

INVERCLYDE INTEGRATION JOINT BOARD – 21 JUNE 2021

Inverclyde Integration Joint Board
Monday 21 June 2021 at 2pm

PRESENT:**Voting Members:**

Councillor Jim Clocherty (Chair)	Inverclyde Council
Alan Cowan (Vice Chair)	Greater Glasgow and Clyde NHS Board
Councillor Lynne Quinn	Inverclyde Council
Councillor Luciano Rebecchi	Inverclyde Council
Councillor Elizabeth Robertson	Inverclyde Council
Simon Carr	Greater Glasgow and Clyde NHS Board
Dorothy McErlean	Greater Glasgow and Clyde NHS Board
Paula Speirs	Greater Glasgow and Clyde NHS Board

Non-Voting Professional Advisory Members:

Louise Long	Corporate Director (Chief Officer) Inverclyde Health & Social Care Partnership
Allen Stevenson	On behalf of Sharon McAlees, Chief Social Worker, Inverclyde Health & Social Care Partnership
Lisa Branter	Interim Chief Finance Officer, Inverclyde Health & Social Care Partnership
Dr Hector MacDonald	Clinical Director, Inverclyde Health & Social Care Partnership
Dr Deirdre McCormick	Chief Nurse, NHS GG&C
Dr Chris Jones	Registered Medical Practitioner

Non-Voting Stakeholder Representative Members:

Gemma Eardley	Staff Representative, Health & Social Care Partnership
Diana McCrone	Staff Representative, NHS Board
Charlene Elliot	Third Sector Representative, CVS Inverclyde
Hamish MacLeod	Service User Representative, Inverclyde Health & Social Care Partnership Advisory Group
Heather Davis	On behalf of Christina Boyd – Carer's Representative

Additional Non-Voting Members:

Stevie McLachlan	Inverclyde Housing Association Representative, River Clyde Homes
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Also present:

Vicky Pollock	Legal Services Manager, Inverclyde Council
Anne Malarkey	Interim Head of Homelessness, Mental Health & Drug & Alcohol Recovery Services, Inverclyde Health & Social Care Partnership
Andrina Hunter	Policy Officer, Inverclyde Council
Diane Sweeney	Senior Committee Officer, Inverclyde Council
Lindsay Carrick	Senior Committee Officer, Inverclyde Council
Craig Given (observing)	Finance Manager, Inverclyde Council

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Allan MacDonald

ICT Services Manager, Inverclyde Council

Chair: Councillor Clocherty presided

The meeting took place via video-conference.

Prior to the commencement of business Councillor Clocherty welcomed Mr Given to the meeting and congratulated him on his appointment as Chief Finance Officer.

42 **Apologies, Substitutions and Declarations of Interest** 42

An apology for absence was intimated on behalf of Christina Boyd (Carers Representative) with Heather Davis acting as proxy.

No declarations of interest were intimated.

43 **Minute of Meeting of Inverclyde Integration Joint Board of 17 May 2021** 43

There was submitted the Minute of the Inverclyde Integration Joint Board of 17 May 2021.

The Minute was presented by the Chair.

Decided: that the Minute be agreed

44 **Inverclyde Integration Joint Board (IJB) & IJB Audit Committee – Proposed dates of future Meetings** 44

There was submitted a report by the Corporate Director (Chief Officer) Inverclyde Health & Social Care Partnership seeking approval of a timetable of meetings for the Inverclyde Integration Joint Board (IJB) and IJB Audit Committee for 2021/22.

The report was presented by Ms Pollock and provided an overview and explanation of the meeting cycle. In light of the COVID-19 pandemic the report requested a continuation of video-conference meetings which would be reviewed when appropriate. The IJB and IJB Audit Committee meeting dates were noted as follows:

IJB Audit – Monday 20 September 2021 at 12 noon (Members meet with Auditor and External Auditors only)

IJB – Monday 20 September 2021 at 1pm (normal meeting)

IJB – Monday 20 September 2021 at 2pm

IJB – Monday 1 November 2021 at 2pm

IJB Audit – Monday 24 January 2022 at 1pm

IJB – Monday 24 January 2022 at 2pm

IJB Audit – Monday 21 March 2022 at 1pm

IJB – Monday 21 March 2022 at 2pm

IJB – Monday 13 June 2022 at 2pm

Decided:

(1) that the timetable of meetings as detailed in the Appendix to the report be approved; and

(2) that in the light of the ongoing COVID-19 emergency all meetings continue to be held via video-conference and that this arrangement be reviewed at a future date, taking account of the public health situation at that time.

45 2020/21 Draft Annual Accounts

45

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) setting out the proposed approach for the Board to comply with its statutory requirements in respect of its annual accounts, and (2) presenting the draft 2020/21 Annual Accounts and Annual Governance Statement, a copy of which was appended to the report.

The report was presented by Ms Branter and provided detailed information outlining the regulations and best practice which govern the preparation of financial statements. It was noted that the Coronavirus (Scotland) Act had permitted publication of the draft. The report instructed that the Annual Governance Statement must be approved by the IJB, or authorised sub-committee, and that the draft for this was included within the draft Annual Accounts.

The Board asked for clarification on the Earmarked Reserves balance. Ms Branter explained that the net increase figure of £6.482m was achieved through a mix of over and underspends and it was agreed that she would provide a breakdown on how this figure was reached in a future report.

The Board sought reassurance that the underspend on vacancies, noted in the accounts as 'Underspend on various Social Care services due to a delay in filling vacancies', would be retained within the IJB. Ms Long assured that the Scheme of Integration did not permit either Inverclyde Council or the NHS to clawback the underspend where the underspend is an element of the operational budget with exception of ring fenced budgets. There followed a discussion on whether this applied to circumstances when a service was being transformed, and Ms Long advised she would discuss this matter with Ms Pollock and provide a detailed response to Mr Carr outwith the meeting.

The Board queried if and how the accounts would accurately reflect the spend on PPE, and Ms Branter advised that the accounts were still in draft form at present and that discussions were still ongoing on this matter.

The Board sought confirmation that the staff posts detailed in the 'Remuneration Report' section were accurately recorded, and Ms Long confirmed that they were and provided an explanation of the IJB officer structure.

The Vice Chair reminded the IJB that the Audit Committee in line with their remit is required to review the overall internal control arrangements of the IJB and make recommendations to the IJB regarding signing of the Governance Statement. The Annual Accounts will form part of the agenda for the September IJB Audit Committee.

Decided:

- (1) that the proposed approach to complying with the Local Authority Accounts (Scotland) Regulations 2014 be noted;
- (2) that the Draft Annual Governance Statement included with the Accounts be approved, subject to the net increase figure of £6.482m Earmarked Reserves being confirmed; and
- (3) that it be agreed that the unaudited accounts for 2020/21 be submitted to the Auditor subject to the condition noted at (2) above.

46 Strategic Plan – Year 2 Progress 2020/21

46

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the progress achieved towards meeting the objectives of the HSCP Strategic Plan and the changes outlined in

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the Big 6 Actions.

The report was presented by Ms Hunter and advised that the Strategic Plan 2019-2024 and Big 6 Actions had previously outlined planned commitments to be achieved through a programme of transformational change. In light of the COVID-19 pandemic and the identified need for recovery, the Strategic Plan was reviewed and a new list of 29 key priorities identified which reflected newly emerging priorities within the HSCP, and which received positive feedback after community consultation. The report detailed the progress of the 29 key priorities mapped against each of the 6 Big Actions, and also provided a list of key achievements. The report advised that progress will continue to be monitored and gave an overview as to how the Strategic Plan refresh would be achieved.

Ms Hunter also advised the Board that the Annual Performance Report, which would normally be presented at the June meeting, would now be presented later in the year as the Scottish Government had extended the submission date. Ms Hunter noted that an extension had been permitted to November 2021, but that an initial report may be presented to the September meeting.

The Board asked if the timescale for the Strategic Plan refresh must comply with that set out in the original 2019-2024 Strategic Plan, and Ms Long advised that this timescale was bound by legislation.

Ms Hunter advised that the refreshed Strategic Plan should be with the Board by April 2022. The Board asked if there would be the opportunity to review this in draft form in order to provide comment, if a Red/Amber/Green (RAG) status could be added and commented that a Development Session would be helpful.

Ms Long recalled that the Board previously requested that the RAG status be removed from the Strategic Plan, and confirmed she would organise a Development Session before the September IJJB meeting.

The Board commented positively on the way the information in the report had been presented, and noted that setting milestones and the possible reintroduction of the RAG status could be discussed at the Development Session.

Reassurance was sought by the Board that members of the public who were in short-term tenancies, as noted within the 'Key Achievements' section of the report, were receiving appropriate levels of assistance with practical issues such as getting children to school if they have been rehomed outwith their school catchment area. Ms Malarkey advised that the Homelessness Service was mindful of allocating the appropriate tenancy, that needs were assessed on an individual basis and that a multi-agency approach was taken to provide the assistance needed. The service is working on a report for the IJJB on the Homelessness Service Redesign.

Decided:

- (1) that progress made to date against the 6 Big Actions 2020/21 be noted;
- (2) that the strategic direction to continue to monitor progress against the Transition Strategic Plan in 2021/22 be approved;
- (3) that plans to refresh the original Strategic Plan and Strategic Needs Assessment to continue to deliver transformational change in line with the original 5 year HSCP Strategic Plan 2019-2024 be noted; and
- (4) that it be remitted to officers to arrange a Development Session on the Strategic Plan refresh by September 2021, in advance of the next IJJB meeting.

47 Annual Report Clinical & Care Governance 2020/2021

47

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) providing a summary of the yearly activity of the

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Clinical & Care Governance Group for 2020-2021, (2) appending the 'Inverclyde HSCP Clinical and Care Governance Annual Report 2020-21' (Annual Report) for noting, and (3) advising Board members that the Annual Report will be sent to NHS Greater Glasgow & Clyde as all HSCPs are requested to provide an Annual Report covering the role, remit, and future plans for review and evaluation.

The report was presented by Dr MacDonald and advised that the Annual Report will also act as a reference point in the wider strategic direction of governance of the Inverclyde HSCP. The report covered the main areas of priority for Inverclyde HSCP in responding to the COVID-19 pandemic and the significant and ongoing challenges for services and staff.

The report also contained an embedded link to the Clinical and Care Governance Strategy Work Plan for the Inverclyde HSCP, as there had been an outstanding remit for this to be brought to the IJJB for noting.

The Board requested clarification as to how the risks identified at the 'Conclusion' section of the Annual Report were reported, monitored and managed, and in what way this linked to the Corporate Risk Register. Dr MacDonald advised that the HSCP Clinical and Care Governance Group provided a monitoring role, and that identified issues could be escalated there. Ms Long expanded on this, and detailed the process through which Corporate Risks could be brought to the Health Board and the Chief Officer Group within Inverclyde Council.

The Board sought reassurance on the 'Complaints by timescale in each quarter' figures provided in the Annual Report, particularly referencing the higher figures for Health & Community Care. Mr Stevenson provided an overview of the complaints process and a breakdown of the type of complaint received. He assured the Board that Health & Community Care formed a large part of the service, and that every effort was made to provide consistency for clients and respond timeously to complaints and learn from them. The Board were advised that customer feedback and complaints provided a useful tool to monitor performance and were reviewed by the Service Manager to monitor patterns.

The Board referred to the vaccination figures contained within the report for staff within Care Homes and Dr MacDonald advised that the figure had risen since the report was prepared, and that current figures could be provided to future meetings.

Board members referred to the 'Significant Adverse Event Reviews' section of the report and questioned if numbers had increased. Dr MacDonald provided reassurance that there had been no overall increase, but that the COVID-19 pandemic had impacted on timescales for the completion of each individual Review.

Board members highlighted the value of the Clinical and Care Governance Strategy Work Plan in monitoring risk and providing a mechanism to deliver actions, and also acknowledged the positive culture of continuous improvement.

Decided:

- (1) that the Annual Report be approved; and
- (2) that the Clinical and Care Governance Strategy Work Plan for the Inverclyde HSCP noted.

Dr MacDonald left the meeting at this juncture.

48 HSCP Interim Workforce Plan 2021/22

48

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending the Interim Workforce Plan 2021/22 for approval.

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The report was presented Ms Malarkey and noted that all HSCPs are required by the Scottish Government to develop and publish a Workforce Plan which sets out the strategic direction for workforce development, service redesign and resulting changes to the workforce. The Interim Workforce Plan 2021/22 was designed to respond to the ongoing challenges of the COVID-19 pandemic as well as supporting the existing Workforce Plan 2020-2024 and the IJJB's Strategic Plan 2019-2024.

The Board requested more detail on the Out of Hours review, referred to in the report within the 'Service Specific Priorities – Health & Community Care' section, and Mr Stevenson advised that this was an ongoing piece of work related to District Nursing and TEC (Technology Enabled Care) responders and clarified that it was not related to Out of Hours GP services.

The Board requested an indication of the numbers involved and Ms Long agreed that numbers could be added. There was further comment that there was no indication of the scoring mechanism used to allocate the 'Measure/RAG' status referred to in the report.

The Board raised the matter of staff wellbeing, it being noted at the meeting that initially refreshment hubs had been set up to provide rest and relaxation areas for staff, but that over time this has been reduced. Ms Long and Mr Stevenson provided reassurance that staff wellbeing continued to be of great importance and that specific activities were being driven by managers in locations throughout the service. Ms Malarkey advised that she would work with the Board to address any specific concerns they may have.

Mr McLachlan left the meeting during discussion of this item.

Decided:

- (1) that the work done to date be noted;
- (2) that the Interim Workforce Plan be noted and approved.
- (3) that authority be given to the Chief Officer to issue directions to the Council and Health Board on the basis of this report

49 IJB Complaint Handling Procedures

49

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) advising members of the new Model Complaints Handling Procedure (CHP) required to manage the delegated functions of the IJJB, and (2) appending a copy of the Complaints Handling Procedure for Inverclyde Integration Joint Board for approval.

The report was presented by Mr Stevenson and detailed the requirement for the IJJB to agree to the new model CHP to ensure compliance with Scottish Public Services Ombudsman guidance.

The Board requested clarification on the Ombudsman complaints process, and Mr Stevenson provided an overview of this.

The Board requested reassurance as to how staff would respond to a 'customer/service user acting in an unacceptable way' as detailed in item 10 of the 'Expected Behaviours' section of the CHP, and Mr Stevenson provided reassurance that staff were experienced in dealing with, and de-escalating, any situations, and gave an overview of some of the approaches that staff may take.

Decided:

- (1) that the IJJB Model Complaints Handling Procedure 2021 be approved and;
- (2) that the requirement to report and publish complaint information quarterly, and that this is done on the HSCP section of 'Inverclyde Performs', be noted.

50 Anti-Poverty

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There was submitted a report by the Corporate Director (Chief Officer) Inverclyde Health & Social Care Partnership providing an update on a series of proposals on the deployment of funds allocated to anti-poverty initiatives in Inverclyde, including governance and interventions.

The report was presented by Ms Hunter and advised that in 2020 Scottish Indices of Multiple Deprivation (SIMD) reported that a number of data zones within Inverclyde were amongst the worst in Scotland. Inverclyde Council and the IJJB established a joint £1million anti-poverty fund in 2020 (£750,000 from Inverclyde council and £250,000 from IJJB). In addition the report detailed a proposal to vire £80,000 in unused funds from the Scottish Welfare Fund and Discretionary Housing Payments, allocated as extra funding in 2017, to the anti-poverty fund, which will increase it to £1.08million.

The report advised of the staff governance structure put in place to manage the anti-poverty initiatives, including the appointment of a 0.6 dedicated Team Leader, and noted that an Anti-Poverty Steering Group will be established, chaired by Inverclyde Council's Corporate Director of Education, Communities & Organisational Development, which will report to Inverclyde Council's Policy & Resources Committee. The report provided an update on the following anti-poverty initiatives: local employment pilots, school linked Social Workers, business start-up, food insecurity, fuel insecurity, Financial Fitness, Starter Packs, early intervention support and mentoring for families, Tail o' the Bank Credit Union, and noted that there are other services which have a direct or indirect impact on alleviating poverty.

The Board requested reassurance on the governance aspect of the initiatives, and Ms Hunter advised that appropriate governance was achieved with a number of control groups, that the effectiveness of each initiative would be monitored and there would be an annual update report to the IJJB.

The Board commented that the 'Implications: Finance' section of the report may be inaccurate, as the proposed spend was noted as £800k. Ms Hunter agreed that the figure should reflect the IJJB funding of £250,000.

The Board agreed that the initiatives detailed in the report were positive, an opportunity to initiate change and agreed that going forward Ms Long and Ms Hunter would ensure that future update reports focussed on, and were relevant to, the IJJB remit.

Ms Speirs left the meeting during discussion of this item.

Decided: that the proposals and governance structure detailed in the report be noted.

51 Appointment of Chief Finance Officer

51

There was submitted a report by the Corporate Director (Chief Officer) Inverclyde Health & Social Care Partnership confirming the appointment of the Inverclyde Integration Joint Board's new Chief Finance Officer.

The report was presented by Ms Pollock and noted that the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 sets out the arrangements for the membership of all Integration Joint Boards, and that the IJJB is required to appoint a 'proper officer' who has responsibility for the administration of its financial affairs in terms of Section 95 of the Local Government (Scotland) Act 1973. Following a recruitment process Craig Given was appointed as Chief Finance Officer with a start date of 12 July 2021.

The Chair thanked Ms Branter for her work as Interim Chief Finance Officer, and welcomed Mr Given to the IJJB.

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Decided:

- (1) that the appointment of Craig Given as the Chief Finance Officer of Inverclyde Integration Board as from 12 July 2021 be confirmed; and
- (2) that Craig Given be designated as the Inverclyde Integration Joint Board's Section 95 Officer as from 12 July 2021.

Ms Elliot left the meeting at this juncture.

52 Inverclyde Integration Joint Board – Voting Membership Update

52

There was submitted a report by the Corporate Director (Chief Officer) Inverclyde Health & Social Care Partnership (1) advising of changes to the Chair and Vice Chair positions of the Inverclyde Integration Joint Board, and (2) providing an update in respect of current voting membership.

The report was presented by Ms Pollock and advised on the membership of the IJJB. It was noted that the appointment of the Chair and Vice Chair rotates every two years between Greater Glasgow and Clyde NHS Board and Inverclyde Council, with the Chair from one party and the Vice Chair from the other, and that the current Chair and Vice Chair have reached the end of their terms of office. In respect of the new arrangements, GG&C NHS Board have appointed Alan Cowan as Chair of the IJJB and Inverclyde Council confirmed the appointment of Councillor Jim Clocherty as Vice Chair of the IJJB on 10 June 2021. Inverclyde Council also agreed to the reappointment of Councillors as voting members, as detailed in the decisions below.

Councillor Clocherty congratulated Mr Cowan on his appointment.

Decided:

- (1) that the appointment by Greater Glasgow & Clyde NHS Board of Mr Alan Cowan as Chair of the Inverclyde Integration Joint Board be noted;
- (2) that the appointment by Inverclyde Council of Councillor Jim Clocherty as Vice Chair of the Inverclyde Integration Joint Board be noted;
- (3) that the Board notes the reappointment by Inverclyde Council of the following Councillors as voting members of the Inverclyde Integration Joint Board for a further term of office of two years or until the date of the next ordinary Elections for Local Government Councillors in Scotland, whichever is shorter, it being noted that Councillor MacLeod is a newly appointed proxy for Councillor Robertson:-
 - Councillor Jim Clocherty with Councillor Robert Moran as proxy;
 - Councillor Luciano Rebecchi with Councillor Gerry Dorrian as proxy;
 - Councillor Lynne Quinn with Councillor Ronnie Ahlfeld as proxy;
 - Councillor Elizabeth Robertson with Councillor Jim MacLeod as proxy.

53 Inverclyde Integration Joint Board Audit Committee – Membership & Chair and Vice Chair Appointments

53

There was submitted a report by the Corporate Director (Chief Officer) Inverclyde Health & Social Care Partnership seeking agreement for revised membership arrangements and Chair and Vice Chair appointments for the Inverclyde Integration Joint Board Audit Committee (IJJB Audit Committee).

The report was presented by Ms Pollock and advised that the IJJB had previously agreed the powers, remit and membership of the IJJB Audit Committee, and as a result of changes to the Chair and Vice Chair arrangements for the IJJB, it was necessary to change the membership and appoint a new Chair, from the Council members, and Vice Chair, from NHS Board members, of the IJJB Audit Committee. The report also sought

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the appointment of one Greater Glasgow and Clyde NHS Board voting member. Prior to discussion on this item Mr Cowan provided a brief update on the business undertaken by the IJJB Audit Committee, which he had chaired earlier in the afternoon. The Board asked for clarification on the appointment process of Councillors to the IJJB Audit Committee, and Ms Pollock advised that Councillor appointments to IJJB were made by Inverclyde Council, and that subsequent appointments to the IJJB Audit Committee were made by the IJJB. After discussion, Mr Cowan advised the member changes as detailed in the decisions below.

Decided: that the following appointments be agreed;
Councillor Elizabeth Robertson be appointed as Chair of the Inverclyde Integration Joint Board Audit Committee, with Mr Cowan having remitted this role;
Ms Paula Speirs be appointed as Vice Chair of the Inverclyde Integration Joint Board Audit Committee; and
Mr Simon Carr be appointed to serve on the Inverclyde Integration Joint Board Audit Committee as a voting member.

54 Councillor Jim Clocherty and Mr Alan Cowan

At the conclusion of business Councillor Clocherty thanked all for their contribution to the IJJB and wished Mr Cowan well in his new role as Chair of the IJJB. Mr Cowan thanked Councillor Clocherty for his stewardship, positivity, good humour and the inclusive manner with which he conducted business.

54

INVERCLYDE INTEGRATION JOINT BOARD – 17 AUGUST 2021

Inverclyde Integration Joint Board
Tuesday 17 August 2021 at 2pm

PRESENT:**Voting Members:**

Alan Cowan (Chair)	Greater Glasgow and Clyde NHS Board
Councillor Jim Clocherty (Vice Chair)	Inverclyde Council
Councillor Luciano Rebecchi	Inverclyde Council
Councillor Elizabeth Robertson	Inverclyde Council
Simon Carr	Greater Glasgow and Clyde NHS Board
Dorothy McErlean	Greater Glasgow and Clyde NHS Board

Non-Voting Professional Advisory Members:

Louise Long	Corporate Director (Chief Officer) Inverclyde Health & Social Care Partnership
Sharon McAlees	Chief Social Worker, Inverclyde Health & Social Care Partnership
Craig Given	Chief Finance Officer, Inverclyde Health & Social Care Partnership
Dr Deirdre McCormick	Chief Nurse, NHS GG&C

Non-Voting Stakeholder Representative Members:

Gemma Eardley	Staff Representative, Health & Social Care Partnership
Christina Boyd	Carer's Representative

Additional Non-Voting Members:

Stevie McLachlan	Inverclyde Housing Association Representative, River Clyde Homes
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Also present:

Vicky Pollock	Legal Services Manager, Inverclyde Council
Diane Sweeney	Senior Committee Officer, Inverclyde Council
Lindsay Carrick	Senior Committee Officer, Inverclyde Council

Chair: Alan Cowan presided

The meeting took place via video-conference.

55 Apologies, Substitutions and Declarations of Interest**55**

Apologies for absence were intimated on behalf of:

Councillor Lynne Quinn	(Voting Member) Inverclyde Council
Paula Speirs	(Voting Member) Greater Glasgow & Clyde NHS Board
Dr Hector MacDonald	Clinical Director, Inverclyde Health & Social Care Partnership
Charlene Elliot	Third Sector Representative, CVS Inverclyde
Diana McCrone	Staff Representative, NHS Board

No declarations of interest were intimated.

INVERCLYDE INTEGRATION JOINT BOARD – 17 AUGUST 2021

56 Appointment of Interim Chief Officer**56**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership confirming the appointment of the Inverclyde Integration Joint Board's Interim Chief Officer as from 30 August 2021 pending the appointment of a permanent Chief Officer.

The report was presented by Ms Pollock and noted that the Public Bodies (Joint Working) (Scotland) Act 2014 sets out the arrangements for the membership of all Integration Joint Boards, and that the IJJB is required to appoint a Chief Officer as a member of staff. The IJJB's current Chief Officer, Louise Long, is to take up post of Chief Executive of Inverclyde Council in September 2021. The report confirmed that following a recruitment process Allen Stevenson had been selected as Interim Chief Officer with effect from 30 August 2021.

In response to questions from Board Members regarding the filling of Mr Stevenson's substantive post, Ms Long provided an overview of the process and timeline. The Chair provided reassurance to the Board that he, Councillor Clocherty and Ms Long met bi-weekly and that this support would be available to Mr Stevenson.

The Chair welcomed Mr Stevenson to the IJJB and congratulated him on his appointment.

Decided: that the appointment of Allen Stevenson as Interim Chief Officer of the Inverclyde Integration Joint Board with effect from 30 August 2021 be confirmed.

57 Future Meetings**57**

At the conclusion of business the Chair reminded Members of the following diary commitments:

10 September 2021 – Risk Appetite Training Session

17 September 2021 – Board Awards

20 September 2021 – Development Session (AM)

20 September 2021 – IJJB and IJJB Audit Committee meetings (PM)

The Chair also requested Members give consideration as to how meetings may be conducted in the future; face-to-face, remotely or hybrid, and that this would be discussed at a future meeting.