

## THE INVERCLYDE COUNCIL – 20 FEBRUARY 2020

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### The Inverclyde Council

#### Thursday 20 February 2020 at 4pm

**Present:** Provost Brennan, Councillors Ahlfeld, Brooks, Clocherty, Crowther, Curley, Dorrian, Jackson, MacLeod, McCabe, McCormick, C McEleny, J McEleny, McKenzie, McVey, Moran, Murphy, Nelson, Quinn, Rebecchi, Robertson and Wilson.

**Chair:** Provost Brennan presided.

**In attendance:** Chief Executive, Corporate Director Environment, Regeneration & Resources, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Mr A McEwan (for Corporate Director Education, Communities and Organisational Development), Chief Financial Officer, Head of Legal & Property Services, Ms S Lang (Legal & Property Services), Head of Environmental & Public Protection, Head of Organisational Development, Policy & Communications and Service Manager, Communications, Tourism and Health & Safety.

#### 95      **Apologies and Declarations of Interest**      95

No apologies for absence were intimated.

Declarations of interest were intimated as follows:

Agenda Item 6 (Campaign to Save Inchgreen Dry Dock – Request by Councillor McCabe) – Councillor Wilson.

Agenda Item 9 (Housing 2040 Consultation) – Councillors Brooks, Curley and McVey.

### **Minutes of Meetings of The Inverclyde Council, Committees, Sub-Committees and Boards**

#### 96      **The Inverclyde Council – 5 December 2019**      96

**Approved** on the motion of Provost Brennan.

#### 97      **Audit Committee – 7 January 2020**      97

**Approved** on the motion of Councillor Rebecchi.

#### 98      **Planning Board – 8 January 2020**      98

**Approved** on the motion of Councillor Wilson.

#### 99      **Health & Social Care Committee – 9 January 2020**      99

**Approved** on the motion of Councillor Moran.

#### 100      **General Purposes Board – 15 January 2020**      100

**Approved** on the motion of Councillor Dorrian.

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<b>101</b>	<b>Environment &amp; Regeneration Committee – 16 January 2020</b>	<b>101</b>
	<b>Approved</b> on the motion of Councillor McCormick.	
<b>102</b>	<b>Education &amp; Communities Committee – 21 January 2020</b>	<b>102</b>
	<b>Approved</b> on the motion of Councillor Clocherty.	
<b>103</b>	<b>Policy &amp; Resources Committee – 4 February 2020</b>	<b>103</b>
	<b>Approved</b> on the motion of Councillor McCabe.	
<b>104</b>	<b>Planning Board – 5 February 2020</b>	<b>104</b>
	<b>Approved</b> on the motion of Councillor Wilson.	
<b>105</b>	<b>Local Police &amp; Fire Scrutiny Committee – 6 February 2020</b>	<b>105</b>
	<b>Approved</b> on the motion of Councillor McVey.	
<b>106</b>	<b>General Purposes Board – 12 February 2020</b>	<b>106</b>
	<b>Approved</b> on the motion of Councillor Dorrian.	
<b>107</b>	<b>Grants Sub-Committee – 18 February 2020</b>	<b>107</b>
	<b>Approved</b> on the motion of Councillor Brooks.	
<b>108</b>	<b>Approval of the Band D Council Tax for 2020/21</b>	<b>108</b>

There was submitted a report by the Chief Financial Officer providing information on the latest position of the 2020/21 Revenue Budget to allow the level of Band D Council Tax for 2020/21 to be determined.

**Decided:**

- (1) that the budget savings/adjustments totalling £1,071,000 as set out in Appendix 2 be approved and the latest position of the 2020/21 Budget as set out in Appendix 1 be noted;
- (2) that the advice from the Chief Financial Officer and the Head of Legal & Property Services regarding the setting of the Band D Council Tax for 2020/21 in advance of confirmation of the 2020/21 Revenue Budget be noted;
- (3) that the recommendation of the Members' Budget Working Group be approved and that the level of Band D Council Tax for 2020/21 be set at £1,331.84; and
- (4) that it be noted that the Council would convene on 12 March 2020 to consider the 2020/21 Budget which would include the finalised Local Government Finance Settlement for Inverclyde Council.

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| <b>109</b> | <p><b>Resolution: Setting of Band D Council Tax for 2020/21</b></p> <p>Arising from the foregoing paragraph, Councillor McCabe seconded by Councillor Clocherty moved that the Council implement a 3.0% increase in the Council Tax for 2020/21 and accordingly resolved to set the Band D Council Tax at £1,331.84.</p> <p><b>Decided:</b> that the Band D Council Tax for 2020/21 be set at £1,331.84.</p>   | <b>109</b> |
|            |  |            |
| <b>110</b> | <p><b>Environmental Impact – Notice of Motion by Councillor Curley</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources advising of the receipt of a Notice of Motion by Councillor Curley, countersigned by Councillor MacLeod, submitted in terms of Standing Order 22 in the following terms:</p> <p>“Inverclyde Council notes that:</p> <ul style="list-style-type: none"> <li>i) The First Minister of Scotland declared a climate emergency on the 29<sup>th</sup> of April 2019 followed by the Parliament of the United Kingdom on the 1<sup>st</sup> of May 2019 and endorses the need, as outlined in these declarations, to act now to mitigate the damage caused by humans to our planet’s environment to avoid catastrophic climate change, loss of habitat and mass extinction;</li> <li>ii) Young people across the planet are leading the way in pressing their respective governments to address global climate change.</li> </ul> <p>Accordingly, the Council resolves that an environmental overview will be contained in all reports presented to the Council and Council Committees to enable Elected Members to take due cognisance of the environment when making decisions and to enable the public to hold Elected Members to account on the environmental impact of their decisions”.</p> <p><b>Decided:</b></p> <ul style="list-style-type: none"> <li>(1) that the terms of the Notice of Motion be agreed; and</li> <li>(2) that a report be submitted on the practical issues involved in ensuring that due consideration can be given to the environmental impact in all Council reports.</li> </ul> | <b>110</b> |
|            |  |            |
| <b>111</b> | <p><b>The Campaign to Save Inchgreen Dry Dock – Request by Councillor McCabe</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources advising of a request received from Councillor McCabe that consideration be given to a motion received from the Campaign to Save Inchgreen Dry Dock in the following terms:</p> <p>“Inverclyde Council supports the need to return Inchgreen dry dock to a fully operational facility providing work and skilled jobs and thereby contribute towards the regeneration of our marine engineering industries providing improved prospects for our community. We believe an opportunity exists for Ferguson Marine to use Inchgreen dry dock and enter the market to maintain and service the Scottish ferry fleet, build and assemble larger ships, enhance the workforce skills and create additional commercial opportunities for the long-term success of the Shipyard and its workforce. Inverclyde Council recognises that Inchgreen dry dock is in private ownership and under-utilised and calls on the Scottish Government to engage with the dock owners to facilitate the above positive proposals.”</p>  | <b>111</b> |

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Councillor Wilson declared a non-financial interest in this item as a friend of the Chief Executive of Peel Ports Group, owners of Inchgreen dry dock. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.

**Decided:**

- (1) that it be agreed to support the motion submitted by the Campaign to Save Inchgreen Dry Dock;
- (2) that discussions continue between Council Officers and the owners of the dry dock as part of the wider City Deal project; and
- (3) that a meeting be sought between Elected Members, with cross-party representation, and the Cabinet Secretary for the Economy, Fair Work & Culture with the aim of ensuring the involvement of the Scottish Government in discussions regarding the use of the dry dock and how this could be developed.

### 112 Gourock – Dunoon Infrastructure and Vessels Project – Reference Group

112

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking an Elected Member nominee, and substitute, to be part of the Reference Group of local stakeholders which would have an input into planning for the Gourock – Dunoon infrastructure and vessels.

**Decided:**

- (1) that Councillor C McEleny be appointed as the Council's representative to join the Reference Group associated with the Gourock – Dunoon Infrastructure and Vessels Project and that Councillor Quinn be appointed as the substitute member; and
- (2) that a report be submitted to the May meeting of the Environment & Regeneration Committee clarifying the objectives and proposed outcomes of the Reference Group.

### 113 CoSLA: Family Leave Guidance for Councillors

113

There was submitted a report by the Corporate Director Environment, Regeneration & Resources requesting the Council to consider the guidance issued by CoSLA relative to family leave for Councillors.

**Decided:**

- (1) that it be agreed to adopt CoSLA's "Family Leave Guidance for Councillors" for implementation by the Chief Executive in any situations so arising;
- (2) that it be remitted to the Chief Executive in consultation with the Council's Monitoring Officer and Chief Financial Officer to apply these principles in practice for any applications that may be made and to review the implementation of the guidance from time to time, as accords, with representatives of all political groups; and
- (3) that it be remitted to officers to investigate the extent to which other policies which apply to Council employees could be considered for Elected Members (recognising Elected Members are not employees) and that a report thereon be submitted in due course.

### 114 Housing to 2040 Consultation

114

There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising the Council of a response due to the Scottish Government's "Housing to 2040" consultation and seeking Members' views on the proposed response.

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Councillor Brooks declared a non-financial interest in this item as a Member of the Board of River Clyde Homes. Councillor Curley declared a non-financial interest as a member of the Board of River Clyde Homes and as a private landlord, and Councillor McVey declared a non-financial interest as a private landlord. All 3 Members formed the view that the nature of their interests and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

**Decided:** that approval in principle be given to the draft response to the “Housing to 2040” consultation as set out in the appendix to the report subject to alteration to take account of (a) the recently published Scottish Index on Multiple Deprivation (SIMD) 2020, (b) the comments made by Members at the briefing held earlier in the day and (c) the comments made by Councillor MacLeod in respect of disabled/wheelchair accessible housing.

### 115 **Administrative Arrangements: Determination of Planning Applications subject to a Pre-Determination Hearing**

115

There was submitted a report by the Head of Legal & Property Services advising of legislative changes to the determination of those planning applications which are subject to a Pre-Determination Hearing (PDH) and requesting the Council to approve the proposals set out in paragraph 6.4 of the report and the consequent changes to the Scheme of Administration.

**Decided:** that approval be given to the arrangements as set out in paragraph 6.7 of the report with the following effect:

- (1) that Inverclyde Council continue to determine planning applications which are subject to a Pre-Determination Hearing (PDH);
- (2) that it be a requirement that any Members voting at the Council determination of a PDH application (a) obtain and maintain their certificate of training relative to planning applications and (b) ensure that they fully attend (even if not a Member of the Planning Board) the Pre-Determination Hearing meeting itself and any relative site visit decided upon by the Planning Board in connection with the application;
- (3) that any Members attending the Council determination of a PDH application and not meeting the criteria set out in paragraph 2 above be permitted to participate in the debate and to make representations but be not entitled to vote on the determination of the application; and
- (4) that it be remitted to the Head of Legal & Property Services to amend the Council's Standing Orders and Scheme of Administration accordingly.

### 116 **Proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons' Parking Places (On-Street) Order No. 4 2019 – Remit from Environment & Regeneration Committee**

116

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 16 January 2020 requesting approval of the Proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons' Parking Places (On-Street) Order No. 4 2019.

**Decided:** that approval be given to the making of the Proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons' Parking Places (On-Street) Order No. 4 2019 and that the Shared Head of Service Roads and the Head of Legal & Property Services be authorised to take all necessary action in connection therewith.

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**117      George Wyllie Foundation – Elected Member Representation      117**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking an Elected Member nominee to be a Trustee of the George Wyllie Foundation.

**Decided:** that Councillor Murphy be nominated to be a Trustee of the George Wyllie Foundation.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that it contained exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as detailed in the relevant minute.**

**Appendices to Minutes**

**118      General Purposes Board – 15 January 2020      118**

**Approved** on the motion of Councillor Dorrian.

**119      Environment & Regeneration Committee – 16 January 2020      119**

**Approved** on the motion of Councillor McCormick.

**120      General Purposes Board – 12 February 2020      120**

**Approved** on the motion of Councillor Dorrian.

## AUDIT COMMITTEE – 25 FEBRUARY 2020

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### Audit Committee

**Tuesday 25 February 2020 at 3pm**

**Present:** Councillors Brooks, Curley, McCabe, McCormick, J McEleny, McVey, Murphy, Nelson, Quinn and Rebecchi.

**Chair:** Councillor Rebecchi presided.

**In attendance:** Corporate Director Environment, Regeneration & Resources, Chief Internal Auditor, Ms G Murphy (for Head of Legal & Property Services), Ms D Sweeney (Legal & Property Services) and Mr M Thomson (for Chief Financial Officer).

**In attendance also:** Mr M Laird and Mr B Howarth, Audit Scotland.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

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| <b>121</b> | <p><b>Apologies, Substitutions and Declarations of Interest</b></p> <p>An apology for absence was intimated on behalf of Provost Brennan.</p> <p>Councillor Curley declared an interest in Agenda Item 1 (Internal Audit Progress Report – 2 December 2019 to 31 January 2020).</p>  | <b>121</b> |
| <b>122</b> | <p><b>Internal Audit Progress Report – 2 December 2019 to 31 January 2020</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources appending the monitoring report in respect of Internal Audit activity for the period 2 December 2019 to 31 January 2020.</p> <p>Councillor Curley declared a non-financial interest in this item as the spouse of a teacher within a school in Inverclyde. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.</p> <p><b>Decided:</b> that the monitoring report in respect of Internal Audit activity for the period 2 December 2019 to 31 January 2020 be noted.</p> | <b>122</b> |
| <b>123</b> | <p><b>External Audit Action Plans – Current Actions</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources on the status of current actions from External Audit Action Plans as at 31 January 2020.</p> <p><b>Decided:</b> that progress to date in relation to the implementation of External Audit actions be noted.</p>  | <b>123</b> |
| <b>124</b> | <p><b>Internal Audit – Annual Strategy and Plan 2020 - 2021</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources presenting for approval the Internal Audit Annual Strategy and Plan for 2020 - 2021.</p>   | <b>124</b> |

**AUDIT COMMITTEE – 25 FEBRUARY 2020**

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**Decided:** that approval be given to the Internal Audit Annual Strategy and Plan for 2020 - 2021.

**125 External Audit Plan 2019/20****125**

There was submitted a report by the Chief Financial Officer presenting the External Audit Plan for 2019/20 produced by Audit Scotland.

**Decided:** that the External Audit Action Plan 2019/20 be noted.



## HEALTH & SOCIAL CARE COMMITTEE – 27 FEBRUARY 2020

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### Health & Social Care Committee

Thursday 27 February 2020 at 3pm

**Present:** Councillors Brooks, Dorrian, Jackson, MacLeod, McCabe, C McEleny, McKenzie, Moran, Quinn, Rebecchi and Robertson.

**Chair:** Councillor Moran presided.

**In attendance:** Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Health & Community Care, Head of Children's Services & Criminal Justice, Ms A Mailey (for Head of Strategy & Support Services), Ms S Crawford (HSCP), Mr A Ghosh-Ray (for Chief Financial Officer), Corporate Procurement Manager, Ms V Pollock (for Head of Legal & Property Services), Technical Services Manager, Property Services Manager, Ms D Sweeney (Legal & Property Services) and Mr D McLavin, (Corporate Communications).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

<b>126</b>	<b>Apologies, Substitutions and Declarations of Interest</b>	<b>126</b>
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No apologies for absence were intimated.

Declarations of interest were intimated as follows:

Agenda Item 10 (Learning Disability Redesign – Preferred Site for New LD Community Hub) – Councillor Brooks.

Agenda Item 13 (Reporting by Exception – Governance of HSCP Commissioned External Organisations) – Councillors MacLeod and Robertson

<b>127</b>	<b>Revenue and Capital Budget Report – Projected 2019/20 Revenue Outturn as at 31 December 2019</b>	<b>127</b>
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There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership and the Chief Financial Officer on the projected outturn on Revenue and Capital for 2019/20 as at 31 December 2019 (Period 9). During discussion on this item, Members were advised by the Technical Services Manager that the main contractor for the Crosshill Children's Home project was now in administration.

**Decided:**

- (1) that the current year Revenue outturn projected overspend of £65,000 as at 31 December 2019 be noted;
- (2) that the current projected Capital position be noted;
- (3) that the current Earmarked Reserves position be noted;
- (4) that the recommendation to the Integration Joint Board to earmark for spend in 2020/21, the £195,000 additional grant funding for counsellors in schools be noted;
- (5) that the Convener write to the relevant Scottish Government Minister to express concerns regarding delays in the allocation of funding for Tier 2 Counsellors in schools; and

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(6) that it be remitted to officers to submit a report on the implications for the Crosshill Children's Home project as a result of the main contractor going into administration.

### 128 Inspection of Children's Residential Care Homes – The View

128

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Committee of the outcome of the Care Inspectorate's unannounced inspection of the The View children's residential care home completed on 28 October 2019. The report advised that the service had achieved a grade of 5 (Very Good) for the standard "How well do we support children and young people's wellbeing?" and a grade of 5 (Very Good) for the standard "How well is our care and support planned?"

**Decided:**

- (1) that the outcome of the inspection be noted; and
- (2) that the Committee's appreciation of the grades achieved be conveyed to all the staff and young people involved.

### 129 Inspection of Children's Residential Care Homes - Kylemore

129

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Committee of the outcome of the Care Inspectorate's unannounced inspection of Kylemore children's residential care home completed on 1 November 2019. The report advised that the service had achieved a grade of 6 (Excellent) for the standard "How well do we support children and young people's wellbeing?" and 6 (Excellent) for the standard "How well is our care and support planned?"

**Decided:**

- (1) that the outcome of the inspection be noted; and
- (2) that the Committee's appreciation for the grades achieved be conveyed to all the staff and young people involved.

### 130 Joint Inspection of Adult Support and Protection

130

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Committee that an inspection of adult support and protection arrangements, provided by Inverclyde Council and partners in Police Scotland and NHS Greater Glasgow and Clyde, was currently being undertaken by the Care Inspectorate, inspectors from Healthcare Improvement Scotland and Her Majesty's Inspectorate of Constabulary in Scotland.

**Decided:**

- (1) that the report be noted; and
- (2) that it be remitted to the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership to report on the findings of the inspection report including areas identified for possible improvement.

### 131 Continuing Care

131

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the work being progressed to reduce the pressures associated with the provision of continuing care whilst ensuring

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corporate parenting duties were fulfilled in respect of young people's right to continuing care and support.

**Decided:**

- (1) that the report be noted;
- (2) that agreement be given to the adaptation of each of the Children's Houses to increase the number of bedrooms from six to seven;
- (3) that agreement be given to the development of hybrid core and cluster accommodation linked to residential services; and
- (4) that agreement be given to increase staffing in Inverclyde to support an increase in the number of young people requiring to stay in an Inverclyde Children's House or to be supported in housing accommodation close by.

### 132 Hard Edges Scotland Report

132

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Committee of the main findings of the Hard Edges Scotland report and key messages from recent Inverclyde events.

**Decided:**

- (1) that the report be noted; and
- (2) that agreement be given to the appointment of two care navigators subject to funding being approved by the Integration Joint Board.

### 133 Advice Services Review

133

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the current status of the three outstanding recommendations which were not agreed by the Health & Social Care Committee during consideration of a review of advice provision in Inverclyde in 2018.

**Decided:** that the report be noted.

### 134 Items for Noting

134

There was submitted a report for noting by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the actions taken to initiate the Significant Case Review in respect of Ms Margaret Fleming, deceased.

**Decided:**

- (1) that the formal commencement of the Significant Case Review in relation to the death of Ms Margaret Fleming chaired by Professor Jean MacLellan OBE be noted; and
- (2) that it be noted that the outcome of the Significant Case Review would be reported to the Committee in public and to the Inverclyde Integration Joint Board as soon as practicable.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as set out opposite each item.**

<b>Item</b>	<b>Paragraph(s)</b>
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<b>Learning Disability Redesign – Preferred Site for New LD</b>	<b>6, 8 &amp; 9</b>
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## HEALTH &amp; SOCIAL CARE COMMITTEE – 27 FEBRUARY 2020

**Community Hub****Social Care Case Management Solution – Mini Competition** 1**Inverclyde HSCP Alcohol and Drug Service Redesign Workforce** 1**Reporting by Exception – Governance of HSCP Commissioned External Organisations** 6 & 9**Contract Awards** 6, 8 & 9**135 Learning Disability Redesign – Preferred Site for New LD Community Hub 135**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) advising the Committee of the conclusion of site investigation work undertaken in relation to two potential sites identified for the new Learning Disability Hub and (2) making recommendations in respect of the preferred site together with the funding proposals for this.

Councillor Brooks declared a financial interest in this item due to a potential financial association of a personal nature and left the meeting prior to its consideration.

The Committee agreed to note the work undertaken by officers to identify the two potential sites, support the recommendation of the preferred site, agree to support the inclusion of up to £7.4 million funding by prudential borrowing for the provision of a new LD Community Hub and agree that the funding be remitted to the 2020/21 budget process, all as detailed in the Appendix.

Councillor Brooks returned to the meeting at this juncture.

**136 Social Care Case Management Solution – Mini Competition 136**

There was submitted a report by the Head of Strategy & Support Services (1) providing an update on the proposal to replace the current SWIFT Social Care Case Management System and (2) seeking support for funding of this to be considered as part of the 2020/21 budget process.

**Decided:**

(1) that it be agreed to support the replacement of the current SWIFT system (Option 2 as detailed in the report); and

(2) that the Council contribution of £600,000 be remitted to the 2020/21 budget process.

**137 Inverclyde HSCP Alcohol and Drug Service Redesign Workforce 137**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) providing an update on the progress of the Inverclyde HSCP Review of Alcohol and Drug Services and (2) seeking approval to proceed with the workforce plan.

**Decided:**

(1) that progress in terms of review of the HSCP Alcohol and Drug Services be noted;

(2) that agreement be given to the proposed workforce plans being progressed in accordance with both NHS and Council Human Resources organisational review

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procedures;

(3) that the Committee's appreciation be conveyed to all involved in the progression of the review; and

(4) that Alliance Board members be invited to the All Members' Briefing arranged for 23 March 2020, and that an update on this report be provided at the briefing.

Councillor McCabe left the meeting at this juncture.

### 138 Reporting by Exception – Governance of HSCP Commissioned External Organisations 138

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on matters relating to the HSCP governance process for externally commissioned social care services.

Councillor MacLeod declared a non-financial interest in this item as a non-executive Director of Parklea Branching Out. He formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.

Councillor Robertson declared a financial interest in this item due to a financial association of a personal nature and left the meeting prior to its consideration.

**Decided:**

(1) that the governance report for the period 23 November 2019 to 24 January 2020 be noted; and

(2) that Members acknowledge that officers regard the control mechanisms in place through the governance meetings and Managing Poorly Performing Services Guidance within the Contract Management Framework as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.

### 139 Contract Awards 139

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership seeking agreement to award contracts without tendering to the named providers as detailed in the report.

**Decided:** that it be remitted to the Head of Legal & Property Services to award contracts to each of the named providers as detailed in the report.

## PLANNING BOARD – 4 MARCH 2020

### Planning Board

**Wednesday 4 March 2020 at 3pm**

**Present:** Councillors Clocherty, Crowther, Dorrian, J McEleny, McKenzie, McVey, Moran, Murphy, Nelson, Rebecchi and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Chief Executive, Corporate Director Environment, Regeneration & Resources, Head of Regeneration & Planning, Development & Building Standards Manager, Mr G Leitch (Roads & Transportation), Mr J Kerr (for Head of Legal & Property Services) and Ms R McGhee (Legal & Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

#### 140      **APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST**      140

No apologies for absence or declarations of interest were intimated.

#### 141      **MR NICK McLAREN**      141

On behalf of the Planning Board, Councillor Wilson thanked Mr Nick McLaren, Development & Building Standards Manager, for his help and support over the years and extended best wishes to him on his forthcoming retirement.

#### 142      **PLANNING APPLICATIONS**      142

There were submitted reports by the Head of Regeneration & Planning on applications for planning permission as follows:-

##### **(a)      Use of Derelict Landfill Site with Existing Road Access off Main Road as a Recycling Centre for Domestic/Household Waste for Local Residents: Craigmuschat Quarry, Broomberry Drive, Gourrock (19/0292/IC)**

**Decided:** that planning permission be granted subject to the following conditions:-

(1) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until appropriate control measures are implemented. Any significant variation to the treatment methodology shall be submitted for approval, in writing by the Planning Authority, prior to implementation, to help arrest the spread of Japanese Knotweed in the interests of environmental protection;

(2) that the development shall not commence until an Environmental Investigation and Risk Assessment, including any necessary Remediation Scheme with timescale for implementation, of all pollutant linkages has been submitted to and approved, in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with current codes of practice. The submission shall also include a Verification Plan. Any subsequent modifications to the Remediation Scheme

## PLANNING BOARD – 4 MARCH 2020

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and Verification Plan must be approved in writing by the Planning Authority prior to implementation, to satisfactorily address potential contamination issues in the interests of human health and environmental safety;

(3) that before the development hereby permitted is occupied the applicant shall submit a report for approval, in writing by the Planning Authority, confirming that the works have been completed in accordance with the agreed Remediation Scheme and supply information as agreed in the Verification Plan. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of all materials imported onto the site as fill or landscaping material. The details of such materials shall include information of the material source, volume, intended use and chemical quality with plans delineating placement and thickness, to ensure contamination is not imported to the site and confirm successful completion of remediation measures in the interest of human health and environmental safety;

(4) that the presence of any previously unrecorded contamination or variation to anticipated ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority and the Remediation Scheme shall not be implemented unless it has been submitted to and approved, in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately;

(5) that all roads within the site shall be a minimum of 5.5m wide and all footways shall be a minimum of 2.0m wide, in the interests of vehicular and pedestrian safety;

(6) that a visibility splay of 2.4m x 43.0m x 1.05m on to Broomberry Drive shall be provided at all times, in the interests of vehicular safety;

(7) that give way markings shall be painted at the junction of the quarry road and Broomberry Drive prior to the commencement of development, in the interests of vehicular safety;

(8) that any vegetation overhanging the quarry road shall be cutback to rear of footway level prior to the commencement of development and shall be maintained thereafter, in the interests of vehicular and pedestrian safety;

(9) that all surface water shall be contained within the site, in the interests of vehicular and pedestrian safety;

(10) that the site shall not operate outwith the hours of 08:00 to 20:00, in the interests of adjoining residential amenity; and

(11) that weldmesh fence, details of which must be submitted to and approved in writing by the Planning Authority prior to implementation, shall be fixed to all site perimeter fencing and gates and maintained thereafter, to assist in the control of waste material within the site in the interests of visual amenity.

**(b) Residential Development Comprising 69 New Build Two-Storey Dwellings (Houses and Cottage Flats) with Associated New Access Roads and Landscaping:  
Tay Street and Tweed Street, Greenock (19/0167/IC)**

**Decided:** that planning permission be granted subject to the following conditions:-

(1) that prior to their use on site, samples of all external materials (inclusive of all walls, paving and hard surfacing) shall be submitted to and approved in writing by the Planning Authority. Development thereafter shall proceed utilising the approved materials unless an alternative is agreed in writing by the Planning Authority, to ensure the external materials are appropriate in the interests of visual amenity;

(2) that prior to the commencement of work on site full details of a landscaping

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scheme and programme for completion shall be submitted to and approved by the Planning Authority. Development shall then proceed as approved unless any alternative is agreed in writing by the Planning Authority, to ensure the provision of an appropriate landscaping scheme;

(3) that any trees, shrubs or areas of grass which die, are removed, damaged or become diseased within five years of completion of the landscaping shall be replaced within the following year with others of a similar size and species, to ensure the retention of the approved landscaping scheme in the interests of visual amenity;

(4) that details of maintenance and management for the landscaping approved in terms of condition 2 above shall be submitted to and approved in writing by the Planning Authority prior to the start of construction of the development hereby permitted. Management and maintenance shall commence upon completion of the landscaping, to ensure the maintenance of the approved landscaping scheme in the interests of visual amenity;

(5) that prior to each dwellinghouse hereby permitted being occupied, all new roads and footways leading to it shall be surfaced to a sealed base course, to ensure the provision of acceptable safe access facilities during construction;

(6) that within 4 weeks of the last of the dwellinghouses hereby permitted being completed, all roads and footways within the application site shall be completed to a final wearing course, to ensure the provision of acceptable safe access facilities following construction;

(7) that a visibility splay of 2.4m x 43m x 1.05m shall be provided at all road junctions within the development hereby permitted and be maintained and kept clear of vegetation at all times in the future to the satisfaction of the Planning Authority, to ensure that appropriate junction visibility splays are provided and maintained, in the interest of road safety;

(8) that the visibility splay of 2.0m x 20.0m shall be provided for all driveways within the development hereby permitted and be maintained and kept clear of vegetation at all times in the future to the satisfaction of the Planning Authority, to ensure that appropriate driveway visibility splays are provided and maintained, in the interest of road safety;

(9) that visitor parking spaces shall be a minimum of 2.5m by 5m and driveway spaces shall be a minimum of 3m by 5.5m, to ensure suitable parking provision for residents and visitors, in the interests of road safety;

(10) that the first 2 metres of all driveways shall be paved, to avoid deleterious materials being carried onto the road and footway, in the interests of road safety;

(11) that all roads and footpaths shall have a gradient not more than 8% and all parking spaces (driveway and visitor) shall have a gradient of not more than 10%, to ensure suitable road, footpath and parking space gradients in the interests of road safety;

(12) that all surface water run off shall be intercepted within the site both during construction and on completion of the development, to avoid surface water run-off from the site in the interests of avoiding flooding;

(13) that the approved drainage regime shall be fully implemented to the satisfaction of the Planning Authority and the SuDS pond subsequently maintained at all times thereafter to the satisfaction of the Planning Authority as per the "Detention Basins Maintenance Recommendations" submitted 10 February 2020, unless otherwise first agreed in writing by the Planning Authority, to ensure the implementation and maintenance of the drainage regime in the interests of avoiding flooding;

(14) that prior to the commencement of works on site, confirmation of Scottish's Water approval to the drainage layout and confirmation of connections to Scottish Water Network shall be submitted to and approved in writing by the Planning Authority, to



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ensure Scottish Water acceptance of the drainage regime in the interests of avoiding flooding;

(15) that no site clearance works shall be undertaken during the bird nesting season March to September inclusive unless first agreed in writing by the Planning Authority. For the avoidance of doubt, any such agreement will require a full nesting bird survey prior to the commencement of works on site, the methodology and findings of which shall be submitted to the Planning Authority, in the interests of the protection of and avoidance of disturbance to nesting birds;

(16) that the dwellinghouses hereby permitted shall be designed to ensure that at least 15% of the carbon dioxide emissions reduction standard set by Scottish Building Standards is met through the installation and operation of low and zero carbon generating technologies, details of which shall be submitted to and approved in writing by the Planning Authority prior to the erection of the first house on site, to comply with the requirements of Section 72 of the Climate Change (Scotland) Act 2009;

(17) that prior to the commencement of development on site, an energy statement which considers how the development's heat demand can be met through a district heating network or other low-carbon measures shall be submitted to and approved in writing by the Planning Authority. The recommendations within the statement shall be followed in a manner as first agreed in writing by the Planning Authority, to ensure that the development's heat demands are met, wherever possible, through low carbon infrastructure;

(18) that no part of the development shall be occupied until the contents of the Travel Information Pack which encourages reduced dependency on the private car by highlighting the location of local amenities, public transport services and active travel routes is submitted to and approved in writing by the Planning Authority. Thereafter, on the occupation of each dwelling, the approved Travel Information Pack shall be provided to new residents, to encourage sustainable travel behaviour;

(19) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until appropriate control measures are implemented. Any significant variation to the treatment methodology shall be submitted for approval, in writing by the Planning Authority prior to implementation, to help arrest the spread of Japanese Knotweed in the interests of environmental protection;

(20) that the development shall not commence until an Environmental Investigation and Risk Assessment, including any necessary Remediation Scheme with timescale for implementation, of all pollutant linkages has been submitted to and approved, in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with current codes of practice. The submission shall also include a Verification Plan. Any subsequent modifications to the Remediation Scheme and Verification Plan must be approved in writing by the Planning Authority prior to implementation, to satisfactorily address potential contamination issues in the interests of human health and environmental safety;

(21) that before the development hereby permitted is occupied the applicant shall submit a report for approval, in writing by the Planning Authority, confirming that the works have been completed in accordance with the agreed Remediation Scheme and supply information as agreed in the Verification Plan. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of all materials imported onto the site as fill or landscaping material. The details of such materials shall include information of the

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material source, volume, intended use and chemical quality with plans delineating placement and thickness, to ensure contamination is not imported to the site and confirm successful completion of remediation measures in the interests of human health and environmental safety; and

(22) that the presence of any previously unrecorded contamination or variation to anticipated ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority and the Remediation Scheme shall not be implemented unless it has been submitted to and approved, in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately.

**(c) Creation of a New Build Single-Storey Early Years Centre for 100 pupils with Associated Parking, Landscaping and Infrastructure:  
Land at Stafford Road, Greenock (19/0171/IC)**

**Decided:** that planning permission be granted subject to the following conditions:

(1) that prior to their use on site, samples of all external materials (inclusive of all walls, paving and hard surfacing) shall be submitted to and approved in writing by the Planning Authority. Development thereafter shall proceed utilising the approved materials unless an alternative is agreed in writing by the Planning Authority, to ensure the external materials are appropriate for the Early Years Centre in the interests of visual amenity;

(2) that the landscaping as indicated in the approved drawings shall then be implemented prior to the occupation and use of the Early Years Centre hereby permitted and be retained on site at all times thereafter unless otherwise agreed in writing by the Planning Authority, to ensure the provision of an appropriate landscaping scheme in the interests of visual amenity;

(3) that prior to the commencement of works on site, full details of the landscape maintenance regime shall be submitted to and approved in writing. Maintenance shall then commence on the completion of the landscaping and be undertaken as approved at all times thereafter to the satisfaction of the Planning Authority, to ensure the maintenance of the landscaping scheme in the interests of visual amenity;

(4) that in respect of the approved landscaping arrangement, any specimens that in the subsequent 5 years die, become diseased, are removed or are damaged shall be replaced in the next planting season with a similar specimen, unless the Planning Authority gives its prior written approval to an alternative, to ensure the retention of the landscaping scheme in the interests of visual amenity;

(5) that the car park shall be formed in accordance with the approved drawings and be available for use prior to the occupation and use of the Early Years Centre hereby permitted and be retained on site at all times thereafter unless otherwise agreed in writing by the Planning Authority, to ensure suitable parking for the Early Years Centre hereby permitted in the interests of road safety;

(6) that the width of the access road to the rear of the adjacent residential dwellings shall be 3 metres, to ensure safe access to the rear of adjacent dwellings;

(7) that full details of the programme for the completion of the access road to the rear of the adjacent residential dwellings specified in Condition 6 above shall be submitted to and approved in writing by the Planning Authority. The access road shall then be completed as approved and maintained on site at all times thereafter to the satisfaction of the Planning Authority. For the avoidance of doubt, access shall be retained to the rear of the adjacent residential dwellings at all times during the works, to ensure the provision and retention of an access to the rear of adjacent dwellings within

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an appropriate timescale;

(8) that all surface water run off shall be intercepted within the site both during construction and on completion of the development, to avoid surface water run-off from the site in the interests of avoiding flooding;

(9) that prior to the commencement of works on site, full drainage details and drawings shall be submitted to and approved in writing by the Planning Authority. For the avoidance of doubt, the submitted details shall be in accordance with CIRIA C753, the SUDS Manual and Sewers for Scotland. Works shall then proceed as approved unless otherwise first agreed in writing by the Planning Authority, to ensure the adequacy of the drainage regime;

(10) that prior to the commencement of works on site, full details of the drainage maintenance regime shall be submitted to and approved in writing by the Planning Authority. The drainage shall be maintained as approved at all times thereafter to the satisfaction of the Planning Authority, to ensure the adequacy of the drainage maintenance regime;

(11) that prior to the commencement of works on site, confirmation of Scottish's Water approval to the drainage layout and confirmation of connections to Scottish Water Network shall be submitted to and approved in writing by the Planning Authority, to ensure Scottish Water acceptance of the drainage regime;

(12) that no site clearance works shall be undertaken during the bird nesting season March to September inclusive unless first agreed in writing by the Planning Authority. For the avoidance of doubt, any such agreement will require a full nesting bird survey prior to the commencement of works on site, the methodology and findings of which shall be submitted to the Planning Authority, to avoid disturbance to nesting birds;

(13) that prior to any construction work starting on site, tree protection measures for all trees to be retained in accordance with British Standards Recommendations for trees in Relation to Construction, currently BS 5837:2012, shall be erected to the satisfaction of the Planning Authority and not removed during the course of construction work, to ensure retained trees are suitably protected during works on site;

(14) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until appropriate control measures are implemented. Any significant variation to the treatment methodology shall be submitted for approval, in writing by the Planning Authority, prior to implementation, to help arrest the spread of Japanese Knotweed in the interests of environmental protection;

(15) that the development shall not commence until an Environmental Investigation and Risk Assessment, including any necessary Remediation Scheme with timescale for implementation, of all pollutant linkages has been submitted to and approved, in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with current codes of practice. The submission shall also include a Verification Plan. Any subsequent modifications to the Remediation Scheme and Verification Plan must be approved in writing by the Planning Authority prior to implementation, to satisfactorily address potential contamination issues in the interests of human health and environmental safety;

(16) that before the development hereby permitted is occupied the applicant shall submit a report for approval, in writing by the Planning Authority, confirming that the works have been completed in accordance with the agreed Remediation Scheme and supply information as agreed in the Verification Plan. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan,

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maintenance/aftercare information and details of all materials imported onto the site as fill or landscaping material. The details of such materials shall include information of the material source, volume, intended use and chemical quality with plans delineating placement and thickness, to ensure contamination is not imported to the site and confirm successful completion of remediation measures in the interest of human health and environmental safety; and

(17) that the presence of any previously unrecorded contamination or variation to anticipated ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority and the Remediation Scheme shall not be implemented unless it has been submitted to and approved, in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately.

## LOCAL REVIEW BODY – 4 MARCH 2020

Local Review BodyWednesday 4 March 2020 at 4pm

**Present:** Councillors Clocherty, Crowther, Dorrian, McKenzie, Nelson, Rebecchi and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Mr A Hamilton and Ms M Pickett (Planning Advisers), Mr J Kerr (Legal Adviser) and Ms R McGhee (Legal & Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.**

**143 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 143**

No apologies for absence were intimated.

Councillor Dorrian declared an interest in Agenda Item 2(a) (Erection of 2.4m high palisade fence to car park area, car park off Orchard Street, Greenock (19/0100/IC)).

**144 PLANNING APPLICATIONS FOR REVIEW 144**

**(a) Erection of 2.4m High Palisade Fence to Car Park Area:  
Car Park off Orchard Street, Greenock (19/0100/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for the erection of a 2.4m high palisade fence to the car park area off Orchard Street, Greenock (19/0100/IC) to enable the Local Review Body to consider the matter afresh.

Mr Hamilton acted as Planning Adviser relative to this case.

Councillor Dorrian declared a financial interest in this item as a supplier of goods to the adjacent premises and left the meeting.

After discussion, Councillor McKenzie moved (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and (2) that the application for review be dismissed and that planning permission be refused (upholding the Appointed Officer's determination) for the following reasons: 1. the proposed fencing, by reason of its positioning, will discourage use of the car park by customers, staff and delivery vehicles. This will encourage on-street customer, staff and service vehicle parking to the detriment of road safety on Ingleston Street and Orchard Street; and 2. the proposed fencing, by reason of its position, would result in customers, staff and delivery vehicle drivers that do use the car park walking on the access road thus potentially coming into conflict with vehicles to the detriment of pedestrian and traffic safety.

As an amendment, Councillor Nelson moved (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and (2) that the application for review be upheld and that planning permission be granted subject to the following conditions: 1. that the development hereby permitted shall be commenced no later than three years from 4 March 2020, to comply with Section 58 of the Town and Country Planning (Scotland) Act 1997; and 2. that prior to the fencing hereby permitted being erected means of a pedestrian

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access through the fencing, completely separate from the vehicular access and located to the south-west of the application site, shall be submitted to and approved in writing by the Planning Authority. The means of access shall be provided upon erection of the fencing and shall be maintained unobstructed at all times thereafter that the adjacent store is in use, in the interests of the safety of pedestrians.

On a vote, two Members, Councillors Crowther and Nelson, voted for the amendment and four Members, Councillors Clocherty, McKenzie, Rebecchi and Wilson, voted for the motion which was declared carried.

**Decided:**

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that the application for review be dismissed and that planning permission be refused (upholding the Appointed Officer's determination) for the following reasons:

1. the proposed fencing, by reason of its positioning, will discourage use of the car park by customers, staff and delivery vehicles. This will encourage on-street customer, staff and service vehicle parking to the detriment of road safety on Ingleston Street and Orchard Street; and

2. the proposed fencing, by reason of its position, would result in customers, staff and delivery vehicle drivers that do use the car park walking on the access road thus potentially coming into conflict with vehicles to the detriment of pedestrian and traffic safety.

Councillor Dorrian returned to the meeting at this juncture.

**(b) Removal of Condition No. 2 of Planning Permission 17/0136/IC:  
66 Union Street, Greenock (19/0197/IC)**

There were submitted papers relative to the application for review of Condition No. 2 of planning permission 17/0136/IC for upgrading works to outbuilding at 66 Union Street, Greenock (19/0197/IC) to enable the Local Review Body to consider the matter afresh.

Ms Pickett acted as Planning Adviser relative to this case.

After discussion, Councillor McKenzie moved (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and (2) that the application for review be upheld on that Condition No. 2 of planning permission 17/0136/IC granted in terms of the Decision Notice dated 12 June 2017 be deleted.

As an amendment, Councillor Rebecchi moved (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and (2) that the application for review be dismissed and that Condition No. 2 planning permission 17/0136/IC granted in terms of the Decision Notice dated 12 June 2017 be not deleted.

On a vote, three Members, Councillors Dorrian, Rebecchi and Wilson, voted for the amendment and four Members, Councillor Clocherty, McKenzie, Crowther and Nelson, voted for the motion which was declared carried.

**Decided:**

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that the application for review be upheld so that Condition No. 2 of planning permission 17/0136/IC granted in terms of the Decision Notice dated 12 June 2017 be deleted.

## ENVIRONMENT & REGENERATION COMMITTEE – 5 MARCH 2020

### Environment & Regeneration Committee

Thursday 5 March 2020 at 3pm

**Present:** Councillors Ahlfeld, Brooks, Clocherty, Crowther, Curley, Jackson, McCabe, McCormick, J McEleny, McKenzie and Nelson.

**Chair:** Councillor McCormick presided.

**In attendance:** Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Technical Services Manager, Ms R McGhee (Legal & Property Services), Ms M McCabe (for Chief Financial Officer), Shared Head of Service Roads, Service Manager (Roads), Head of Environmental & Public Protection, Head of Regeneration & Planning and Mr D McLavin (Corporate Communications).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

#### 145 **Apologies, Substitutions and Declarations of Interest**

145

No apologies for absence were intimated.

Declarations of interest were intimated as follows:-

Agenda Item 3 (Environment & Regeneration Capital Programme 2019/20 to 2022/23 – Progress) – Councillors Brooks, Clocherty, Curley and J McEleny;

Agenda Item 4 (Clyde Muirshiel Regional Park) – Councillor Curley;

Agenda Item 6 (Article 4 Directions in Inverclyde Conservation Areas) – Councillor Brooks;

Agenda Item 11 (Proposed Traffic Calming Measures and Road Humps, Lyle Road and Newton Street, Greenock) – Councillor Brooks;

Agenda Item 14 (Award of Contracts for Employability Services) - Councillors Ahlfeld and Jackson;

Agenda Item 15a (Addendum to the Inverclyde Strategic Housing Investment Plan 2020/21 – 2024/25) – Councillors Brooks and Curley;

Agenda Item 17 (Clune Park Regeneration Plan Progress Report: Update on Current Actions) – Councillors Brooks and Curley; and

Agenda Item 20 (Property Assets Management Report) – Councillors Brooks and Curley.

#### 146 **Environment & Regeneration 2019/20 Revenue Budget – Period 9 (31 December 2019)**

146

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources advising the Committee of the position of the 2019/20 Revenue Budget as at Period 9 to 31 December 2019.

(Councillor Nelson entered the meeting during consideration of this item of business).

**Decided:**

(1) that the current projected underspend of £191,000 for 2019/20 as at 31 December 2019 be noted;

(2) that the current position with regard to European Social Funding be noted and

## ENVIRONMENT & REGENERATION COMMITTEE – 5 MARCH 2020

that it be noted that updates will be submitted to future meetings of the Committee; and  
(3) that approval be given to the virement detailed in Section 7 and Appendix 5 of the report.

### 147 Environment & Regeneration Capital Programme 2019/20 to 2022/23 – Progress

147

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources (1) providing an update on the status of the projects within the Environment & Regeneration Capital Programme and (2) highlighting the overall financial position.

Councillors Brooks, Clocherty and J McEleny declared a non-financial interest in this item as Board Members of Inverclyde Leisure and Councillor Curley declared a non-financial interest as a Board Member of Boglestone Community Association. All 4 Members formed the view that the nature of their interests and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

**Decided:**

- (1) that the current position of the 2019/23 Capital Programme and the progress on the specific projects detailed in Appendices 1-3 be noted;
- (2) that it be noted that a further allocation from the core property allocation will be required to progress the Greenock Cemetery – Ivy House project which will be advised in due course; and
- (3) that the Committee note and approve the continued investment required and allocation of a further £0.300M from the 2020/21 core property allocation to address the renewal of the fire and panic alarm installations and upgrading of the emergency lighting throughout the Waterfront Leisure Complex.

### 148 Clyde Muirshiel Regional Park

148

There was submitted a report by the Corporate Director Environment, Regeneration & Resources providing an update in respect of Clyde Muirshiel Regional Park and advising that, as part of its budget setting process, North Ayrshire Council had now confirmed its intention to completely withdraw its requisition to the Park Authority and, in turn, its positions on the Joint Committee.

Councillor Curley declared a non-financial interest in this item as a Substitute Member of Clyde Muirshiel Park Authority Joint Committee. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.

**Decided:** that the withdrawal of North Ayrshire Council from the Clyde Muirshiel Regional Park Authority be noted and that it be noted a report on the future operating arrangements of the Park will be submitted before the summer recess.

### 149 The Campaign to Save Inchgreen Dry Dock: Creation of Sub-Group – Request by Councillor McCabe

149

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a request from Councillor McCabe that consideration be given to a motion received from the Campaign to Save Inchgreen Dry Dock to create a sub-group “The Regeneration of Coastal Industrial Land and Facilities Group”.

**Decided:** that it be remitted to the Corporate Director Environment, Regeneration & Resources to arrange an All Members’ Briefing and discussion on an overview of the



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Economic Strategy, the role of Inverclyde Alliance, activities supporting Locality Planning and to report back to the Committee on any overlap between the proposed sub-group and existing activities.

### 150 Article 4 Directions in Inverclyde Conservation Areas 150

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to undertake public consultation on proposed Article 4 Directions for the eight conservation areas in Inverclyde.

Councillor Brooks declared a non-financial interest in this item as the owner of a property in the Greenock West End Conservation Area. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.

**Decided:** that approval be given to public consultation on Article 4 Directions for the eight conservation areas in Inverclyde.

### 151 Craigmuschat Quarry Recycling Centre 151

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) providing an update on developments with regard to Kirn Drive and Craigmuschat Quarry and (2) making recommendations in respect of a long term strategy.

The Head of Environmental & Public Protection advised the Committee that planning permission for the use of the site at Craigmuschat Quarry as a recycling centre for domestic/household waste had been granted.

**Decided:**

(1) that Kirn Drive Civic Amenity Site be relocated permanently to Craigmuschat Quarry; and

(2) that the new Craigmuschat Quarry site be a recycling centre only in order to encourage greater recycling.

### 152 Roads & Transportation – Proposed RAMP/Capital Programme for 2020/21 152

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval in relation to a proposed programme of projects to be undertaken in 2020/21 using RAMP/Capital Funding and a grant offer of funding by the Scottish Government for Cycling, Walking and Safer Streets (CWSS) projects.

**Decided:**

(1) that the list of projects for the 2020/21 RAMP/Capital and CWSS grant aided roads related projects as set out in the report be approved; and

(2) that authority be delegated to the Shared Head of Service Roads to achieve full spend of the RAMP/Capital budget through the substitution of projects from a reserve list when necessary.

### 153 Safer Streets Initiative, around Primary Schools 153

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval for expenditure of the £150,000 Safer Streets Initiative budget to improve pedestrian and cycling access around Inverclyde primary schools.

**Decided:**

(1) that approval be given to expenditure of the Safer Streets Initiative budget over a

## ENVIRONMENT & REGENERATION COMMITTEE – 5 MARCH 2020

three year period to improve access around primary schools and the installation of the new gateway signs designed by each primary school on approval by Transport Scotland; and

(2) that it be noted a further report will be submitted to the Committee for approval of the final proposals.

### 154 Standardisation of Parking Charging

154

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the implications of (a) introducing three hours free parking, increasing to £2 per day for vehicles parked for longer than three hours (to be applied in car parks where there is currently a three hour maximum stay as well as car parks which have a flat rate of £2 per day), (b) charging five days per week rather than six days per week (in respect of car parks at Gourock Rail Station), and (c) introducing parking charging (with the first three hours free) within the car parks at Bruce Street, Cathcart West, Roxburgh Street (West Station), and the Waterfront car parks, all Greenock; and (2) making a number of recommendations.

**Decided:**

(1) that the work involved in evaluating car park usage at the locations raised at the Committee be noted;

(2) that approval be given to the removal of charges in the car parks at Gourock Station on Saturday to bring the parking management regime into line with Greenock;

(3) that approval be given to a position of 'no change' at this time in respect of the other car parks evaluated;

(4) that parking spaces with electric charging points cease to be exempt from time restrictions and parking charges; and

(5) that it be remitted to the Corporate Director Environment, Regeneration & Resources to arrange an All Members' Briefing and to undertake consultation with Elected Members and other interested parties on all car parks within Greenock town centre and to submit a report thereon to the Committee.

### 155 Proposed Traffic Calming Measures and Road Humps, Lyle Road and Newton Street, Greenock

155

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the outcome of the consultation procedure undertaken for the proposed traffic calming measures and road humps at Lyle Road and Newton Street, Greenock and (2) recommending that the Committee consider the maintained objections in relation to the proposed traffic calming measures and road humps at a special meeting of the Committee.

Councillor Brooks declared a non-financial interest in this item as the owner of a property in Newton Street, although not in the immediate vicinity of the proposed traffic calming measures and road humps. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.

**Decided:** that the requirement to hold a public hearing to consider the maintained objections in relation to the proposed traffic calming measures and road humps at Lyle Road and Newton Street, Greenock be noted and that it be remitted to the Shared Head of Service Roads and the Head of Legal & Property Services to make the necessary arrangements for the public hearing at a special meeting of the Environment & Regeneration Committee to be held on Tuesday 7 April 2020 at 3pm.

## ENVIRONMENT & REGENERATION COMMITTEE – 5 MARCH 2020

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### 156      **Proposed Traffic Regulation Order – Disabled Persons’ Parking Places (On-Street) Order No. 1 2020** 156

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order to accompany the provision of parking places for the disabled.

**Decided:** that the Inverclyde Council be recommended to make the Traffic Regulation Order – Disabled Persons’ Parking Places (On-Street) Order No. 1 2020 and that it be remitted to the Shared Head of Service Roads and the Head of Legal & Property Services to arrange for implementation of the Order.

### 157      **Stopping Up Order – The Stopping Up of Road and Footway, Inverclyde (Campsie Road, Port Glasgow) Order 2020** 157

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Stopping Up Order – The Stopping Up of Road and Footway, Inverclyde (Campsie Road, Port Glasgow) Order 2020.

**Decided:**

(1) that the Head of Legal & Property Services be authorised to promote the Stopping Up of Road and Footway, Inverclyde (Campsie Road, Port Glasgow) Order 2020; and

(2) if, after the 28 day period for statutory objections, no such objections are made or maintained, authority be delegated to the Head of Legal & Property Services to take all necessary action in connection therewith, including the confirmation of the Order.

### 158      **Items for Noting** 158

There was submitted a report for noting by the Corporate Director Environment, Regeneration & Resources on Addendum to the Inverclyde Strategic Housing Investment Plan 2020/21 – 2024/25.

Councillors Brooks and Curley declared a non-financial interest in this item as Board Members of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

**Decided:** that the content of the report be noted.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.**

Item	Paragraph(s)
<b>Award of Contracts for Employability Services</b>	<b>6 and 8</b>
<b>Joint Collaboration: Fleet and Waste Services Inverclyde and West Dunbartonshire Councils</b>	<b>1</b>
<b>Clune Park Regeneration Plan Progress Report: Update on</b>	<b>6, 9, 12 &amp; 13</b>

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**Current Actions**

**New Lease of Premises – Cathcart Street, Greenock** 2, 6 & 9

**Commercial and Industrial Portfolio Information – Scheme of Delegation Register** 2, 6 & 9

**Property Assets Management Report** 2, 6 & 9

**159 Award of Contracts for Employability Services 159**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on tenders received for employability services to be delivered from 1 April 2020, replacing services previously delivered since 2008 under Fairer Scotland funds, Regeneration funding and European funding, and (2) seeking approval for the award of contracts.

Councillor Jackson declared a non-financial interest in this item as a Board Member of Inverclyde Community Development Trust. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process. Councillor Ahlfeld declared a non-financial interest as a Board Member of Inverclyde Community Development Trust and as a close relative of an employee of the Trust. Councillor Ahlfeld left the meeting as the result of being a close relative of an employee of the Trust.

**Decided:**

- (1) that approval be given to the award of contracts for employability services from 1 April 2020 to the organisations listed in appendix 1 to the report; and
- (2) that the continued use of European Social Fund monies in the delivery of employability services be noted.

Councillor Ahlfeld returned to the meeting at this juncture.

**160 Joint Collaboration: Fleet and Waste Services 160**  
**Inverclyde and West Dunbartonshire Councils**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to implement shared fleet and waste management arrangements with West Dunbartonshire Council, involving the appointment of a Shared Fleet and Waste Manager leading two separate fleet and waste teams employed within their respective councils.

**Decided:**

- (1) that approval be given to the appointment of the Shared Fleet and Waste Manager within West Dunbartonshire Council's management structure; and
- (2) that it be noted a report providing an update on the above will be submitted to the Shared Services Joint Committee in May 2020.

**161 Clune Park Regeneration Plan Progress Report: Update on Current Actions 161**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) advising the Committee of current actions to implement the Council's decisions on the Clune Park Estate and (2) providing a briefing on key, current items to

## ENVIRONMENT & REGENERATION COMMITTEE – 5 MARCH 2020

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ensure that the Committee is fully advised of progress.

Councillors Brooks and Curley declared a non-financial interest in this item as Board Members of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

**Decided:** that the current progress in respect of the Clune Park Area Regeneration Plan be noted.

### 162      **New Lease of Premises – Cathcart Street, Greenock**      162

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to grant a new lease of premises at Cathcart Street, Greenock.

Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.

### 163      **Commercial and Industrial Portfolio Information – Scheme of Delegation Register**      163

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the exercise by officers of powers delegated to them in terms of the Scheme of Delegation and providing an update on the management of the Council's commercial and industrial portfolio.

**Decided:** that the terms of the report be noted.

### 164      **Property Assets Management Report**      164

There was submitted a report by the Corporate Director Environment, Regeneration & Resources making recommendations in respect of a number of property assets.

There was circulated updated Appendix 5 to the report.

Councillors Brooks and Curley declared a non-financial interest in this item as Board Members of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

Following consideration, and after a vote, the Committee agreed to take action, all as detailed in the appendix.

## EDUCATION AND COMMUNITIES COMMITTEE – 10 MARCH 2020

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### Education and Communities Committee

Tuesday 10 March 2020 at 2pm

**Present:** Provost Brennan, Councillors Clocherty, J McEleny (for Curley), Crowther (for MacLeod), Moran (for McCabe), C McEleny, McVey, Murphy, Quinn, Robertson and Wilson and Rev. F Donaldson, Rev. D Burt and Mrs F Gilpin, Church Representatives.

**Chair:** Councillor Clocherty presided.

**In attendance:** Corporate Director Education, Communities & Organisational Development, Head of Culture, Communities & Educational Resources, Head of Education, Service Manager, Community Learning & Development, Community Safety, Resilience and Sport, Mr I Cameron (for Chief Financial Officer), Head of Legal & Property Services (for part of item 5 only), Ms G Murphy (for Head of Legal & Property Services), Ms S Lang (Legal & Property Services), Head of Education, Early Years Manager, Property Services Manager, Mr N Greenshields, Education Officer and Mr P J Coulter (Corporate Communications).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

#### 165      **Apologies, Substitutions and Declarations of Interest**      165

Apologies for absence were intimated on behalf of Councillor Curley, with Councillor J McEleny substituting, Councillor MacLeod, with Councillor Crowther substituting, Councillor McCabe, with Councillor Moran substituting, Ms P McEwan and Ms A McMillan.

Declarations of interest were intimated as follows:

Agenda Item 3 (Communities Capital Programme 2019 – 2023 Progress) – Councillors Clocherty, J McEleny and Quinn.

Agenda Item 5 (Pilot on the Provision of Crawl Spaces on Secondary School 3G Pitches) – Councillors Clocherty, J McEleny and Quinn.

Agenda Item 11 (Education Capital Programme 2019 – 2023 Progress) – Councillor Quinn.

Agenda Item 18 (Ongoing Governance of External Organisations) – Councillor Robertson.

#### 166      **Communities 2019/20 Revenue Budget - Period 9 to 31 December 2019**      166

There was submitted a report by the Chief Financial Officer and Corporate Director Education, Communities & Organisational Development on the position of the 2019/20 Communities Revenue Budget as at Period 9 to 31 December 2019.

**Decided:** that the current projected underspend of £24,000 in the 2019/20 Communities Revenue Budget as at Period 9 to 31 December 2019 be noted.

- 167 Communities Capital Programme 2019-2023 Progress 167**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development and Chief Financial Officer (1) on the status of the projects forming the Communities Capital Programme and (2) highlighting the overall financial position.
- Councillors Clocherty, J McEleny and Quinn declared a non-financial interest in this item as Members of the Board of Inverclyde Leisure. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.
- Decided:**
- (1) that the progress of the specific projects detailed in Appendix 1 be noted; and
  - (2) that an update report in respect of the proposed Indoor Tennis Facility be submitted to the next meeting of the Committee.
- 168 Inverclyde Anti-Social Behaviour Strategy 2020-2025 168**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval of the Inverclyde Anti-Social Behaviour Strategy 2020 – 2025 following the expiry of the previous strategy.
- Decided:**
- (1) that approval be given to the Inverclyde Anti-Social Behaviour Strategy 2020 – 2025 appended to the report; and
  - (2) that it be noted that an Inverclyde Anti-Social Behaviour Policy document would be created following approval of the strategy and it be agreed that, on completion, the draft be submitted to the Committee for approval.
- 169 Pilot on the Provision of Crawl Spaces on Secondary School 3G Pitches 169**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the pilot project in relation to the installation of crawl spaces at the 3G pitches at Inverclyde Academy, St Columba's High School and Port Glasgow Community Campus.
- Councillors Clocherty, J McEleny and Quinn declared a non-financial interest in this item as Members of the Board of Inverclyde Leisure. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.
- Following discussion, Councillor Wilson moved that, as there continued to be issues around vandalism, the crawl spaces installed at Inverclyde Academy, St Columba's High School and Port Glasgow Community Campus be closed.
- As an amendment, Councillor Clocherty moved (1) that the progress in relation to the provision of crawl spaces at Inverclyde Academy, St Columba's High School and Port Glasgow Community Campus be noted; (2) that agreement be given to an extension of the pilot project for one more year at the current sites, with monitoring procedures remaining in place; (3) that a final evaluation report be submitted to the Committee in a year's time; and (4) that a report be submitted to the Committee on the issues involved in any possible opening up of crawl spaces at pitches managed by Inverclyde Leisure, including any legal and financial implications.

## EDUCATION AND COMMUNITIES COMMITTEE – 10 MARCH 2020

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On a vote, 1 Member, Councillor Wilson, voted for the amendment and 4 Members, Provost Brennan, Councillors Clocherty, Moran and Murphy, voted for the motion which was declared carried. Councillors McVey, Quinn, Crowther, C McEleny, J McEleny and Robertson abstained from voting.

The Committee adjourned at 3.40pm to seek further legal advice and reconvened at 3.55pm.

**Decided:**

- (1) that the progress in relation to the provision of crawl spaces at Inverclyde Academy, St Columba's High School and Port Glasgow Community Campus be noted;
- (2) that agreement be given to an extension of the pilot project for one more year at the current sites with monitoring procedures remaining in place;
- (3) that a final evaluation report be submitted to the Committee in a year's time; and
- (4) that a report be submitted to the Committee on the issues involved in any possible opening up of crawl spaces at pitches managed by Inverclyde Leisure, including any legal and financial implications.

### 170 Items for Noting (Communities)

170

There were submitted reports for noting by the Corporate Director Education, Communities & Organisational Development on (1) extension to the opening of Gourrock Outdoor Pool; (2) the Inverclyde Heritage Strategy; (3) Grants to Voluntary Organisations 2019/20 – Round 2; and (4) Under 19s Sports Grants 2019/20 – Round 2.

**Decided:** that the reports be noted.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 6 of Part I of Schedule 7(A) of the Act.**

### 171 Ongoing Governance of External Organisations

171

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing an oversight of governance arrangements in place for externally funded organisations and (2) highlighting any issues arising from ongoing governance arrangements.

Councillor Robertson declared a non-financial interest in this item as a member of the Board of Greenock Arts Guild. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence in the Chamber or her participation in the decision-making process.

**Decided:**

- (1) that it be agreed to note the revised style Funding and Service Level Agreement for externally funded community facilities and that future funding arrangements with community facilities would be materially on the same terms; and
- (2) that the current status of ongoing governance arrangements be noted.



The Communities business concluded at 4.15pm. The Committee commenced consideration of the Education items of business at 4.20pm with Rev. Burt, Mrs Gilpin and Rev. Donaldson joining the meeting. All Elected Members present for the Communities items returned to the meeting with the exception of Councillor C McEleny.

**172 Education Scotland Report on Lady Alice Primary School**

**172**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development informing the Committee of the recent Education Scotland full inspection of Lady Alice Primary School, focusing on progress being made within the school, nursery class and centre to improve learning and teaching, to raise attainment, to secure progress and to close the poverty-related attainment gap.

The report advised that for the primary school, Leadership of Change had been assessed as satisfactory, Learning, Teaching and Assessment as good, Ensuring Wellbeing, Equality and Inclusion as good and Raising Attainment and Achievement as satisfactory. For the nursery class, Leadership of Change had been assessed as weak, Learning, Teaching and Assessment as weak, Ensuring Wellbeing, Equality and Inclusion as satisfactory and Raising Attainment and Achievement as satisfactory.

Ms Gail Connick, Head Teacher, was present and addressed the Committee in relation to the findings of the inspection report.

**Decided:**

- (1) that the Education Scotland report on Lady Alice Primary School be noted; and
- (2) that the Committee's appreciation be extended to all those involved in the inspection process.

**173 Education Scotland Report on St. Michael's Primary School**

**173**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development informing the Committee of the recent Education Scotland short model inspection of St Michael's Primary School, focusing on the progress being made in improving learning and teaching and raising attainment/securing children's progress. The report advised that both Learning, Teaching and Assessment and Raising Attainment and Achievement had been assessed as good.

Ms Colette Wallace, Head Teacher, was present and addressed the Committee in relation to the findings of the inspection report.

**Decided:**

- (1) that the Education Scotland report on St Michael's Primary School be noted; and
- (2) that the Committee's appreciation be extended to all those involved in the inspection process.

**174 Education Scotland Report on Lomond View Academy**

**174**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development informing the Committee of the recent local authority follow-up visit to Lomond View Academy, focusing on progress being made within the school in improving learning and teaching and raising attainment as identified in the Education Scotland inspection in January 2019.

Mr David Peden, Head Teacher, was present and addressed the Committee in relation to the matters raised in the follow-up visit.

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### **Decided:**

- (1) that the Education Scotland report on Lomond View Academy be noted; and
- (2) that the Committee's appreciation be extended to all those involved in the service provision.

### **175 Education 2019/20 Revenue Budget – Period 9 to 31 December 2019**

175

There was submitted a report by the Chief Financial Officer and Corporate Director Education, Communities & Organisational Development on the position of the 2019/20 Education Revenue Budget as at Period 9 to 31 December 2019.

### **Decided:**

- (1) that the current projected overspend of £49,000 in the 2019/20 Education Revenue Budget as at Period 9 to 31 December 2019 be noted;
- (2) that the ongoing actions to bring the budget back to a break-even position be noted; and
- (3) that support be given to the creation of Earmarked Reserves for (a) Early Learning and Child Care Expansion and (b) Support for Additional Support for Learning Implementation and that the proposed Earmarked Reserves be remitted to the Policy & Resources Committee for approval.

### **176 Education Capital Programme 2019-2023 Progress**

176

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and Chief Financial Officer (1) providing an update in respect of the status of the projects forming the Education Capital Programme and (2) highlighting the overall financial position.

Councillor Quinn declared a non-financial interest in this item as the parent of a child attending St. Ninian's Primary School. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence in the Chamber or her participation in the decision-making process.

### **Decided:**

- (1) that the progress of the specific projects detailed in Appendix 1 be noted;
- (2) that the use of powers delegated to the Chief Executive to authorise acceptance of a tender for the Hillend Children's Centre refurbishment project as detailed in a separate report on the agenda be noted;
- (3) that the separate report on the agenda on the phased replacement of interactive whiteboards and the proposed allocation of £490,000 lifecycle funding be noted; and
- (4) that information on future lifecycle works for PPP schools be included in the Capital Programme progress reports.

### **177 Craigmarloch School Numbers 2020/21**

177

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the pupil number pressures at Craigmarloch School for the year 2020/21 and outlining officers' current efforts to alleviate this.

(Councillor Moran left the meeting during consideration of this item of business).

### **Decided:**

- (1) that the increased demand for places at Craigmarloch School in 2020/21 be noted; and

(2) that a report be submitted to the next meeting of the Committee on the solution found to accommodate this increase.

**178 Updated Anti-Bullying Policy**

**178**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking endorsement of the updated Anti-Bullying Policy.

**Decided:** that the updated version of the Anti-Bullying Policy as set out in the Appendix to the report be endorsed.

**179 2019 Clyde Conversations**

**179**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development advising the Committee of the outcome of the most recent Clyde Conversations event held in September 2019.

**Decided:**

- (1) that the success of the 2019 Clyde Conversations event be noted and that the participation of the young people in the service planning process be acknowledged;
- (2) that the key issues highlighted by young people attending the event be noted; and
- (3) that it be agreed that actions to address the issues be included in the Children's Services planning process.

**180 Early Learning and Childcare 1140 Hours Expansion Programme**

**180**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the implementation of the Early Learning and Childcare 1140 Hours Expansion Programme.

(Rev. Burt left the meeting during consideration of this item of business).

**Decided:**

- (1) that the progress in the implementation of the 1140 Hours Expansion Programme be noted;
- (2) that it be agreed that a further report be submitted in May 2020 with an update on the Council's readiness for full implementation, together with contingency plans; and
- (3) that it be agreed that an update on the Scottish Government's statutory guidance be submitted in May 2020.

**181 Replacement of Technical Department Computers and Interactive Whiteboards in Education Establishments**

**181**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development advising the Committee of the need to replace the computers within secondary school technical departments and the interactive whiteboards in some schools and early years establishments.

**Decided:**

- (1) that the requirement to purchase replacement technical department computers to ensure that National Qualifications in Graphic Communication could continue to be delivered in Inverclyde secondary schools be noted and it be agreed that this be funded in part by the Corporate ICT Computer Refreshment Budget (£90,000), with the expected remaining £90,000 being funded from the Education Capital Cyclical Upgrades Budget;

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- (2) that it be noted that the proposed School Estate Team programme for the replacement of ageing interactive whiteboards would be released and it be agreed that the funding for phases 1 and 2 of this programme comprise £400,000 from the Education Capital Cyclical Upgrades Budget and, subject to confirmation as part of the budget process, £300,000 from the SEMP Earmarked Reserve; and
- (3) that a report be submitted to the Committee on the condition of IT equipment within schools and the position in respect of access to technology.

### 182 Use of Emergency Powers Procedure – Hillend Children’s Centre Refurbishment

182

There was submitted a report by the Corporate Director Education, Communities & Organisational Development advising the Committee of the use of the powers delegated to the Chief Executive to accept the most economically advantageous tender for the refurbishment of Hillend Children’s Centre.

**Decided:** that the use of the powers delegated to the Chief Executive be noted.

## GENERAL PURPOSES BOARD – 11 MARCH 2020

**General Purposes Board****Wednesday 11 March 2020 at 3pm**

**Present:** Provost Brennan, Councillors Brooks, Crowther, Curley, Dorrian, J McEleny, Moran and Quinn.

**Chair:** Councillor Dorrian presided.

**In attendance:** Mr D Keenan (for Head of Legal & Property Services), Ms F Denver (Legal & Property Services) and Sergeant S Cameron (Police Scotland).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

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|------------|--|------------|
| <b>183</b> | <b>Apologies, Substitutions and Declarations of Interest</b>   | <b>183</b> |
|            | <p>Apologies for absence were intimated on behalf of Councillors Ahlfeld and MacLeod.</p> <p>No declarations of interest were intimated.</p>   |            |
| <b>184</b> | <b>Application for a Licence to carry on Business of Skin Piercing and/or Tattooing<br/>Amber Beauty, 54 Kelly Street, Greenock</b>  | <b>184</b> |
|            | <p>There was submitted a report by the Head of Legal &amp; Property Services to consider an application for the grant of a licence to carry on the business of skin piercing and/or tattooing submitted by Miss Debrah Grierson for premises known as Amber Beauty, 54 Kelly Street, Greenock.</p> <p>The applicant or representative was not in attendance for this item.</p> <p><b>Decided:</b> to grant the application subject to a Building Warrant being granted and a Completion Certificate issued.</p> <p><b>It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 6 of Part I of Schedule 7(A) of the Act.</b></p> |            |
| <b>185</b> | <b>Request for Suspension of Taxi Driver's Licence</b>   | <b>185</b> |
|            | <p>There was submitted a report by the Head of Legal &amp; Property Services requesting the Board to uphold the immediate suspension of a Taxi Driver's Licence and consider whether or not to further suspend the licence as the Board may determine, to which, the Board agreed, all as detailed in the Appendix.</p>  |            |
| <b>186</b> | <b>Application for Taxi Driver's Licence</b>   | <b>186</b> |
|            | <p>There was submitted a report by the Head of Legal &amp; Property Services on an application for a Taxi Driver's Licence which was refused, following a vote, all as detailed in the Appendix.</p>   |            |

## THE INVERCLYDE COUNCIL – 12 MARCH 2020

### The Inverclyde Council

**Thursday 12 March 2020 at 4pm**

**Present:** Provost Brennan, Councillors Ahlfeld, Brooks, Clocherty, Crowther, Curley, Dorrian, Jackson, McCabe, McCormick, C McEleny, J McEleny, McKenzie, McVey, Moran, Murphy, Quinn, Rebecchi, Robertson and Wilson.

**Chair:** Provost Brennan presided.

**In attendance:** Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Chief Financial Officer, Head of Legal & Property Services, Legal Services Manager (Procurement, Conveyancing & Information Governance), Ms R McGhee and Ms D Sweeney (Legal & Property Services), Head of Environmental & Public Protection, Shared Head of Service Roads, Head of Organisational Development, Policy & Communications and Service Manager, Communications, Tourism and Health & Safety.

#### 187 **Apologies and Declarations of Interest**

187

Apologies for absence were intimated on behalf of Councillors MacLeod and Nelson.

No declarations of interest were intimated.

#### 188 **2020/21 Revenue Budget and 2020/23 Capital Programme**

188

There was submitted a report by the Chief Financial Officer (1) on the latest position of the Council's budget and (2) seeking approval of the Revenue Budget, 2020/23 Capital Programme and a number of other associated matters.

**Decided:**

- (1) that the latest position of the 2020/21 Revenue Budget advised by the Chief Financial Officer be noted;
- (2) that approval be given to the proposals from the Members' Budget Working Group and that:
  - (a) the Budget Smoothing Reserve be fully allocated to reduce the savings required over 2021/23;
  - (b) the savings in Appendix 4 be approved and that the 2020/21 saving be reinvested along with the £470,000 surplus to create a recurring £750,000 Fund to address poverty and deprivation;
  - (c) the recurring investments in Appendix 5 be approved;
  - (d) the contribution of £52.289 million to the Integration Joint Board for 2020/21 be approved in addition to the allocation of £600,000 from Reserves for a replacement Social Work Information System and the inclusion of £7.4 million in the 2020/23 Capital Programme for the provision of a new build Learning Disabilities Centre at the former Hector McNeil Baths site;
  - (e) in recognition of the shared responsibilities in addressing multiple deprivation, the IJB be requested to allocated £250,000 on a recurring basis to supplement the £750,000 recurring fund created by the Council;
  - (f) the 2020/23 Capital Programme and adjustments as set out in Appendix 7 be approved;

**THE INVERCLYDE COUNCIL – 12 MARCH 2020**

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- (g) the use of Free Reserves set out in Appendix 8 be approved;
- (h) the 2020/21 Common Good Budget in Appendix 9 be approved; and
- (i) the latest estimated funding gap for the period 2020/23 in Appendix 10 be noted;  
and
- (3) that it be noted that it would not be the intention to undertake further Voluntary Early Release trawls during 2020/22 in those areas trawled as part of this budget and where there is sufficient existing interest in early release to meet any proposed saving.

## PETITIONS COMMITTEE – 19 MARCH 2020

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### Petitions Committee

**Thursday 19 March 2020 at 3pm**

**Present:** Councillors Brooks, Curley (by telephone), McVey and J McEleny (for Councillor MacLeod).

In the absence of the Chair and with the participation of the Vice-Chair through teleconferencing it was agreed unanimously that Councillor Brooks chair the meeting

**In attendance:** Mr P MacDonald (for Head of Legal & Property Services), Ms D Sweeney (Legal & Property Services) and Mr PJ Coulter (Corporate Communications).

**In attendance also:** Mr G Leitch (for Shared Head of Service Roads).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**Prior to the commencement of business, the Committee agreed unanimously to suspend Standing Orders to permit attendance by Members by telephone conferencing in view of the current COVID-19 circumstances.**

#### 189      **Apologies, Substitutions and Declarations of Interest**      189

Apologies for absence were intimated on behalf of Councillor MacLeod with Councillor J McEleny substituting and Councillor Murphy.

No declarations of interest were intimated.

#### 190      **Petitions Update Report**      190

There was submitted a report by the Head of Legal & Property Services updating the Committee on the position relative to petitions previously reported on and new petitions received since the last meeting.

**Decided:** that the position relative to petitions previously reported on and new petitions received since the last meeting of the Committee be noted.

#### 191      **Petition for Consideration**      191 **Make Kirn Drive One Way**

There was submitted a report by the Head of Legal & Property Services providing details of a petition calling on the Council to make Kirn Drive, Gourock a one-way system running east to west. The report advised that the petition met the petitions criteria and had received the level of public support required in terms of the approved petitions procedures.

The Committee heard Mr W Oliver, Petitioner, in support of the petition, Mr G Leitch for Roads Services and Councillors Quinn and Ahlfeld (both by telephone) as Ward Councillors.

**Decided:** that the Committee support the petition and remit it to the Corporate Director Environment, Regeneration & Resources to submit a report to a future meeting of the Environment & Regeneration Committee with recommendations on the matter.



**POLICY & RESOURCES COMMITTEE – 24 MARCH 2020**

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**Policy & Resources Committee**

**Tuesday 24 March 2020 at 3pm**

**Present:** Councillors Ahlfeld (by telephone conference), Clocherty (by telephone conference), MacLeod (by telephone conference), McCabe, McCormick (by telephone conference), C McEleny, McVey, Moran, Robertson (by telephone conference) and Brooks (for Wilson).

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Legal & Property Services, Ms R McGhee (Legal & Property Services), Chief Financial Officer (by telephone conference), Head of Organisational Development, Policy & Communications, Head of Environmental & Public Protection and Service Manager, Communications, Tourism and Health & Safety.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

<b>192</b>	<b>Apologies, Substitutions and Declarations of Interest</b>	<b>192</b>
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Apologies for absence were intimated on behalf of Councillors Rebecchi and Wilson, with Councillor Brooks substituting for Councillor Wilson.

No declarations of interest were intimated.

<b>193</b>	<b>2019/20 General Fund Revenue Budget as at 31 January 2020</b>	<b>193</b>
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There was submitted a report by the Chief Financial Officer (1) on the position of the General Fund Revenue Budget as at 31 January 2020 and (2) providing an update in respect of the position of the General Fund Reserves and Earmarked Reserves.

**Decided:**

- (1) that the latest position of the 2019/20 Revenue Budget and General Fund Reserves Budget be noted; and
- (2) that it be noted that the use of any Free Reserves was considered as part of the 2020/21 Budget.

<b>194</b>	<b>2019/23 Capital Programme</b>	<b>194</b>
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There was submitted a report by the Chief Financial Officer on the latest position of the 2019/23 Capital Programme.

**Decided:**

- (1) that the current position of the 2019/23 Capital Programme be noted; and
- (2) that it be noted that a refreshed 2020/23 Capital Programme was approved as part of the March 2020 budget.

## POLICY &amp; RESOURCES COMMITTEE – 24 MARCH 2020

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| 195 | <p><b>Policy &amp; Resources Committee 2019/20 Revenue and Capital Budget – Period 10 to 31 January 2020</b></p> <p>There was submitted a report by the Chief Executive, the Corporate Director Environment, Regeneration &amp; Resources, the Corporate Director Education, Communities &amp; Organisational Development and the Chief Financial Officer on the position of the 2019/20 Revenue and Capital Budget as at Period 10 to 31 January 2020.</p> <p><b>Decided:</b></p> <p>(1) that the 2019/20 Revenue Budget projected underspend of £2,083,000 as at Period 10 to 31 January 2020 be noted;</p> <p>(2) that the projected 2019/20 surplus of £34,200 for the Common Good Fund be noted; and</p> <p>(3) that the current projected capital position be noted.</p> | 195 |
| 196 | <p><b>Welfare Reform Update</b></p> <p>There was submitted a report by the Chief Financial Officer providing an update on various matters relating to welfare reforms and associated issues.</p> <p><b>Decided:</b> that the updates contained in the report be noted.</p>   | 196 |
| 197 | <p><b>Inverclyde Best Value Assurance Report – Improvement Plan Progress Report</b></p> <p>There was submitted a report by the Chief Executive providing an update on the Inverclyde Best Value Assurance Report (BVAR) Improvement Plan.</p> <p><b>Decided:</b> that the progress made in regard to the Inverclyde BVAR improvement actions, as set out at Appendix 1 to the report, be noted.</p>  | 197 |
| 198 | <p><b>SOLACE Improving Local Government Benchmarking Framework 2018/19</b></p> <p>There was submitted a report by the Head of Organisational Development, Policy &amp; Communications (1) providing details of the Local Government Benchmarking Framework (LGBF) 2018/19 data and (2) highlighting Inverclyde's performance across the range of indicators.</p> <p><b>Decided:</b></p> <p>(1) that the LGBF 2018/19 data published on 31 January 2020 be noted; and</p> <p>(2) that it be agreed that the information in the appendix to the report be used to form the basis of the Council's public performance reporting on the LGBF 2018/19.</p>  | 198 |
| 199 | <p><b>Capital Strategy 2020/30 and Treasury Management Strategy Statement and Annual Investment Strategy 2020/21 – 2023/24</b></p> <p>There was submitted a report by the Chief Financial Officer presenting an updated Capital Strategy as required by the CIPFA prudential code and seeking approval of the Treasury Management Strategy Statement and Annual Investment Strategy for 2020/24, Treasury Policy Limits, a policy on the repayment of Loans Fund advances, the Council's Prudential and Treasury Management Indicators for the next four years and the List of Permitted Investments.</p>  | 199 |

## POLICY &amp; RESOURCES COMMITTEE – 24 MARCH 2020

**Decided:** that the following, as outlined in the report, be remitted to a future meeting of the Inverclyde Council for approval:-

- (a) Capital Strategy for 2020/30;
- (b) Treasury Management Strategy and Annual Investment Strategy;
- (c) Authorised limits for 2020/24;
- (d) Treasury Management Policy Statement set out in paragraph 6.2 of the report;
- (e) Policy on repayment of Loans Fund advances set out in paragraph 9.2 of the report;
- (f) Treasury Policy Limits;
- (g) Prudential Indicators and Treasury Management Indicators; and
- (h) List of Permitted Investments (including those for the Common Good Fund).

## 200 Scottish Index of Multiple Deprivation (SIMD) 2020 200

There was submitted a report by the Head of Organisational Development, Policy & Communications (1) providing a more detailed analysis of the results from the Scottish Index of Multiple Deprivation (SIMD) 2020 and (2) informing the Committee of the work currently being taken forward in connection with this.

**Decided:** that the additional analysis carried out on the SIMD 2020 be noted and that it be noted this work continues to be ongoing through the SIMD data group.

## 201 Review of Community Council Grant Funding 201

There was submitted a report by the Head of Legal & Property Services (1) on the feedback received from the Community Councils on proposals to change the basis of their grant funding and, having regard to that feedback, (2) seeking approval of a proposed new Scheme of Funding for Community Councils.

**Decided:** that consideration of the matter be deferred to a future meeting of the Committee.

## 202 Proposed Re-appropriation of the Site of the Former Hector McNeil Baths 202

There was submitted a report by the Head of Legal & Property Services seeking authority to progress both the public consultation and the action for consent of the Court required as detailed in the report relating to proposals to appropriate the site of the former Hector McNeil Baths for use as a Learning Disability Hub.

**Decided:**

- (1) that the Head of Legal & Property Services be authorised to carry out a public consultation in terms of Section 104 of the Community Empowerment (Scotland) Act 2015 on the proposals set out in the report;
- (2) that it be noted a further report will be submitted to the Environment & Regeneration Committee on the outcome of that consultation; and
- (3) that the Head of Legal & Property Services be authorised to progress an action at Greenock Sheriff Court in terms of Section 75 of the Local Government (Scotland) Act 1973 for consent to the proposals set out in the report.

## POLICY &amp; RESOURCES COMMITTEE – 24 MARCH 2020

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- 203      Creation of Earmarked Reserves – Remit from Education & Communities Committee      203**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources requesting the Committee to consider a remit from the Education & Communities Committee of 10 March 2020 relative to the creation of Earmarked Reserves for (a) Early Learning and Child Care Expansion and (b) Support for Additional Support for Learning Implementation.
- Decided:** that approval be given to the creation of Earmarked Reserves for (a) Early Learning and Child Care Expansion and (b) Support for Additional Support for Learning Implementation.
- 204      The Role of Elected Members in Locality Planning      204**
- There was submitted a report by the Head of Organisational Development, Policy & Communications seeking agreement on the role of Elected Members in locality planning.
- Decided:** that consideration of the matter be deferred to a future meeting of the Committee or the Policy & Resources Executive Sub-Committee, depending on the length of the COVID-19 (Coronavirus) crisis.
- 205      Process for Tackling Poverty and Multiple Deprivation in Inverclyde      205**
- There was submitted a report by the Head of Organisational Development, Policy & Communications on the process to reinvest £750,000 from the Council, supplemented by £250,000 from the Integration Joint Board, to create a £1 million investment in Inverclyde's communities to mitigate poverty, reduce inequalities and deprivation, with a particular focus on engaging and empowering those living in the localities that fall within the most deprived in Scotland, according to the Scottish Index of Multiple Deprivation 2020.
- Decided:** that consideration of the matter be deferred to a future meeting of the Committee or the Policy & Resources Executive Sub-Committee, depending on the length of the COVID-19 (Coronavirus) crisis.
- 206      14 East Blackhall Street, Greenock – Remit from Environment & Regeneration Committee      206**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources requesting the Committee to consider a remit from the Environment & Regeneration Committee of 5 March 2020 in relation to the lease of premises at 14 East Blackhall Street, Greenock to Inverclyde Shed.
- Decided:** that approval be given to the lease of the premises at 14 East Blackhall Street, Greenock to Inverclyde Shed at less than best value, all as detailed in the excerpt of the report to the Environment & Regeneration Committee of 5 March 2020 appended to the report.

## 207 COVID-19 (Coronavirus)

207

There were submitted:

- (a) a report by the Corporate Director Environment, Regeneration & Resources providing an update on the actions taken to mitigate the risks around the COVID-19 outbreak together with appendix detailing actions, as at 23 March 2020, taken and in course to ensure that essential services can continue to be delivered to the public and that the core business of the Council is maintained;
- (b) a report by the Chief Financial Officer (1) highlighting the current financial pressures and supports relating to COVID-19 and (2) seeking delegated powers where required to release funding;
- (c) a report by the Head of Legal & Property Services proposing temporary arrangements for future Committee meetings in the light of current circumstances; and
- (d) a further report by the Head of Legal & Property Services (1) updating the temporary arrangements for tele-conference participation at meetings and (2) seeking approval for temporary decision-making arrangements in order to reduce face-to-face meetings during the COVID-19 emergency.

The Head of Environmental & Public Protection provided an update on the position since 23 March 2020.

**Decided:**

- (1) that the actions taken to mitigate the effects of the COVID-19 outbreak in Inverclyde be noted and approved;
- (2) that the main financial issues identified in relation to the COVID-19 outbreak and the very significant support packages announced by both the UK and Scottish Governments be noted;
- (3) that the detail of the Scottish Government support package detailed in Appendix 1 to the report by the Chief Financial Officer be noted and that the distribution of funding/support as soon as practicable be delegated to the Chief Executive in consultation with the Chief Financial Officer and the Corporate Management Team;
- (4) that the other financial pressures identified by the Corporate Management Team be noted and that it be delegated to the Chief Executive in consultation with the Chief Financial Officer and the Corporate Management Team to take the required action to support partners, businesses and the community;
- (5) that it be agreed that any unbudgeted costs associated with COVID-19 not met from Government funding packages be met initially from the £3.8m Contingency Reserve and that it be noted that updates will be provided to each meeting of the Committee;
- (6) that Standing Orders and the Scheme of Administration be suspended for the duration of the COVID-19 emergency, that attendance at all of the Council's Committees, Sub-Committees and Boards by telephone conference, subject to the details set out in the report by the Head of Legal & Property Services on proposed temporary arrangements for Committee meetings, be permitted and that appropriate powers and all functions delegated to Committees be remitted to the Policy & Resources Executive Sub-Committee for the duration of the emergency.

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 7 APRIL 2020

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### Policy and Resources Executive Sub-Committee

Tuesday 7 April 2020 at 3pm

**Present:** Councillors Ahlfeld (by telephone), Clocherty, McCabe, C McEleny, Robertson and Brooks (for Wilson).

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Head of Legal & Property Services and Chief Financial Officer.

Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Organisational Development, Policy & Communications, Head of Environmental & Public Protection and Service Manager, Communications, Tourism and Health & Safety (all by telephone).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Executive Sub-Committee.**

#### 208      **Apologies, Substitutions and Declarations of Interest**      208

An apology for absence was intimated on behalf of Councillor Wilson, with Councillor Brooks substituting.

Councillors Brooks, Clocherty and Robertson declared interests in Agenda Item 2 (COVID-19 – (Coronavirus): Scrutiny Report).

#### 209      **COVID-19 (Coronavirus): Scrutiny Report**      209

There was submitted a report by the Chief Executive providing an update on actions taken by officers of the Council and Health & Social Care Partnership (HSCP) in order to address and mitigate the risks arising from the COVID-19 emergency.

Councillors Brooks and Clocherty declared a non-financial interest in this item as Members of the Board of Inverclyde Leisure and Councillors Clocherty and Robertson declared a non-financial interest as Members of the Board of Greenock Arts Guild Ltd. All three Members formed the view that the nature of their interests and of the item of business did not preclude their continued presence at the meeting or their participation in the decision-making process.

**Decided:**

- (1) that the actions taken to date to mitigate the effects of the COVID-19 emergency in Inverclyde be noted and the Executive Sub-Committee's appreciation of the work undertaken by staff and management throughout the Council and HSCP at this extremely challenging time be recorded;
- (2) that it be noted that further reports would be submitted regularly for Members' scrutiny and review;
- (3) that the Chief Financial Officer be authorised to pay 100% of the April invoices submitted by school transport providers, as referred to in Appendix 3, upon his receipt of agreed financial information and that a report be submitted to the Executive Sub-Committee prior to any further payments being made to these providers for May and

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 7 APRIL 2020

June 2020.

**210 COVID-19: Request for Consideration by Councillor C McEleny 210**

There was submitted a report by the Head of Legal & Property Services on a request received from Councillor C McEleny that the Executive Sub-Committee discuss the level of scrutiny by, and accountability of, Members relative to the operational decisions to be taken with service impacts.

**Decided:**

- (1) that it be agreed that the Executive Sub-Committee meet fortnightly on dates and at times to be agreed in consultation with the Convener;
- (2) that there be continued informal scrutiny with Conveners and spokespersons on relevant items;
- (3) that the emergency powers procedure be used in respect of items of urgency requiring a decision outwith the fortnightly cycle of Executive Sub-Committee meetings; and
- (4) that a weekly update on the operational log be provided to all Members of the Council.

**211 Inchgreen Dry Dock 211**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources providing an update on the response received from the Scottish Government relative to the Council's resolution in relation to Inchgreen Dry Dock agreed at its meeting on 20 February 2020.

The report advised that interim discussions would be held with the Head of Clyde Mission and that a meeting involving representatives of the Council's Elected Members would be sought as soon as circumstances permitted this.

**Decided:**

- (1) that the response to the Council's resolution from the Scottish Government be noted;
- (2) that it be remitted to the Corporate Director Environment, Regeneration & Resources to report on the discussions and arrangements for the proposed meeting with Elected Members of the Council in due course; and
- (3) that a report be submitted to the next meeting of the Executive Sub-Committee on any outstanding items of representation made by the Council to the Scottish Government.

**212 Proposed Traffic Regulation Order – The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order No. 1 2020 212**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources requesting the Executive Sub-Committee to approve the making of the Traffic Regulation Order – The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order No. 1 2020.

**Decided:** that the making of the Traffic Regulation Order – The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order No. 1 2020 be approved and that the Shared Head of Service Roads and Head of Legal & Property Services be authorised to take all necessary action in connection therewith.

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 21 APRIL 2020

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### Policy and Resources Executive Sub-Committee

Tuesday 21 April 2020 at 3pm

**Present:** Councillors Ahlfeld and Clocherty (by telephone), McCabe, C McEleny, Robertson and Brooks (for Wilson).

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services and Chief Financial Officer.

Corporate Director Education, Communities & Organisational Development, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Organisational Development, Policy & Communications, Head of Environmental & Public Protection, Head of Regeneration & Planning and Service Manager, Communications, Tourism and Health & Safety (all by telephone).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Executive Sub-Committee.**

#### 213      **Apologies, Substitutions and Declarations of Interest**      213

An apology for absence was intimated on behalf of Councillor Wilson, with Councillor Brooks substituting.

Declarations of interest were intimated as follows:

Agenda Item 3 (Changes to Civic Licensing: Coronavirus (Scotland) Act 2020) – Councillor McCabe.

Agenda Item 4 (Civic Licensing – Taxi Drivers and Taxi Operators – Request by Councillor C McEleny) – Councillor McCabe.

#### 214      **COVID-19 (Coronavirus): Scrutiny Report**      214

There was submitted a report by the Chief Executive providing an update on actions taken by officers in order to address and mitigate the risks arising from the COVID-19 emergency.

**Decided:**

- (1) that the actions taken to date to mitigate the effects of the COVID-19 emergency in Inverclyde be noted;
- (2) that it be noted that further reports would be submitted regularly for Members' scrutiny and review;
- (3) that the current suspension of parking enforcement remain in force for a further six weeks, to 2 June 2020 or alternatively until there are any significant changes to government guidance on social distancing, whichever is the sooner;
- (4) that a report be submitted to a future meeting of the Executive Sub-Committee on the application of the guidance received from the SQA on securing outcomes for pupils across the Senior Phase;
- (5) that a report be submitted to a future meeting of the Executive Sub-Committee on the position in relation to the registration of deaths within Inverclyde;
- (6) that it be noted that the Chief Financial Officer will liaise with Directors of Finance



## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 21 APRIL 2020

and CoSLA on the allocation of consequential funding and the balance of business grants funding for the purposes of financial support for the future recovery plan;

(7) that a report be submitted to the next meeting of the Executive Sub-Committee providing more detailed information on workforce attendance figures in relation to key workers and a breakdown of figures for essential and non-essential staff;

(8) that a report be submitted to a future meeting of the Executive Sub-Committee on Early Learning and Childcare and the implementation of the 1140 Hours Expansion Plan; and

(9) that a report be submitted to the next meeting of the Executive Sub-Committee on the status of the Recovery Plan.

It was agreed unanimously to consider items 3 and 4 together.

215

### **Changes to Civic Licensing: Coronavirus (Scotland) Act 2020**

#### **Civic Licensing – Taxi Drivers and Taxi Operators – Request by Councillor C McEleny**

215

There were submitted reports by the Head of Legal & Property Services (1) recommending the approach which officers should take in relation to the renewals of all civic licensing in light of provisions contained within the Coronavirus (Scotland) Act 2020 which sets out modifications to licensing legislation following upon the COVID-19 emergency and (2) a request received from Councillor C McEleny that, as taxi drivers are struggling significantly as people stay at home and many drivers are coming off the road for social distancing measures, in line with the recent changes in legislation permitting a three month deferral of renewal applications, all renewals of taxi driver licences and taxi/private hire operator licences be extended for three months at no cost to the applicants.

The Head of Legal & Property Services advised the Executive Sub-Committee that the entries in respect of operators and cab drivers in appendix 1 to his report had been inverted.

Councillor McCabe declared a non- financial interest in this item as the relative of a taxi operator. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence at the meeting or his participation in the decision-making process.

Following discussion, Councillor McCabe moved (1) that the terms of the report by the Head of Legal & Property Services on changes to civic licensing as a result of the Coronavirus (Scotland) Act 2020 be endorsed, (2) that it be noted that the Act provides that applications for renewal of taxi/private hire operator licences and all other civic licences can now be lodged on good cause up to three months after the date of expiry of the licence and (3) that no action be taken on the request by Councillor C McEleny but that this issue be considered as part of a wider support for local businesses in the future Recovery Plan.

As an amendment, Councillor C McEleny moved that all renewals of taxi driver and taxi/private hire operator licences be extended for three months at no cost to the applicants.

Following a roll call vote, 2 Members, Councillors C McEleny and Robertson, voted in favour of the amendment and 4 Members, Councillors Ahlfeld, Brooks, Clocherty and McCabe voted in favour of the motion which was declared carried.

#### **Decided:**

(1) that the terms of the report by the Head of Legal & Property Services on changes to civic licensing as a result of the Coronavirus (Scotland) Act 2020 be endorsed;

(2) that it be noted that the Act provides that applications for renewal of taxi/private

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 21 APRIL 2020

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hire operator licences and all other civic licences can now be lodged on good cause up to three months after the date of expiry of the licence; and

(3) that no action be taken on the request by Councillor C McEleny but that this issue be considered as part of a wider support for local businesses in the future Recovery Plan.

### 216 COVID-19 Community Funding

216

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval for proposals to address and mitigate the risks arising from the COVID-19 emergency across a number of self-managed community centres and a number of recipients of Grants to Voluntary Organisations (GTVO) funding.

**Decided:**

(1) that it be agreed that officers release the April - June quarter's payment to all self-managed community centres whilst officers review the financial information supplied by each of the centres and that it be noted that a further and more detailed report will be submitted to the Executive Sub-Committee regarding future funding levels; and

(2) that it be agreed that for the GTVO recipients outlined in Appendix 1, officers support the organisations to optimise other funding support available through the COVID-19 crisis and, where required, approve GTVO support up to the same rate as the previous year with this payment to be released prior to the main GTVO exercise on the condition that organisations pursue these funding resources and be not fully reliant on grants from the Council; and

(3) that delegated authority be granted to the Corporate Director Education, Communities & Organisational Development to provide grant assistance to any previously GTVO-funded organisations with fixed costs, subject to terms and conditions as considered appropriate.

### 217 Engagement with Scottish Government

217

There was submitted a report by the Head of Legal & Property Services providing information on Inverclyde Council engagement with the Scottish Government.

The Head of Legal & Property Services advised the Executive Sub-Committee that the meeting with the local MSP referred to in the report had been arranged for teleconferencing later in the week.

**Decided:** that it be agreed to note the current position with regard to the Council's engagement with the Scottish Government on (1) the temporary withdrawal by NHS Greater Glasgow & Clyde of the Out-of-Hours GP Service in Inverclyde and (2) the request to meet with Inverclyde's constituency MSPs to examine opportunities for additional funding and to re-examine the funding Inverclyde receives.

**The Convener being of the opinion that the undernoted report by the Corporate Director Environment, Regeneration & Resources was relevant, competent and urgent moved its consideration to enable the Executive Sub-Committee to be advised of the proposal for recommencement of an important waste service prior to the next fortnightly meeting of the Executive Sub-Committee on 5 May. This was agreed unanimously.**

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 21 APRIL 2020

218	<b>Environmental Services – Service Update</b>	218
	<p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources advising the Executive Sub-Committee of the current operational situation within Waste and Environmental Services and the plans to restore recycling services.</p> <p><b>Decided:</b></p> <ul style="list-style-type: none"> <li>(1) that the Executive Sub-Committee note: <ul style="list-style-type: none"> <li>(a) that the garden waste recycling service along with the sale of permits will recommence within the next three weeks;</li> <li>(b) that blue bin collections will be reinstated as soon as the Council's contractor is able to commence collection and processing of dry recyclate material;</li> <li>(c) that restoration of food waste collection services will be kept under review and restored when there are sufficient resources to commence this service in line with social distancing guidelines;</li> <li>(d) that grass cutting will commence in cemeteries; and</li> <li>(e) that officers are managing a high throughput at Greenock Crematorium and are exploring a broadcasting service in view of the restrictions on the number of people who can attend funerals; and</li> </ul> </li> <li>(2) that an update report in relation to the proposed broadcasting service be submitted to the next meeting of the Executive Sub-Committee.</li> </ul> <p><b>It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 2, 6 and 9 of Part I of Schedule 7(A) of the Act.</b></p>	
219	<b>Lease Renewal – Dubbs Road, Port Glasgow</b>	219
	<p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources seeking approval to grant a new lease of premises in Dubbs Road, Port Glasgow to the current tenants and the Executive Sub-Committee agreed to the action recommended, all as detailed in the appendix.</p>	
220	<b>Lease Renewal – Church Street, Port Glasgow</b>	220
	<p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources seeking approval to grant a new lease of premises in Church Street, Port Glasgow to the current tenants and the Executive Sub-Committee agreed to the action recommended, all as detailed in the appendix.</p>	
221	<b>Variation of Permitted Use – Moss Road, Port Glasgow</b>	221
	<p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources seeking approval for a variation of the permitted use of premises at Moss Road, Port Glasgow and the Executive Sub-Committee agreed, following a vote, to the action recommended, all as detailed in the appendix.</p>	

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 5 MAY 2020

### Policy and Resources Executive Sub-Committee

Tuesday 5 May 2020 at 3pm

**Present:** Councillors Ahlfeld (by telephone), Clocherty, McCabe, C McEleny, Robertson and Brooks (for Wilson).

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Corporate Director Environment, Regeneration & Resources, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Legal & Property Services, Chief Financial Officer and Head of Environmental & Public Protection.

Corporate Director Education, Communities & Organisational Development, Head of Organisational Development, Policy & Communications, Head of Regeneration & Planning, Head of Education and Service Manager, Communications, Tourism and Health & Safety (all by telephone).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Executive Sub-Committee.**

#### 222      **Apologies, Substitutions and Declarations of Interest**      222

An apology for absence was intimated on behalf of Councillor Wilson, with Councillor Brooks substituting.

Declarations of interest were intimated as follows:

Agenda Item 3 (The Council's Financial Position – Update) – Councillors Brooks, Clocherty and Robertson.

#### 223      **COVID-19 (Coronavirus): Scrutiny Report**      223

There was submitted a report by the Chief Executive providing an update on actions taken by officers in order to address and mitigate the risks arising from the COVID-19 emergency.

**Decided:**

- (1) that the actions taken to date to mitigate the effects of the COVID-19 emergency in Inverclyde be noted;
- (2) that it be noted that further reports would be submitted regularly for Members' scrutiny and review;
- (3) that a report be submitted to the next meeting of the Executive Sub-Committee on all aspects of COVID-19 testing, including information on access arrangements for key workers and the community as a whole and any available comparative information on the position within other local authorities in Scotland;
- (4) that the Chief Executive write to the Cabinet Secretary for Health and Sport raising concerns regarding the non-availability of local testing for key workers working in other community settings and their families;
- (5) that a report be submitted to the Executive Sub-Committee providing an overview of the business areas in receipt of Business Support Grant and other specific information in relation to the particular companies in receipt of grant as may be agreed

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 5 MAY 2020

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in consultation with the Scottish Government; and

(6) that it be remitted to the Corporate Director Environment, Regeneration & Resources to liaise with the three Ward 5 Elected Members and Police Scotland prior to any representations being made to Scotrail regarding public access to Gourrock Station during operating hours.

### 224 The Council's Financial Position – Update

224

There was submitted a report by the Chief Financial Officer providing an update on various matters in relation to the Council's finances.

Councillors Brooks and Clocherty declared a non-financial interest in this item as members of the Board of Inverclyde Leisure and Councillors Clocherty and Robertson declared a non-financial interest as members of the Board of Greenock Arts Guild Ltd. All three Members formed the view that the nature of their interests and of the item of business did not preclude their continued presence at the meeting or their participation in the decision-making process.

#### **Decided:**

- (1) that the Period 11 Revenue Budget position and the latest position of the 2019/22 Capital Programme be noted;
- (2) that the updated position in respect of Scottish Government funding set out in Appendix 3 and the latest assessed financial impact on the Council and Social Care set out in Appendix 4 be noted;
- (3) that the current position in respect of support for suppliers and partner organisations set out in Appendix 5 be noted; and
- (4) that the Management Report 2019/20 prepared by Audit Scotland be noted;

### 225 Death Registration Update

225

There was submitted a report by the Chief Financial Officer and Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing (1) an update in respect of changes to the death registration process which has taken place as a result of the COVID-19 pandemic, (2) information in terms of the number of deaths registered in Inverclyde and (3) an update on emerging analysis of the reasons for the high number of deaths within Inverclyde during this period.

There was circulated to the Executive Sub-Committee, a graph showing deaths from COVID-19 in hospital and the community and from other causes during the period from 16 March to 27 April 2020, with comparative death rate figures for 2019.

#### **Decided:**

- (1) that the contents of the report and ongoing analysis and support being received by Public Health Scotland, National Records of Scotland and Greater Glasgow & Clyde Health Board be noted; and
- (2) that a report be submitted to the Executive Sub-Committee as soon as is practicable providing an analysis of the deaths registered in Inverclyde, this analysis to include, if possible, data such as age, underlying health conditions and SIMD factors.

### 226 COVID-19 Recovery Structure and Strategy

226

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval for a strategic approach and structure to progress recovery of Council Services and the restoration of more normal social and economic activities across the Inverclyde community as a whole.

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 5 MAY 2020

**Decided:**

- (1) that approval be given to the structures and reporting arrangements for the recovery process for the Council as set out in Appendix 1 to the report; and
- (2) that approval in principle be given to the recovery structures and reporting arrangements for the community as set out in Appendix 2, subject to a further report being submitted on any potential Member representation on the Recovery Working Group and the three Sub-Groups listed.

**227 COVID-19 Impact on Mental Health – Request by Councillor C McEleny****227**

There was submitted a report by the Head of Legal & Property Services on a request received from Councillor C McEleny in the following terms:

“That the Sub-Committee notes various reports from around the world of issues such as sudden loss and prolonged isolation having a negative impact on mental health. The Sub-Committee notes, with no clarity on how long social isolation measures may continue for, that the ongoing negative impact on the mental health of citizens is a concern to the Council.

The Sub-Committee requests that officers report back to the Policy & Resources Executive Sub-Committee measures that can be put in place to address the adverse impact on mental health the Coronavirus pandemic has on people in Inverclyde.”

**Decided:** that a report be submitted to the Executive Sub-Committee on the basis set out in the request by Councillor C McEleny.

**228 COVID-19 Impact on Education – Request by Councillor C McEleny****228**

There was submitted a report by the Head of Legal & Property Services on a request received from Councillor C McEleny in the following terms:

“That the Sub-Committee notes that due to social isolation measures Inverclyde schools are currently closed and that there is no clarity on when it will be safe for schools to return, or whether or not a phased return may be put in place.

The Sub-Committee requests that officers bring a report to the Policy & Resources Executive Sub-Committee outlining how schooling at home has been supported; what options Inverclyde Council believes would be best to support children returning to school, including those due to undertake an education transition and start primary school in August 2020; and what measures are in place to best support equity of learning in relation to the known existing gap in educational attainment.”

**Decided:**

- (1) that a report be submitted to the Executive Sub-Committee on the basis set out in the request by Councillor C McEleny; and
- (2) that a report be submitted on the school opening programme when available.

**229 SQA Qualifications Arrangements 2019/20****229**

There was submitted a report by the Head of Education providing an update on the latest position and guidance from the SQA and Scottish Government regarding this year's examinations and qualifications for senior pupils.

**Decided:**

- (1) that the report and SQA guidance for the 2020 examination diet be noted; and
- (2) that the actions taken by schools and Education Services to date and the actions proposed to support schools to deliver on the SQA guidance for the 2020 examination diet be noted.

**230 Placing Requests and Appeal Hearings During COVID-19****230**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing an update on the amendments to regulations in respect of placing requests during COVID-19 and (2) advising of the position in Inverclyde.

**Decided:**

- (1) that the amendments to regulations in relation to placing requests and appeals be noted; and
- (2) that agreement be given to the process for appeal hearings as set out in paragraph 6.4 of the report.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6 and 12 of Part I of Schedule 7(A) of the Act.**

**231 Proposal by Peel Ports to Offer Temporary Lay-Up for Cruise Ships****231**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) advising that Peel Ports had notified the Council that they are receiving many requests from cruise ship operating companies to accommodate vessels in the Clyde which are not in service, (2) summarising the implications for the Council and the Health & Social Care Partnership of the proposals and (3) outlining the reasons why officers do not recommend the Council supports these actions at this time.

The Corporate Director Environment, Regeneration & Resources advised the Executive Sub-Committee that he had received an update from Greater Glasgow and Clyde Health Board.

The report advised that the Health Board is opposed to additional pressures on the Health Service and is opposed in principle to cruise ships berthing in the Clyde at this time whereby Greenock would be the servicing port.

The update indicates that although the cruise ship laying-up cannot be stopped, the Health Board would seek detailed information on the proposal to assist it in working with the Council and other public agencies on the intended management plan, including servicing of vessels and disembarkation arrangements, and that pending these steps, Peel Ports should be discouraged from actively seeking the laying-up of cruise ships at Greenock at this time.

**Decided:**

- (1) that the position of Greater Glasgow & Clyde Health Board in respect of the proposal for cruise ships to berth in the Clyde with Greenock as the servicing port be noted;
- (2) that the implications for the Council as Port Health Authority in terms of resources should berthing proceed be noted;
- (3) that it be agreed that the Council is opposed to the laying-up of cruise ships at this time; and
- (4) that the Chief Executive write to the Chief Executive of Peel Ports advising of the Council's opposition to the laying-up of cruise ships in Greenock.

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 19 MAY 2020

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### Policy and Resources Executive Sub-Committee

Tuesday 19 May 2020 at 3pm

**Present:** Councillors McVey (for Ahlfeld), McCabe, C McEleny and Brooks (for Wilson). Councillors Clocherty and Robertson (both by video-conference).

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Legal & Property Services, Head of Organisational Development, Policy & Communications, IT Service Manager and Ms S Lang (Legal & Property Services).

Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development, Chief Financial Officer, Head of Environmental & Public Protection and Service Manager, Communications, Tourism and Health & Safety (all by video-conference).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Executive Sub-Committee.**

#### 232      **Apologies, Substitutions and Declarations of Interest**      232

Apologies for absence were intimated on behalf of Councillor Ahlfeld, with Councillor McVey substituting, and Councillor Wilson, with Councillor Brooks substituting.

Councillor Brooks declared an interest in Agenda Item 5 (Tender for a Delivery Partner for 2020/21 Energy Efficiency Scotland: Area Based Schemes).

#### 233      **COVID-19 (Coronavirus): Scrutiny Report**      233

There was submitted a report by the Chief Executive providing an update on action taken by officers in order to address and mitigate the risks arising from the COVID-19 emergency.

**Decided:**

- (1) that the actions taken to date to mitigate the effects of the COVID-19 emergency in Inverclyde be noted;
- (2) that it be noted that further reports will be submitted regularly for Members' scrutiny and review;
- (3) that approval be given to the ICT investment as set out in paragraph 5.24 of the report; and
- (4) that an update be provided to the next meeting on the position in relation to the blue bin recycling contract.

#### 234      **COVID-19 Testing and Access Arrangements for Key Workers and the Community**      234

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the current arrangements for testing symptomatic Inverclyde Council staff and household members, following the decision of the Executive Sub-Committee at its meeting on 5 May 2020.

Appended to the report was the Chief Executive's letter of 11 May 2020 to the Cabinet



## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 19 MAY 2020

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Secretary for Health and Sport advising of the Council's concerns regarding access to testing facilities for key workers and the community and requesting consideration of additional local testing facilities for Inverclyde. The response from the Cabinet Secretary of 17 May setting out the position regarding testing in Scotland was circulated separately to Members.

The Head of Organisational Development, Policy & Communications provided an update to the Executive Sub-Committee on the arrangements for the mobile testing unit which will be setting up operation in Inverclyde from Friday 22 May.

**Decided:**

- (1) that the current arrangements in place for key worker testing as set out in the report and letter from the Scottish Government and the position with regard to the mobile testing unit be noted; and
- (2) that a report be submitted to each future meeting of the Executive Sub-Committee providing an update on key issues in relation to testing.

### 235 Home Schooling During COVID-19 Emergency

235

There was submitted a report by the Corporate Director Education, Communities & Organisational Development outlining (1) how schooling at home has been supported during school closure as a result of the COVID-19 emergency, (2) options to support children returning to school, including those due to undertake an education transition and start primary school in August 2020 and (3) measures in place to best support equity of learning in relation to the known existing gap in educational attainment.

**Decided:**

- (1) that the contents of the report be noted;
- (2) that a report be submitted to the next meeting on the progress of the school opening programme; and
- (3) that a regular progress report be submitted to each meeting of the Executive Sub-Committee and that further detail be included regarding parental involvement in the working groups which have been set up to look at key aspects of transition back to school.

### 236 Tender for a Delivery Partner for 2020/21 Energy Efficiency Scotland: Area Based Schemes

236

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to grant delegated authority to the Head of Legal & Property Services to accept a tender for a delivery partner for the 2020/21 Energy Efficiency Scotland Area Based Schemes (ABS) programme.

Councillor Brooks declared a non-financial interest in this item as a member of the Board of River Clyde Homes. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence at the meeting or his participation in the decision-making process.

**Decided:** that authority be granted to the Head of Legal & Property Services to accept the most economically advantageous tender for a delivery partner for the 2020/21 Energy Efficiency Scotland Area Based Scheme programme and also, subject to further funding from the Scottish Government, to accept an optional year extension to the contract for 2021/22 notwithstanding the terms and in variation of paragraph 17.3(ii) of the Standing Orders relating to Contracts.

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| <b>237</b> | <p><b>Contract Awards – 1 October 2019 to 31 March 2020</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources on contracts awarded for the supply of goods or materials, provision of services and execution of works during the period 1 October 2019 to 31 March 2020.</p> <p><b>Decided:</b></p> <ul style="list-style-type: none"> <li>(1) that the contracts awarded by the Council during the period 1 October 2019 to 31 March 2020 be noted;</li> <li>(2) that information be included in future reports on the number of local companies bidding for each contract listed; and</li> <li>(3) that it be remitted to the relevant officers to discuss with the Greenock Chamber of Commerce any additional measures to promote tendering by local companies for public sector contracts and that an update on the position be included in the next procurement progress report submitted to Committee.</li> </ul>   | <b>237</b> |
| <b>238</b> | <p><b>Proposed Temporary Lay-Up of Cruise Ships – Peel Ports Update</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources (1) providing an update on the proposal by Peel Ports to accommodate cruise ships in the Clyde for lay-up and (2) appending a letter sent to the Chief Executive of Peel Ports opposing the laying-up of cruise ships in the Clyde in accordance with the decision of the Executive Sub-Committee at its meeting on 5 May 2020. Peel Port's response of 18 May 2020 to the Chief Executive's letter was circulated separately to Members.</p> <p><b>Decided:</b></p> <ul style="list-style-type: none"> <li>(1) that the contents of the report be noted; and</li> <li>(2) that officers at their meeting with Peel Ports on 20 May convey in the strongest terms the Council's continued opposition to the laying-up of cruise ships in Greenock; and</li> <li>(3) that a further report be submitted to the next meeting on the response received from Peel Ports together with the outcome of the representations made on this matter by the local MP and MSP.</li> </ul> | <b>238</b> |

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 2 JUNE 2020

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### Policy and Resources Executive Sub-Committee

Tuesday 2 June 2020 at 3pm

**Present:** Councillors McCabe, C McEleny, Robertson and Brooks (for Wilson).  
Councillors Clocherty and Quinn (for Ahlfeld) (both by video-conference).

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Head of Legal & Property Services, Ms S Lang (Legal & Property Services) and IT Service Manager.  
Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Chief Financial Officer, Head of Organisational Development, Policy & Communications, Head of Culture, Communities & Educational Resources, Head of Environmental & Public Protection, Shared Head of Service Roads and Service Manager, Communications, Tourism and Health & Safety (all by video-conference).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Executive Sub-Committee.**

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| <b>239</b> | <p><b>Apologies, Substitutions and Declarations of Interest</b></p> <p>Apologies for absence were intimated on behalf Councillor Ahlfeld, with Councillor Quinn substituting, and Councillor Wilson, with Councillor Brooks substituting.<br/>Councillors Brooks, Clocherty, Quinn and Robertson declared interests in Agenda Item 3 (COVID-19 Financial Update).</p>   | <b>239</b> |
| <b>240</b> | <p><b>COVID-19 (Coronavirus): Scrutiny Report</b></p> <p>There was submitted a report by the Chief Executive providing an update on actions taken by officers in order to address and mitigate the risks arising from the COVID-19 emergency.</p> <p><b>Decided:</b></p> <ul style="list-style-type: none"> <li>(1) that the actions taken to date to mitigate the effects of the COVID-19 emergency in Inverclyde be noted;</li> <li>(2) that it be noted that further reports will be submitted regularly for Members' scrutiny and review;</li> <li>(3) that approval be given to the extension of the amended Long Term Empty Council Tax Policy for a further period to 31 August 2020;</li> <li>(4) that approval be given to the allocation of £100,000 for necessary property costs to prepare for the phased return to work of employees and that the sums expended for this be included within the Council's accounting for COVID-19 related costs;</li> <li>(5) that approval be given for the time limits on-street and in car parks and charges in car parks to remain suspended until 30 June 2020 at which point these be reviewed again; and</li> <li>(6) that the Chief Executive seek clarity as to how positive results from the mobile testing unit feed into the Test and Protect Protocol.</li> </ul> | <b>240</b> |

## 241 COVID-19 Financial Update

241

There was submitted a report by the Chief Financial Officer providing an update in respect of various finance matters arising from the COVID-19 emergency.

Councillors Brooks, Clocherty and Quinn declared a non-financial interest in this item as Members of the Board of Inverclyde Leisure and Councillors Clocherty and Robertson declared a non-financial interest as Members of the Board of Greenock Arts Guild Ltd. All 4 Members formed the view that the nature of their interests and of the item of business did not preclude their continued presence at the meeting or their participation in the decision-making process.

Following discussion, Councillor McCabe moved:

- (1) that it be agreed to note the latest short-term financial impact of the COVID-19 pandemic on the Council's finances and the intention to submit a further report to the Executive Sub-Committee on how these extra costs are to be funded;
- (2) that it be agreed that the Council's share of the Hardship Fund and UK Government consequentials be placed in a COVID-19 Earmarked Reserve;
- (3) that agreement be given to the proposed payment of 60% of contracted sums to school transport providers for the period 1 April to 30 June 2020;
- (4) that it be noted that a report on the 2019/20 Early Years Specific Grant underspend and delivery of 1140 hours will be submitted to the next meeting of the Executive Sub-Committee;
- (5) that it be noted that further reports will be submitted in the next month in respect of the 2019/20 Unaudited Financial Accounts and the 2020/29 Financial Strategy.
- (6) that a report be submitted to the next meeting of the Executive Sub-Committee on the financial implications of continuing the £25 per fortnight payment to children eligible for free school meals to 31 August 2020; and
- (7) that a report on ways to assist families in poverty be submitted to the meeting of the Policy & Resources Committee in August 2020.

As an amendment to (3) above, Councillor Quinn moved that agreement be given to a proposed payment of 80% of contracted sums to school transport providers for the period 1 April to 30 June 2020.

Following a roll call vote, 3 Members, Councillors C McEleny, Quinn and Robertson voted in favour of the amendment and 3 Members, Councillors Brooks, Clocherty and McCabe voted in favour of the motion. There being equality in voting, the Convener exercised his casting vote in favour of the motion which was declared carried.

**Decided:**

- (1) that it be agreed to note the latest short term financial impact of the COVID-19 pandemic on the Council's finances and the intention to submit a further report to the Executive Sub-Committee on how these extra costs are to be funded;
- (2) that it be agreed that the Council's share of the Hardship Fund and UK Government consequentials be placed in a COVID-19 Earmarked Reserve;
- (3) that agreement be given to the proposed payment of 60% of contracted sums to school transport providers for the period 1 April to 30 June 2020;
- (4) that it be noted that a report on the 2019/20 Early Years Specific Grant underspend and delivery of 1140 hours will be submitted to the next meeting of the Executive Sub-Committee; and
- (5) that it be noted that further reports will be submitted in the next month in respect of the 2019/20 Unaudited Financial Accounts and the 2020/29 Financial Strategy.
- (6) that a report be submitted to the next meeting of the Executive Sub-Committee on the financial implications of continuing the £25 per fortnight payment to children eligible for free school meals over the school summer holiday period; and

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(7) that a report on the wider issues affecting families in poverty and suffering food insecurity be submitted to the meeting of the Policy & Resources Committee in August.

**242 COVID-19 Shielding and Humanitarian Assistance Centre 242**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising the Executive Sub-Committee of the work to support the “shielding” and other high risk groups in the course of the COVID-19 pandemic.

**Decided:** that the report be noted.

**243 Emergency Package to Prevent Child Poverty Crisis – Notice of Motion by Councillor Jackson 243**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the notice of motion by Councillor Jackson, countersigned by Councillor Clocherty submitted in terms of Standing Order 22 in the following terms:-

“(i) A study by IPPR (Scotland) has reported that nearly half of families with children in Scotland are struggling to make ends meet through the current Covid-19 crisis. The report states that 300,000 households with children in Scotland (49%) are struggling to make ends meet or in serious financial difficulty, that the coronavirus pandemic is having a devastating impact on family finances.

(ii) Over 100 children’s charities, faith groups, academics, think tanks, poverty campaigners and trade unions support a direct financial boost for all families living on low incomes to support them through the coronavirus crisis. Signatories include the STUC, Scottish Women’s Aid, Scottish Association for Mental Health, Joseph Rowntree Foundation, IPPR, Barnardo’s, Poverty Alliance, Child Poverty Action Group in Scotland and One Parent Families Scotland.

(iii) The latest Scottish index of multiple deprivation (SIMD) ranked Greenock town centre and east central the most deprived part of the country and the latest figures from the National Records of Scotland ranked Inverclyde local authority as having the highest Covid-19 death rate in the country.

(iv) Inverclyde families are at a higher risk of falling into financial hardship. Inverclyde Council ask that the Scottish Government support calls to step in to provide new payments to financially starved households, that in addition to support provided by the UK Government, through the powers already available to the Scottish Government, the First Minister fund an emergency package to prevent a child poverty crisis, to provide a new payment of £250 to every child in families in serious financial difficulty.”

Councillor Jackson was present via video-conferencing for this item and spoke in relation to the Notice of Motion.

Following discussion, Councillor Clocherty moved that the Notice of Motion as set out above be agreed.

As an amendment to (iv) above Councillor McEleny moved:

“The Policy and Resources Executive Sub-Committee welcomes the proposed Scottish Government Scottish Child payment of £10 per week; notes that this payment, which received cross party political support in the Scottish Parliament, was welcomed by the Child Poverty Action Group as “An absolute game changer” in ending child poverty; and further that delivery is planned to eligible families with children under 6 by Christmas 2020, with full rollout to eligible families with children under 16 by the end of 2022; and notes eligibility criteria being households with children and in receipt of a qualifying benefit (Universal Credit, Legacy Benefits and/or Pension Credit).

“The Policy and Resources Executive Sub-Committee, as a response to pressures of

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the COVID-19 public health crisis on families and to further tackle child poverty in Inverclyde, resolves that:

- The Council will introduce the Scottish Child payment immediately to all eligible families funded from the fund established in the 2020 Inverclyde Council budget to address poverty and deprivation.

- The Chief Executive will write to the First Minister to highlight the unique circumstances of Inverclyde of being both the most deprived Council area in Scotland and the area with the highest Coronavirus mortality rate in Scotland, and further highlight the action the Council has taken in the form of early introduction of the Scottish Child payment and urge the Scottish Government to fully fund early introduction to allow the Council to further address poverty and deprivation in the Inverclyde Local Authority area.”

Following a roll call vote, 2 Members, Councillors C McEleny and Robertson voted in favour of the amendment and 4 Members, Councillors Brooks, Clocherty, McCabe and Quinn voted in favour of the motion which was declared carried.

**Decided:** that the terms of the Notice of Motion by Councillor Jackson be agreed.

### 244 Support to Care Homes – COVID-19 Pandemic

244

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising of the preparation and actions taken by the HSCP to support care homes in Inverclyde during the COVID-19 pandemic.

**Decided:**

- (1) that the correspondence from the Cabinet Secretary regarding the arrangements to ensure appropriate clinical support to and oversight of care homes be noted;
- (2) that the continued implementation of the delayed discharge mobilisation plan to address the pressures presented by the COVID-19 emergency be noted;
- (3) that it be noted that the additional 20 care home beds initially planned for are no longer required;
- (4) that the current arrangements to purchase 50 care home beds for 12 weeks to mid-June 2020 under the National Care Home Contract be noted;
- (5) that the current discussions between CoSLA and the Scottish Government to determine how to support care home providers in the post COVID-19 recovery phase be noted; and
- (6) that it be noted that reports on the position in relation to care homes, including an analysis of the impact of the COVID-19 pandemic, will be submitted to future Committee meetings.

### 245 Inverclyde Mental Health and Wellbeing Update

245

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on actions taken to support the mental health and wellbeing of the Inverclyde population during the COVID-19 emergency.

**Decided:**

- (1) that the actions taken to date to mitigate the effect of COVID-19 on the mental health and wellbeing of the population of Inverclyde be noted;
- (2) that it be noted that the mental health service has continued to be delivered; and
- (3) that it be remitted to the Head of Regeneration & Planning to raise with CoSLA and the Scottish Government apparent gaps in the eligibility criteria for the newly self-employed scheme in relation to those who are not currently eligible as they were claiming Universal Credit at the time of the scheme's launch or who became self -

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employed during 2018/19.

### 246 **Proposals for the Administrative Arrangements in the light of COVID-19: Cycle of Council, Committee, Sub-Committee and Board Meetings to June 2021** 246

There was submitted a report by the Head of Legal & Property Services proposing the administrative arrangements and provisional cycle of Council, Committee, Sub-Committee and Board meetings to June 2021 in the light of the COVID-19 emergency arrangements and the Scottish Government Route Map – Through the Crisis.

**Decided:**

- (1) that approval be given to the principles of the revised administrative arrangements for the Council's Committee Cycle 2020/21 together with the provisional dates set out in the timetable in Appendix 1;
- (2) that it be remitted to the Head of Legal & Property Services to implement the principles of the revised arrangements and to amend the Council's Standing Orders in suitable terms to reflect and support on-line Member participation;
- (3) that approval be given to all meetings of the Council, Committees, Sub-Committees and Boards being held on an on-line only basis for one cycle ending with the meeting of the Inverclyde Council on 24 September 2020 and that a report be submitted to the Council on 24 September, following consultation with Elected Members, reviewing the operation of the on-line only meeting arrangements and setting out options for the convening of future meetings in the light of the COVID-19 public health emergency and the Scottish Government's Route Map – Through the Crisis; and
- (4) that training be provided to Elected Members relative to the new on-line meeting arrangements.

### 247 **Re-opening of Schools, Early Learning and Child Care Provision after COVID-19** 247

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the proposed local phasing delivery plan for re-opening schools, early learning and child care provision.

**Decided:**

- (1) that the contents of the report be noted; and
- (2) that agreement in principle be given to the new holiday dates pending further national advice.

### 248 **Enhanced Cleaning in Establishments: COVID-19 Recovery** 248

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval to enhance the cleaning regime in all Council offices and educational establishments and to agree the resultant financial implications.

**Decided:**

- (1) that the report be noted;
- (2) that approval be given to the enhanced cleaning regime set out in the report; and
- (3) that approval be given to the allocation of a £500,000 budget to fund extra cleaning operatives, supervisors and materials.

### 249 **COVID-19 Recovery Update** 249

There was submitted a report by the Corporate Director Environment, Regeneration &

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 2 JUNE 2020

Resources (1) providing an update on progress in developing both the internal Council recovery process and the wider community recovery process and (2) seeking approval for the formation of a Recovery Sounding Board – Members as the appropriate forum for Elected Members' input for the latter process.

Following discussion, Councillor McCabe moved:

- (1) that the progress in both the Council and HSCP and wider community recovery planning process be noted;
- (2) that the Scottish Government publication "Scotland's Route Map Through and Out of the Crisis" and how that will inform decision-making in the recovery process be noted;
- (3) that approval be given to the formation of a Members' Sounding Board for the recovery process; and
- (4) that approval be given to the formation of a Members' Sounding Board for the recovery process on the basis set out in Appendix 1 to the report.

As an amendment to (4) above, Councillor C McEleny moved that the membership of the Sounding Board be as set out in Appendix 1 to the report but that the Chair be chosen by the Sounding Board Members.

Following a roll-call vote, 3 Members, Councillors C McEleny, Quinn and Robertson voted in favour of the amendment and 3 Members, Councillors Brooks, Clocherty and McCabe voted in favour of the motion. There being equality in voting, the Convener exercised his casting vote in favour of the motion which was declared carried.

**Decided:**

- (1) that the progress in both the Council and HSCP and wider community recovery planning process be noted;
- (2) that the Scottish Government publication "Scotland's Route Map Through and Out of the Crisis" and how that will inform decision-making in the recovery process be noted; and
- (3) that approval be given to the formation of a Members' Sounding Board for the recovery process on the basis set out in Appendix 1 to the report and that each political group be asked to provide their nominations to the Head of Legal & Property Services.

250

### **National Records of Scotland (NRS) Mid-Year Population Estimates (2019) and Population Projections (2018 Based) for Scottish Council Areas**

250

There was submitted a report by the Head of Organisational Development, Policy & Communications providing details of the National Records of Scotland (NRS) mid-year (2019) population estimates published on 30 April 2020 and the new population projections for Scottish areas published on 24 March 2020.

**Decided:**

- (1) that it be noted that the latest NRS population estimates show a further decrease (-0.4%) in Inverclyde's population which is now estimated at 77,800 (mid-2019);
- (2) that it be noted that there has been positive net migration in Inverclyde over the period mid-2018 to mid-2019;
- (3) that it be noted that the recent NRS population projections for Scottish areas (2018 based) project a continuing decline in Inverclyde's population up to 2028;
- (4) that it be remitted to the Corporate Management Team to submit a report showing how actions from previous key research and policy documents relating to depopulation/repopulation have been successfully implemented, or not, prior to any further new work being undertaken in this field:
  - (a) to use this analysis to better form recommendations for action from this point forward to bring about changes in population, multiple deprivations and health



**POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 2 JUNE 2020**

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inequalities and to ensure that the actions are taken forward;

(b) to use this analysis as an evidence base, outlining the need for any emerging resources to enable progress;

(5) that a data set for the area be provided which justifies and shows the long-standing assertion that there is a discrepancy between NRS's projection methodology and the reality of population statistics within Inverclyde, which disproportionately harms Inverclyde both financially and in reputation and that this be done prior to the release of the 2021 census data in 2022/23; and

(6) that it be remitted to the LOIP Population Partnership to consider these latest population statistics and agree any additional actions in connection with these.

**251 Proposed Temporary Lay-Up of Cruise Ships – Update**

**251**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) providing an update on the response from Peel Ports following the meeting with Council representatives held after the Executive Sub-Committee of 19 May 2020 and (2) appending copies of correspondence between the local MP and MSP and relevant Government Ministers for which responses were awaited at the time of writing. There was circulated to the Executive Sub-Committee an email from Stuart McMillan MSP to the First Minister on this issue.

**Decided:**

(1) that the report be noted; and

(2) that an update report be submitted to the next meeting of the Executive Sub-Committee and that this include any responses received by the local MP and MSP from Government Ministers.

**POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 16 JUNE 2020**

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**Policy and Resources Executive Sub-Committee**

**Tuesday 16 June 2020 at 3pm**

**Present:** Councillors Ahlfeld, Clocherty, McCabe, C McEleny, Robertson and Brooks (for Wilson) (all by video-conference).

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development, Head of Legal & Property Services, Chief Financial Officer, Head of Organisational Development, Policy & Communications, Head of Environmental & Public Protection, Shared Head of Service Roads, Early Years Manager, Head of Regeneration & Planning, Mr N Greenshields, Education Officer, Legal Services Manager (Licensing, Litigation & Committee Services), IT Service Manager, Service Manager, Communications, Tourism and Health & Safety and Ms S Lang (Legal & Property Services) (all by video-conference).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Executive Sub-Committee.**

**252      Apologies, Substitutions and Declarations of Interest      252**

An apology for absence was intimated on behalf of Councillor Wilson, with Councillor Brooks substituting.

Councillors Ahlfeld, C McEleny and Robertson declared interests in Agenda Item 7 (Appendix 4 relative to Agenda Item 2 (COVID-19 (Coronavirus): Scrutiny Report)).

**253      Payment of Contracted Sums to School Transport Providers      253**

The Executive Sub-Committee agreed unanimously to the suspension of Standing Orders to allow reconsideration of the decision made at its 2 June 2020 meeting relative to the payment of contracted sums to school transport providers for the period 1 April to 30 June 2020.

Following discussion, Councillor Brooks moved that a payment of 100% of contracted sums be made to school transport providers for the month of April 2020 and that payments of 60% of contracted sums be made for the period 1 May to 30 June 2020.

As an amendment, Councillor C McEleny moved that a payment of 100% of contracted sums be made to school transport providers for the period 1 April to 30 June 2020.

Following a roll call vote, 3 Members, Councillors Ahlfeld, C McEleny and Robertson voted in favour of the amendment and 3 Members, Councillors Brooks, Clocherty and McCabe voted in favour of the motion. There being equality in voting, the Convener exercised his casting vote in favour of the motion which was declared carried.

**Decided:** that a payment of 100% of contracted sums be made to school transport providers for the month of April 2020 and that payments of 60% of contracted sums be made for the period 1 May to 30 June 2020.

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 16 JUNE 2020

**254 COVID-19 (Coronavirus): Scrutiny Report****254**

There was submitted a report by the Chief Executive providing an update on action taken by officers in order to address and mitigate the risks arising from the COVID-19 emergency.

**Decided:**

- (1) that the actions taken to date to mitigate the effects of the COVID-19 emergency in Inverclyde be noted;
- (2) that it be noted that further reports will be submitted regularly for Members' scrutiny and review;
- (3) that the proposed arrangements set out in paragraphs 5.7 to 5.9 of the report in respect of the re-opening of schools be noted;
- (4) that agreement be given to the continuation of the support for pupils who were in receipt of free schools meals for the 2019/20 academic year until 28 August 2020 and that approval be given to the funding route for this as outlined in section 5 of the report;
- (5) that delegated powers be granted, for the duration of the COVID-19 emergency, to the Corporate Director Environment, Regeneration & Resources to grant the Council's consent as landowner for relevant applications as may be considered appropriate in consultation with other relevant officers but otherwise, it be remitted to the Corporate Director to report to the Executive Sub-Committee for consideration of any applications for landowners' consent where refusal is recommended;
- (6) that an overview report on the actions taken to date relative to the future of Inchgreen Dry Dock be submitted to the August meeting of the Environment & Regeneration Committee; and
- (7) that the Council write to the First Minister, with a copy also being sent to the Cabinet Secretary for Economy, Fair Work and Culture, endorsing the letter by the Secretary of the Save Inchgreen Dry Dock campaign to the First Minister set out in Appendix 3 to the report, which seeks the Scottish Government's support of, and investment in, the local maritime economy.

**255 Update on Early Learning and Childcare Expansion Programme****255**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) advising of an underspend in the 2019/20 Early Learning and Childcare Revenue Budget and (2) providing an update on the implementation of the expansion plan for session 2020/21.

**Decided:**

- (1) that approval be given to the allocation of the 2019/20 underspend as detailed in section 5 of the report subject to agreement by the Scottish Government;
- (2) that it be noted that a detailed review of the 2020/21 Early Learning and Childcare Revenue Budget is being undertaken and will be reported to the September meeting of the Education & Communities Committee; and
- (3) that it be agreed to note the changes to the expansion plan and that further changes may be required in response to Scottish Government guidance on the 1140 hours and the public health position as a result of COVID-19.

**256 Education ICT Infrastructure and Pupil Access to ICT from Home****256**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the ICT action required by Education Services in response to the changed pattern of learning which will be in place

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 16 JUNE 2020

from August 2020 including the upgrading of Wi-Fi provision and connectivity across the school estate, supporting remote learning by providing pupils with laptop computers and internet access at home and the proposed purchase of a new online platform which will support schools to deliver home learning to pupils.

**Decided:**

- (1) that approval be given to the proposal to increase connectivity to all of the Education estate and that the use of Pupil Equity Funding to support this improvement be noted;
- (2) that approval be given to the use of unallocated Attainment monies to improve Wi-Fi infrastructure in five secondary school buildings including Craigmarloch School;
- (3) that it be noted that Education Services will also work with the primary schools to identify whether they also wish to proceed with the upgrading of their Wi-Fi infrastructure through the use of their Pupil Equity Funding over the course of the next two sessions;
- (4) that it be agreed that the one remaining Early Learning Centre which does not have a Wi-Fi infrastructure upgrade will have this work addressed from the 2019/2020 Early Learning and Childcare funding underspend;
- (5) that approval be given to the purchase of 250 laptops for allocation by Education Services to support remote learning on a prioritised basis, the one-off cost of £100,000 to be charged to the COVID-19 Earmarked Reserve;
- (6) that approval be given to the purchase of Clickview at a cost of £20,000 funded from the Attainment Challenge Budget;
- (7) that it be noted that the policy for providing laptops to certain pupils will be the subject of a report to the September meeting of the Education & Communities Committee; and
- (8) that the report which is to be submitted to the Policy & Resources Committee in August 2020 on the wider issues affecting families in poverty include information on the impact of increased electricity costs on these families as a result of the requirement by school pupils to use laptop computers at home as part of the remote learning arrangements.

### 257 Craigend Resource Centre

257

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking authority to transfer an additional area of land, as shown hatched on the plan at Appendix 1 to the report, to Craigend Resource Centre Ltd in relation to the organisation's development at McLeod Street, Greenock.

**Decided:** that delegated authority be granted to the Corporate Director Environment, Regeneration & Resources to transfer ownership of an additional area of land to Craigend Resource Centre Ltd as shown hatched on the plan at Appendix 1 and otherwise on terms and conditions considered acceptable to the Head of Legal & Property Services and the Chief Financial Officer.

### 258 Anti-Slavery Reparations - Request by Councillor McCabe

258

There was submitted a report by the Head of Legal & Property Services on a request received from Councillor McCabe in the following terms:

"That in response to the concerns raised by the Black Lives Matter campaign relative to Scotland's links to the slave trade, a report be brought back as soon as practicable on Inverclyde's historical connections to the slave trade and the ways in which these connections can be recognised in today's society including recommendations as to how

**POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 16 JUNE 2020**

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community reparations can be made.

I am asking that this request be considered at this meeting as a matter of urgency because of the nature of the community concerns being expressed right now throughout the country and worldwide”.

**Decided:**

(1) that a report be submitted as soon as practicable to Inverclyde Council on Inverclyde’s historical connections to the slave trade and the ways in which these connections can be recognised in today’s society including recommendations as to how community reparations can be made and that the report also reflect the existence and impact of modern-day slavery;

(2) that consultation be carried out with all relevant community organisations and the Ward Members relative to the former Gourock Burgh Council Crest and that the result of these consultations be included in the report set out in (1) above; and

(3) that a report be submitted to the Education & Communities Committee on actions which have been taken by the Council to support Fair Trade.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 6 of Part I of Schedule 7(A) of the Act.**

**259 Appendix 4 relative to Agenda Item 2 (COVID-19 (Coronavirus): Scrutiny Report)**

**259**

There was submitted Appendix 4 to the COVID-19 (Coronavirus): Scrutiny Report providing a comprehensive list of all business grants paid to June 2020.

Councillor Robertson declared a financial interest in this item as the result of a remuneration contract with Stepwell Consultancy Ltd and she left the meeting prior to its consideration.

Councillor Ahlfeld declared a non-financial interest in the item as a member of Greenock Torpedo Factory Club and Councillor C McEleny declared a non-financial interest as a member of Greenock Morton Supporters’ Club. Both Members formed the view that the nature of their interest and of the item of business did not preclude their continued presence at the meeting or their participation in the decision-making process.

**Decided:** that the appendix be noted.

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 30 JUNE 2020

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### Policy and Resources Executive Sub-Committee

Tuesday 30 June 2020 at 3pm

**Present:** Councillors Ahlfeld, Clocherty, McCabe, C McEleny, Robertson and Brooks (for Wilson).

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development, Head of Legal & Property Services, Chief Financial Officer, Head of Organisational Development, Policy & Communications, Head of Environmental & Public Protection, Head of Regeneration & Planning, Shared Head of Service Roads, IT Service Manager, Service Manager, Communications, Tourism and Health & Safety, Ms S Lang and Ms C Craig-McDonald (Legal & Property Services).

The meeting was held by video-conference.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Executive Sub-Committee.**

- |            |   |            |
|------------|---|------------|
| <b>260</b> | <p><b>Apologies, Substitutions and Declarations of Interest</b></p> <p>An apology for absence was intimated on behalf of Councillor Wilson, with Councillor Brooks substituting.</p> <p>No declarations of interest were intimated.</p>   | <b>260</b> |
| <b>261</b> | <p><b>COVID-19 (Coronavirus): Scrutiny Report</b></p> <p>There was submitted a report by the Chief Executive providing an update on action taken by officers in order to address and mitigate the risks arising from the COVID-19 emergency.</p> <p>There was also submitted an addendum report by the Corporate Director Environment, Regeneration &amp; Resources on the position regarding the temporary suspension of parking at certain locations to facilitate social distancing on footways as shops reopen. Following discussion, Councillor Clocherty moved in relation to the addendum report, that the actions of officers to support the opening of non-essential shops be noted. As an amendment, Councillor Brooks moved that the closure of car parking spaces by temporary Traffic Regulation Orders be used only where officers determine that there is no detriment to trading and restrictions only be applied if necessary to facilitate social distancing and that, otherwise, temporary Traffic Regulation Orders be used only where necessary for the promotion of outdoor café culture.</p> <p>Following a roll call vote, 1 Member, Councillor Clocherty, voted in favour of the motion and 5 Members, Councillors Ahlfeld, Brooks, McCabe, C McEleny and Robertson, voted in favour of the amendment which was declared carried.</p> <p><b>Decided:</b></p> <p>(1) that the actions taken to date to mitigate the effects of the COVID-19 emergency in Inverclyde be noted;</p> | <b>261</b> |

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 30 JUNE 2020

- (2) that it be noted that further reports will be submitted regularly for Members' scrutiny and review;
- (3) that authority be granted to the Head of Legal & Property Services to accept the most economically advantageous tender for the provision of school age counselling in variation of paragraph 17.3(ii) of the Standing Orders relating to Contracts;
- (4) that approval be given for the time limits on-street and in car parks and the charges in car parks to remain suspended until 11 August 2020, at which point these will again be reviewed;
- (5) that the Regeneration Capital Grants Fund repayment conditions relative to the Council's support of the Craigend Resource Centre project be noted;
- (6) that the response of the Scottish Government relative to the Newly Self-Employed Hardship Fund be noted and that the Leader of the Council write to the Scottish Government to make representations regarding the gaps which are arising in the Newly Self-Employed Hardship Fund and to request that the scheme be reviewed to address these gaps;
- (7) that a further meeting of the Executive Sub-Committee be held towards the end of July 2020 on a date to be agreed by the Convener in consultation with the Chief Executive and Head of Legal & Property Services;
- (8) that it be agreed that £80,000 be allocated from the COVID-19 budget to assist with the additional costs associated with home and flexible working;
- (9) that the closure of car parking spaces by temporary Traffic Regulation Orders be used only where officers determine that there is no detriment to trading and restrictions only be applied if necessary to facilitate social distancing and that, otherwise, temporary Traffic Regulation Orders be used only where necessary for the promotion of outdoor café culture; and
- (10) that the Chief Executive write to the Cabinet Secretary for Health and Sport relative to the current Public Health Scotland and University of Glasgow research to request that a focus be given to COVID-19 mortality in Inverclyde within that study and that if resources are required to obtain a timeous report, the Council provide funding to achieve this.

### 262 Financial Update, Financial Strategy 2020/30 and Unaudited Annual Accounts 2019/20

262

There was submitted a report by the Chief Financial Officer providing the Executive Sub-Committee with (1) an update on financial matters arising from the COVID-19 pandemic, (2) the six monthly update to the Council's Financial Strategy and (3) the Unaudited 2019/20 Annual Accounts for review by the Sub-Committee prior to their submission to Audit Scotland.

#### **Decided:**

- (1) that the latest position in respect of the financial supports provided to the Council as part of the UK and Scottish Government response to the COVID-19 pandemic be noted;
- (2) that approval be given to the proposed allocation of Phase 2 of the Food Fund monies set out in Appendix 2 and the procurement of devices to support the delivery of digital inclusion in schools outlined in section 5;
- (3) that the updated Financial Strategy for the period 2020/30 be approved; and
- (4) that the Unaudited Accounts for the financial year 2019/20 be approved for onward transmission to Audit Scotland.

## POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 30 JUNE 2020

**263 COVID Mortality Report June 2020****263**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the epidemiological review by NHS Greater Glasgow & Clyde Public Health into the excess deaths in Inverclyde associated with COVID-19.

**Decided:** that the report and the decision to write to the Cabinet Secretary requesting an Inverclyde focus within the current Public Health Scotland and University of Glasgow research, as set out above, be noted.

**264 COVID-19 Business Support Scheme****264**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking authority to amend on a temporary basis the Scheme of Delegation (Officers) to allow the Head of Regeneration & Planning to issue business support interventions of up to £30,000 for a period of one year until 30 June 2021.

**Decided:**

- (1) that approval be given to a temporary change to the Scheme of Delegation (Officers) to allow the Head of Regeneration & Planning to administer business support interventions of up to £30,000 for a period of one year until 30 June 2021;
- (2) that business development support of up to £30,000 be made available to businesses which find themselves disadvantaged in eligibility for governmental support as gap funding;
- (3) that approval be given to the transfer of £200,000 from funds held in Business Loans Scotland back to the Council for economic development interventions; and
- (4) that a report be submitted on the outcomes achieved as a result of the implementation of the Business Support Scheme.

**265 Freedom of Information Annual Report – 2019****265**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources providing details of Freedom of Information (FOI) requests received by the Council during the period 1 January to 31 December 2019.

**Decided:**

- (1) that the information provided in relation to FOI requests received by the Council during 2019 be noted; and
- (2) that future annual reports provide statistics on the various categories of FOI requesters.



**POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 28 JULY 2020**

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**Policy and Resources Executive Sub-Committee**

**Tuesday 28 July 2020 at 3pm**

**Present:** Councillors Ahlfeld, Clocherty, McCabe, C McEleny, Robertson and Brooks (for Wilson).

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Mr A Stevenson (for Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership), Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development, Head of Legal & Property Services, Chief Financial Officer, Ms B McQuarrie (for Head of Organisational Development, Policy & Communications), Head of Environmental & Public Protection, Head of Regeneration & Planning, Property Services Manager, Service Manager, Communications, Tourism and Health & Safety, Ms S Lang and Ms D Sweeney (Legal & Property Services).

The meeting was held by video-conference.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Executive Sub-Committee.**

**266      Apologies, Substitutions and Declarations of Interest      266**

An apology for absence was intimated on behalf of Councillor Wilson, with Councillor Brooks substituting.

Councillors Brooks and Clocherty declared an interest in Agenda Item 2 (COVID-19 (Coronavirus): Scrutiny Report).

**267      COVID-19 (Coronavirus): Scrutiny Report      267**

There was submitted a report by the Chief Executive providing an update on actions taken by officers in order to address and mitigate the risks arising from the COVID-19 emergency, together with letter received from the Cabinet Secretary for the Economy, Fair Work and Culture relative to the Newly Self-Employed Hardship Fund.

Councillors Brooks and Clocherty declared a non-financial interest in this item as Members of the Board of Inverclyde Leisure. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the meeting or their participation in the decision-making process.

**Decided:**

- (1) that the actions taken to date to mitigate the effects of the COVID-19 emergency in Inverclyde be noted;
- (2) that it be noted that further reports will be submitted regularly for Members' scrutiny and review;
- (3) that delegated authority be granted to the Head of Legal & Property Services to accept the most economically advantageous tender for Family Support Worker services in variation of paragraph 17.3(ii) of the Standing Orders relating to Contracts;
- (4) that the cost of preparing to retender the Greenock Ocean Terminal building contract be funded from the City Deal Earmarked Reserve in the first instance;

**POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 28 JULY 2020**

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- (5) that it be remitted to the Chief Financial Officer to provide Inverclyde Leisure with a letter of comfort regarding the Council's financial support during 2020/21;
- (6) that it be agreed to fund the opening of Gourock Pool for the period to the end of October 2020, with the costs being added to the COVID-19 costs budget;
- (7) that it be confirmed that the regular schedule of meetings of the Policy & Resources Executive Sub-Committee cease as at 28 July 2020 pending resumption of the ordinary cycle of Committees on 11 August 2020, subject to any emergency reconvening of the Sub-Committee if determined necessary in consultation with the Convener;
- (8) that the Leader of the Council's letter to the Scottish Government relative to the Newly Self-Employed Hardship Fund and the response received from the Cabinet Secretary for the Economy, Fair Work and Culture be noted;
- (9) that the response of the First Minister relative to the campaign to support families in poverty in Inverclyde be noted; and
- (10) that the response of the Cabinet Secretary for Health and Sport on the level of COVID-19 deaths in Inverclyde be noted.

**268 Disasters Emergency Committee Scotland: COVID-19 Pandemic – Request by Councillor McCabe 268**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising of a request received from Councillor McCabe that the Council consider supporting the Disasters Emergency Committee (DEC) Appeal for the world's most vulnerable countries facing Coronavirus.

**Decided:** that £20,000 be provided from the Contingency Earmarked Reserve to support the Disasters Emergency Committee (DEC) appeal for the world's most vulnerable countries facing Coronavirus.

**269 Early Learning and Childcare Expansion – Infrastructure Update and Project Approvals 269**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing an update in respect of the status of the two remaining major capital projects within the 1140 Hours infrastructure expansion plan and (2) seeking delegated authority to progress the formal legal process for acceptance of the construction contracts.

**Decided:**

- (1) that the progress of the projects be noted; and
- (2) that delegated authority be granted to the Head of Legal & Property Services to agree, execute and deliver the Design and Build Development Agreements for the Larkfield and Park Farm (Rainbow Family Centre) projects as detailed in paragraph 7.1 of the report, provided the cost is within the available budget for the projects.

**270 Report on the Annual Return on the Charter to the Scottish Housing Regulator 270**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising of the completion of the 2019/20 Annual Return on the Charter (ARC) to the Scottish Housing Regulator, a copy of which was appended to the report.

**Decided:** that the Annual Return on the Charter prepared on behalf of Inverclyde Council be approved for onward transmission to the Scottish Housing Regulator for publication on the Regulator's webpage.

**POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE – 28 JULY 2020**

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It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 2, 6 and 9 of Part I of Schedule 7(A) of the Act.

**271 Property Assets Management Report****271**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) advising of offers received for (a) the site of the former Anderson Street Depot, Anderson Street, Port Glasgow and (b) the semi-detached house at 16 Golf Road, Gourock and (2) seeking authority to sell both the site and the house on the basis of the terms and conditions detailed in the report which was agreed, all as detailed in the appendix.

**POLICY & RESOURCES COMMITTEE – 11 AUGUST 2020**

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**Policy & Resources Committee**

**Tuesday 11 August 2020 at 3pm**

**Present:** Councillors Ahlfeld, Clocherty, Curley (for MacLeod), McCabe, McCormick, Crowther (for C McEleny), McVey, Moran, Rebecchi, Robertson and Wilson.

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Legal & Property Services, Mr A Greer, Mr P MacDonald, Ms R McGhee and Ms D Sweeney (Legal & Property Services), Chief Financial Officer, Head of Organisational Development, Policy & Communications, Head of Environmental & Public Protection, Head of Regeneration & Planning, Corporate Policy, Performance & Partnership Manager and Service Manager, Communications, Tourism and Health & Safety.

The meeting was held by video conference.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**272      Apologies, Substitutions and Declarations of Interest      272**

Apologies for absence were intimated on behalf of Councillor MacLeod, with Councillor Curley substituting, and Councillor C McEleny, with Councillor Crowther substituting.

Declarations of interest were intimated as follows:-

Agenda Item 2 (COVID-19 (Coronavirus): Scrutiny Report) – Councillor Moran; and  
Agenda Item 3 (Funding of Excess COVID Costs) – Councillor Clocherty.

**273      COVID-19 (Coronavirus): Scrutiny Report      273**

There was submitted a report by the Chief Executive providing an update on actions taken by Officers in order to address and mitigate the risks arising from the COVID-19 emergency.

Councillor Moran declared a non-financial interest in this item due to the nature of his part-time employment. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence at the meeting or his participation in the decision-making process.

(Councillor McCormick joined the meeting during consideration of this item of business).

**Decided:**

- (1) that the actions taken to date to mitigate the effects of the COVID-19 emergency in Inverclyde be noted;
- (2) that the recruitment of additional teachers for primary and secondary school provision from the Council's allocation of Additional Teachers funding be noted; and
- (3) that approval be given for charges in car parks to remain suspended until the New Year at which point these be reviewed again and that the further estimated loss of £54,000 income be funded from the COVID-19 Budget, that a review of the time limits

## POLICY &amp; RESOURCES COMMITTEE – 11 AUGUST 2020

on-street and in car parks be carried out with a report on the outcome being submitted to the 29 October 2020 meeting of the Environment & Regeneration Committee and that it be agreed that should it be necessary to resume enforcement of no-waiting restrictions this be preceded by a public communications campaign.

**274 Funding of Excess COVID Costs****274**

There was submitted a report by the Chief Financial Officer seeking approval for how the estimated extra costs associated with the COVID-19 pandemic are to be funded in order that this matter can be addressed before commencing consideration of the 2021/23 Revenue Budget.

Councillor Clocherty declared a non-financial interest in this item as a member of the Board of Inverclyde Leisure and as a member of the Board of Greenock Arts Guild Ltd. He also formed the view that the nature of his interests and the item of business did not preclude his continued presence at the meeting or his participation in the decision-making process.

**Decided:**

- (1) that the latest estimated financial pressure of £15.1 million for the period ending 31 March 2021 arising from the COVID-19 pandemic be noted;
- (2) that it be agreed to note the assumption that all excess costs incurred by the HSCP will be contained by either Scottish Government funding or the IJB Reserves and that were this to change then this would increase the funding pressure on the Council; and
- (3) that approval be given to the Members' Budget Working Group proposals for the write back of earmarked reserves as set out in Appendix 2 to the report.

**275 Revenue Budget Outturn 2019/20 - Unaudited****275**

There was submitted a report by the Chief Financial Officer (1) on the unaudited outturn of Service Committee Budgets for the year ending 31 March 2020 and (2) highlighting any significant variances between revised budgets, the Period 10 report (Period 9 for Service Committees) and outturn as set out in 2019/20 unaudited accounts.

**Decided:**

- (1) that the underspend as set out in the unaudited accounts for 2019/20 of £2,172,000, the reasons for the material variances from budget and the 1.23% movement from Period 10 to final outturn be noted; and
- (2) that it be noted that Officers will identify any opportunities for adjustments to be included in the 2021/23 Budget.

**276 2019/20 Capital Programme Performance****276**

There was submitted a report by the Chief Financial Officer on the performance in the delivery of the 2019/20 Capital Programme.

**Decided:** that it be agreed to note the 2019/20 Capital outturn position of 13.42% slippage and that it be noted a separate report on the agenda seeks approval to reset the 2020/21 Capital Budget.

**277 Capital Budget, Revision of 2020/23 Base Budgets****277**

There was submitted a report by the Chief Financial Officer providing an update of the 2020/23 Capital Programme in light of the significant impact the COVID-19 pandemic

**POLICY & RESOURCES COMMITTEE – 11 AUGUST 2020**

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has had on the construction industry as well as other areas relating to the Capital Programme.

**Decided:**

- (1) that approval be given to the revised Capital Programme and specifically that the revised 2020/21 projections be adopted as the approved budget for measuring 2020/21 Capital delivery performance; and
- (2) that it be agreed to note the estimated cost increases as a result of the COVID-19 pandemic and that it be noted these increases are addressed in a separate report on the agenda.

**278 Treasury Management – Annual Report 2019/20 278**

There was submitted a report by the Chief Financial Officer on the operation of the treasury function and its activities for 2019/20 as required under the terms of Treasury Management Practice 6 ("TMP6") on "Reporting Requirements and Management Information Arrangements".

**Decided:**

- (1) that the contents of the annual report on Treasury Management for 2019/20 and the ongoing work to seek to ensure the delivery of financial benefits for the Council during the current uncertainty and beyond be noted; and
- (2) that the annual report be remitted to the Inverclyde Council for approval.

**279 Inverclyde Council Corporate Plan Annual Report 2019/20 279**

There was submitted a report by the Head of Organisational Development, Policy & Communications on the Corporate Plan Annual Report 2019/20, a copy of which was appended to the report.

**Decided:**

- (1) that the Corporate Plan Annual Report 2019/20 be approved; and
- (2) that it be noted that the Inverclyde Outcomes Improvement Plan Annual Report 2019/20 had been approved by the Alliance Board and was available on the Community Planning Partnership section of the Inverclyde Council website.

**280 General Data Protection Regulation Update 280**

There was submitted a report by the Head of Legal & Property Services providing the annual update on the implementation of the General Data Protection Regulation (GDPR) within the Council.

Mr Greer advised the Committee that the majority of the GDPR budget was reserved for an information management system to assist managing Freedom of Information and Subject Access Requests.

**Decided:**

- (1) that the contents of the report be noted; and
- (2) that it be noted that the annual GDPR update will be reported to future Committees as part of an annual Data Protection update.

**281 Review of Community Council Grant Funding 281**

There was submitted a report by the Head of Legal & Property Services (1) on the feedback received from the Community Councils on proposals to change the basis of their grant funding and, having regard to that feedback, (2) seeking approval of a

## POLICY & RESOURCES COMMITTEE – 11 AUGUST 2020

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proposed new Scheme of Funding for Community Councils.

**Decided:**

- (1) that the responses received from the Community Councils on proposals for changing how they are funded, as set out in the body of the report and Appendix 1, be noted;
- (2) that the “Inverclyde Council – Scheme of Funding for Community Councils” set out in Appendix 2 to the report be approved and adopted, to apply from and including 1 April 2020;
- (3) that the terms of the Guide to Community Council Grants as set out in Appendix 3 to the report be approved;
- (4) that approval be given to the treatment detailed in paragraphs 7.1 to 7.5 of the report of any grant funds released or to be released to the Community Councils in terms of the existing funding model with the extension of the transitional period in those paragraphs to 31 March 2022; and
- (5) that a report be submitted to the appropriate Committee at the earliest opportunity on how to seek to stimulate community interest in establishing Community Councils in those areas where none exist and on alternative ways of supporting communities where there is no Community Council.

<b>282</b>	<b>Use of Anti-Poverty Funds – Remit from Policy &amp; Resources Executive Sub-Committee</b>	<b>282</b>
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There was submitted a report by the Chief Financial Officer requesting the Committee to consider a remit from the Policy & Resources Executive Sub-Committee in relation to various Anti-Poverty initiatives to be progressed in the current financial year.

**Decided:**

- (1) that approval be given to the proposals set out in the report for the utilisation of the Anti-Poverty funding of £1m and other funding received from the Scottish Government; and
- (2) that it be noted that a follow-up report providing more detail of the Food Insecurity, Digital Connectivity and Community Grants proposals will be submitted to the Education & Communities Committee on 1 September 2020.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.**

<b>283</b>	<b>Voluntary Severance Scheme Releases</b>	<b>283</b>
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There was submitted a report by the Head of Organisational Development, Policy & Communications updating the Committee on the position of releases agreed under the Council's Voluntary Severance Scheme since the previous report on 26 March 2019.

**Decided:**

- (1) that the agreement to release 37 employees under the Council's Voluntary Severance Scheme as set out in Appendix 1 to the report be noted; and
- (2) that it be noted that future reports will be submitted to update Members on the release of employees by the Chief Executive under delegated authority on an annual basis.

## HEALTH & SOCIAL CARE COMMITTEE – 20 AUGUST 2020

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### Health & Social Care Committee

### Thursday 20 August 2020 at 3pm

**Present:** Councillors McCabe, MacLeod, McKenzie, Moran, Jackson, Brooks, Robertson, Crowther (for C McEleny), Quinn, Dorrian and Rebecchi.

**Chair:** Councillor Moran presided.

**In attendance:** Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Children's Services & Criminal Justice, Head of Health & Community Care, IJB Chief Financial Officer and Interim Head of Strategy & Support Services, Interim Head of Homelessness, Mental Health and Drug & Alcohol Recovery Services, Ms S White (for Chief Financial Officer), Social Care Finance Manager, Ms V Pollock (for Head of Legal & Property Services), Technical Services Manager, Ms S Lang and Ms D Sweeney (Legal & Property Services).

The meeting was held by video conference.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

#### **284      Apologies, Substitutions and Declarations of Interest      284**

An apology for absence was intimated on behalf of Councillor C McEleny, with Councillor Crowther substituting.

Declarations of interest were intimated as follows:

Agenda Item 5 (Champions Board Proud2Care) – Councillor Robertson.

Agenda Item 7 (Reporting by Exception – Governance of HSCP Commissioned External Organisations) – Councillors MacLeod and Robertson.

#### **285      COVID-19 - Presentation      285**

The Board heard a presentation by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on Inverclyde's response to the COVID-19 pandemic. The presentation provided information on the impact of the pandemic, the position in relation to care homes, an overview of the planning approach adopted and established principles applied, the recovery strategy put in place and the learning experience and strengths which had become apparent as a result of the crisis.

Thereafter the Corporate Director and other officers answered a number of questions from Members.

#### **286      HSCP COVID-19 Recovery Planning Update      286**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the COVID-19 recovery planning process prior to entering Phase 3 of the recovery plan which runs from August 2020 until February 2021.



## HEALTH &amp; SOCIAL CARE COMMITTEE – 20 AUGUST 2020

**Decided:**

- (1) that the progress made with regard to local services and plans in preparation for the transition to Phase 3 of the HSCP recovery plan which runs from August 2020 until February 2021 be noted; and
- (2) that a report on the communication plan be submitted to the next meeting of the Committee.

**287      Revenue and Capital Budget Report – Outturn 2019/20 and 2020/21      287**  
**Revenue Outturn Position as at 30 June 2020**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership and the Chief Financial Officer on (1) the outturn of the 2019/20 Revenue Budget which was provisional, subject to the audit of the year-end accounts, and (2) the projected outturn on Revenue and Capital for 2020/21 as at 30 June 2020.

**Decided:**

- (1) that the 2019/20 Revenue Budget outturn overspend of £249,000 be noted;
- (2) that it be noted that the underspend at the 2019/20 year-end will be funded by the Integration Joint Board Free Reserves;
- (3) that it be agreed to note the projected current year revenue outturn of an underspend of £73,000 as at 30 June 2020 on the assumption that £3.25m costs associated with COVID-19 will be fully funded by additional Scottish Government grant;
- (4) that the current projected Capital position be noted; and
- (5) that the current Earmarked Reserves position be noted.

**288      Learning Disability (LD) Redesign – LD Community Hub      288**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) on the decision taken by Inverclyde Council in early 2020 to include £7.4m funding within the 2020/23 Capital Programme for the new Learning Disability (LD) Community Hub at the former Hector McNeil Baths site and (2) advising of ongoing development work relative to the design of the LD Hub.

**Decided:**

- (1) that the decision of Inverclyde Council in early 2020 to include £7.4m within the 2020/23 Capital Programme for the new Learning Disability Community Hub at the former Hector McNeil Baths site be noted;
- (2) that it be noted that despite services being diverted to respond to COVID-19, virtual work continues with Property Services to develop the site in terms of the early building concept and that online consultation is being carried out with service users facilitated by The Advisory Group; and
- (3) that it be noted that service user, carer and staff consultation will be a key consideration in the development of the LD Community Hub.

Councillor Robertson declared (1) a non-financial in the following item (Champions Board Proud2Care) as the result of a close personal relationship with certain users of the services described in the report and (2) a financial interest in the item thereafter (Reporting by Exception – Governance of HSCP Commissioned External Organisations) as a paid consultant for Spark of Genius, one of the organisations listed in the report and she left the meeting at this juncture, prior to consideration of the two items.

## HEALTH &amp; SOCIAL CARE COMMITTEE – 20 AUGUST 2020

## 289 Champions Board Proud2Care

289

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the activities of Proud2Care and the partnership work in establishing Inverclyde's Champions Board over the last three years.

**Decided:**

- (1) that the report be noted;
- (2) that approval be given to the proposals set out in the report to continue the funding and resourcing of Proud2Care, including the partnership with Your Voice;
- (3) that arrangements be made for a presentation to Members at a future date by the young people involved in the ongoing work of the Champions Board and Proud2Care; and
- (4) that a report be submitted to the Committee on the educational attainment of the young people for whom the Council has a corporate parenting responsibility.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7(A) of the Act.**

## 290 Reporting by Exception – Governance of HSCP Commissioned External Organisations

290

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on matters relating to the HSCP governance process for externally commissioned Social Care Services.

Councillor MacLeod declared a non-financial interest in this item as a Non-Executive Director of Parklea Branching Out. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence at the meeting or his participation in the decision-making process.

**Decided:**

- (1) that the governance report for the period 25 March to 20 July 2020 be noted; and
- (2) that Members acknowledge that officers regard the control mechanisms in place through the governance meetings and Managing Poorly Performing Services Guidance within the Contract Management Framework as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.

## ENVIRONMENT & REGENERATION COMMITTEE – 27 AUGUST 2020

### Environment & Regeneration Committee

Thursday 27 August 2020 at 3pm

**Present:** Councillors Ahlfeld, Brooks, Clocherty, Crowther, Curley, Jackson, McCabe, McCormick, J McEleny, McKenzie and Nelson.

**Chair:** Councillor McCormick presided.

**In attendance:** Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Technical Services Manager, Ms R McGhee (Legal & Property Services), Ms M McCabe (for Chief Financial Officer), Head of Regeneration, Planning & Public Protection, Head of Roads & Environmental Shared Services, Interim Head of Service – Covid Response and Service Manager, Communications, Tourism and Health & Safety.

The meeting was held by video-conference.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

#### **291      Apologies, Substitutions and Declarations of Interest      291**

No apologies for absence were intimated.

Declarations of interest were intimated as follows:-

Agenda Item 3 (Environment & Regeneration Capital Programme 2020/21 to 2022/23 – Progress) – Councillors Brooks, Clocherty and J McEleny;

Agenda Item 5 (Local Development Plan - Update) – Councillor Clocherty;

Agenda Item 9 (Road Naming within New Development at Southfield Avenue, Port Glasgow) – Councillors Brooks and Curley; and

Agenda Item 14 (Property Assets Management Report) - Councillors Brooks and Curley.

#### **292      Environment & Regeneration 2020/21 Revenue Budget – Period 3 (30 June 2020)      292**

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources advising the Committee of the position of the 2019/20 Outturn and the 2020/21 Revenue Budget position as at Period 3 to 30 June 2020.

**Decided:**

(1) that the outturn for 2019/20 and the current projected overspend of £126,000 for 2020/21 as at 30 June 2020 be noted; and

(2) that it be noted that the above overspend excludes £2.185m of costs relating to COVID-19 for which the Policy & Resources Committee has identified one-off funding in 2020/21.

#### **293      Environment & Regeneration Capital Programme 2020/21 to 2022/23 – Progress      293**

There was submitted a report by the Chief Financial Officer and the Corporate Director

## ENVIRONMENT & REGENERATION COMMITTEE – 27 AUGUST 2020

Environment, Regeneration & Resources (1) providing an update on the status of the projects within the Environment & Regeneration Capital Programme and (2) highlighting the overall financial position.

Councillors Brooks, Clocherty and J McEleny declared a non-financial interest in this item as Board Members of Inverclyde Leisure. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the meeting or their participation in the decision-making process.

**Decided:**

- (1) that the current position of the 2020/23 Capital Programme and the progress on the specific projects detailed in Appendices 1-5 be noted;
- (2) that it be noted that further core property services projects will be identified throughout the 2020/21 financial year as part of the ongoing review and prioritisation of works based on the most recent property condition survey; and
- (3) that it be noted that essential works on Victoria and Dalrymple Tower will be taken forward and funded from the Core Property General Allocation.

<b>294</b>	<b>Environment, Regeneration &amp; Resources Corporate Directorate Improvement Plan 2019/22 – End of Year 1 Progress Report and Annual Refresh 2020</b>	<b>294</b>
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There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) providing an update on the delivery of the improvement actions within the Environment, Regeneration & Resources (ERR) Corporate Directorate Improvement Plan (CDIP) as at the end of year one and (2) presenting a refreshed ERR CDIP Improvement Plan containing new or revised improvement actions which require Committee approval.

**Decided:**

- (1) that the progress made in the delivery of the Environment, Regeneration & Resources Improvement Plan in year one be noted; and
- (2) that approval be given to the refreshed Environment, Regeneration & Resources Corporate Directorate Improvement Plan.

<b>295</b>	<b>Local Development Plan - Update</b>	<b>295</b>
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There was submitted a report by the Corporate Director Environment, Regeneration & Resources providing (1) an update on the Local Development Plan following the recent decision by the Court of Session and (2) a proposed timetable to address the current situation.

Councillor Clocherty declared a non-financial interest in this item as a member of the Glasgow & Clyde Valley Strategic Development Planning Authority (Clydeplan). He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the meeting or his participation in the decision-making process.

**Decided:**

- (1) that the outcome of the Court of Session decision in relation to the Local Development Plan be noted;
- (2) that it be remitted to the Corporate Director Environment, Regeneration & Resources to provide an interim housing policy statement by the October meeting of the Committee and to pursue a review of the 2019 Local Development Plan in line with the timetable set out in paragraph 4.23 of the report; and
- (3) that an Elected Members' Sounding Board be established to consider the review of the Local Development Plan, the political groups being invited to make nominations

## ENVIRONMENT & REGENERATION COMMITTEE – 27 AUGUST 2020

to the Head of Legal & Property Services, and that it be remitted to the Head of Legal & Property Services and the Head of Regeneration, Planning and Public Protection to submit a report to the Committee on the composition of the Sounding Board, having regard to political balance.

### 296 **Inverclyde Local Development Plan Supplementary Guidance: Planning Application Advice Note** 296

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the comments received during the consultation on the draft Supplementary Guidance on Planning Application Advice Notes and the Council's response to these and (2) seeking approval to adopt the Supplementary Guidance as part of the Local Development Plan.

**Decided:** that it be agreed to submit the new guidance to the Scottish Ministers seeking approval to adopt the revised Supplementary Guidance on Planning Application Advice Notes attached to the report at Appendix 2.

### 297 **Clyde Muirshiel Regional Park – Future Operating Arrangements** 297

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval for the future operating arrangements for the Clyde Muirshiel Regional Park following the withdrawal of North Ayrshire Council from the Clyde Muirshiel Park Authority.

**Decided:**

(1) that the contents of the report and the options outlined in section 5 be noted and that approval be given to Option 3 (each Council to assume responsibility for the delivery of services and employees within their geographical boundary supported by a joint Forum for the development of shared strategic aims and promotion of the Park) as the Council's preferred operating arrangement for the Clyde Muirshiel Regional Park from 1 April 2021; and

(2) that it be noted an update on progress will be presented to a future meeting of the Committee.

### 298 **Road Naming within New Development at Site of Former Ravenscraig Hospital, Greenock** 298

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to name new roads being created within the residential development on the former Ravenscraig Hospital site, Greenock.

**Decided:** that approval be given to name the new roads Black Hill Drive, Bunston View, Canada Drive, Chestnut Road, Cockrobin Drive, Elm Drive, Kellie Road, Henge Road, Mar Drive, Niobe Drive, Smithston Road, Starforth Road and Sycamore Drive as set out in paragraph 5.5 of the report.

### 299 **Road Naming within New Development at Southfield Avenue, Port Glasgow** 299

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to name new roads being created within the River Clyde Homes development at Southfield Avenue, Port Glasgow.

Councillors Brooks and Curley declared a non-financial interest in this item as Board Members of River Clyde Homes. They also formed the view that the nature of their

## ENVIRONMENT & REGENERATION COMMITTEE – 27 AUGUST 2020

interest and of the item of business did not preclude their continued presence in the meeting or their participation in the decision-making process.

**Decided:** that it be remitted to the Convener of the Environment & Regeneration Committee, the Ward Councillors and appropriate officers to determine a street naming scheme for the new development at Southfield Avenue, Port Glasgow.

### 300 **Proposed Redetermination Order** 300 **The Inverclyde Council, Campsie Road, Port Glasgow (Redetermination of Means of Exercise of Public Right of Passage) Order 2020**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Redetermination Order - The Inverclyde Council, Campsie Road, Port Glasgow (Redetermination of Means of Exercise of Public Right of Passage) Order 2020.

**Decided:** that the Inverclyde Council be recommended to make and confirm the Redetermination Order – The Inverclyde Council, Campsie Road, Port Glasgow (Redetermination of Means of Exercise of Public Right of Passage) Order 2020 and that it be remitted to the Interim Head of Service – Covid Response and the Head of Legal & Property Services to arrange for implementation of the Order.

### 301 **Items for Noting** 301

There was submitted a report for noting by the Corporate Director Environment, Regeneration & Resources providing an update on the current risks arising from the UK's withdrawal from the European Union.

**Decided:** that the contents of the report be noted.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.**

Item	Paragraph(s)
Clune Park Regeneration Plan Progress Report: Update on Current Actions	6, 9, 12 & 13
Commercial Premises: Bridgend Road, Greenock – Lease Renunciation	2, 6 & 9
Property Assets Management Report	2, 6 & 9
Update on Interim and Main Contract for the Recycling of Comingled Materials	6 & 9

### 302 **Clune Park Regeneration Plan Progress Report: Update on Current Actions** 302

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) advising the Committee of current actions to implement the Council's

## ENVIRONMENT & REGENERATION COMMITTEE – 27 AUGUST 2020

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decisions on the Clune Park Estate and (2) providing a briefing on key, current items to ensure that the Committee is fully advised of progress.

**Decided:** that the current progress in respect of the Clune Park Area Regeneration Plan be noted.

### **303      Commercial Premises: Bridgend Road, Greenock – Lease Renunciation      303**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking authority for the renunciation of the current lease of commercial premises at Bridgend Road, Greenock.

Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.

### **304      Property Assets Management Report      304**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources making recommendations in respect of a number of property assets.

Councillors Brooks and Curley declared a non-financial interest in this item as Board Members of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the meeting or their participation in the decision-making process.

Following consideration, the Committee agreed to the action recommended in respect of (1) ground at Shore Street, Gourrock and (2) ground in Kilmacolm, all as detailed in the appendix.

### **305      Update on Interim and Main Contract for the Recycling of Comingled Materials      305**

There was submitted a report by the Head of Roads & Transportation providing details on the status of the interim and main contract for the recycling of comingled materials and seeking approval for action should this become necessary.

Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.

## EDUCATION AND COMMUNITIES COMMITTEE – 1 SEPTEMBER 2020

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### Education and Communities Committee

Tuesday 1 September 2020 at 2pm

**Present:** Provost Brennan, Councillors Clocherty, Curley, MacLeod, McCabe, C McEleny, McVey, Murphy, Quinn, Robertson and Wilson, Rev. F Donaldson, Rev. D Burt and Mrs F Gilpin, Church Representatives, Ms A McMillan, Parent Representative and Ms P McEwan, Teacher Representative.

**Chair:** Councillor Clocherty presided.

**In attendance:** Corporate Director Education, Communities & Organisational Development, Head of Culture, Communities & Educational Resources, Head of Education, Service Manager, Community Learning & Development, Community Safety Resilience & Sport, Libraries, Museum & Archives Manager, Corporate Policy, Performance & Partnership Manager, Early Years Manager, Mr N Greenshields, Education Officer, Mr I Cameron (for Chief Financial Officer), Finance Exchequer Manager, Ms G Murphy (for Head of Legal & Property Services), Ms S Lang and Ms D Sweeney (Legal & Property Services), Property Services Manager and Service Manager, Communications, Tourism and Health and Safety.

The meeting was held by video-conference.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

#### **306 Apologies, Substitutions and Declarations of Interest**

**306**

No apologies for absence were intimated.

Declarations of interest were intimated as follows:

Agenda Item 3 (Communities Capital Programme 2020/21 to 2022/23 – Progress) – Councillors Clocherty and Quinn.

Agenda Item 6 (Waterfront Leisure Training Pool Moveable Floor: Options Appraisal) – Councillors Clocherty and Quinn.

Agenda Item 9 (Update on Community Halls and Proposals for Interim Arrangements for Grants to Voluntary Organisations) – Councillor Curley.

Agenda Item 13 (Update Report on Inverclyde Leisure and the Beacon Arts Centre) – Councillors Clocherty, Quinn and Robertson.

#### **307 Communities 2020/21 Revenue Budget - Period 3 to 30 June 2020**

**307**

There was submitted a report by the Chief Financial Officer and Corporate Director Education, Communities & Organisational Development on the 2019/20 Communities Revenue Budget final outturn and the 2020/21 Communities Revenue Budget position as at Period 3 to 30 June 2020.



## EDUCATION AND COMMUNITIES COMMITTEE – 1 SEPTEMBER 2020

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### **Decided:**

- (1) that the final outturn for the 2019/20 Communities Revenue Budget be noted;
- (2) that the current projected overspend of £796,000 for the 2020/21 Communities Revenue Budget as at Period 3 to 30 June 2020 be noted;
- (3) that approval be given to the virement of £66,000 as detailed in paragraph 8.1 and Appendix 5 of the report; and
- (4) that it be noted that the current projected overspend of £796,000 includes costs of £866,000 relating to the Council's response to the COVID-19 pandemic and that net of these costs, there is a projected underspend of £70,000.

### **308 Communities Capital Programme 2020/21 to 2022/23 - Progress 308**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and Chief Financial Officer (1) on the status of the projects forming the Communities Capital Programme and (2) highlighting the overall financial position.

Councillors Clocherty and Quinn declared a non-financial interest in this item as members of the Board of Inverclyde Leisure. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence at the meeting or their participation in the decision-making process.

### **Decided:**

- (1) that the progress of the specific projects detailed in Appendix 1 be noted; and
- (2) that the review of the artificial pitches asset management plan and the review of the indoor tennis sport facility, which are separate items on the agenda, be noted.

### **309 Active Schools Performance 2019/20 309**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the Active Schools team performance in the school year 2019/20.

(Councillor Curley left the meeting during consideration of this item of business).

**Decided:** that the contents of the report, specifically the Inverclyde Term 1 and Term 2 performance reports in Appendix 1 and the National performance report in Appendix 2, be noted.

### **310 Inverclyde Community Safety Partnership Update (August 2020) 310**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing an update on activity from the Inverclyde Community Safety Partnership (CSP) Strategy Group following its recent meeting on 22 July 2020 and (2) providing an update with regard to preparatory work for the forthcoming Annual Report (2019-20), Strategic Assessment 2020-22 and partnership activity as part of a wider COVID-19 Recovery Plan.

(Councillor Curley returned to the meeting during consideration of this item of business).

### **Decided:**

- (1) that the contents of the report particularly in relation to CSP activity in respect of a COVID-19 Recovery Plan be noted;
- (2) that it be agreed that the published documents 'Inverclyde Community Safety Partnership Strategy 2020-2022 – Making Inverclyde Safer' and 'Inverclyde Community Safety Partnership Annual Report 2019-20' be submitted to a future meeting of the

Committee.

### 311 Waterfront Leisure Centre Training Pool Moveable Floor: Options Appraisal 311

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) outlining the reasons for the Council's necessary investment in lifecycle replacement of the moveable pool floor at the Greenock Waterfront Leisure Centre and (2) detailing the current condition of the existing moveable floor and options for its repair and replacement.

Councillors Clocherty and Quinn declared a non-financial interest in this item as members of the Board of Inverclyde Leisure. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence at the meeting or their participation in the decision-making process.

**Decided:**

- (1) that Inverclyde Council's responsibility in respect of the removal of the moveable pool floor at the Waterfront Leisure Centre, Greenock be noted;
- (2) that the options appraisal contained in the report be noted;
- (3) that approval be given to the replacement of the existing moveable floor with another moveable floor; and
- (4) that the financial implications of replacing the floor, as set out in the report, be remitted to the Policy & Resources Committee.

### 312 Indoor Tennis Centre at Rankin Park, Greenock 312

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing an update on the plans for an indoor tennis centre at Rankin Park, Greenock and (2) seeking an increase in the funding allocated by the Council to the project.

**Decided:**

- (1) that the progress in relation to the proposed indoor tennis facility at Rankin Park, Greenock be noted;
- (2) that the planned revisions to the site and build be noted;
- (3) that agreement be given to additional funding of £335,000 being considered for the revised plans and that thereafter a revised bid of £1m be made to sportscotland;
- (4) that it be noted that a further report will be submitted prior to formal commitment to the project being made which will include confirmation of the revenue implications; and
- (5) that in recognition of the clear co-operation of the Rankin Park Bowling Club, the Committee note the synergy available on the site potentially to integrate the proposed tennis facility with the adjacent bowling club and, without delaying planned works, it be remitted to officers to submit a report exploring the options for the bowling clubhouse relocation on the site.

### 313 Artificial Sports Pitches Asset Review/Lifecycle Plan 313

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update in respect of the completed review of the existing artificial pitches asset management plan.

**Decided:**

- (1) that the revised artificial sports pitches asset management plan set out in Appendix 1 to the report be noted and approved; and

## EDUCATION AND COMMUNITIES COMMITTEE – 1 SEPTEMBER 2020

(2) that the recommended scope of works for the Parklea Community Sports Facility 3G lifecycle replacement works detailed in section 6 of the report be noted and approved.

### 314 **Update on Community Halls and Proposals for Interim Arrangements for Grants to Voluntary Organisations**

314

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing an update on the financial position of self-managed community centres and (2) setting out proposals for interim arrangements for Grants to Voluntary Organisations (GTVOs) for 2020/2021 to assist in community recovery during COVID-19.

Councillor Curley declared a non-financial interest in this item as a member of the Board of Kilmacollm Community Centre Co. Ltd. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence at the meeting or his participation in the decision-making process.

#### **Decided:**

- (1) that the contents of the report be noted;
- (2) that it be agreed to continue payments for self-managed community halls at current levels during 2020/21;
- (3) that in light of the ongoing impact of COVID-19, agreement be given to the interim changes to the GTVO application and decision-making processes for 2020/21 detailed in section 5 of the report, subject to full consultation with the Chair of the Grants Sub-Committee with regard to any decisions made; and
- (4) that any applications for GTVO assistance in excess of £10,000 be referred to the Grants Sub-Committee for determination.

### 315 **Examining Inverclyde's Historical Connections to the Slave Trade**

315

There was submitted a report by the Corporate Director Education, Communities & Organisational Development setting out plans to examine Inverclyde's historical connections to the slave trade and the ways in which these connections can be recognised in today's society.

#### **Decided:**

- (1) that approval be given to the formation of a working group to examine Inverclyde's historical connections to the slave trade and the ways in which these connections can be recognised in today's society, including recommendations as to how community reparations can be made;
- (2) that it be remitted to the Head of Culture, Communities & Educational Resources to determine the remit, participation and terms of reference for the working group which should include representatives from various Council services and also community representation, including black and minority ethnic (BAME) members of the community; and
- (3) that it be noted that a final report, including recommendations, will be submitted to a future meeting of the Committee.

### 316 **Reaffirming Inverclyde's Commitment to Fairtrade**

316

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing an update on the current position relative to Inverclyde's Fairtrade Zone Status and (2) seeking approval for plans to reaffirm

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Inverclyde's support for Fairtrade.

**Decided:**

- (1) that the current Fairtrade Zone Status in Inverclyde be noted; and
- (2) that it be agreed that officers make a renewed application for Fairtrade Zone Status for Inverclyde.

### 317 **Anti-Poverty Initiatives: Food Insecurity, Digital Connectivity and Strengthening the Third Sector Base**

317

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing further information on the Food Insecurity, Digital Connectivity and Community Grants proposals utilising the £1m Anti-Poverty Fund and (2) outlining the use of funding from the Scottish Government Food Fund.

**Decided:**

- (1) that the use of the Anti-Poverty Initiative funding be noted;
- (2) that it be agreed that recommendations for community funding awards be reported to the Committee; and
- (3) that it be agreed that a direct award of £60,000 be made to the Inverclyde Community Development Trust to develop a Food Pantry, subject to officers agreeing suitable outcomes with the Trust.

### 318 **Update Report on Inverclyde Leisure and the Beacon Arts Centre**

318

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing an update on the recovery planning for Inverclyde Leisure and the Beacon Arts Centre and (2) highlighting potential ongoing funding issues which will require to be considered as part of the 2021/22 budget.

Councillors Clocherty and Quinn declared a non-financial interest in this item as members of the Board of Inverclyde Leisure and Councillors Clocherty and Robertson declared a non-financial interest as members of the Board of Greenock Arts Guild Ltd. All three Members formed the view that the nature of their interests and of the item of business did not preclude their continued presence at the meeting or their participation in the decision-making process.

**Decided:**

- (1) that it be agreed to note the current financial position of the Beacon Arts Centre and Inverclyde Leisure and that reports will be submitted to the Committee once the revised 2021/22 Business Plans for both organisations are received;
- (2) that the phased recovery plans in place for the Beacon Arts Centre and Inverclyde Leisure be noted;
- (3) that it be remitted to the Policy & Resources Committee to consider the increased funding need of £80,000 and, if approved, to authorise the Chief Financial Officer in consultation with other relevant officers to phase the release of all support funding on terms suitable to him; and
- (4) that it be remitted to the officers to liaise with Inverclyde Leisure regarding the Committee's aspiration for the opening of Port Glasgow Swimming Pool before Easter 2021 and that any funding implications of the earlier opening of the pool, should this be agreed with Inverclyde Leisure, be included in the report to the Policy & Resources Committee.

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### 319 Items for Noting (Communities)

319

There were submitted reports for noting by the Corporate Director Education, Communities & Organisational Development on (1) an update on access to free sanitary products and (2) the findings from the report, 'Planning for Change: A Review of Community Learning and Development Plans in Scotland 2018-2021'.

**Decided:** that the reports be noted.

**The Communities business concluded at 4.23pm.**

**The Committee commenced consideration of the Education items of business at 4.30pm with Rev. Donaldson, Rev. Burt, Mrs Gilpin, Ms McMillan and Ms McEwan joining the meeting. All Elected Members present for the Communities items returned to the meeting for the start of the Education business with the exception of Councillor C McEleny.**

### 320 Education Update Report

320

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing updates on a number of issues in relation to education provision in Inverclyde.

Councillor C McEleny rejoined the meeting during consideration of this item and left prior to its conclusion.

Councillor Rebecchi was present for this item as a Ward Councillor and, with the agreement of the Convener, spoke on issues relative to road transport and safe routes to school within his ward.

**Decided:** that the report be noted.

### 321 Education 2020/21 Revenue Budget – Period 3 to 30 June 2020

321

There was submitted a report by the Chief Financial Officer and Corporate Director Education, Communities & Organisational Development on the 2019/20 Education Revenue Budget final outturn and the 2020/21 Revenue Budget position as at Period 3 to 30 June 2020.

**Decided:**

(1) that approval be given to the virement of £66,000 as detailed in paragraph 8.1 and Appendix 5 to the report;

(2) that the final outturn for the 2019/20 Education Revenue Budget and the current projected overspend of £2,455,000 for the 2020/21 Education Revenue Budget as at Period 3 to 30 June 2020 be noted;

(3) that it be noted that the current projected overspend of £2,455,000 for 2020/21 includes costs of £2,326,000 relating to the Council's response to the COVID-19 pandemic and that net of these costs, there is a projected overspend of £129,000; and

(4) that it be noted that the 2020/21 Specific Grant for Early Years 1140 funding currently has £2.0m unallocated and that this requires to be spent by 31 March 2021 or else potentially handed back to the Scottish Government.

### 322 Education Capital Programme 2020 - 2023 - Progress

322

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and Chief Financial Officer (1) on the status of the projects

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forming the Education Capital Programme and (2) highlighting the overall financial position.

(Councillors Curley and McCabe left the meeting during consideration of this item of business).

**Decided:** that the progress of the specific projects detailed in Appendix 1 be noted.

### 323 **Education Services Standards and Quality Report March 2019 – March 2020 and Improvement Plan 2020-21** 323

There was submitted a report by the Corporate Director Education, Communities & Organisational Development appending for approval the Education Services Standards and Quality Report from March 2019/20, together with draft improvement targets for the Education Services Improvement Plan for session 2020-21.

(Councillors Curley and McCabe returned to the meeting during consideration of this item of business).

During the course of discussion on this item, it was agreed that the presentation made to the Members' Briefing be circulated to the Committee.

**Decided:** that approval be given to the contents of the Education Standards and Quality Report 2019-20 and draft Improvement Plan targets for 2020-21 and for their publication.

### 324 **Education, Communities and Organisational Development Corporate Directorate Improvement Plan 2019/22 – End of Year 1 Progress Report and Annual Refresh 2020** 324

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on (1) the progress of the delivery of the improvement actions within the Education, Communities & Organisational Development (ECOD) Corporate Directorate Improvement Plan (CDIP) as at the end of Year 1 and (2) the refreshed ECOD CDIP Improvement Plan containing new or revised improvement actions which require the approval of the Committee.

**Decided:**

(1) that the progress made in the delivery of the ECOD Improvement Plan in Year 1 be noted; and

(2) that approval be given to the refreshed ECOD Corporate Directorate Improvement Plan appended to the report.

### 325 **Outcome of the Statutory Consultation in relation to the Admission Policy for Village Schools** 325

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the outcome of the statutory consultation which took place in February and March 2020 in relation to the admission policy for village schools.

**Decided:**

(1) that approval be given to alteration to the wording of the current policy for admission and pupil placements in mainstream schools in relation to village schools as outlined in paragraphs 5.1 and 5.2 of the report and summarised in the outcome paper attached as Appendix 1, subject to any further adjustments to the wording to clarify that the Certificate of Baptism into the Roman Catholic faith requires to be obtained before entry to school; and

(2) that approval be given to the proposed transition arrangements as outlined in

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Paragraphs 5.3 and 5.4 of the report and summarised in the outcome paper attached as Appendix 1.

### 326 Update on Early Learning and Childcare Expansion Programme 326

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing an update on the Early Learning and Childcare (ELC) 1140 hours expansion programme and (2) advising of the budget position for session 2020/21.

**Decided:**

- (1) that the plan for the delivery of 1140 hours of Early Learning and Childcare for session 2020/21 as set out in the report be noted;
- (2) that the update of the Revenue Budget for 2019/20 and the previously approved allocation of the £2.034m underspend be noted;
- (3) that the projected underspend in the Revenue Budget for 2020/21 be noted and approval be given to the allocation of part of this underspend to the proposals outlined in paragraph 7.3 of the report; and
- (4) that it be noted that a further report on the Early Years Revenue Budget will be submitted to the Committee in January 2021.

### 327 Items for Noting (Education) 327

There was submitted a report for noting by the Corporate Director Education, Communities & Organisational Development on the allocation of laptops to pupils from Council and Scottish Government funding and the development of a long-term digital learning strategy.

**Decided:** that the report be noted.

## PLANNING BOARD – 2 SEPTEMBER 2020

### Planning Board

**Wednesday 2 September 2020 at 3pm**

**Present:** Councillors Clocherty, Crowther, Dorrian, Curley (for J McEleny), McKenzie, McVey, Moran, Murphy, Nelson, Rebecchi and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Head of Regeneration & Planning, Mr D Ashman (Planning Services), Mr G Leitch (Roads & Transportation), Mr J Kerr (for Head of Legal & Property Services), Ms R McGhee (Legal & Property Services) and Service Manager, Communications, Tourism and Health & Safety.

The meeting was held by video conference

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

### **328 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 328**

An apology for absence was intimated on behalf of Councillor J McEleny with Councillor Curley substituting.

No declarations of interest were intimated.

### **329 PLANNING APPLICATIONS 329**

There were submitted reports by the Head of Regeneration & Planning on applications for planning permission as follows:-

#### **(a) Non-Compliance with Condition 1 of Planning Application 16/0236/IC: Blackwater Farm, Woodhead Road, Kilmacolm (20/0038/IC)**

The report recommended that planning permission be granted subject to the condition that planning permission shall last for a period of 3 years from the date of this permission, as the external condition of the chalet requires to be kept under review, as the building is temporary in nature, in the interests of the visual amenity of the countryside.

After discussion, Councillor Clocherty moved that planning permission be granted subject to the condition detailed in the report. As an amendment, Councillor Nelson moved that planning permission be granted.

Following a roll call vote, 2 Members, Councillors Crowther and Nelson, voted in favour of the amendment and 9 Members, Councillors Clocherty, Curley, Dorrian, McKenzie, McVey, Moran, Murphy, Rebecchi and Wilson, voted in favour of the motion which was declared carried.

**Decided:** that planning permission be granted subject to the condition that planning permission shall last for a period of 3 years from the date of this permission, as the external condition of the chalet requires to be kept under review, as the building is temporary in nature, in the interests of the visual amenity of the countryside.



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**(b) Proposed Alterations and Enlargement of House:  
Haiglea, Florence Drive, Kilmacolm (20/0022/IC)**

**Decided:** that planning permission be granted subject to the following conditions:-

- (1) that prior to their use on site, samples of all external materials be submitted to and approved in writing by the Planning Authority; development thereafter shall proceed utilising the approved materials, unless the Planning Authority gives its prior written approval to any alternatives, to ensure a continuity of finishing materials in keeping with the character of the building and surrounding area;
- (2) that the extension hereby approved shall not be occupied until the off-street parking spaces shown in approved drawing number HAIGLEA – WATKINS\_200 Rev A have been provided within the site, in the interests of road safety on Florence Drive;
- (3) that the upstairs window hereby approved on the north-east side elevation shall be fitted with opaque glazing, in the interests of privacy and to prevent overlooking between properties;
- (4) that the existing side boundary hedges detailed on drawing number HAIGLEA – WATKINS\_200 Rev A shall be retained. Any future proposals to lop, top or fell any part of these hedges shall not be executed without the prior written approval of the Planning Authority, to ensure that a quality landscape setting is maintained in the interests of neighbouring amenity and to prevent an invasion of privacy;
- (5) that all surface water shall be contained within the site, to ensure adequate drainage is in place to prevent surface water running from the development hereby permitted onto neighbouring properties or a public footway; and
- (6) that all works to trees and bushes shall be preceded by a check for nesting birds, in accordance with the Nature Conservation (Scotland) Act 2004, to comply with the Nature Conservation (Scotland) Act 2004.

**(c) Timber Deck to Rear (in retrospect):  
Flat 1, 113 Albert Road, Gourock (20/0010/IC)**

The report recommended that planning permission be granted.

After discussion, Councillor Moran moved that planning permission be granted. As an amendment, Councillor Curley moved that planning permission be refused given the effect on privacy, having regard to the fact that the deck is erected on a slope overlooking rear gardens.

Following a roll call vote, 5 Members, Councillors Clocherty, Dorrian, McKenzie, Moran and Wilson, voted for the motion and 6 Members, Councillors Crowther, Curley, McVey, Murphy, Nelson and Rebecchi, voted for the amendment which was declared carried.

**Decided:** that planning permission be refused given the effect on privacy, having regard to the fact that the deck is erected on a slope overlooking rear gardens.

**(d) Discharge of Planning Obligation (Refers to Planning Permission 15/0300/IC):  
Land at 53, 54 and 55 Shore Street, Gourock (20/0001/MP)**

**Decided:** that the Section 75 Agreement in respect of the site at 53, 54 and 55 Shore Street, Gourock be discharged.

## PLANNING BOARD – 2 SEPTEMBER 2020

- (e) **Erection of Dwellinghouse and Garage (Amendment to Planning Permission 16/0319/IC):**  
**Site at 13 Dunvegan Avenue, Gourock**

The report recommended that planning permission be granted subject to a number of conditions.

**Decided:** that consideration of the application be continued to enable the Head of Regeneration & Planning to enter into discussions with the applicant regarding the Planning Board's concerns in respect of the carport/garage and the specification of the proposed balconies.

**330 PLANNING APPEAL – VACANT SITE, 13 DUNVEGAN AVENUE, GOUROCK 330**

There was submitted a report by the Head of Regeneration & Planning advising that following the decision of the Board at the meeting held on 6 November 2019 to refuse planning permission for the erection of a dwellinghouse and garage (amendment to planning permission 16/0319/IC) at a vacant site, 13 Dunvegan Avenue, Gourock (19/0158/IC) and the subsequent appeal to the Scottish Government against that refusal, the Reporter appointed by the Scottish Government had issued his decision which was to dismiss the appeal.

**Decided:** that it be noted the appeal to the Scottish Government had been dismissed.

**331 PLANNING APPEAL – LAND AT NORTH DENNISTON, BRIDGE OF WEIR ROAD, KILMACOLM 331**

There was submitted a report by the Head of Regeneration & Planning advising that following the decision of the Council on 27 June 2019 to refuse planning permission in principle for proposed residential development with access, open space, landscaping and associated works at land at North Denniston, Bridge of Weir Road, Kilmacolm (19/0041/IC) and the subsequent appeal by the applicant to the Scottish Government against that refusal, the Reporter appointed by the Scottish Government had issued his decision which was to dismiss the appeal.

**Decided:** that it be noted the appeal to the Scottish Government had been dismissed.

**332 PLANNING APPEAL – CARSEMEADOW, QUARRIERS VILLAGE 332**

There was submitted a report by the Head of Regeneration & Planning advising that following the decision of the Council to refuse planning permission in principle for residential development, access, infrastructure, landscape/open space and associated works at Carsemeadow, Quarriers Village (18/0190/IC) and the subsequent appeal by the applicant to the Scottish Government against that refusal, the Reporter had concluded that the presumption in favour of sustainable development in the Scottish Planning Policy would not apply.

Following the Reporter's decision, the applicant appealed to the Court of Session which upheld the appeal and quashed the decision of the Reporter. The appeal against the refusal of planning permission by the Council had therefore been remitted back to the Scottish Ministers for fresh consideration.

**Decided:** that the position as set out in the report be noted.

## LOCAL REVIEW BODY – 2 SEPTEMBER 2020

### Local Review Body

**Wednesday 2 September 2020 at 4.20pm**

**Present:** Councillors Clocherty, Crowther, Dorrian, McKenzie, Nelson, Rebecchi and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Ms M Pickett and Mr A Williamson (Planning Advisers), Mr J Kerr (Legal Adviser), Ms R McGhee (Legal & Property Services) and Service Manager, Communications, Tourism and Health & Safety.

The meeting was held by video-conference.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.**

Prior to the commencement of business, Mr Williamson referred to the appeal to the Court of Session on the housing content of the 2019 Local Development Plan which had resulted in the Our Homes and Communities chapter being quashed. He stated that, accordingly, Policies 17-21 no longer exist and could not be used to determine applications for review by the Local Review Body.

### **333 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 333**

No apologies for absence or declarations of interest were intimated.

### **334 PLANNING APPLICATIONS FOR REVIEW 334**

#### **(a) Use of land for boat storage facility: Vacant Site, Cove Road, Gourock (19/0073/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for the use of land as a boat storage facility at a vacant site, Cove Road, Gourock (19/0073/IC) to enable the Local Review Body to consider the matter afresh.

Ms Pickett acted as Planning Adviser relative to this case.

#### **Decided:**

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be upheld and that planning permission be granted subject to the following conditions and advisory notes:-

#### **Conditions**

1. that the development to which this permission relates must be begun within three years from the date of this permission, to comply with Section 58 of the Town and Country Planning (Scotland) Act 1997 as amended;
2. that prior to the commencement of works on site, full details of the site surfacing shall be submitted to and approved in writing by the Planning Authority. Works shall then proceed as approved unless an alternative is otherwise first agreed in writing by

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the Planning Authority, to ensure the surfacing has an appropriate visual appearance;

3. that no consent is given for a galvanised finish to the metal gates and fence hereby permitted prior to their installation, full details of the colour of a powdercoated or painted finish shall be submitted to and approved in writing by the Planning Authority. Works shall then proceed as approved and the fence and gates shall be maintained in the approved colour at all times thereafter to the satisfaction of the Planning Authority, to ensure the gates and fence have an appropriate visual appearance;

4. that the gates shall open inwards at all times, to avoid the gates opening out across the road or footway, in the interests of road safety;

5. that the first two metres of the entrance area of the site shall be paved to the satisfaction of the Planning Authority, to avoid deleterious materials being carried out onto the road and footway, in the interests of road safety;

6. that prior to the commencement of the boat storage use on site, all off-street car parking spaces and boat storage bays as indicated on approved drawing 19/01-01C shall be physically marked out on site to the satisfaction of the Planning Authority. The use and operation of the site shall then accord with this layout all times thereafter to the satisfaction of the Planning Authority, to ensure the provision of off-street car parking, in the interests of road safety and to ensure that the site is laid out in an appropriate, visually acceptable manner;

7. that the car parking spaces shall remain unobstructed and available for use for car parking at all times to the satisfaction of the Planning Authority, to ensure the availability of off-street parking, in the interests of road safety;

8. that both the central aisle and the turning space shall remain unobstructed and available for use by manoeuvring vehicles and trailers at all times to the satisfaction of the Planning Authority, to ensure the centre aisle and turning area are free from obstructions which may cause vehicles to reverse out across the footway and onto the public road, in the interests of road safety;

9. that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until appropriate control measures are implemented. Any significant variation to the treatment methodology shall be submitted for approval, in writing by the Planning Authority, prior to implementation, to help arrest the spread of Japanese Knotweed, in the interests of environmental protection;

10. that the development shall not commence until an Environmental Investigation and Risk Assessment, including any necessary Remediation Scheme with timescale for implementation, of all pollutant linkages has been submitted to and approved, in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with current codes of practice. The submission shall also include a Verification Plan. Any subsequent modifications to the Remediation Scheme and Verification Plan must be approved in writing by the Planning Authority prior to implementation, to satisfactorily address potential contamination issues, in the interests of human health and environmental safety;

11. that before the development hereby permitted is occupied the applicant shall submit a report for approval, in writing by the Planning Authority, confirming that the works have been completed in accordance with the agreed Remediation Scheme and supply information as agreed in the Verification Plan. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of all materials imported onto the site as fill or landscaping material. The details of such materials shall include information of the

## LOCAL REVIEW BODY – 2 SEPTEMBER 2020

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material source, volume, intended use and chemical quality with plans delineating placement and thickness, to ensure contamination is not imported to the site and confirm successful completion of remediation measures, in the interest of human health and environmental safety; and

12. that the presence of any previously unrecorded contamination or variation to anticipated ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority and the Remediation Scheme shall not be implemented unless it has been submitted to and approved, in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately.

### **Advisory Notes**

1. all external lighting on the application site should comply with the Scottish Government Guidance Note “Controlling Light Pollution and Reducing Lighting Energy Consumption”; and
2. the applicant should be fully aware of the Construction (Design & Management) Regulations 2015 (CDM 2015) and their implications on client duties etc.

**(b) Replacement and extension of timber decking, construction of timber garden store and replacement of rear boundary fence in retrospect:  
35 Balmore Road, Greenock (19/0235/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for the replacement and extension of timber decking, construction of timber garden store and replacement of rear boundary fence in retrospect at 35 Balmore Road, Greenock (19/0235/IC) to enable the Local Review Body to consider the matter afresh.

Mr Williamson acted as Planning Adviser relative to this case.

### **Decided:**

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be dismissed and that planning permission be refused (upholding the Appointed Officer’s determination) for the following reasons:
  1. the proposed decking by virtue of its location and height fails to meet the quality of being “Safe and Pleasant” in LDP Policy 1, as it allows an invasion of privacy towards neighbouring residential property which would impinge upon the enjoyment of neighbouring properties to the detriment of the amenity of neighbouring residents. As such the proposed decking is not in accordance with the guidance and advice contained within Inverclyde Council’s Planning Application Advice Note (PAAN) 5 on “Outdoor Seating Areas”; and
  2. the southern window on the outbuilding fails to meet the quality of being “Safe and Pleasant” in LDP Policy 1, as it allows opportunity for an invasion of privacy into a neighbouring residential property which would impinge upon the enjoyment of the neighbouring residential property to the detriment of the amenity of neighbouring residents and is contrary to the window to window guidance contained within Inverclyde Council’s Planning Application Advice Notes Supplementary Guidance.

## GENERAL PURPOSES BOARD – 9 SEPTEMBER 2020

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### General Purposes Board

Wednesday 9 September 2020 at 10am

**Present:** Provost Brennan, Councillors Wilson (for Brooks), Crowther, Curley, Dorrian, J McEleny, Moran and Quinn.

**Chair:** Councillor Dorrian presided.

**In attendance:** Mr D Keenan (for Head of Legal & Property Services), Ms L Carrick and Ms F Denver (Legal & Property Services), Mr C Brown (Environmental & Public Protection) and Sergeant I Robertson (Police Scotland).

The meeting was held by video conference.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

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|------------|---|------------|
| <b>335</b> | <p><b>Apologies, Substitutions and Declarations of Interest</b></p> <p>Apologies for absence were intimated on behalf of Councillors Ahlfeld, Brooks, Jackson and MacLeod with Councillor Wilson substituting for Councillor Brooks.</p> <p>No declarations were intimated.</p>   | <b>335</b> |
| <b>336</b> | <p><b>Request for Suspension of Taxi Driver's Licence</b></p> <p>There was submitted a report by the Head of Legal &amp; Property Services requesting the Board to uphold the immediate suspension of a Taxi Driver's Licence and consider whether or not to further suspend the licence as the Board may determine, to which the Board agreed, all as detailed in the Appendix.</p>  | <b>336</b> |
| <b>337</b> | <p><b>Request for Suspension of Taxi Driver's Licence</b></p> <p>There was submitted a report by the Head of Legal &amp; Property Services requesting the Board to uphold the immediate suspension of a Taxi Driver's Licence and consider whether or not to further suspend the licence as the Board may determine, to which the Board agreed, all as detailed in the Appendix.</p> <p>The Board commenced consideration of agenda item number 4 at 1.30pm. All Elected Members present for items 2 and 3 returned to the meeting. Councillor MacLeod joined the meeting at this juncture.</p> | <b>337</b> |
| <b>338</b> | <p><b>Request for Suspension of Taxi Driver's Licence</b></p> <p>There was submitted a report by the Head of Legal &amp; Property Services requesting the Board to uphold the immediate suspension of a Taxi Driver's Licence and consider whether or not to further suspend the licence as the Board may determine, to which the Board agreed, all as detailed in the Appendix.</p>  | <b>338</b> |

## THE INVERCLYDE COUNCIL – 10 SEPTEMBER 2020

### The Inverclyde Council

Thursday 10 September 2020 at 4pm

**Present:** Provost Brennan, Councillors Ahlfield, Clocherty, Crowther, Curley, Dorrian, Jackson, MacLeod, McCabe, McCormick, J McEleny, McVey, Moran, Murphy, Quinn, Rebecchi, Robertson and Wilson.

**Chair:** Provost Brennan presided.

**In attendance:** Chief Executive, Corporate Director Environment, Regeneration & Resources, Ms S McAlees (for Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership), Head of Legal & Property Services, Ms R McGhee (Legal & Property Services), Interim Head of Service – Covid Response and Service Manager, Communications, Tourism and Health & Safety.

The meeting was held by video-conference.

#### **339 Apologies and Declarations of Interest**

**339**

An apology for absence was intimated on behalf of Councillor C McEleny.

No declarations of interest were intimated.

#### **340 Scheme of Delegation – The Health Protection (Coronavirus, Restrictions) (Directions by Local Authorities) (Scotland) Regulations 2020**

**340**

There was submitted a report by the Head of Legal & Property Services seeking authority to delegate the new powers granted to Scottish Local Authorities in terms of the Health Protection (Coronavirus, Restrictions) (Directions by Local Authorities) (Scotland) Regulations 2020 to issue Directions in response to the serious and imminent threat to public health posed by the incidence and spread of Coronavirus in Scotland.

(Councillor Jackson joined the meeting during consideration of this item of business).

#### **Decided:**

(1) that the Interim Head of Service – Covid Response, and in his absence the Corporate Director Environment, Regeneration & Resources, be authorised to give any Directions in terms of the Health Protection (Coronavirus, Restrictions) (Directions by Local Authorities) (Scotland) Regulations 2020;

(2) that officers in Environmental & Public Protection be authorised as relevant designated officers for purposes of enforcing their requirements of the Health Protection (Coronavirus, Restrictions) (Directions by Local Authorities) (Scotland) Regulations 2020;

(3) that it be remitted to the Head of Legal & Property Services to make such necessary amendments to the Scheme of Delegation to Officers as may be necessary; and

(4) that should the powers to issue a Direction in terms of the Regulations be utilised, this be reported as part of the COVID-19 (Coronavirus) Scrutiny update report submitted to the Policy & Resources Committee or otherwise reported in writing to the subsequent meeting of the Inverclyde Council for noting.

## POLICY & RESOURCES COMMITTEE – 15 SEPTEMBER 2020

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### Policy & Resources Committee

Tuesday 15 September 2020 at 3pm

**Present:** Councillors Ahlfeld, Clocherty, MacLeod, McCabe, McCormick, Curley (for C McEleny), McVey, Moran, Rebecchi, Robertson and Wilson.

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Legal & Property Services, Mr A Greer and Ms R McGhee (Legal & Property Services), Chief Financial Officer, ICT Service Manager, Head of Organisational Development, Policy & Communications, Corporate Policy, Performance & Partnership Manager, Head of Regeneration, Planning & Public Protection, Interim Head of Service – Covid Response and Service Manager, Communications, Tourism and Health & Safety.

The meeting was held by video conference.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

#### **341 Apologies, Substitutions and Declarations of Interest**

**341**

An apology for absence was intimated on behalf of Councillor C McEleny, with Councillor Curley substituting.

Declarations of interest were intimated as follows:-

Agenda Item 22 (Waterfront Leisure Centre Training Pool Moveable Floor: Options Appraisal – Remit from Education & Communities Committee) – Councillors Clocherty and Robertson; and

Agenda Item 23 (Inverclyde Leisure – Funding Requests – Remit from Education & Communities Committee) – Councillors Clocherty and Robertson.

#### **342 COVID-19 (Coronavirus): Scrutiny Report**

**342**

There was submitted a report by the Chief Executive providing an update on relevant actions taken by Officers in order to address and mitigate the risks arising from the COVID-19 emergency.

**Decided:** that the actions taken to date to mitigate the effects of the COVID-19 emergency in Inverclyde be noted.

#### **343 2020/21 General Fund Revenue Budget at as 31 July 2020**

**343**

There was submitted a report by the Chief Financial Officer (1) on the position of the General Fund Revenue Budget as at 31 July 2020 and (2) providing an update in respect of the position of the General Fund Reserves and the Earmarked Reserves.

**Decided:**

(1) that the latest position of the 2020/21 Revenue Budget and General Fund



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Reserves be noted: and

(2) that the latest costs in relation to COVID-19 be noted.

**344      2020/23 Capital Programme      344**

There was submitted a report by the Chief Financial Officer on the latest position of the 2020/23 Capital Programme.

**Decided:** that the current position of the 2020/23 Capital Programme be noted.

**345      Policy & Resources Committee 2019/20 Revenue Budget Outturn and 2020/21 Revenue and Capital Budgets – Period 4 to 31 July 2020      345**

There was submitted a report by the Chief Executive, Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development and the Chief Financial Officer on the 2019/20 Revenue budget outturn, the 2020/21 projected outturn and the position of the Capital Budget as at Period 4 to 31 July 2020.

**Decided:**

(1) that the 2019/20 Revenue Budget outturn and the 2020/21 projected underspend of £500,000 for the Policy & Resources Committee as at Period 4 to 31 July 2020 be noted;

(2) that the projected 2020/21 surplus of £96,300 for the Common Good Fund be noted;

(3) that the current projected Capital position be noted; and

(4) that approval be given to the virement detailed in Section 9 of the report.

**346      Debt Recovery Performance 2019/20      346**

There was submitted a report by the Chief Financial Officer on the Council's Debt Recovery performance during 2019/20.

**Decided:** that the Council's Debt Recovery performance in 2019/20 be noted.

**347      Customer Services - Annual Performance Report      347**

There was submitted a report by the Chief Financial Officer providing an update on Customer Service Centre (CSC) performance for 2019/20 and the current action plan approved as part of the 2018-21 Customer Services Strategy.

**Decided:**

(1) that the improved performance in terms of call answering for Revenues & Benefits and General enquiries in 2019/20 be noted and that the high level of compliments received be welcomed; and

(2) that the positive progress made in continuing to deliver the CSC action plan be noted and that it be noted that a refreshed Strategy taking on board the experience of the Covid pandemic will be presented to the Committee in September 2021.

**348      Welfare Reform Update      348**

There was submitted a report by the Chief Financial Officer providing an update on recent developments regarding Welfare Reform.

**Decided:**

(1) that the updates contained in the report be noted;

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(2) that the Convener write to the Chancellor of the Exchequer requesting that the furlough scheme be extended in a targeted way and outlining the impact on Inverclyde; and

(3) that the Convener write to the Minister of State (Department for Work and Pensions) seeking reassurance that sanctions will be applied fairly given the extraordinary circumstances currently being experienced.

### 349 ICT Services Performance Update

349

There was submitted a report by the Chief Financial Officer (1) detailing ICT Services response to the COVID-19 lockdown and (2) providing updates on performance and Channel Shift statistics.

**Decided:**

(1) that the dedication and achievements of the ICT team throughout the Covid pandemic period to support Council Services be recognised;

(2) that the performance updates provided in the report be noted; and

(3) that approval be given to the allocation of £100,000 to support flexible and home working over coming months whilst Officers carry out a review of the current approach to home/flexible working and future office requirements.

### 350 Workforce Information and Activity Report (WIAR) 2019/2020

350

There was submitted a report by the Head of Organisational Development, Policy & Communications on key workforce information and activity for the year 1 April 2019 to 31 March 2020.

**Decided:** that the content of the Workforce Information and Activity Report for 2019/2020 outlined in Appendix 1 be noted.

### 351 Corporate Services CDIP End of Year 1 Progress Report and Corporate Directorate Improvement Plans Annual Refresh

351

There was submitted a report by the Head of Organisational Development, Policy & Communications (1) providing an end of year progress report on the delivery of the Corporate Directorate Improvement Plan (CDIP) improvement actions that are the responsibility of the Council's Corporate Services, as detailed in the respective CDIPs, and (2) presenting refreshed CDIP Improvement Plans for the Education, Communities & Organisational Development and Environment, Regeneration & Resources directorates, with attention drawn to the Corporate Services element of these plans.

**Decided:**

(1) that the progress made by the Council's Corporate Services in delivering the year 1 improvement actions, as detailed in their respective CDIPs 2019/22, be noted;

(2) that approval be given to the Corporate Services improvement actions within the refreshed Environment, Regeneration & Resources and Education, Communities & Organisational Development CDIPs; and

(3) that a report on Community Asset Transfer be submitted to the appropriate Committee.

### 352 Inverclyde Best Value Assurance Report Improvement Plan Progress Report and other Audit Scotland Reports

352

There was submitted a report by the Chief Executive providing (1) an update on the

## POLICY & RESOURCES COMMITTEE – 15 SEPTEMBER 2020

Inverclyde Best Value Assurance Report (BVAR) Improvement Plan and (2) an overview of the main points from the latest Audit Scotland BVARs on Highland, Argyll & Bute and North Ayrshire Councils.

**Decided:**

- (1) that the progress made by Inverclyde Council in regard to the BVAR improvement actions, as set out in Appendix 1 to the report, be noted;
- (2) that it be noted that Audit Scotland Best Value Assurance Reports on Highland, Argyll & Bute and North Ayrshire Councils have been published;
- (3) that it be noted that Audit Scotland's *Equal pay in Councils impact report 2020* has been published; and
- (4) that a report on how outcomes are measured be submitted to the Committee.

### 353 Support for Aegean Refugees – Request by Councillor McCabe

353

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a request received from Councillor McCabe that Members support in principle Europe Must Act's campaign to support Aegean refugees and that a report by Officers be submitted to the September 2020 meeting of the Council on this subject.

**Decided:** that support in principle be given to Europe Must Act's campaign to support Aegean refugees and that Officers submit a report on this subject to the September 2020 meeting of the Council.

### 354 2021/23 Budget – Current Position and Proposed Approach

354

There was submitted a report by the Chief Financial Officer (1) updating the Committee on the current position of the 2021/23 Revenue Budget, highlighting the high degree of uncertainty around several matters, and (2) seeking approval to the approach to be taken when developing the 2021/23 budget proposals.

**Decided:**

- (1) that the current range of budget scenarios identified in the June Financial Strategy and the high level of uncertainty included within the range of projections be noted;
- (2) that approval be given to the approach to be taken in respect of developing the 2021/23 Budget as set out in paragraph 2.5 of the report; and
- (3) that the Corporate Management Team progress the development of a 2 year budget period covering 2021/23.

### 355 Recovery Plans – Community and Corporate

355

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the contents of the Community Recovery Plan and seeking approval of expenditure requirements associated with it, noting that it will be considered by the Alliance Partnership in October, and (2) seeking approval of the Corporate Operational Recovery Plan.

**Decided:**

- (1) that the Partnership Recovery Plan, a copy of which was appended to the report be noted;
- (2) that approval be given to the expenditure of £180,000 proposed in the Partnership Recovery Plan and as set out in the report; and
- (3) that approval be given to the Corporate Operational Recovery Plan, a copy of which was appended to the report.

- 356 Inverclyde Council Community Wealth Building Strategy 356**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on Community Wealth Building and reviewing the types of activity considered under Community Wealth Building currently undertaken by the Council, and (2) seeking approval for a strategy to further develop Community Wealth Building within Inverclyde.
- Decided:**
- (1) that the increasing interest in Community Wealth Building be noted;
  - (2) that the current activities within the Council in respect of the five core principles of Community Wealth Building be noted; and
  - (3) that it be remitted to the Corporate Director Environment, Regeneration & Resources to further develop the Community Wealth Building agenda in consultation with Partners and the community and, thereafter, to present to Members in due course the Inverclyde Council Community Wealth Building Strategy and Action Plan.
- 357 Review of Members' Support 357**
- There was submitted a report by the Head of Legal & Property Services (1) on the feedback received from the consultation exercise on Members' support and (2) seeking approval to extend the review for one year.
- Decided:**
- (1) that the feedback received from the all Members' consultation as set out in the body of the report be noted; and
  - (2) that approval be given to the extension of the review for one year to enable future planning of Member resources as a consequence of the impact of the COVID-19 pandemic on the ways of working affecting all staff and Members.
- 358 Updated Policy for the Retention and Disposal of Documents and Records Paper and Electronic 358**
- There was submitted a report by the Head of Legal & Property Services (1) providing an overview of the updated Policy for the Retention and Disposal of Documents and Records Paper and Electronic and (2) seeking approval of the updated Policy.
- Decided:** that approval be given to the updated Policy for the Retention and Disposal of Documents and Records Paper and Electronic.
- 359 Inspection by the Investigatory Powers Commissioner's Office regarding the Regulation of Investigatory Powers (Scotland) Act 2000 359**
- There was submitted a report by the Head of Legal & Property Services (1) providing an update on surveillance carried out by Inverclyde Council employees under the Regulation of Investigatory Powers (Scotland) Act 2000 and (2) the recent inspection by Mr Paul Donaldson, Inspector, Investigatory Powers Commissioner's Office in March 2020.
- Decided:**
- (1) that the Inspection Report and the positive outcome be noted;
  - (2) that reports on the application of and compliance with the Regulation of Investigatory Powers (Scotland) Act 2000 be submitted on an annual basis to the Corporate Management Team and to the Committee; and

**POLICY & RESOURCES COMMITTEE – 15 SEPTEMBER 2020**

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(3) that the proposed steps to meet the observations made by the Inspecting Officer be noted.

**360 Items for Noting**

**360**

There was submitted a report for noting by the Corporate Director Environment, Regeneration & Resources on activity related to Mission Clyde advising that regular updates on this activity will be submitted to Members in due course.

**Decided:** that the contents of the report be noted.

**361 Waterfront Leisure Centre Training Pool Moveable Floor: Options Appraisal – Remit from Education & Communities Committee**

**361**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Education & Communities Committee of 1 September 2020 relative to the financial implications of replacing the moveable pool floor at the Waterfront Leisure Centre, Greenock.

Councillors Clocherty and Robertson declared a non-financial interest in this item as Members of the Board of Inverclyde Leisure. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the meeting or their participation in the decision-making process.

**Decided:** that approval be given to the financial implications of replacing the moveable floor at Greenock Waterfront Leisure Centre the funding comprising £50,000 from the Core Property capital budget, £40,000 from Inverclyde Leisure's reserves and a loan of £235,000 from the Council to Inverclyde Leisure the terms of the loan to be determined by the Head of Legal & Property Services, the Chief Financial Officer and the Chief Executive of Inverclyde Leisure and subject to approval of the Board of Inverclyde Leisure.

**362 Inverclyde Leisure – Funding Requests – Remit from Education & Communities Committee**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Education & Communities Committee of 1 September 2020 relative to the provision of funding to Inverclyde Leisure.

Councillors Clocherty and Robertson declared non-financial interest in this item as Members of the Board of Inverclyde Leisure. Councillor Robertson also declared a non-financial interest as a Member of the Board of Greenock Arts Guild. Both Members formed the view that the nature of their interests and of the item of business did not preclude their continued presence in the meeting or their participation in the decision-making process.

**Decided:** that approval be given to the funding requests of £80,000 and £51,000 from Inverclyde Leisure as set out in the report.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 1 and 14 of Part I of Schedule 7(A) of the Act as are set opposite each item.**

**363      Appendix 1 relative to Agenda Item 19 comprising Inspection Report from the  
Investigatory Powers Commissioner      363**

There was submitted Appendix 1 relative to Agenda Item 19 (Investigation by the Investigatory Powers Commissioner's Office regarding the Regulation of Investigatory Powers (Scotland) Act 2000) comprising Inspection Report from the Investigatory Powers Commissioner.

**Decided:** that the terms of the Inspection Report be noted.

## LOCAL POLICE & FIRE SCRUTINY COMMITTEE – 17 SEPTEMBER 2020

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### Local Police & Fire Scrutiny Committee

Thursday 17 September 2020 at 3pm

**Present:** Councillors Clocherty, Crowther, Curley, MacLeod, J McEleny, McVey, Moran, Quinn and Wilson.

**Chair:** Councillor McVey presided.

**In attendance:** Head of Culture, Communities & Educational Resources, Service Manager Community Learning & Development, Community Safety, Resilience and Sport, Ms R Dillon (for Interim Head of Service – Covid Response), Ms A Sinclair (for Head of Legal & Property Services), Mr I Hanley (Community Safety Resilience), Ms D Sweeney and Ms S Lang (Legal & Property Services) and Service Manager, Communications, Tourism and Health & Safety.

**In attendance also:** Chief Superintendent A Murray and Chief Inspector D Reilly (Police Scotland) and Group Manager D McCarrey and Local Senior Officer J McNeil (Scottish Fire & Rescue Service).

Prior to the commencement of the meeting, the Convener welcomed Mr Jim McNeil, Scottish Fire & Rescue Service who had recently taken up post as the Local Senior Officer.

The Convener also thanked Police Scotland and the Scottish Fire & Rescue Service, on behalf of the Committee, for their service during the COVID pandemic.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

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|------------|---|------------|
| <b>364</b> | <b>Apologies, Substitutions and Declarations of Interest</b>  | <b>364</b> |
|            | An apology for absence was intimated on behalf of Councillor Murphy.  |            |
|            | No declarations of interest were intimated.   |            |
| <b>365</b> | <b>Presentation – COVID Operational Response and Stop Search Proactivity</b>  | <b>365</b> |
|            | The Committee heard a presentation by Chief Superintendent Murray and Chief Inspector Reilly on the use of stop search as an operational policing tactic in the prevention, investigation and detection of crime with the intention of keeping people safe and improving community wellbeing. The issues faced by Inverclyde in relation to organised crime, drug abuse and rivalry violence were highlighted and the Committee was advised that the increase in stop search proactivity had been accompanied by a decrease in the number of complaints made. |            |
| <b>366</b> | <b>Police Scotland Performance Report</b>   | <b>366</b> |
|            | There was submitted a report on the performance and activities of Police Scotland during the reporting period 1 April to 30 June 2020.  |            |

## LOCAL POLICE & FIRE SCRUTINY COMMITTEE – 17 SEPTEMBER 2020

Chief Inspector Reilly advised the Committee of the Police response to the COVID pandemic, Operation Talla, noting that the effective realignment of resources had alleviated the impact on policing.

Reference was made to two recent serious cases of domestic fireraising in Greenock, one of which had resulted in a fatality and the other in serious injury. Chief Inspector Reilly gave assurances that officers were working closely with colleagues in the Scottish Fire & Rescue Service to investigate these matters and thanked them for their prompt responses to these incidents.

Chief Inspector Reilly clarified that the reference in the report to 19 suspected drug deaths referred to all of K Division and that the figure for KC Division, which covers Inverclyde, was 11.

**Decided:** that the information contained in the report be noted.

### 367 Scottish Fire & Rescue Service Performance Report 367

There was submitted a report on the performance and activities of the Scottish Fire & Rescue Service during the reporting period 1 April to 30 June 2020.

Group Manager McCarrey advised that restrictions on social gatherings as a result of the COVID pandemic may impact on organised fireworks events and that the service was monitoring the situation

**Decided:** that the information contained in the report be noted.

### 368 Local Police & Fire Scrutiny Committee Update Report (September 2020) 368

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on current and emerging issues relating to both Police and Fire & Rescue Services.

**Decided:**

- (1) that the current and emerging national issues relating to Police and Fire & Rescue matters be noted;
- (2) that it be remitted to officers to submit a response to the Independent Advisory Group on Police use of Temporary Powers relating to the Coronavirus crisis; and
- (3) that the response to the Independent Review of Complaints Handling, Investigations and Misconduct Issues in Relation to Policing be approved.

### 369 Scottish Fire & Rescue Service, Inverclyde Local Fire and Rescue Plan: Consultation 369

There was submitted a report by the Corporate Director Education, Communities & Organisational Development presenting the consultation response from Inverclyde Council in respect of the Scottish Fire & Rescue Service review for the Inverclyde Local Fire and Rescue Plan.

**Decided:** that the consultation response to the Scottish Fire & Rescue Service Inverclyde Local Fire and Rescue Plan be approved.

### 370 Joint Strategy for Policing (2020) - Policing for a Safe, Protected and Resilient Scotland 370

There was submitted a report by the Corporate Director Education, Communities & Organisational Development presenting the consultation response from Inverclyde Council in respect of the Police Scotland Plan, 'Joint Strategy for Policing (2020)'.



**LOCAL POLICE & FIRE SCRUTINY COMMITTEE – 17 SEPTEMBER 2020**

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**Decided:** that the consultation response to the Police Scotland plan 'Joint Strategy for Policing (2020)' be approved.