

Privacy Notice: Health and Wellbeing Survey

How to contact us

Inverclyde Council will act as the 'Data Controller' in regard to the personal data you provide to us. The 'Data Controller' is based at Inverclyde Council, Customer Service Centre, Municipal Buildings, Clyde Square, GREENOCK, PA15 1LY.

The Council's Data Protection Officer is Andrew Greer who can be contacted at dataprotection@inverclyde.gov.uk and by telephone on 01475 712498.

What information do we need?

The information may include personal data such as:

- Age;
- Year Group;
- School and;
- Gender.

And special category data such as:

- Health;
- Sexual Health and;
- Ethnicity.

Why we need this information?

Your personal information will be used to ensure our local area is responding to the needs of its young people, allowing for acknowledging areas of improvement and where there still may be aspects for further improvement and supporting key stakeholders and their services to ensure they are hearing the voice of the young people.

The Legal Basis for using your information

Personal data

- Performance of a task carried out in the public interest specifically power to advance wellbeing: Local Government in Scotland Act 2003.

Special category data

- Processing is necessary for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes

What we will do with your information?

All of the information we collect from you will be processed by staff in the United Kingdom.

Your information will be shared with the recipients or categories of recipients listed below:-

- NHS

- Reporting organisational – To be appointed

Inverclyde Council has a duty to act upon Child Protection issues, therefore if any child protection issues are disclosed in the free text box answers, this information may be shared with Inverclyde HSCP and Police Scotland.

In general the Council does not transfer personal data outside either the UK or the European Union and on the rare occasions when it does so the Council will inform you. The Council will only transfer data outside the UK and the EU when it is satisfied that the party which will handle the data and the country it is processing it in will provide adequate safeguards for personal privacy.

How long will we keep your information?

The Council maintains a Policy for the Retention and Disposal of Documents and Records Paper and Electronic which sets out how long we hold different types of information for. This is available on the Council's website at <https://www.inverclyde.gov.uk/law-and-licensing/freedom-of-information> or you can request a hard copy from the contact address previously stated above.

The relevant period in these circumstances will be 9 years.

Your Rights

When you provide information to the Council, you will have the following rights:

- To withdraw consent at any time, where the legal basis specified above is consent
- To request access to your personal data
- To object, where the Legal Basis specified above is: i) public task or ii) legitimate interests
- To data portability, where the Legal basis specified above is i) consent or ii) performance of a contract
- To request rectification or erasure of your personal data, as so far as the legislation permits
- To restrict processing in certain circumstances, for example if the information is not accurate.

In addition, if you are unhappy with the way the Council have processed your personal data you have the right to complain to the UK Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, 08456 30 60 60, Email: www.ico.gov.uk but you should raise the issue with the Council's Data Protection Officer first.

Automated Decision Making

Not applicable.

More information:

For more details on how the Council processes your personal information visit www.inverclyde.gov.uk/privacy

If you do not have access to the internet you can contact the Council via telephone to request hard copies of our documents.