
Report To:	Policy & Resources Committee	Date:	31 January 2023
Report By:	Chief Officer, Inverclyde Health & Social Care Partnership	Report No:	SWSCP/01/2023
Contact Officer:	Allen Stevenson	Contact No:	01475 715381
Subject:	Provision of Electronic Care Monitoring Service: Care at Home Services – Delegated Authority		

1.0 PURPOSE AND SUMMARY

- 1.1 For Decision For Information/Noting
- 1.2 The purpose of this report is to request delegated authority be given to the Head of Legal and Democratic Services to approve the award for an Electronic Care Monitoring Service for Care at Home Services as per Contract Standing Order 20.3 (ii).
- 1.3 The tender for an Electronic Care Monitoring System for the Care at Home Service has been advertised on Public Contracts Scotland and the tender process is ongoing. The anticipated acceptance of tender date will be 1st February 2023, with a 6 months mobilisation period to the contract commencement date of 1st August 2023.
- 1.4 The market research has indicated that there is potential for an increase in costs for this service, particularly if there is a change in provider due to implementation costs. The tender was advertised with a total estimated contract value of over £1.25m for a 5 year period. Therefore Committee approval is required.
- 1.5 In keeping with internal governance requirements, it is therefore requested that delegated authority to award is granted to the Head of Legal and Democratic Services as per 2.1 of this report.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that the Policy and Resources Committee:
- Grants delegated authority to the Head of Legal and Democratic Services to approve the award of a call-off contract for an Electronic Care Monitoring Service for Care at Home Services in accordance with Contract Standing Order 20.3 (ii).

Kate Rocks
Chief Officer, Inverclyde Health and Social Care Partnership

3.0 BACKGROUND AND CONTEXT

- 3.1 The current agreement for the Electronic Care Monitoring System was awarded on 1st August 2022 for a period of 12 months, via the Crown Commercial Services (CCS) G-Cloud 12 Framework Agreement. The current cost of annual support and maintenance is £130,000 per annum. This agreement will terminate on 31st July 2023.
- 3.2 The commencement date of the new agreement is 1st August 2023, with a mobilisation period of six months from the award on 1st February 2023, for a period of three years with the option to extend for two further years on a year by year basis.
- 3.3 The system is required to manage the delivery of care with a range of easy-to-use, mix-and-match solutions including real-time care monitoring, mobile monitoring (via a mobile App), scheduling of visits, allowing the HSCP, and external providers, to maximise the usage of available resources, invoice & payroll / financial management, as well as us having the ability to provide detailed, person/carer, provider or Team specific reporting using the business intelligence reporting functionality.

4.0 PROPOSALS

- 4.1 The aim of the tender is to procure a high quality and cost effective service to deliver the service, ensuing that the HSCP can ensure service users receive the service required.
- 4.2 It is recommended that delegated authority is granted as per Contract Standing Order 20.3(ii).

5.0 IMPLICATIONS

- 5.1 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed:

SUBJECT	YES	NO	N/A
Financial	✓		
Legal/Risk	✓		
Human Resources		✓	
Strategic (LOIP/Corporate Plan)		✓	
Equalities & Fairer Scotland Duty		✓	
Children & Young People's Rights & Wellbeing		✓	
Environmental & Sustainability		✓	
Data Protection	✓		

5.2 Finance

Current market research indicates that additional one off set up costs of approximately £80,000 are anticipated.

The anticipated annual recurring costs based on market research may be up will be up to £250,000. Therefore an additional budget of £120,000 per annum over the period of the contract has been made available.

Both the one off costs and the additional annual costs will be met from the Winter Planning EMR and Winter Planning unallocated recurring funds respectively, as noted in the table below.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
ECMS	<i>Supplies and Services</i>	2023/24	£80,000	To be funded from Winter Planning CAH EMR	

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
ECMS	Supplies and Services	Approx 1 Aug 2023 and annually thereafter for period of contract	Additional cost of £120,00 per annum	Care At Home Winter planning recurring funds	

5.3 Legal/Risk

N/A

5.4 Human Resources

There are no specific human resources implications arising from this report.

5.5 Strategic

There are no strategic implications from the information contained within the report.

5.6 Equalities and Fairer Scotland Duty

(a) Equalities

This report has been considered under the Corporate Equalities Impact Assessment (EqIA) process with the following outcome:

	YES – Assessed as relevant and an EqlA is required.
✓	NO – This report does not introduce a new policy, function or strategy or recommend a substantive change to an existing policy, function or strategy. Therefore, assessed as not relevant and no EqlA is required. Provide any other relevant reasons why an EqlA is not necessary/screening statement.

(b) Fairer Scotland Duty

If this report affects or proposes any major strategic decision:-

Has there been active consideration of how this report's recommendations reduce inequalities of outcome?

	YES – A written statement showing how this report's recommendations reduce inequalities of outcome caused by socio-economic disadvantage has been completed.
✓	NO – Assessed as not relevant under the Fairer Scotland Duty for the following reasons: Provide reasons why the report has been assessed as not relevant.

5.7 **Children and Young People**

Has a Children's Rights and Wellbeing Impact Assessment been carried out?

	YES – Assessed as relevant and a CRWIA is required.
✓	NO – Assessed as not relevant as this report does not involve a new policy, function or strategy or recommends a substantive change to an existing policy, function or strategy which will have an impact on children's rights.

5.8 **Environmental/Sustainability**

Has a Strategic Environmental Assessment been carried out?

	YES – assessed as relevant and a Strategic Environmental Assessment is required.
✓	NO – This report does not propose or seek approval for a plan, policy, programme, strategy or document which is like to have significant environmental effects, if implemented.

5.9 **Data Protection**

Has a Data Protection Impact Assessment been carried out?

✓	YES – This report involves data processing which may result in a high risk to the rights and freedoms of individuals.
	NO – Assessed as not relevant as this report does not involve data processing which may result in a high risk to the rights and freedoms of individuals.

6.0 CONSULTATION

6.1 The report has been prepared by the Corporate Director of Inverclyde Health and Social Care Partnership (HSCP) after due consideration with relevant senior officers in the HSCP.

7.0 BACKGROUND PAPERS

7.1 None.