|  |
| --- |
| Licensing (Scotland) Act 2005, Section 46APPLICATION FOR CONFIRMATION OFPROVISIONAL PREMISES LICENCE |
| If you are completing this form by hand, please write legibly in block capitals using ink. |
| **To:****The Depute Clerk to the Board****Inverclyde Council****Municipal Buildings****Clyde Square****Greenock****PA15 1LY****Telephone: 01475 717171** | **Inverclyde Licensing Board** |

**DETAILS OF PREMISES**

1. Name, address, postcode and premises licence number of premises

|  |
| --- |
|  |

**APPLICANT INFORMATION**

2. Please provide full name, address, postcode, phone number and e-mail address of applicant.

|  |
| --- |
|  |

3. Please provide the date of issue of the Provisional Premises Licence

|  |
| --- |
|  |

**NOTE: You require to submit the Provisional Premises Licence with this application. The licence includes the conditions, operating plan and the layout plan issued with the licence.**

**You will also require to produce Section 50 Certificates from Building Standards and Environmental Health with this application.**

4. Please state when it is intended to open the premises to the public

|  |
| --- |
|  |

**DETAILS OF PREMISES MANAGER**

5(a) Name and telephone number

|  |
| --- |
|  |

5(b) Date and place of birth

|  |
| --- |
|  |

5(c) Contact address, including postcode

|  |
| --- |
|  |

5(d) Email address

|  |
| --- |
|  |

5(e) Personal Licence

|  |  |  |
| --- | --- | --- |
| **Date of Issue** | **Name of Issuing Licensing Board** | **Reference No. of Personal Licence** |
|  |  |  |

**You will require to produce a copy of the manager’s Personal Licence where their licence has not been issued by Inverclyde Licensing Board.**

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

**If signing on behalf of the applicant please state in what capacity**

I hereby confirm that, since the provisional premises licence was issued, or if, since that time, an application for a variation of the licence has been granted under section 30, since the last such application was granted:

 that there has been no variation (other than a minor variation) made to the operating plan or layout plan for the premises to which the licence relates.

I further confirm that the contents of this Application are true to the best of my knowledge and belief.

Signature …………………………………… \* (see note below)

Date …………………………………………

Capacity ……………………………………. APPLICANT/AGENT (delete as appropriate)

**Data Protection Act 2018**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

The Licensing Board is obliged to comply with current data protection laws and will use this information for the purposes of the Licensing (Scotland) Act 2005 and related purposes.

Further information can be found at [www.inverclyde.gov.uk/lb\_privacy](http://www.inverclyde.gov.uk/lb_privacy)

|  |
| --- |
| ***I have enclosed the relevant documents with this application – please tick the relevant boxes*** |
| ***Provisional Premises Licence*** |  |
| ***Section 50 Building Standards Certificate*** |  |
| ***Section 50 Environmental Health Certificate*** |  |
| ***Personal Licence of the Proposed Premises Manager******(if applicable)*** |  |
| ***Fee*** |  |