

Please complete in **BLOCK CAPITALS**

DETAILS OF SCHOOL/NURSERY:

We use this information to process your Library Membership, and to contact you about Reservations or Overdue Items

Name of School/ Nursery:			
Address:			
Postcode: * (mandatory field)		Tel.	
E-mail: * (mandatory field)			

GUARANTOR'S DETAILS:

First Name:			
Surname:			
Designation:			
Address:			
Postcode: * (mandatory field)		Tel.	
E-mail: * (mandatory field)			

Data Protection

Inverclyde Council is obliged to comply with current Data Protection Laws and will use this information for the purposes of processing your Library Membership and contacting you about your Account. Further information can be found at <https://www.inverclyde.gov.uk/site-basics/privacy> or ask a member of staff to show you our Privacy Notice. This will explain how we will use and protect your personal information.

I agree to accept responsibility for any items issued on my ticket and any charges that may be incurred. I agree to notify the library immediately if my ticket becomes lost or I change my address. I agree to abide by the Library Management Rules. I agree that all audio-visual material borrowed will be used for educational purposes (i.e. only teachers and pupils will be present) and not as a public performance.

Signature:

Date:
