

## Get in touch

### Failure to comply

Should you fail to comply with your Community Payback Order without reasonable explanation, your Case Manager may issue up to two formal warnings on your failure to comply. The third unacceptable failure to comply is followed by the Case Manager reporting the Breach to Court.

If the Court finds you guilty of breaching your order it can impose one of the following:

- Sentence you to custody
- Vary your Community Payback Order
- Add a Restriction of Liberty Order to your Community Payback Order

### Social Work Services, Criminal Justice Team

**Phone:** 01475 715365

**Write to:** Inverclyde Health and Social Care Partnership (HSCP)  
Hector McNeil House  
7-8 Clyde Square  
Greenock PA15 1NB

[www.inverclyde.gov.uk/health-and-social-care/criminal-justice](http://www.inverclyde.gov.uk/health-and-social-care/criminal-justice)

### Complaints, suggestions or comments

We will always try to resolve any concerns raised about the services. We know things can go wrong and we would like to know if this happens.

**Phone:** 01475 715280

**Write to:** Corporate Administration Officer  
Inverclyde Health and Social Care Partnership (HSCP)  
Hector McNeil House  
7-8 Clyde Square  
Greenock PA15 1NB

**Email:** [pccsp.swork@inverclyde.gov.uk](mailto:pccsp.swork@inverclyde.gov.uk)

### Criminal Justice

## Understanding your Community Payback Order

# Community Payback Order

## What is a Community Payback Order?

- A Community Payback Order is a sentence and is imposed as an alternative to a custodial sentence or a fine default.
- The Court can impose a Community Payback Order on an individual of any age.
- The Order can be made for a period of between six months and three years, with the exception of an Order consisting solely of unpaid work or other activity.

## The purpose of a Community Payback Order

- To assist the individual to change his/her behaviour and reduce their risk of reoffending.
- Assist the individual's reintegration into the community.
- Address specific needs and provide payback to the community.

Where a Community Payback Order is imposed, a Case Manager is allocated to your case and with you will develop a Case Management Plan which identifies the issues that require attention and the work that will be undertaken to achieve this. The Case Manager is responsible to the Court for the planning, management and monitoring of the Case Management Plan.

## What is a supervision requirement?

Supervision must be a requirement of a Community Payback Order where:

- An individual is under 18 years of age. (other than unpaid work and other activity).
- Where the Court imposes two or more requirements.

A Supervision Requirement can be imposed by the Court to assist you to address areas in your life that are related to your offending behaviour. This can include support to address, for example alcohol, drug use, anger management, or unemployment.

In addition to the Supervision Requirement, the Court may also impose additional requirements. These include:

- Compensation Requirement
- Unpaid Work and Other Activity Requirement
- Programme Requirement
- Alcohol Treatment Requirement
- Drug Treatment Requirement
- Mental Health Treatment Requirement
- Conduct Requirement
- Residence Requirement

If any of these conditions are imposed your Case Manager will explain in greater detail what this means.

## What you must do

- You must attend all appointments as requested
- You must inform your Case Manager of a change of address or employment
- You must undertake the work identified in your Case Management Plan.

## Information sharing

The Criminal Justice Social Work Service is part of the administration of justice. As such Criminal Justice Social Work Services will report assessment and supervision to:

- The Courts
- The Parole Board

Criminal Justice Social Work Services will also gather and exchange information from other agencies to allow informed judgements to be made in relation to supervision and assessment, such agencies include:

- Health
- Other Social Work Services, e.g. Alcohol and Drug Services
- Scottish Prison Service
- Voluntary Agencies

Should you require any further information regarding Data Protection, please speak with your Case Manager.