	
Fax No		E-mail	

6. Expected Completion Date

The works are expected to be completed by (see note 2)	
Signed	
Dated	

*Delete as appropriate

Address to which you should send this form

Inverclyde Council Regeneration and Planning Building Standards Municipal Buildings Clyde Square Greenock PA15 1LY	01475 712426 building.standards@inverclyde.gov.uk
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Notes

1. Notice of start of work must be given no later than 7 days after commencement, but may be requested before commencement by the verifier.
2. You do not have to provide this information but it may assist the verifier in dealing with your project.
3. Please note that your verifier should also be notified at the construction stages that they have identified for site visits or other alternative methods to check compliance within the Construction Compliance and Notification Plan (CCNP).

DATA PROTECTION

Inverclyde Council is obliged to comply with current Data Protection Laws and will use this information for the purposes of the Building (Scotland) Act 2003 and related purposes, legislation and regulation.

Further information can be found at www.inverclyde.gov.uk/privacy.