

A meeting of the Policy & Resources Committee will be held on Tuesday 2 February 2021 at 3.00pm.

This meeting is by remote online access only through the videoconferencing facilities which are available to Members and relevant Officers. The joining details will be sent to Members and Officers prior to the meeting.

In the event of connectivity issues, Members are asked to use the *join by phone* number in the Webex invitation.

Please note that this meeting will be recorded.

GERARD MALONE
Head of Legal & Property Services

BUSINESS

****Copy to follow**

1. **Apologies, Substitutions and Declarations of Interest**

PERFORMANCE MANAGEMENT

2. **COVID-19 (Coronavirus): Scrutiny Report**
** Report by Corporate Director Environment, Regeneration & Resources
3. **Finance Update**
Report by Chief Financial Officer

Please note that because of the current COVID-19 (Coronavirus) emergency, this meeting will not be open to members of the public.

The reports are available publicly on the Council's website and the minute of the meeting will be submitted to the next standing meeting of the Inverclyde Council. The agenda for the meeting of the Inverclyde Council will be available publicly on the Council's website.

In terms of Section 50A(3A) of the Local Government (Scotland) Act 1973, as introduced by Schedule 6, Paragraph 13 of the Coronavirus (Scotland) Act 2020, it is necessary to exclude the public from the meetings of the Committee on public health grounds. The Council considers that, if members of the public were to be present, this would create a real or substantial risk to public health, specifically relating to infection or contamination by Coronavirus.

Enquiries to – **Sharon Lang** – Tel 01475 712112

Report To:	Policy & Resources Committee	Date:	2 February 2021
Report By:	Chief Financial Officer	Report No:	FIN/5/21/AP/LA
Contact Officer:	Alan Puckrin	Contact No:	01475 712223
Subject:	Finance Update		

1.0 PURPOSE

- 1.1 The purpose of this report is to update the Committee on a range of financial matters and seek decisions as appropriate.

2.0 SUMMARY

- 2.1 The following report provides a summarised update on all the relevant aspects of the Policy & Resources financial governance remit in line with the decision of the 7 January Policy & Resources Committee.
- 2.2 The Committee's own Budget is projecting a £528,000 underspend in 2020/21 largely arising from unused contingencies. This has already been adjusted for in the 2021/23 Budget decisions.
- 2.3 The 2020/21 General Fund Budget is projecting a surplus of £736,000 as at 30 November which is an increase in underspend of £267,000 since 30 September. Following the decisions taken regarding the use of Reserves at the 3 December Council meeting, the projected Free Reserves at 31 March are now £266,000 per Appendix 2.
- 2.4 The latest summarised position of the 2020/23 Capital Programme is that the overall 3 year programme remains within acceptable limits and that there is advancement of £3.69million (29%) reported for 2020/21. It is recognised that there remains a considerable level of spend to be achieved by 31 March. Officers are keeping this and any potential impact of Covid/Brexit under review.
- 2.5 Appendix 3 shows the latest position of the Council costs associated with Covid and the various funding sources including Scottish Government Grants, use of Reserves and offsetting savings. It can be seen that after factoring in the latest information including the extra funding to Inverclyde Leisure, there is a £1.49million unallocated contingency to meet the unbudgeted costs associated with Covid.
- 2.6 Little has changed regarding the 2021/23 Revenue Budget since the meeting of 3 December with the estimated funding gap for 2021/22 being £3.403million which is estimated to increase to £7.032million in 2022/23. The Finance Secretary is expected to announce the Draft Local Government Settlement on 28 January with the final approval of the Scottish Budget not expected until early March. In line with recent years it is recommended that the Council separates the date for approving Council Tax from the date for approving the Budget.
- 2.7 The Council and IJB have allocated £1.0million on a recurring basis to tackle poverty and deprivation with the 2020/21 funding having been allocated in the summer. Since then various announcements and funds from the Scottish Government have substituted elements of this funding meaning that the full £1million will not be allocated in 2020/21. The Committee has already agreed that any underspend in the Anti-Poverty monies in 2020/21 be added to the existing Anti-Poverty Fund for future allocation by the Committee.

- 2.8 It is intended that proposals for the use of the £1million allocated for use in 2021/22 will be brought forward to the May Policy & Resources Committee. The slight delay in decision making is due to the difficulties in undertaking planned public consultation during the current lockdown.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Committee notes the projected underspends in the Policy & Resources Committee Budget and 2020/21 General Fund Budget as at 30 November 2020.
- 3.2 It is recommended that the Committee agrees that the estimated increase in funding for Inverclyde Leisure of £2.3million for the period 2020/23 but met from the Covid Reserve as indicated in Appendix 3.
- 3.3 It is recommended that the Committee agrees that any decisions on the use a Free Reserves be taken at the proposed March Budget meeting of the Council once the 2021/22 Budget position is clearer.
- 3.4 It is recommended that the Committee notes the latest information regarding the 2021/23 Budget and the timing of the Local Government draft Budget announcement and requests that the Provost agrees to hold a Special Council meeting on 11 March for the purpose of approving the 2021/23 Revenue Budget and 2021/24 Capital Programme.
- 3.5 It is recommended that the Committee agrees to the addition of the Local Furlough Scheme funding to the unallocated 2020/21 Anti-Poverty funding and notes that decisions on the use of the 2021/22 Anti-Poverty funds will be presented to the Committee in May.

Alan Puckrin
Chief Financial Officer

4.0 BACKGROUND

- 4.1 On 7 January, the Policy & Resources Committee approved the Committee arrangements during the continuing and extended Covid lockdown. One decision was that whilst the Committees would continue for this reporting cycle, reports would focus on urgent business and be smaller in number.
- 4.2 The following report provides a summarised update on all the relevant aspects of the Policy & Resources financial governance remit.

5.0 2020/21 BUDGET UPDATE

- 5.1 The Committee's own 2020/21 Budget position at 30 November is as follows:
 - Net of Covid costs there is a projected £528,000 underspend, an increase of £69,000 since 30 September. Underspends in the pay and non-pay inflation contingencies make up £550,000 of the underspend,
 - The Common Good Fund is projecting a £77,730 surplus and now has a £95,080 projected balance at 31 March, 2021,
 - The 2020/23 Capital Programme is within Budget with slippage of £40,000 being reported.
- 5.2 The General Fund is projecting a surplus of £736,000 as at 30 November which is an increase in underspend of £267,000 since 30 September. Appendix 1 provides the summary position. The Environment & Regeneration Committee is projecting a very small overspend whilst the Health & Social Care Committee is reporting an overspend (£236,000) with any overspend will be met by the IJB Reserves at 31 March, 2021.
- 5.3 Following the decisions taken regarding the use of Reserves at the 3 December Council meeting, the projected Free Reserves at 31 March are now £266,000 per Appendix 2. It is recommended that any decisions regarding the use of projected Free Reserves are taken as part of the 2021/23 Budget approval by which time there will be greater certainty around the settlement and Fiscal Flexibilities.
- 5.4 Earmarked Reserves are reporting slippage of 31% against planned spend in 2020/21. Year to 30 November of £2,167,000 and projected spend to 31 March, 2021 is £ 6,887,000.
- 5.5 Appendix 3 shows the latest position of the Council costs associated with Covid and the various funding sources including Scottish Government Grants, use of Reserves and offsetting savings. It can be seen that at 31 December, gross expenditure is projected to be £25.4million. This figure excludes the most recent funding announcements where the Council's share of funding is unknown and the significant number of Business Grants administered by the Council on behalf of the Scottish Government which are expected to exceed £15million in 2020/21.
- 5.6 Within the figures in Appendix 3 is a £2.3million increase in the allowance for payments to Inverclyde Leisure based on the expected business recovery timescale of 2 years. Officers have engaged in detailed discussions and would recommend that this sum be set aside to provide further support to IL but that funds only be released when a need is demonstrated on an open book basis.
- 5.7 It can be seen that after factoring in the latest information including the extra funding to Inverclyde Leisure, there is a £1.49million unallocated contingency to meet the unbudgeted costs associated with Covid. This includes £1million allocated by the Council in December as part of the 2021/23 Budget. Given the further extended lockdown, uncertainty over the levels of UK/ Scottish Government support in 2021/22 and the continued uncertainty over the timescales for the Council returning to "normal" service delivery, it is recommended that the Committee keeps the contingency under review over coming months.

5.8 The latest summarised position of the 2020/23 Capital Programme is that the overall 3 year programme remains within acceptable limits and that there is advancement of £3.69million (29%) reported for 2020/21. Spend to 30 November represents 33% of projected spend and it is recognised that there remains a considerable level of spend to be achieved by 31 March. Officers are keeping this and any potential impact of Covid/Brexit under review.

6.0 2021/23 BUDGET UPDATE

6.1 On 3 December the Council took a number of decisions around pressures, savings and use of reserves as part of the approval of the 2021/23 Revenue Budget. The Council confirmed that in view of the Covid emergency and the impact on jobs and the local community, any impact on employment and service levels would be minimised via the use of Reserves with the Council also agreeing a £6million Jobs Recovery Fund. The Council noted the advice of the Chief Financial Officer that any recurring funding gap in the 2022/23 Revenue Budget should not exceed £4.0million. Little has changed regarding the 2021/23 Revenue Budget since the meeting of 3 December with the estimated funding gap for 2021/22 being £3.403million which is estimated to increase to £7.032million in 2022/23.

6.2 The Finance Secretary is expected to announce the Draft Local Government Settlement on 28 January with the final approval of the Scottish Budget not expected until early March. In line with recent years, it is recommended that the Council separates the date for approving Council Tax from the date for approving the Budget. It is recommended that the Committee agrees to request that the Provost calls a special meeting of the Council for 11 March for the purposes of approving the Revenue Budget and Capital Programme.

6.3 Officers have prepared a draft 2021/24 Capital Programme based on current approved projects and based on this information and taking what could be viewed as a fairly optimistic view on the level of Capital Grant over 2021/24, officers have calculated a £0.9million over provision of projects. This is after optimising the 5% over-provision set by the Council to allow for either extra resources or projects being delivered under budget. Decisions to bring the Programme back into equilibrium, which could include the use of Reserves, are recommended to be taken at the proposed March Council meeting.

6.4 The Council agreed the use of £16.2million from Reserves as part of the 3 December Council. Within this it was assumed that £5.1million would be freed up from the Fiscal Flexibilities announced by the Scottish Government in relation to PPP projects. This latter issue continues to be discussed and guidance refined between the Scottish Government officials and Directors of Finance.

7.0 ANTI- POVERTY BUDGET UPDATE

7.1 The Council and IJB have allocated £1.0million on a recurring basis to tackle poverty and deprivation with the 2020/21 funding having been allocated in the summer. Since then various announcements and funds from the Scottish Government have substituted elements of this funding meaning that the full £1million will not be allocated in 2020/21. Part of the use of the Fund proposed £125,000 be allocated to a local furlough scheme; this decision was before the Chancellor announced the extension of the UK wide scheme to 30 April. Officers would therefore recommend that this sum be added to the unallocated balance on the £1million. The Committee has already agreed that any underspend in the Anti-Poverty monies in 2020/21 be added to the existing Anti-Poverty Fund for future allocation by the Committee.

7.2 The Scottish Government has allocated a number of inter-related grants as part of the response to the Covid pandemic including funding to tackle Food Insecurity, Financial Hardship, Fuel Poverty and general Humanitarian Aid. Members have approved the use of much of this funding and, using the Delegated Powers agreed by the Committee on 7 January, officers will ensure that remaining sums are allocated towards like-minded projects.

7.3 Prior to Christmas approval was granted under Emergency Powers to ensure that the £100 payment to all Free School Meal/Clothing Grant recipients took into account the more generous Inverclyde qualifying criteria. The cost of this was estimated to be £50,000 with the costs met by the Financial Hardship Grant.

7.4 It is intended that proposals for the use of the £1million allocated for use in 2021/22 will be brought forward to the May Policy & Resources Committee. The slight delay in decision making is due to the difficulties in undertaking planned public consultation during the current lockdown.

8.0 IMPLICATIONS

8.1 Finance

Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
COVID Fund	PtOB	20/23	£2.3million		Allocation set aside for IL
Anti-Poverty Fund	Other Expenditure	20/21	(£125)		Local furlough allocation no longer required.

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A					

8.2 Legal

There are no legal issues arising from this report.

8.3 Human Resources

There are no HR issues arising from this report.

8.4 Equalities

Equalities

(a) Has an Equality Impact Assessment been carried out?

	YES (see attached appendix)
x	NO – This report does not introduce a new policy, function or strategy or recommend a substantive change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required

(b) Fairer Scotland Duty

If this report affects or proposes any major strategic decision:-

Has there been active consideration of how this report's recommendations reduce inequalities of outcome?

	YES – A written statement showing how this report's recommendations reduce inequalities of outcome caused by socio-economic disadvantage has been completed.
x	NO

(c) Data Protection

Has a Data Protection Impact Assessment been carried out?

	YES – This report involves data processing which may result in a high risk to the rights and freedoms of individuals.
x	NO

8.5 **Repopulation**

There are no repopulation issues arising from this report.

9.0 **CONSULTATIONS**

9.1 None

10.0 **BACKGROUND PAPERS**

10.1 None

Policy & Resources Committee
Revenue Budget Monitoring Report
Position as at 30th November 2020

Committee	Approved Budget 2020/2021	Revised Budget 2020/2021	Projected Out-turn 2020/2021	Projected Over/(Under) Spend	Percentage Variance
	£,000's	£,000's	£,000's	£,000's	
Policy & Resources	16,406	16,180	15,652	(528)	(3.26%)
Environment & Regeneration	23,546	23,233	23,239	6	0.03%
Education & Communities (Note 1)	95,311	91,186	90,972	(214)	(0.23%)
Health & Social Care	52,289	52,352	52,588	236	0.45%
Committee Sub-Total	187,552	182,951	182,451	(500)	(0.27%)
Loan Charges (Including SEMP) (Note 2)	11,236	15,444	15,444	0	0.00%
Saving Approved yet to be allocated (Note 3)	(90)	(90)	(90)	0	0.00%
Unbudgeted Covid Expenditure (Note 4)	0	0	11,183	11,183	100.00%
Earmarked Reserves	0	1,000	1,000	0	0.00%
Total Expenditure	198,698	199,305	209,988	10,683	5.36%
Financed By:					
General Revenue Grant/Non Domestic Rates	(166,076)	(166,683)	(173,555)	(6,872)	4.12%
Contribution from General Reserves	0	0	(5,054)	(5,054)	100.00%
Council Tax (Note 5)	(32,622)	(32,622)	(31,879)	743	(2.28%)
Integration Joint Board - Contribution to Reserves	0	0	(236)	(236)	100.00%
Net Expenditure	0	0	(736)	(736)	

Note 1 - Reduction reflects loans charges and earmarked reserves.

Note 2 - Loan Charges account reduced by £400,000 to reflect reduction in Interest rates, off-set by £400,000 reduction in Internal Interest within P&R budget.

Note 3 - Corporate insurance saving yet to be allocated to Service budgets.

Note 4 - Additional COVID unbudgeted expenditure, excludes HSCP and is net of Specific Grant Support;

1. Policy & Resources	1,225
2. Environment & Regeneration	2,731
3. Education & Communities	5,539
4. Contingency	1,688
5. Unallocated	
	11,183

Note 5 - Council Tax reflects the estimated impact in collection rates due to COVID

Appendix 2

GENERAL FUND RESERVE POSITION
Position as at 30/11/20

	<u>£000</u>	<u>£000</u>
Balance 31/03/20		5305
Projected Surplus/(Deficit) 2020/21	736	
Contribution to/(from) General Fund Reserves Note 1	<u>0</u>	
		736
Earmarked Reserves Write Back - Approved P&R August 2020		3285
Earmarked Reserves Write Back - Approved Full Council Dec 2020		5392
<i><u>Approved Use of Reserves (August 2020)</u></i>		
Projected Excess Revenue Covid Costs 2020/21		(3054)
Projected Excess CFCR Covid Costs 2020/22		(1737)
<i><u>Approved Use of Reserves (December 2020)</u></i>		
Projected Excess Revenue Covid Costs 2020/21		(2250)
Projected Revenue Budget Costs 2021/23		(3611)
Projected Unallocated Balance 31/03/21		<u><u>4066</u></u>

Minimum Reserve required is £3.8 million

Note 1 No contribution from reserves was required when setting 2020/21 Revenue Budget.

COVID 19 - Main Area Of Expenditure/Income loss- Position 31.12.20 (P9 Monitoring)

Proposal	Total Estimated Cost £'000	Estimate 2020/21 £'000	Estimate 2021/22 £'000	Estimate 2022/23 £'000
Health & Social Care Partnership - IJB Return				
Fitzgerald Centre - Suspend Day Service. Loss of income	162	162		
Hillend Respite Service- Income Loss	57	57		
Homecare Commissioned Services	400	400		
Homeless Centre Inverclyde Centre	261	261		
43 TFA's	159	159		
Bed & Breakfast Support	255	255		
Care Homes- Extra beds and sustainability payments	284	284		
Care Homes - Sustainability Payments	1,150	1,150		
PPE Cots - Council	291	291		
Providers	250	250		
Additional Staffing Costs across Directorate	1,061	716	345	
3.3% Living Wage uplift on Care at Home Provision	135	135		
Care Provider Costs Contingency	546	546		
Chidrens Residential Placement Costs	911	511	400	
Equipment for working from home	50	50		
Temporary Childrens Unit	183	183		
Young Persons Mental Health Well Being	152	152		
Vulnerable Children & Young People	387	387		
Other Expenditure Areas	0	0		
Gross Expenditure before Government Grants	6,694	5,949	745	0
Government Grants - LMP	(4,990)	(4,990)		
- Vulnerable Children & Young People	(387)	(387)		
- Mental Health & Well Being	(152)	(152)		
Homelessness Winter Support				
Offsetting Underspends - Care Home Beds	(400)	(400)		
Net Expenditure - Integrated Joint Board	765	20	745	0
Education, Communities & ODHR				
Inverclyde Leisure	3,234	1,177	1,211	846
Extra Food Purchases to support deliveries/boxes etc	213	213		
Payment of School Meal Grant - Provide families who are entitled to a free School meal with £25 per fortnight.	712	712		
Pilot Food Pantry -Food Fund	60	60		
Food Bank & Food Bags- Food Fund	72	72		

Comments
Loss of income due to suspension of all day services 6 months
Paying providers on planned hours for 7 months.
12 months loss of rent from 26 flats due to increased voids. Hopefully offset some costs via a Rent Review
One off cost of additional 43 flats. Based on actual figures.
Purchase of 32 extra beds for 12 weeks
SG Sustainability Scheme including phased reduction to November. November phasing remained at 50% per recent guidance.
£345k of this due 2021/22.
£135k is additional cost of 1.1% above what was built into budget.
Cost of 5 residential placements part year based on new placements and £400k allowance not in IJB return in 2021/22 based on Budget Pressure funding agreement.
Costs now projected to 31st March 2021
Funded by SG Grant. Underspend can be carried forward to 21/22
Share of £22million SG Grant
£785k (1st £50m), £393k (Share of £25m from 2nd £50m), £200k (Share of £8m), £98k Living Wage 3.3% uplift, £3.021m from GGCH
Share of £22 million Scottish Hardship Grant Fund
Share of £11.25million Grant
Share of £5m SG Grant linked to RRTP
Underspend in 20/21 Social Care Budget.
Assumed to be funded by Health Directorate and IJB
Based on net income loss of £1.19million to 31.3.21 including £20k to open Gourrock Pool to end of October and £51k for the opening of PG Baths from 6.10.20. Further estimated requirements of £243k (20/21), £1.211m(21/22) and £846k(22/23)
Funded from Food Grant
To 28.8.20 and funded from additional Scottish Government funding.
Approved 11.8.20 P&R
Approved 1.9.20 E&C

COVID 19 - Main Area Of Expenditure/Income loss- Position 31.12.20 (P9 Monitoring)

Proposal	Total Estimated Cost £'000	Estimate 2020/21 £'000	Estimate 2021/22 £'000	Estimate 2022/23 £'000
Other Food Fund Projects	132	132		
School Holiday -Food Insecurity	320	320		
Balance of Financial Hardship Grant	268	268		
Level 4 Restrictions Grant	225	225		
£100 Christmas Payment to FSM Recipients	382	382		
Schools Digital Inclusion- Connectivity/WiFi and devices	414	414		
Schools Digital Exclusion - Devices	435	435		
Loss of Lets income	99	99		
Saving in Waivers due to reduced lets	(25)	(25)		
Loss of School Meal Income	600	600		
Lower provision of School Meals	(399)	(399)		
Loss of Wraparound income	96	96		
Loss of Breakfast Club Income	62	62		
Refunds to parents of cancelled School Trips.	24	24		
Additional School Cleaning costs	432	277	117	
Additional ELC Cleaning costs	35	35		
Allowance for Handsanitiser/PPE - Council Wide	312	247	65	
Loss of library income	42	42		
Supply Teachers additional costs	328	298	30	
Public Conveniences	5	5		
Increased media resources to 30.9.20	11	11		
Partner nurseries and childminders	300	300		
Term Time staff working over the summer	165	165		
ELC Foodbags/£25/fortnight payments	85	85		
Extra teachers-20/21	1,296	868	428	
Transport Safety Costs	17	17		
Net School Transport saving	(14)	(14)		
Homeworking equipment	80	80		
Increased support for Health & Wellbeing of employees	50	25	25	

Comments
Belville Gardens Food Bags (£30k), Foodbank(£20k), HSCP Elderly Meals (£34k), Fairshare(£16k), xx £27k leaving £5k unallocated.
Approved November P&R, Covers October to Easter 2021
Share of £20million Grants was £426k plus £162k for Holiday Hunger. £320k currently allocated above. Balance- £120k iHeat, £30k Christmas Vouchers, £15k Starter Packs, £23k Connectivity, £50k £100 payment wider eligibility, Balance towards £63k for FSM due to delayed return from Christmas break
Fully funded by grant but based on actual spend
Fully funded by grant. Final grant based on actual eligible payments made
£514k approved by Committee with £414k funded from PEF/Attainment Fund . £100k balance no longer needed due to Digital Inclusion Grant
Share of £25million specific grant. Use approved , September E&C Committee
Based on on going reduction for 20/21
Based on full year figures
Figures to 31st March 2021.
Figures to 31st March 2021.
Figures based to the start of new School term.
Estimated income loss to 31.3.21.
Net of insurance payouts to date
Covers period to 30.6.21 .Extra £220k agreed 3.12.20 for 21/22 Council to be split between School cleaning, Office cleaning and PPE
Fund from 20/21 1140 hrs ELC underspend
Includes allowance for 21/22
Basis of phased reduction in income losses
Costs to end of June 2021 & includes holiday pay.
Extra cleaning/Supervision Costs based on 6 months from August . Reviewed based on actuals
Funded from ELC underspend in 2019/20
Funded from ELC underspend in 2019/20
Funded from ELC underspend in 2019/20
Funded by SG Grant for period to 30.6.21
Funded by SG Grant
Based on P7 projections
Costs of desks/chairs etc. £15k to ICT for headsets
Increased staffing and Occupational Health costs

Environment, Regeneration & Resources				
Building Services:				
Reduction in costs due to income reduction	(200)	(200)		
Reduction in Rev/ Capital income	383	383		

3 month reduction in capital work

COVID 19 - Main Area Of Expenditure/Income loss- Position 31.12.20 (P9 Monitoring)

Proposal	Total Estimated Cost £'000	Estimate 2020/21 £'000	Estimate 2021/22 £'000	Estimate 2022/23 £'000
Recovery Plans - Office Works	140	140		
Loss of Property Services Fee Income	260	260		
Increased Cleaning- Non School/ELC Buildings	95	95	38	
Planning income - reduction in demand	354	354		
Commercial Rent- Increase in Bad Debt Provision	50	50		
2 x Temporary Business Development Officers	120	120		
Clyde Muirshiel Park	25	25		
Humanitarian Aid Centres				
Software Costs	15	15		
Overtime	22	22		
Suspension of Parking Enforcement:				
- Parking Charges	186	186		
- Parking income saving	(49)	(49)		
- Penalty Notices	188	188		
Suspension of normal Waste Collection procedures - all waste to be collected via Residual Waste.				
- Additional Cost of Landfill	471	471		
- Dry Recyclates contract costs	82	82		
- Loss of external income	237	237		
- Extra manning, reopening of CA Sites	20	20		
- Social Distancing -Extra Vehicles	23	23		
- Social Distancing - Agency Drivers	69	69		
- Reduced cost of landfill from reduced external income	(138)	(138)		
<u>Roads Client:</u>				
Reduction in income - Sales Fees and Charges	130	130		
<u>Roads Ops Unit:</u>				
Reduction in costs due to loss of income	(508)	(508)		
Agency Drivers	55	55		
Reduction in Rev/ Capital and NCI income	746	746		
Vehicle Charges	(83)	(83)		
Increased Burial/Cremation Income	(75)	(75)		
Gronds Services Income loss etc	12	12		
Payment to Care & Repair contractor	13	13		
Extra EHO/Trading Standards Resources	46	19	27	
Retain HoS post to co-ordinate Covid response	114	114		
ICT: Additional licences and equipment to support mobile working, staff overtime	260	260		
ICT: Equipment for Homeworking	100	100		
Extra technicians to support School Digital Inclusion	111	26	68	17
Statutory Additions	48	48		
Prior Years Council Tax	0	0		
Scottish Welfare Fund				
- Crisis Grants	447	447		

Comments
Minor works, hand sanitising units, furniture removal and £40k Property fees
Figure net of fees earned from recovery plans.
Includes £38k allowance from extra £220k agreed 3.12.20 Council
Estimate 3 months with no income then reduced income thereafter
Based on Mid - Year assessment
18 month contracts funded from existing Earmarked Reserve
Share(30%) of net loss of income
£5k/month software costs
No income until April 2021
No admin, cash handling maintenance
Issuing PCNs commenced mid-September
Based on P5 projection
Extra costs of retendered service. Assumes 21/22 costs are built into the Budget
Based on P8 projection
To 31.3.21
To 31.3.21
Based on 3 month impact
Inability to earn full Capital fees and sales income
Materials, vehicles and overtime
Covering additional absences, mostly winter maintenance
Capital only, largely resurfacing work
Reduction in Fuel and Non routine Maintenance offset by reduced MOT income
Reflects increased number of deaths since March
Loss of events income plus Bedding contract payment
60% of request . Approved 17.11.20 P&R Committee
Funded from £2.9m SG Grant
Based on 12 months to 31.3.21.
£48k Aventail licences plus £40k 12 month Web-ex licence for 200 hosts. Allowance for overtime over the public holidays and £160k corporate laptops. Dropped £40k for school devices as no longer needed
Docking stations,screens, keyboards , headsets etc
2 posts to 30.6.22. Funded from pressures thereafter
Based on P8 monitoring
Per Q3 analysis.
Funded by increased Scottish Government Grant.

COVID 19 - Main Area Of Expenditure/Income loss- Position 31.12.20 (P9 Monitoring)

Proposal	Total Estimated Cost £'000	Estimate 2020/21 £'000	Estimate 2021/22 £'000	Estimate 2022/23 £'000
Discretionary Housing Payments	72	72		
One off saving in Central Repairs during lockdown	(150)	(150)		
Reduction in Registrars Income	30	30		
Other minor Expenditure areas	40	40		

Comments
Increased funding to support Private tenancies. Funded by SG grant
Allowance based on buildings being closed and contractors unavailable
Based on P6 monitoring
Admin costs for Business Grants/ Overtime / Temporary Mortuary prep & extra EP costs

Corporate Expenditure				
Council Tax, Loss of Income due to reduced collection levels	660	410	250	
Savings in Loans Charges due to reduction in interest rates	(400)	(400)		
Reduction in Internal Resources Income due to low interest rates	400	400		
Council Tax Reduction	293	293		
Council Tax - Long Term Empty Income Reduction	40	40		
Flu Jab for all employees	25	25		
Recovery Plan- Short Term Actions	180	180		
Unallocated Contingency	1,490	1,490		
Capital - cost of inflation due to delays to Contracts, increases in tendering returns and contract delivery costs .	2,144	2,144		
Gross Expenditure -	18,661	15,539	2,259	863
Government Grant - Food Insecurity Ph1	(565)	(565)		
Government Grant - Food Insecurity Ph2	(558)	(558)		
Government Grant - Scottish Welfare Fund	(447)	(447)		
Government Grants- DHP	(72)	(72)		
Government Grant -Financial Insecurity	(426)	(426)		
Government Grant - Level 4 Restrictions Support	(225)	(225)		
Government Grant- FSM over Holidays	(162)	(162)		
Government Grant- Self Isolation Grant Administration	(22)	(22)		
Government Grant- £100 Christmas Grant- Administration	(10)	(10)		
Government Grant - £100 Christmas Payment	(382)	(382)		
Government Grant- Hardship Fund	(749)	(749)		
Government Grant - Consequentials £155m	(2,321)	(2,321)		
Government Grant - Consequentials £49m	(734)	(734)		
Government Grant- Income Recovery Scheme	(914)	(914)		
Government Grant- Registrars Overtime	(9)	(9)		
Government Grant- Council Tax Reduction	(290)	(290)		
Government Grant - EHO/Trading Standards	(46)	(19)	(27)	0
Government Grant- Test & Protect	(49)	(49)		
Government Grant- Business Grants Administration				
Government Grant- School Transport	(17)	(17)		

Based on a 2.5% reduction in in-year collection in 2020/21 leading to a 1.25% increase in Bad Debt and 1.5% reduction in 21/22 leading to a 0.75% increase in Bad Debt
Offsets cost below
Reduction due to low interest rates .
Projected increase in CTR largely funded by the Government.
Based on policy relaxation to 31.8.20
Approved CMT 3.9.20, includes allowance for wider support
£80k Events, £40k Remembrance, £60k Economic Study
Balancing figure includes £1million contingency for new pressures over 2021/23 agreed 3.12.20 Council
Based on restricted working practices, increased length of contract and after allowing for additional fees plus £90k increased ICT inflation costs. Figure exclude £600k initially allocated to the RAMP
Costs to 30.6.20 .Projected spend is £631,000 - GRG
Use of balance to be approved August P&R - Specific Grant
Use of balance to be approved August P&R - GRG
Share of £5million Grant - GRG
Share of £20million -Specific Grant
Share of £15million Grant- GRG but paid on actual expenditure
Share of £6.95million Grant
Share of £906.5k Grant
Share of £400k - GRG
Share of £15.6million Grant - GRG
Share of £50million Grant- GRG
Share of £155million Grant - GRG
Share of £49million Grant - GRG
Provisional share of £90 million allowance. GRG
Share of £0.6million Grant - GRG
Share of £25million funding -GRG
Share of £2.9million Funding
Share of £2.872million -GRG
Share of £5million Grant
Share of £1.5million Grant - Capital Grant

COVID 19 - Main Area Of Expenditure/Income loss- Position 31.12.20 (P9 Monitoring)

Proposal	Total Estimated Cost £'000	Estimate 2020/21 £'000	Estimate 2021/22 £'000	Estimate 2022/23 £'000
Government Grant- Schools Return- Staffing	(1,269)	(1,269)		
Government Grant- Schools Return- Operational	(263)	(263)		
Government Grant- Schools Recovery Fund				
Government Grant- Schools Digital Exclusion	(435)	(435)		
Gross Income	(9,965)	(9,938)	(27)	0
Net Expenditure	8,696	5,601	2,232	863
<u>Other Funding</u>				
Early Years Grant Underspend 19/20	(550)			
Early Years Grant Underspend 20/21	(35)			
Education Flexibilities (PEF/SAC)	(414)			
Directorate Resources:				
Schools Budget to fund School Trips	(24)			
Summer Playschemes Budget to fund Food Insecurity	(66)			
Use of EMR to fund Business Development Posts	(120)			
T&S Budget reduction to pay for Web-ex licences	(40)			
<u>Corporate Resources</u>				
Capital Programme contribution	(1,007)			
Reserves use approved August P&R	(4,790)			
2021/23 Covid Funding	(1,650)			
	(8,696)	0	0	0
Balance to be Funded	0	5,601	2,232	863

Comments
Share of £80 million Grant to 30.6.21 - GRG
Share of £20million Grant - GRG
Bid fund totalling £30million. Return submitted
Share of £21.4m Capital, £3.6m Revenue - Specific Grant
2019/20 Underspend - Approved P&R Exec 16/6. Approved by E&C Committee Schools Digital Inclusion - Approved P&R Exec 16/6
Approved Emergency Powers July 2020. Approved P&R Exec June 2020 2 Posts for 18 months funded from Bus. Dev EMR CMT agreed August, 2020
Approved by 11.8.20 P&R Cttee, costs contained in existing allocations Approved by 11.8.20 P&R Cttee £1.505m Contingency and £3.285m EMR write back £2.25million for 21/23 pressures less £600k extra RAMP funding removed.Approved by