



**BUILDING STANDARDS CERTIFICATE (SECTION 50)**  
Licensing (Scotland) Act 2005

FOR OFFICIAL USE

Reference No:

Application dated:

Decision:

Date:

**Application for a Building Standards Certificate as to the suitability of the premises for which the Grant of a Premises Licence is sought**

This document can be made available in large print upon request.  
Guidance is also available in audio format.

You may use this application form if applying to the following local authorities: Argyll and Bute, East Dunbartonshire, East Renfrewshire, Glasgow City, Inverclyde, North Lanarkshire, Renfrewshire, South Lanarkshire and West Dunbartonshire.

Please refer to the Checklist and Notes before submitting this form.

**1. Applicant**

Name			
Address			
Post code		Tel No	
Fax No		E-mail	

**2. Duly Authorised Agent (if any)**

Name			
Address			
Post code		Tel No	
Fax No		E-mail	

**3. Details of Premises**

Address of premises to which the certificate relates-- [Include post code if known]	
Please provide description of the intended use of the premises e.g. public house, restaurant, convenience shop etc. Please also include, if appropriate, a description of any intended entertainment:	
Building Warrant Reference Number (if known):	
Date Building Warrant Granted (if known):	
Completion Certificate Reference Number (if known):	
Date Completion Certificate Granted (if known):	
If no Building Warrant is required, give reasons:	

#### 4. Declaration

I/We\* hereby certify that the plan(s) accompanying this application is/are\* an exact copy of the plan(s) I intend to lodge with the Licensing Board

**Signed** (applicant/duly authorised agent\*)

**Dated**

\*Delete as appropriate

#### Address to which you should send this application

Inverclyde Council  
Regeneration and Planning  
Building Standards  
Municipal Buildings  
Clyde Square  
Greenock  
PA15 1LY

01475 712426

[building.standards@inverclyde.gov.uk](mailto:building.standards@inverclyde.gov.uk)

#### Checklist (information required to accompany application for Section 50)

- |                          |  |
|--------------------------|--|
| <input type="checkbox"/> | 1 copy of Section 50 Application Form (Building Standards)                                 |
| <input type="checkbox"/> | 3 sets of plans (content as specified in the Premises Licence (Scotland) Regulations 2007) |
| <input type="checkbox"/> | 1 copy of Draft Operating Plan (if available)  |

#### Notes

Please note that a Section 50 Certificate cannot be granted until you have received either:

- acceptance of a Completion Certificate under Section 18 of the Building (Scotland) Act 2003 in respect of any construction or conversion of the subject premises in connection with their proposed use as a licensed premises, or;
- permission for the temporary occupation or use of the premises has been granted under Section 21(3) of the 2003 Act, or;
- confirmation that no such Completion Certificate or permission is required.

**The Licensing Board cannot accept an application unless the appropriate Section 50 Certificates are lodged along with it.**

#### DATA PROTECTION

Inverclyde Council is obliged to comply with current Data Protection Laws and will use this information for the purposes of the Building (Scotland) Act 2003 and related purposes, legislation and regulation.

Further information can be found at [www.inverclyde.gov.uk/privacy](http://www.inverclyde.gov.uk/privacy).