

THE INVERCLYDE COUNCIL - 3 DECEMBER 2009

The Inverclyde Council

Thursday 3 December 2009 at 4.00 pm

Present: Provost McCormick, Councillors Ahlfeld, Blair, Brooks, Clocherty, Dorrian, Fyfe, Grieve, Loughran, McCabe, McIlwee, McKenzie, Moran, Nelson, Osborne, Rebecchi, White and Wilson.

Chair: Provost McCormick presided.

In attendance: Chief Executive, Corporate Director Improvement & Performance, Corporate Director Regeneration & Resources, Acting Director Education, Chief Financial Officer, Head of Legal & Administration, Mr M Bingham (for Head of Corporate Communications & Public Affairs), Head of Safer Communities, Legal Services Manager (Procurement, District Court & Administration) and Legal Services Manager (Courts & Litigation).

Apologies: Councillors MacLeod and McCallum.

**Minutes of Meetings of
The Inverclyde Council, Committees, Sub-Committees and Boards**

759	Planning Board - 7 October 2009	759
	Approved on the motion of Councillor Wilson.	
760	The Inverclyde Council - 8 October 2009	760
	Approved on the motion of Provost McCormick.	
761	General Purposes Board - 14 October 2009	761
	Approved on the motion of Councillor Ahlfeld.	
762	Audit Committee - 20 October 2009	762
	Approved on the motion of Councillor Blair.	
763	Health & Social Care Committee - 22 October 2009	763
	Approval of the minute as a correct record was moved by Councillor McIlwee subject to correction to paragraph 655 (Social Work Services Performance Report) by substitution of "... note the performance information contained in the report and Councillor Fyfe's comments regarding the accuracy of the figures ..." for "... endorse the performance information contained in the report ..." at line 1.	
	Decided: that the minute as corrected be approved.	
764	Safe, Sustainable Communities Committee - 27 October 2009	764
	Approved on the motion of Councillor Moran.	

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765	Regeneration Committee - 29 October 2009	765
	Approved on the motion of Councillor Clocherty.	
766	Education & Lifelong Learning Committee - 3 November 2009	766
	Approved on the motion of Councillor McKenzie.	
767	Planning Board - 4 November 2009	767
	Approved on the motion of Councillor Wilson.	
768	General Purposes Board (Special) - 11 November 2009	768
	Approved on the motion of Councillor Ahlfeld.	
769	General Purposes Board - 11 November 2009	769
	Approved on the motion of Councillor Ahlfeld.	
770	Policy & Resources Committee - 17 November 2009	770
	Approved on the motion of Councillor McCabe.	
771	Grants Sub-Committee - 18 November 2009	771
	Approved on the motion of Councillor Clocherty.	
772	The Inverclyde Council (Special) - 19 November 2009	772
	Approved on the motion of Provost McCormick.	
773	Safe, Sustainable Communities Committee (Special) - 27 November 2009	773
	Approved on the motion of Councillor Moran.	
774	Health & Social Care Committee (Special) - 1 December 2009	774
	Approved on the motion of Councillor McIlwee.	
775	Planning Board - 2 December 2009	775
	Approved on the motion of Councillor Wilson.	

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776 Transfer of Inverclyde District Court to Scottish Court Service**776**

There was submitted a report by the Head of Legal & Administration advising of (1) the confirmed date for the transfer of Inverclyde District Court to the Scottish Court Service and (2) the progress made towards implementation of the transfer.

Decided: that the Council note the revised date of 14 December 2009 for the transfer of Inverclyde District Court to the Scottish Court Service.

777 Proposed Traffic Regulation Order - On-Street Parking Places (Without Charges) Order No 2 2009**777**

There was submitted a report by the Corporate Director Regeneration & Resources on the proposed Traffic Regulation Order - On-Street Parking Places (Without Charges) Order No 2 2009.

Resolved on the motion of Councillor Moran seconded by Councillor Wilson that THE INVERCLYDE COUNCIL, incorporated under the Local Government etc (Scotland) Act 1994, RESOLVE TO MAKE as they HEREBY MAKE a Resolution under Section 32(1) and Part III of Schedule 9 of the Road Traffic Regulation Act 1984 to permit the provision of parking places for disabled persons who hold a badge under the Disabled Persons (Badges for Motor Vehicles) (Scotland) Regulations 2000 as amended, all as detailed in a copy of the Order forming a supplement to the principal minute hereof and that the Head of Environmental Services and the Head of Legal and Administration be authorised to take all necessary action in connection therewith.

778 Proposed Polling Scheme - Inverclyde County Constituency**778**

There was submitted a report by the Chief Executive as Returning Officer seeking delegated authority in relation to the Polling Scheme to be adopted for forthcoming elections.

Decided: that delegated authority be granted to the Chief Executive, in his role as Returning Officer, to (a) enter into a consultation exercise in relation to the Polling Scheme to be adopted for forthcoming elections, including consideration of Fancy Farm Tenants' Hall as a polling place, (b) finalise the Polling Scheme in consultation with local Members and (c) make any further alterations which may be required to the Polling Scheme prior to the date of the General Election.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following two items on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 6 of Part I of Schedule 7(A) of the Act, for the item thereafter the nature of the exempt information being that defined in the respective paragraphs of Part I of Schedule 7(A) of the Act, as detailed in the minute of the relevant Committee, Sub-Committee or Board, and for the subsequent item the nature of the exempt information being as defined in paragraph 6 of Part I of Schedule 7(A) of the Act.

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779 **Appointment of Trustee to Peter Stanton Memorial Trust** 779

There was submitted a report by the Head of Legal & Administration advising of the resignation of a Trustee from the Peter Stanton Memorial Trust and requesting the Council to appoint an outside Trustee to fill the resulting vacancy.

Decided: that Mr John English be appointed to the Peter Stanton Memorial Trust to serve on the Trust until its Annual General Meeting in February 2010.

780 **Appendix Relative to Agenda Item 5** 780

There was submitted appendix relative to Agenda Item 5 (Appointment of Trustee to Peter Stanton Memorial Trust) comprising letters of nomination and further background information concerning the nominees.

Noted

Appendices to Minutes

781 **Health & Social Care Committee - 22 October 2009** 781

Approved on the motion of Councillor McIlwee.

782 **Safe, Sustainable Communities Committee - 27 October 2009** 782

Approved on the motion of Councillor Moran.

783 **Regeneration Committee - 29 October 2009** 783

Approved on the motion of Councillor Clocherty.

784 **Policy & Resources Committee - 17 November 2009** 784

Approved on the motion of Councillor McCabe.

785 **The Inverclyde Council (Special) - 19 November 2009** 785

Approved on the motion of Provost McCormick.

786 **Annual Accounts for the Year Ended 31 March 2009** 786

There was submitted a report by the Chief Financial Officer requesting the Council, as Trustees of the Council's Charitable Trusts, to (1) review and approve the annual accounts for the Council's Charitable Trusts for the year ended 31 March 2009 and to approve their submission to the Office of the Scottish Charity Regulator by the statutory deadline of 31 December 2009, (2) consider possible disbursements as set out in the report and (3) endorse a review of the Council's Charitable Trusts.

There was circulated amended appendix with updated recommendations for the future use of the funds following comments from the Office of the Scottish Charity Regulator. (Councillor Osborne left the meeting during consideration of this item of business).

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Decided: that the Council, as Trustees of the Council's Charitable Trusts:

- (1) note and approve the annual accounts for each charity for the year ended 31 March 2009 and approve their onward transmission to the Office of the Scottish Charity Regulator;
- (2) approve the possible disbursements and actions proposed in the amended appendix circulated; and
- (3) approve a review of the Council's charities with a view to gaining the Office of the Scottish Charity Regulator's approval of a more cost effective method of administering the charity funds.

GENERAL PURPOSES BOARD - 9 DECEMBER 2009

General Purposes BoardWednesday 9 December 2009 at 3 pm

Present: Councillors Ahlfeld, Brooks, Dorrian, Fyfe, MacLeod, McKenzie and Rebecchi.

Chair: Councillor Ahlfeld presided.

In attendance: Mr H McNeilly (for Head of Legal & Administration).

Apologies: Councillor Grieve.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

787 Application for Street Trader's Licence: Brian David Collins 787

Councillor Brooks declared a non-financial interest by virtue of personal acquaintance with the applicant and left the meeting.

There was submitted a report by the Head of Legal & Administration on an application for a Street Trader's Licence to operate a car wash facility within the car park at Hunters Place, Greenock following receipt of objections by Mrs Claire Wylie and the Head of Environmental Services (Roads) and concerns which were raised by Councillor Osborne, one of the Ward Councillors.

The Board heard Mr Gordon Leitch for the Head of Environmental Services (Roads) and Mr Collins' representative Mr Anthony Gordon.

Decided: that the application be refused on the grounds of unsuitable location and non-conformity with the Council's Road Development Guide.

Councillor Brooks returned to the meeting at the conclusion of this item.

788 Application for Street Trader's Licence: Anthony James Gordon 788

There was submitted a report by the Head of Legal & Administration on an application for a Street Trader's Licence to operate a car wash facility within the car park at Hunters Place, Greenock following receipt of an objection by the Head of Environmental Services (Roads) and concerns which were raised by Councillor Osborne, one of the Ward Councillors.

The Board heard Mr Gordon Leitch on behalf of the Head of Environmental Services (Roads) and Mr Anthony Gordon.

Decided: that the application be refused on the grounds of unsuitable location and non-conformity with the Council's Road Development Guide.

789 Application for Street Trader's Licence: Kamal Mohammed 789

There was submitted a report by the Head of Legal & Administration on an application for a Street Trader's Licence to operate a car wash facility within the car park at Hunters Place, Greenock following receipt of an objection by the Head of Environmental Services

GENERAL PURPOSES BOARD - 9 DECEMBER 2009

(Roads) and concerns which were raised by Councillor Osborne, one of the Ward Councillors.

The Board heard Mr Gordon Leitch on behalf of the Head of Environmental Services (Roads) and Mr Mohammed's representative Mr Anthony Gordon.

Decided: that the application be refused on the grounds of unsuitable location and non-conformity with the Council's Road Development Guide.

790 Application for Taxi Licence: Arthur Cox

790

There was submitted a report by the Head of Legal & Administration on an application for taxi licence by Mr Arthur Cox. Mr Cox previously held a licence continuously from 20 June 2001 to 13 August 2008. On that date the Board had refused the renewal of his licence on the basis that he was no longer a fit and proper person to be the holder of a taxi licence.

At its meeting on 11 November 2009 the Board had noted the terms of a report by the Fraser of Allander Institute on the demand for taxis in Inverclyde. That report indicated that there was no significant unmet demand for taxis in Inverclyde. The Board had decided that it would have regard to that report in considering applications for taxi licences. The Board heard Mr Cox in support of his application.

Decided:

- (1) that the application be granted for six months; and
- (2) that should Mr Cox submit an application for renewal of the licence in six months he be required to submit his proposals for putting on a multi purpose vehicle to the Board.

791 Application for Taxi Licence: Inverclyde Taxis Ltd

791

There was submitted a report by the Head of Legal & Administration on an application for taxi licence by Inverclyde Taxis Ltd. Inverclyde Taxis Ltd had indicated that they were applying for the taxi licence previously held by Mr Arthur Cox.

Ms Louise Chopra of Anderson Fyfe on behalf of Inverclyde Taxis Ltd submitted that it was not competent for the Board to consider the application on the grounds that the legislation provides that an application must be decided by the Board within a period of 6 months. As the application was not to be placed before the Board until the conclusion of the taxi demand survey, an application for extension of the time limit had been made to the Sheriff. Inverclyde Taxis Ltd had lodged opposition to that application and a hearing had been fixed for 12 January 2010. If the application for the extension of the time limit was not granted by the Sheriff, then Inverclyde Taxis Ltd's application for a taxi licence would be deemed to have been granted by the Board.

The Board adjourned at 4.10 pm to consider the submission and re-convened at 4.20 pm. The Board agreed to consider the application and heard Ms Chopra.

Decided: that the application be refused on the ground that the Board was satisfied that there is no significant demand for the services of taxis in Inverclyde which is unmet.

792 Application for Taxi Licence: James Cannon

792

Councillor Ahlfeld declared a non-financial interest by virtue of personal acquaintance with the applicant, vacated the Chair and left the meeting. Councillor McKenzie took the Chair.

There was submitted a report by the Head of Legal & Administration asking that the Board consider a request from Mr Cannon as holder of taxi licence No 232 to enter into a partnership with a suitable driver. The Board heard Mr Cannon in support of his request.

Decided: that the request be granted and Mr Cannon be permitted to enter into a partnership with a person to be approved by the Board.

Appointment Panel – Corporate Director Community Health & Care Partnership

Thursday 10 December 2009 at 9.45 am

Present: Councillors J McIlwee, S McCabe, J MacLeod and Mr J Mundell (Inverclyde Council), Mr R Calderwood, Mr A Robertson, Ms E Smith (NHS Greater Glasgow & Clyde), Mr P Gabbitas (Adviser to the Panel) and Mr A Moore (HR Adviser to the Panel).

Chair: Councillor McIlwee presided.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 7(A) of the Act.

793 Appointment of Corporate Director Community Health & Care Partnership

793

The Panel interviewed two candidates and, following a voting process, agreed to appoint Mr Robert Murphy to the post of Corporate Director Community Health & Care Partnership, all as detailed in the appendix.

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APPOINTMENT PANEL – HEAD OF REGENERATION & PLANNING
10 DECEMBER 2009

Appointment Panel – Head of Regeneration & Planning

Thursday 10 December 2009 at 2.30 pm

Present: Councillors Ahlfeld, MacLeod, Wilson, Chief Executive, Corporate Director Regeneration & Resources, Corporate Director Improvement & Performance and Mr A Moore (HR Adviser to the Panel).

Chair: Mr Mundell presided.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 7(A) of the Act.

794 Appointment of Head of Regeneration & Planning

794

The Panel interviewed one candidate, Mr Stuart Jamieson, Head of Economic & Social Regeneration, for the post of Head of Regeneration & Planning, in accordance with the ringfenced interview process agreed by The Inverclyde Council at its meeting on 19 November 2009 (Para 752).

Decided: unanimously to appoint Mr Stuart Jamieson to the post of Head of Regeneration & Planning.

REGENERATION COMMITTEE - 15 DECEMBER 2009

Regeneration Committee**Tuesday 15 December 2009 at 1 pm**

Present: Councillors Ahlfeld, Blair, Clocherty, Loughran, McCallum, McCabe, MacLeod and White.

Chair: Councillor Clocherty presided.

In attendance: Corporate Director Regeneration & Resources, Chief Financial Officer, Mr H McNeilly (for Head of Legal & Administration) and Mr M Bingham (for Head of Corporate Communications & Public Affairs).

Apologies: Councillor McKenzie.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 2, 6 and 9 of Part I of Schedule 7(A) of the Act.

795 Gourock Central Development**795**

There was submitted a report by the Corporate Director Regeneration & Resources on the progress of negotiations relative to the Gourock central area and making recommendations in connection therewith.

(Councillors MacLeod and Blair entered the meeting during consideration of this item of business).

Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.

POLICY & RESOURCES COMMITTEE - 15 DECEMBER 2009

Policy & Resources Committee

Tuesday 15 December 2009 at 2.00 pm

Present: Councillors Blair, Brooks, Clocherty, Fyfe, McCabe, McIlwee, McKenzie, MacLeod, Moran, Nelson and Wilson.

Chair: Councillor McCabe presided.

In attendance: Chief Executive, Corporate Director Improvement & Performance, Corporate Director Regeneration & Resources, Chief Financial Officer, Head of Legal & Administration, Acting Director Education, Acting Director Social Care, Head of Community Care & Strategy, Head of Economic & Social Regeneration, Head of Property Resources & Facilities Management, Head of Corporate Communications & Public Affairs, Head of Organisational Development & Human Resources, HR Manager (Operations) and Legal Services Manager (Procurement, District Court & Administration).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

796 2010/11 Budget Settlement and 2011/14 Savings Strategy

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There was submitted a report by the Chief Financial Officer (1) advising of the 2010/11 Financial Settlement received from the Scottish Government on 26 November 2009, (2) confirming the impact which this has on figures previously supplied to the Committee and (3) seeking approval of the main savings workstreams identified to contribute significantly to closing the estimated £28M budget gap in 2011/14.

Decided:

- (1) that the outcome of the recent 2010/11 Financial Settlement announcement for Inverclyde Council be noted;
- (2) that the Committee note the current position of the 2010/11 Base Budget and also that the two savings identified in section 2.4 of the report have been incorporated within the 2010/11 Base Budget;
- (3) that the spending pressures as detailed in appendix 2 to the report be approved;
- (4) that the Committee note the decisions which will be required at its meeting in February 2010 in respect of the 2010/11 Budget; and
- (5) that the corporate savings workstreams identified in appendix 3 be approved and it be noted that at the meeting in February 2010, the Committee will be asked to consider and approve savings targets in respect of each workstream.

797 Financial Strategy 2009/10 - 2016/17

797

There was submitted a report by the Chief Financial Officer seeking approval of the latest version of the Council's Financial Strategy.

Decided:

- (1) that the latest version of the 2009/10 - 2016/17 Financial Strategy as set out in the appendix to the report be noted and approved; and
- (2) that it be noted that a further update will be submitted to the June 2010 meeting of the Committee reflecting decisions taken as part of the 2010/11 budget process.

798 Protection Arrangements**798**

There was submitted a report by the Head of Organisational Development & Human Resources recommending a change to existing protection arrangements for chief officers, local government employees and craft employees.

Following discussion, Councillor Blair moved:

- (1) that the Chief Executive and Head of Organisational Development & Human Resources be instructed to continue negotiations with the trades unions without any pre-conditions other than to achieve savings;
- (2) that any Members so wishing be given access to the legal advice referred to in the report; and
- (3) that the matter be considered again by the Committee following the further negotiations with the trades unions.

As an amendment, Councillor McCabe moved:

- (1) that it be agreed that to sustain a 3 year protection arrangement is not a viable option for the Council for local government employees (whose terms and conditions of employment are governed by the Red Book), craft employees and chief officers;
- (2) that delegated authority be granted to the Chief Executive and Head of Organisational Development & Human Resources to consult with the trades unions on reducing the protection period over a period of time for employees and to submit proposals in this regard to the next meeting of the Committee;
- (3) that where a proposed change to an employee's terms and conditions of employment is required, it be agreed that terminating the existing contract of employment and re-engaging with another contract of employment is the standard procedure to be followed for the employees referred to in decision (1) above; and
- (4) that any existing protection arrangements remain in place until the agreed expiry date - for example for single status and individual cases.

On a vote, 5 Members voted for the amendment and 6 for the motion which was declared carried.

Decided:

- (1) that it be agreed that to sustain a 3 year protection arrangement is not a viable option for the Council for local government employees (whose terms and conditions of employment are governed by the Red Book), craft employees and chief officers;
- (2) that delegated authority be granted to the Chief Executive and Head of Organisational Development & Human Resources to consult with the trades unions on reducing the protection period over a period of time for employees and to submit proposals in this regard to the next meeting of the Committee;
- (3) that where a proposed change to an employee's terms and conditions of employment is required, it be agreed that terminating the existing contract of employment and re-engaging with another contract of employment is the standard procedure to be followed for the employees referred to in decision (1) above; and
- (4) that any existing protection arrangements remain in place until the agreed expiry date - for example for single status and individual cases.

799 Redeployment Policy & Guidelines**799**

There was submitted a report by the Head of Organisational Development & Human Resources appending a proposed redeployment policy and associated guidelines.

Decided:

- (1) that the redeployment policy and associated guidelines as detailed in appendices 1 and 2 of the report be approved;

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- (2) that a centralised fund of £10,000 be established from the Workforce Development Fund for retraining purposes; and
- (3) that the policy be updated in respect of protection arrangements in accordance with the decision detailed above.

800 Pension and Retirement Policy and Procedures**800**

There was submitted a report by the Head of Organisational Development & Human Resources appending a revised pension and retirement policy and associated procedures.

Decided:

- (1) that approval be given to the pension and retirement policy and procedures set out in appendices 1 and 2 to the report; and
- (2) that benefits in respect of severance be included in the severance policy review to be submitted to a future meeting of the Committee.

801 Clyde Valley Community Planning Partnership - Review of Joint Working and Shared Services**801**

There was submitted a report by the Corporate Director Improvement & Performance (1) advising of the publication of the Review of Joint Working and Shared Services commissioned by the Clyde Valley Community Planning Partnership, as detailed in appendix 1 to the report, and (2) seeking approval for a formal response by the Council to the recommendations made in the Review.

Decided:

- (1) that the Committee note the recommendations set out in the Review of Joint Working and Shared Services commissioned by the Clyde Valley Community Planning Partnership; and
- (2) that approval be given to the formal response to the recommendations of the Review as detailed in paragraph 6 of the report for submission to the review team by 18 December 2009.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item:-

Item	Paragraph(s)
Release of Employees under the Council's Severance Scheme and Update on Voluntary Severance Trawls	1
Reprovisioning of Ravenscraig Hospital: Elderly Mental Infirm Provision - Disposal of Kempock House Site, Gourrock	6, 8 and 9
Office and Depot Rationalisation - Option Appraisal	6 and 8
Additional Item: Fairer Scotland Fund - Post March 2010	6 and 8

802 Release of Employees under the Council's Severance Scheme and Update on**802**

POLICY & RESOURCES COMMITTEE - 15 DECEMBER 2009

Voluntary Severance Trawls

There was submitted a report by the Head of Organisational Development & Human Resources (1) requesting the release of three employees under the Council's Severance Scheme and (2) providing an update on current and future voluntary severance trawls.

Decided:

- (1) that approval be given to the release of the employees detailed in the report;
- (2) that it be noted that six employees have been released by the Chief Executive as part of the Corporate Management restructure, under the scheme of delegation given to him by the Council;
- (3) that delegated authority be granted to the Chief Executive until the meeting of the Committee on 30 March 2010 to release identified employees as part of the administrative and clerical, management and teacher refresh trawls and that an update report be submitted to the Committee on 2 February 2010; and
- (4) that where it can be demonstrated that value for money will be achieved by paying an element of Pay in Lieu of Notice to allow an employee to be released by 31 March 2010, then authority be delegated to the Chief Executive in consultation with the Chief Financial Officer, Head of Organisational Development & Human Resources and after consultation with the External Auditors to authorise Payment in Lieu of Notice.

803 Reprovisioning of Ravenscraig Hospital: Elderly Mental Infirm Provision - Disposal of Kempock House Site, Gourrock 803

There was submitted a report by the Corporate Director Regeneration & Resources seeking authority to sell the Kempock House site, Gourrock which is integral to the Council's and NHS's joint procurement exercise to meet the current and projected needs of Inverclyde residents with long term mental health problems.

(Councillor Nelson left the meeting during consideration of this item of business).

The Committee agreed to the recommendations contained in the report, all as detailed in the appendix.

804 Office and Depot Rationalisation - Option Appraisal 804

There was submitted a report by the Corporate Director Regeneration & Resources (1) advising of the outcome of the option appraisal into the rationalisation of office and depot accommodation within the Council and (2) making a number of recommendations relating to the conversion, purchase and disposal of a range of properties and associated works.

(Councillor Nelson returned to the meeting during consideration of this item of business).

The Committee agreed to the recommendations contained in the report, all as detailed in the appendix.

The Convener being of the opinion that the undernoted report by the Corporate Director Regeneration & Resources was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow the Committee to take action at the earliest opportunity. This was agreed unanimously.

805 Fairer Scotland Fund - Post March 2010 805

There was submitted a report by the Corporate Director Regeneration & Resources on proposals for the allocation of £4.78M as part of Inverclyde Council's General Revenue Grant in 2010/11 to projects previously funded through the Fairer Scotland Fund.

Councillor MacLeod declared a non-financial interest as a Director of Inverclyde Council

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on Disability. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

Decided:

- (1) that agreement be given to the proposed allocation of £4.78M of funding as indicated in appendix 1 to the report, which has been agreed and supported by the Programme Board, to projects previously funded through the Fairer Scotland Fund;
- (2) that delegated authority be granted to the Corporate Director Regeneration & Resources to administer all contract requirements indicated in appendix 1 for the period 1 April 2010 to 31 March 2011 including the administration of the programme, subject to a final decision on the allocation of funding being taken by the Alliance Board at its meeting on 21 December 2009;
- (3) that a follow-up report be submitted to the Alliance Board on 21 December 2009; and
- (4) that it be noted that the recharge to the Fairer Scotland Fund to cover the Council's corporate costs will no longer be made from 2010/11 and will require to be factored into the 2010/11 base budget.

AUDIT COMMITTEE - 5 JANUARY 2010

Audit Committee

Tuesday 5 January 2010 at 3 pm

Present: Provost McCormick, Councillors Ahlfeld, Blair, Brooks, Clocherty, Dorrian, Fyfe, Loughran, McCallum and Nelson.

Chair: Councillor Blair presided.

In attendance: Corporate Director Improvement & Performance, Chief Internal Auditor, Ms J Buchanan (for Chief Financial Officer) and Mr J Hamilton (for Head of Legal & Administration).

Present Also: Mr P Tait, Ms E Boyd and Mr L Slavin (Audit Scotland).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

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| 1 | Risk Management Progress Report | 1 |
| | <p>There was submitted a report by the Corporate Director Improvement & Performance on the progress made on risk management since the meeting of the Committee on 20 October 2009.</p> <p>Noted</p> | |
| 2 | External Audit Progress Report | 2 |
| | <p>There was submitted a report by the Corporate Director Improvement & Performance presenting to Members reports produced by the external auditors, Audit Scotland, since the last Audit Committee meeting.</p> <p>Decided: that the matters raised in the report be noted.</p> | |
| 3 | External Audit Action Plans - Outstanding Actions | 3 |
| | <p>There was submitted a report by the Corporate Director Improvement & Performance advising Members of the status of outstanding actions from External Audit Action Plans as at 31 October 2009.</p> <p>Decided: that the progress to date be noted.</p> | |
| 4 | Internal Audit Progress Report - 28 September to 4 December 2009 | 4 |
| | <p>There was submitted a report by the Corporate Director Improvement & Performance presenting to Members the monitoring report on Internal Audit activity from 28 September to 4 December 2009.</p> <p>Decided: that the progress made by Internal Audit during the reporting period be noted.</p> | |
| 5 | Progress on Implementation of International Financial Reporting Standards | 5 |
| | <p>There was submitted a report by the Chief Financial Officer advising Members of progress being made in the preparations for the implementation of International Financial Reporting Standards (IFRS).</p> | |

AUDIT COMMITTEE - 5 JANUARY 2010

Decided: that the Committee note the contents of the report and that further reports will be presented, at regular intervals, outlining progress and further developments.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

6 Internal Audit Progress Report - Appendix**6**

There was submitted appendix to the Internal Audit Progress Report providing details of special investigations undertaken since the last meeting of the Committee.

Noted

PLANNING BOARD - 6 JANUARY 2010

Planning Board

Wednesday 6 January 2010 at 3 pm

Present: Councillors Brooks, Dorrian, Fyfe, Loughran, McCallum, McKenzie, Nelson, Rebecchi and Wilson.

Chair: Councillor Wilson presided.

In attendance: Head of Planning & Housing, Development Control & Conservation Manager, Mr D Greenslade (for Head of Environmental Services) and Mr H McNeilly (for Head of Legal & Administration).

Apologies: Councillor Grieve.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

7 PLANNING APPLICATIONS SUBMITTED FOR CONTINUED CONSIDERATION

7

(a) Mixed development comprising 6 industrial units and 28 flats: Drumfrochar Road, Greenock (08/0311/IC)

The report recommended that planning permission be granted subject to the conditions detailed in the report.

After discussion, Councillor McCallum moved that planning permission be refused on the grounds that this varies from the local plan, sets a precedent for tenement style housing in the area, and is against the views of residents. As an amendment, Councillor Wilson moved that planning permission be granted subject to the conditions detailed in the report. On a vote, four Members voted for the motion and four for the amendment. There being equality in voting, the Convener exercised his casting vote in favour of the amendment which was declared carried.

Decided: that subject to the applicant entering into a Section 75 Agreement restricting the occupancy of the proposed flats to housing association tenants and preventing commencement of the flats on site until such time as an agreement has been signed with a housing association, planning permission be granted subject to the following conditions:-

(1) that the development to which this permission relates must be begun within 3 years from the date of this permission, to comply with Section 58 of the Town and Country Planning (Scotland) Act 1997;

(2) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved, in writing, by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the methodology and treatment statement. Any variation to the treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site, to help arrest the spread of Japanese Knotweed, in the interests of environmental protection;

(3) that the development shall not commence until a risk assessment, including any necessary remediation strategy with timescale for implementation of all pollutant linkages, has been submitted to and approved, in writing, by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with acceptable codes of practice. The remediation strategy shall include verification/validation methodologies. This may be incorporated as part of a ground condition report and should

PLANNING BOARD - 6 JANUARY 2010

include an appraisal of options, to satisfactorily address potential contamination issues in the interests of environmental safety;

(4) that on completion of remediation and verification/validation works and prior to the site being occupied, the developer shall submit a Completion Report for approval, in writing, by the Planning Authority, confirming that the works have been carried out in accordance with the remediation strategy. This report shall demonstrate that no pollutant linkages remain or are likely to occur and shall include but not be limited to a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of imported/disposed/reused materials relevant to the site, to provide verification that remediation has been carried out to the Authority's satisfaction;

(5) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the Remediation Strategy shall not be implemented unless they have been submitted to and approved, in writing, by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately;

(6) that no material shall be imported onto the site until written details of the source of the imported material have been submitted to and approved, in writing, by the Planning Authority. The details which shall be submitted no later than four weeks prior to the material being imported onto the site shall include: the source of the imported material, any potential source(s) of contamination within 50 metres of the source of the material to be imported and verification analysis information. The material must not be imported on to the site until written approval has first been received from the Planning Authority. The material from the source agreed only shall be imported in strict accordance with these agreed details, to protect receptors from the harmful effects of imported contamination;

(7) that all surface water drainage from the site shall be treated in accordance with the principles of the Sustainable Urban Drainage Systems Manual (C697) (CIRIA 2007). Before development commences, details shall be submitted to and approved, in writing, by the Planning Authority of the maintenance regime for the water detention areas, to control runoff from the site to reduce the risk of flooding;

(8) that a sightline of 2.5m X 35m X 1.05m shall be provided at the junction of the access with Mearns Street and a sightline of 4.5m X 35m X 1.05m shall be provided at the junction of the access with Lynedoch Street, in the interests of safety on the public road;

(9) that written confirmation must be provided from Scottish Water relative to the foul and surface water being accepted into their system, to control drainage of water from the site and help prevent flooding;

(10) that samples of all facing and roofing materials shall be submitted to and approved, in writing, by the Planning Authority prior to work commencing, to ensure that the external finishes are appropriate for the site; and

(11) that prior to work commencing, a scheme of hard and soft landscaping shall be submitted to and approved by the Planning Authority. The scheme shall include:

- a) the height and design of all new walls, bin stores and fences,
- b) external finish to the parking areas, service area and landscaped areas,
- c) soft landscaping works to include the schedules of plants to comprise species, plant sizes and the proposed numbers/density,
- d) existing and finished ground levels in relation to a fixed datum preferably ordnance,
- e) existing landscape features and vegetation to be retained and in case of damage, restored,
- f) programme for completion and subsequent maintenance, to ensure that appropriate landscaping is incorporated within the development.

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**(b) Proposed formation of 34 flats and two class 1 retail units:
52-54 Finnart Street, 19 Robertson Street, Greenock (09/0228/IC)**

Councillor Dorrian declared a non financial interest in the item due to a family relationship with the proposed developer. He also formed the view that the nature of his interest and of the item of business precluded his participation in the decision making process and he left the Chamber.

The report recommended that planning permission be granted subject to the conditions detailed in the report.

Following discussion, Councillor McCallum moved that planning permission be refused for the following reasons:

- (1) the area is zoned for residential not commercial use in the Inverclyde 2005 Local Plan this proposal contravenes Local Plan Policy HR1 (c) in as other sites within the local plan are identified as being available for retail use;
- (2) the site straddles the Greenock West End conservation area and is unacceptable in terms of Local Plan Policy HR11, H8 and H9 as the retail proposal is unsympathetic to the existing character, pattern and development and appearance of this residential area;
- (3) a transport assessment has not been carried out as required in Section 20 of SPP8 Planning for town centres and retailing;
- (4) parking for 34 flats are already below that required at only 40 spaces. Loss of additional on street parking for retail uses in a residential area is unacceptable in planning terms. The development does not meet the parking standards laid down in SPP17 Paragraph 67 where one specific parking space must be provided for each 14m². At 455m² of retail floor area this equates to 33 specific spaces dedicated to the retail development alone. To meet requirements the development requires at least 67 (33 + 34) parking spaces specific to the development. SPP 17 clearly states that a development with less than the required number of specific spaces must be referred to the Scottish ministers under The Town and Country Planning (Notification of Applications) (Scotland) Amendment Direction 2003;
- (5) on the Head of Planning Services admission there is concern over the viability of certain shops on the periphery of the town centre (this could well apply to those on Finnart Street and South Street) in direct contradiction to SPP8 Section 20 which states that - "there will be no significant adverse effect on the vitality and viability of existing centres" and Local Plan Policy R4 and R3 which seek to support the retail function of Greenock Town Centre;
- (6) environmental noise will be created 24 hours a day caused by food chillers running, deliveries being made and customer's movements. This would adversely affect the quality of life of local resident, causing deterioration in health due to sleep deprivation, Conversation disruption and stress generated by feelings of annoyance. This is Contradictory to PAN 56 Planning and Noise which states that "the noise implications of development can be a material consideration in determining applications for planning permission" and local plan policy UT10 - Proposals for Development Involving Noise - as this development will involve noisy processes and/or extended hours of operation, which are unacceptable as it will affect the amenity of this noise sensitive residential area; and
- (7) under the Human Rights Act this application has implications for the residents in terms of interference with privacy, home or family life (Article 8) and peaceful enjoyment of possessions (First Protocol Article 1).

As an amendment, Councillor Wilson moved that planning permission be granted subject to the conditions detailed on the report. On a vote, 3 members voted for the amendment and 5 for the motion which was declared carried.

Decided: that planning permission be refused for the following reasons:-

- (1) the area is zoned for residential not commercial use in the Inverclyde 2005 Local Plan this proposal contravenes Local Plan Policy HR1 (c) in as other sites within the local

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plan are identified as being available for retail use;

(2) the site straddles the Greenock West End conservation area and is unacceptable in terms of Local Plan Policy HR11, H8 and H9 as the retail proposal is unsympathetic to the existing character, pattern and development and appearance of this residential area;

(3) a transport assessment has not been carried out as required in Section 20 of SPP8 Planning for town centres and retailing;

(4) parking for 34 flats are already below that required at only 40 spaces. Loss of additional on street parking for retail uses in a residential area is unacceptable in planning terms. The development does not meet the parking standards laid down in SPP17 Paragraph 67 where one specific parking space must be provided for each 14m². At 455m² of retail floor area this equates to 33 specific spaces dedicated to the retail development alone. To meet requirements the development requires at least 67 (33 + 34) parking spaces specific to the development. SPP 17 clearly states that a development with less than the required number of specific spaces must be referred to the Scottish ministers under The Town and Country Planning (Notification of Applications) (Scotland) Amendment Direction 2003;

(5) on the Head of Planning Services admission there is concern over the viability of certain shops on the periphery of the town centre (this could well apply to those on Finnart Street and South Street) in direct contradiction to SPP8 Section 20 which states that - "there will be no significant adverse effect on the vitality and viability of existing centres" and Local Plan Policy R4 and R3 which seek to support the retail function of Greenock Town Centre;

(6) environmental noise will be created 24 hours a day caused by food chillers running, deliveries being made and customer's movements. This would adversely affect the quality of life of local resident, causing deterioration in health due to sleep deprivation, Conversation disruption and stress generated by feelings of annoyance. This is Contradictory to PAN 56 Planning and Noise which states that "the noise implications of development can be a material consideration in determining applications for planning permission" and local plan policy UT10 - Proposals for Development Involving Noise - as this development will involve noisy processes and/or extended hours of operation, which are unacceptable as it will affect the amenity of this noise sensitive residential area; and

(7) under the Human Rights Act this application has implications for the residents in terms of interference with privacy, home or family life (Article 8) and peaceful enjoyment of possessions (First Protocol Article 1).

8 PLANNING APPLICATIONS

8

There were submitted reports by the Head of Planning & Housing on the following applications, together with letters of objection and support where submitted, which were dealt with as follows:-

- (a) **Erection of infill fencing and boundary planting with new boundary fence and driveway gate:
Melmor, Florence Drive, Kilmacolm (09/0309/IC)**

Decided: that planning permission be granted subject to the following conditions:-

(1) that the 5 holly bushes shown on drawing 1250/20 rev D shall be planted by no later than 30 April 2010, to accord with the requirement for the completion of the approved landscaping scheme from planning permission IC/07/316 and in the interests of visual amenity on Florence Drive; and

(2) that notwithstanding the information shown on drawing 1250/20 rev D, no permission is given for the construction of gazebos, as gazebos are not contained within the description of the proposed development on the planning application form and no detailed drawings have been provided.

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**(b) Change of use of retail shop to use as retail shop and café:
2 Lyle Buildings, Lochwinnoch Road, Kilmacolm (09/0328/IC)**

The report recommended that planning permission be granted subject to the conditions detailed in the report.

Decided: that planning permission be refused due to an overprovision of similar establishments in the area.

**(c) New residential development (in principle):
Duchal, Stepends Road, Kilmacolm (09/0226/IC)**

Decided: that planning permission be refused for the following reasons:-

- (1) as the proposed new housing sites are inappropriate and unjustified which would undermine the Green Belt designation by leading to isolated and sporadic development within the Green Belt, incongruous with the existing pattern of development within the countryside and having an unacceptable impact on the existing landscape;
- (2) as it has not been adequately demonstrated that all available methods of funding or combination of methods of funding have been exhausted and no other options exist for securing funding in order to repair and upgrade the listed building;
- (3) as the proposal does not accord with Strategic Policies 1, 6, 9 and 10 of the Glasgow and Clyde Valley Joint Structure Plan; and
- (4) as the proposal is contrary to Policies DS8, DS10, H4, H8 (b) and HR19 of the Inverclyde Local Plan.

**(d) Mixed use development comprising housing, commercial, business, hotel, marina, landscaped public open space, access roads and off-street car parking:
James Watt Dock/Garvel Island and Great Harbour Embankment, Greenock (09/0182/IC)**

The report recommended that planning permission be granted subject to the conditions detailed in the report.

Following discussion, Councillor Fyfe moved that planning permission be continued for a presentation on the application by the Head of Planning & Housing. As an amendment, Councillor Wilson moved that planning permission be granted subject to the conditions detailed in the report. On a vote, 5 Members voted for the motion and 5 for the amendment. There being equality in voting, the Convener exercised his casting vote in favour of the amendment which was declared carried.

Decided: that planning permission be granted subject to the following conditions:-

- (1) that this permission is granted under the provisions of the Town and Country Planning (Development Management Procedure) (Scotland) Regulations 2008 on an application for planning permission in principle and further approval of the Council or of the Scottish Ministers on appeal shall be required with respect to the under mentioned matters hereby reserved before any development is commenced:
 - a. the siting, design and external appearance of any building(s) to which the planning permission or the application relates,
 - b. details of the access arrangements, and
 - c. details of landscaping of the site, including play provision,
 to comply with Section 59 of the Town and Country Planning (Scotland) Act 1997;
- (2) that in the case of matters specified by conditions, application for approval must be made before:
 - a. the expiration of 3 years from the date of the grant of planning permission in principle;
 - or
 - b. the expiration of 6 months from the date on which an earlier application for such

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approval was refused, or

c. the expiration of 6 months from the date on which an appeal against such refusal was dismissed, whichever is the latest; and provided only one such application may be made in the case after the expiration of the three year period mentioned sub paragraph (a) above, to comply with Section 59 of the Town and Country Planning (Scotland) Act 1997;

(3) that the development to which this permission relates must be begun not later than the expiration of 3 years from the date of this permission or within 2 years from the final approval of matters specified by conditions, whichever is the later, to comply with Section 59 of the Town and Country Planning (Scotland) Act 1997;

(4) that development on the site shall follow the general guidance, including phasing, contained within the approved Masterplan Design Statement, dated July 2009 and the Design Guidelines, dated October 2009, to ensure continuity in development of the site, to ensure an appropriate design, layout and environment are achieved, to control massing in the interests of visual amenity, to protect the setting of the Sugar Warehouse and the Titan Crane, and to draw an appropriate relationship between the residential and business, commercial and retail components of the development;

(5) that prior to development commencing on site a detailed phasing plan, expanding upon the phasing plan within the Masterplan Design Statement, shall be submitted to and approved, in writing, by the Planning Authority and shall take account of the following:

- the provision of roads, footways and footpaths (including the boardwalks) within the site relative to residential, business, commercial and retail developments;
- the new built development construction programme relative to the development proposals for the Sugar Warehouse and the Titan Crane;
- the provision of the extension to the National Cycle Route through the site;
- the development of all soft landscaping within the site relative to built development;
- the development of all hard landscaping within the site relative to built development, including the public square between the Sugar Warehouse and the new built development;
- the provision of lighting throughout the site;
- the provision of safety barriers around the docks and harbour,

to ensure that development proceeds in a manner conducive to public safety, in the interests of the built heritage and to secure planning gain from the proposed development;

(6) that the development shall not commence until a risk assessment, including any necessary remediation strategy with timescale for implementation, of all pollutant linkages has been submitted to and approved, in writing, by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with acceptable codes of practice. The remediation strategy shall include verification/validation methodologies, this may be incorporated as part of a ground condition report and should include an appraisal of options, to satisfactorily address potential contamination issues in the interests of environmental safety;

(7) that on completion of remediation and verification/validation works and prior to the site being occupied, the developer shall submit a Completion Report for approval, in writing, by the Planning Authority, confirming that the works have been carried out in accordance with the remediation strategy. This report shall demonstrate that no pollutant linkages remain or are likely to occur and shall include but not be limited to a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of imported/disposed/reused materials relevant to the site, to provide verification that remediation has been carried out to the Authority's satisfaction;

(8) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the Remediation Strategy shall not be implemented unless it has been submitted to and approved, in writing, by the Planning Authority, to ensure that all contamination issues are

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recorded and dealt with appropriately;

(9) that no material shall be imported onto the site until written details of the source of the imported material have been submitted to and approved, in writing, by the Planning Authority. The details which shall be submitted no later than four weeks prior to the material being imported onto the site shall include: the source of the imported material, any potential source(s) of contamination within 50 metres of the source of the material to be imported and verification analysis information. The material must not be imported on to the site until written approval has first been received from the Planning Authority. The material from the source agreed only shall be imported in strict accordance with these agreed details, to protect receptors from the harmful effects of imported contamination;

(10) that prior to the commencement of development, the developer shall submit for the approval of the Planning Authority an archaeological mitigation strategy to include both protective and/or mitigative actions as may be required by the Planning Authority. Thereafter the developer shall ensure that the approved archaeological mitigation strategy is fully implemented and that any required archaeological mitigative works are carried out in agreement with the West of Scotland Archaeology Service on behalf of the Planning Authority, and in accordance with a Written Scheme of Investigation which has been approved in advance by the Planning Authority, in the interests of antiquity;

(11) that clearance of vegetation shall be undertaken outwith the breeding season (March to August), in the interests of wildlife and to ensure works are not in breach of the Wildlife and Countryside Act 1981;

(12) that prior to any works being carried out to harbour walls during the Black Guillemot nesting period (early March to early August) a detailed mitigation plan shall be submitted to and approved, in writing, by the Planning Authority. It will detail the measures to be taken to displace the birds prior to breeding, and the provision of alternative nesting sites. Where possible, disused pipes suitable for Black Guillemot nesting will be retained, to protect the interests of wildlife and to ensure works are not in breach of the Wildlife and Countryside Act 1981;

(13) that at least 30 nest boxes for Black Guillemots will be provided throughout the development on harbour walls where nesting will not directly interfere with mooring activities, in the interests of wildlife conservation;

(14) that in the event that bats are identified during demolition and construction, works shall stop and Scottish Natural Heritage shall be consulted for advice, to ensure works are not in breach of the Conservation (Natural Habitats etc) Regulations 1994;

(15) that 100m² of new hedgerows and shrub habitat will be created by planting native scrub/shrub species, to be approved, in writing, by the Planning Authority prior to their use on the green spaces within the finished development, to provide replacement habitat for nesting birds;

(16) that details of all planting and sowing mixes for landscaped areas shall be submitted to and approved, in writing, by the Planning Authority, in consultation with Scottish Natural Heritage, prior to their use, to ensure that an appropriate native ecology is developed;

(17) that finished floor levels within the application site shall be set at or above 5.0 metres above Ordnance Datum, to prevent flooding of the floors of properties;

(18) that road levels within the application site shall be set at or above 4.5 metres above Ordnance Datum, to prevent flooding of roads and restriction of access;

(19) that any future applications for development/conversion of the Sugar Warehouse shall be accompanied by a detailed Flood Risk Assessment to determine flood management and mitigation options, to protect future occupants of the Sugar Warehouse from potential flooding;

(20) that prior to the start of development a dust management plan shall be submitted to and approved, in writing, by the Planning Authority. The plan shall thereafter be adhered to during development of the site, in the interests of the amenity of future residents of the development and neighbouring properties;

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- (21) that prior to the commencement of development, a noise management plan shall be submitted to and approved, in writing, by the Planning Authority. Thereafter the approved plan shall be implemented in full, in the interests of future residents of the development and adjacent proprietors;
- (22) that prior to the commencement of development, full details shall be submitted of the lighting scheme for the development, in the interests of public safety;
- (23) that all surface water drainage from the site shall be treated in accordance with the principles of the Sustainable Urban Drainage Systems Manual (C697) (CIRIA 2007). Before development commences, details shall be submitted to and approved in writing by the Planning Authority of the maintenance regime for the water detention areas, to control runoff from the site to reduce the risk of flooding;
- (24) that prior to development commencing, full details shall be submitted to and approved, in writing, of all foreshore reclamation including the waterfront interface treatment to be used. Thereafter the approved treatment shall be implemented in full prior to the commencement of any construction work on adjacent new build development, in the interests of conservation due to interaction with the marine environment and to protect public safety at the land/waterfront interface;
- (25) that notwithstanding condition (5) above, the roads and footways leading to each dwelling or business/commercial/retail unit hereby permitted shall be completed to sealed basecourse level prior to the unit being occupied or brought into use, in the interests of vehicular and pedestrian safety;
- (26) that prior to the commencement of construction, the distributor road and traffic signals permitted by planning permission 09/0039/IC shall be constructed and in place, to ensure ease of access to the site and the free flow of traffic on the adjacent A8 trunk road in the interests of traffic safety;
- (27) that any of the trees, areas of grass or planted shrubs approved as part of the landscaping scheme that die, become diseased, are damaged or removed within 5 years of planting shall be replaced with others of a similar size and species within the following planting season, to ensure the integrity of the approved landscaping scheme in the interests of visual amenity;
- (28) that details of the maintenance and management programme for all areas of soft and hard landscaping within the development shall be submitted to and approved, in writing, by the Planning Authority prior to the start of development. The programme shall commence upon the start of development, to ensure that the visual amenity of the development is retained;
- (29) that prior to the start of development, possible locations for the provision of a public access slipway shall be investigated and incorporated into a revised masterplan should a suitable access point(s) be found, to encourage the development of watersports;
- (30) that prior to occupation of any part of the development hereby permitted, a traffic signal controlled junction to the site from the A8(T) shall be constructed in accordance with Dougall Baillie Associates Drawing Number 08002/1200/101 Traffic Signals. The traffic signal controlled junction shall be implemented to the satisfaction of the Local Authority, in consultation with Transport Scotland - Trunk Road Network Management Directorate and will incorporate the existing A8(T) East Hamilton Street/ Sinclair Street priority junction, pedestrian crossing facilities and queue detection, to maintain safety for both the trunk road traffic and the traffic moving to and from the development, to ensure that the standard of access layout complies with the current standards to ensure the safety of the traffic on the trunk road is not diminished;
- (31) that prior to occupation of the development, the approved mitigation measures for the A8(T) Carlsdyke Roundabout junction, generally as indicated in Dougall Baillie Associates Drawing Number 08002-SK-33, shall be implemented to the satisfaction of the Local Authority, in consultation with Transport Scotland - Trunk Road Network Management Directorate, to minimise interference with the safety and free flow of the traffic on the trunk road; and

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(32) that prior to the occupation of any development on site, a comprehensive Travel Plan that sets out proposals for reducing the dependency on the private car shall be submitted to and approved, in writing, by the Planning Authority, after consultation with Transport Scotland - Trunk Road Network Management Directorate, to be consistent with the requirements of SPP17 and PAN 75.

**(e) Construction of theatre:
Customhouse Place, Greenock (09/0189/IC)**

Decided: that planning permission be granted subject to the following the conditions:-

- (1) that the development to which this permission relates must be begun within 3 years from the date of this permission, to comply with Section 58 of the Town and Country Planning (Scotland) Act 1997;
- (2) that for the avoidance of doubt, permission is not hereby granted for the signage shown on the approved plans, insufficient detail has been provided to confirm that the signage is acceptable;
- (3) that the disabled parking spaces and cycle racks shown on the approved plans shall be provided before the theatre is brought into use, to ensure the provision of these facilities prior to the theatre being brought into use;
- (4) that the turning facilities forming part of the application site shall be provided prior to the theatre being brought into use and shall, thereafter, be kept free of obstructions, to ensure that vehicles can enter and leave the site in forward gear, in the interests of traffic safety;
- (5) that prior to the start of development, a maintenance scheme addressing a cleaning programme for the exterior of the building, including the cladding, shall be submitted to and approved, in writing, by the Planning Authority. On the completion of construction of the theatre the approved scheme shall be brought into use, to ensure that the reflective properties of the building are maintained in the interests of visual amenity and to preserve the setting of the Custom House;
- (6) that before development starts, full details of a soft landscaping scheme, accompanied by a management and maintenance schedule, shall be submitted to and approved, in writing, by the Planning Authority. It shall include numbers, density and maturity of all trees and shrubs, to fully explain the illustrative planting shown on the approved plans and retain the planting thereafter in the interests of visual amenity;
- (7) that the landscaping scheme approved in terms of condition (6) above shall be implemented in full during the first planting season after the construction of the theatre has commenced, to ensure provision of the approved scheme within a reasonable timescale;
- (8) that prior to the start of development, full details shall be provided of the galvanised steel fence and associated sliding gate, to allow assessment of their visual appearance; and
- (9) that prior to the start of development colour samples of the backing for the glazed cladding shall be submitted to and approved, in writing by the Planning Authority, to ensure that the correct base colour is achieved to reflect the setting of the Custom House.

HEALTH & SOCIAL CARE COMMITTEE - 7 JANUARY 2010

Health & Social Care Committee

Thursday 7 January 2010 at 3.00 pm

Present: Provost McCormick, Councillors Ahlfeld, Brooks, Dorrian, Fyfe, McCabe, McIlwee, MacLeod and Rebecchi.

Chair: Councillor McIlwee presided.

In attendance: Acting Director Social Care, Head of Community Care & Strategic Services, Head of Support & Development, Mr F Jarvie (for Head of Legal & Administration), Ms A Edmiston (for Chief Financial Officer) and Ms R MacDougall (Corporate Communications & Public Affairs).

Apologies: Councillors Grieve and Moran.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

9 Capital Programme 2008/11 - Progress 9

There was submitted a report by the Acting Director Social Care and the Chief Financial Officer (1) updating the Committee in respect of the status of the projects forming the Health & Social Care Capital Programme and (2) highlighting the overall financial position.

Noted

10 Revenue Budget 2009/10 - Period 7 10

There was submitted a report by the Acting Director Social Care and the Chief Financial Officer on the position of the Revenue Budget 2009/10 as at Period 7 (31 October 2009) which was projecting an underspend of £151,000.

Decided:

- (1) that the Committee note the current projected underspend for 2009/10 of £151,000 as at 31 October 2009; and
- (2) that the Committee approve the virement requests totalling £50,760 as detailed in paragraph 7.1 and appendix 3.

11 Social Work Services Performance Report 11

There was submitted a report by the Acting Director Social Care on the progress of Social Work Services in achieving the key objectives as set out in the Education & Social Care Directorate Plan and how they have contributed to the achievement of key corporate priorities.

Decided: that the Committee endorse the performance information contained in the report and note that further reports on the performance of Social Work Services will be presented to future meetings of the Committee.

12 Adult Support & Protection (Scotland) Act 2007 12

There was submitted a report by the Acting Director Social Care (1) apprising the Committee of the constitution Inverclyde's Adult Protection Committee will adopt and (2)

HEALTH & SOCIAL CARE COMMITTEE - 7 JANUARY 2010

seeking the Committee's agreement for the process of appointing members to the Adult Protection Committee.

There were circulated to Members copies of the updated constitution for the Adult Protection Committee.

Decided:

- (1) that the Committee note the updated constitution for Inverclyde's Adult Protection Committee; and
- (2) that approval be given to the process for appointment of representatives to the Adult Protection Committee outlined in the report.

13 Eligibility Criteria for Access to Community Care Services

13

There was submitted a report by the Acting Director Social Care (1) seeking approval of the eligibility criteria for access to Community Care Services developed in line with national guidance, a copy of which was appended to the report, and (2) advising of the implications in relation to implementing this policy and seeking approval for the proposed implementation.

Decided:

- (1) that the Committee approve the eligibility criteria for access to Older People's Community Care Services; and
- (2) that the Committee approve the implementation schedule proposed in appendix 2 to the report.

14 Interim Homelessness Strategy 2010 - 2011

14

There was submitted a report by the Acting Director Social Care (1) on the proposed Interim Strategy to deliver the Council's Homelessness Service for the period up to and including December 2011 and (2) seeking approval of the draft Interim Strategy 2010 - 2011, a copy of which was appended to the report.

Decided:

- (1) that the Committee note and approve the content of the draft Interim Homelessness Strategy 2010 - 2011 appended to the report; and
- (2) that a further report providing information on how the Homelessness Service will seek to achieve the 2012 target together with comparison information identifying how the current situation compares with that previously be submitted to the Committee.

15 Equipment and Adaptations

15

There was submitted a report by the Acting Director Social Care and the Corporate Director Environment & Community Protection providing detailed information on the current and future demand for equipment and adaptations in the private and public housing sectors to inform future investment requirements.

(Councillor Ahlfeld left the meeting during consideration of this item of business).

Decided:

- (1) that the Committee note the historical demand and the rising demand for equipment and adaptations in Inverclyde;
- (2) that the appropriate Officers examine the prices for works relating to the provision of equipment and adaptations through the procurement process; and
- (3) that further reports be submitted to both the Health & Social Care and Safe, Sustainable Communities Committees on funding issues relating to equipment and adaptations, including the level of Registered Social Landlord budgets for 2010/11.

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16 Inverclyde Joint Care Board - Minute of Meeting of 19 August 2009

16

There was submitted minute of the meeting of the Inverclyde Joint Care Board of 19 August 2009.

Noted

17 Re-provision of Children's Residential Units

17

There was submitted a report by the Acting Director Social Care on the progress towards the redevelopment of the three children's residential units at Redholm, Neil Street and Crosshill and outlining proposals for a phased approach to the replacement of the units to ensure they are fit for purpose for a modern and responsible care provision.

Decided:

- (1) that approval be given to the proposals for a phased replacement of Redholm, Neil Street and Crosshill as set out in the report; and
- (2) that approval be given to the proposals for phase 1 as follows:-
 - (a) replacing Redholm with a new build, six bedded unit, the total budget for which will be £1.4m;
 - (b) incorporating the capital receipts from the sale of Redholm to augment the finance arrangements for the new build;
 - (c) reducing capacity in Neil Street and Crosshill to six beds, both effective at the date of opening the new unit;
 - (d) actively progressing site acquisition for the location of the new unit at Kylemore Terrace, South West, Greenock;
 - (e) approving spend of £10,000 (estimated cost) to complete the necessary land surveys which are included in the £1.4m project budget;
 - (f) implementing revised arrangements for catering and cleaning across all three units; and
 - (g) delegating authority to the Acting Director Social Care and Acting Director Education to select appropriate tenderers and to issue tender documents for the re-provisioning of Redholm Children's Unit and to accept the lowest or most economically advantageous tender in accordance with the Council's Standing Orders and Financial Regulations.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.

Item	Paragraph(s)
Appendix 1 relative to Agenda Item 9	6
Social Work Complaints Review Committee - Unresolved Complaints	3

18 Appendix 1 relative to Agenda Item 9

18

There was submitted appendix 1 relative to agenda item 9 (Re-provisioning of Children's Residential Units) comprising an options appraisal of a range of potential locations for a replacement for Redholm Children's Unit.

Noted**19 Social Work Complaints Review Committee - Unresolved Complaints****19**

There was submitted a report by the Complaints Review Committee on the outcome of a hearing held under the local authority complaints procedure in respect of Social Work functions and the Committee agreed to adopt the findings of the Complaints Review Committee and that the Head of Social Work Services report to the Committee, all as detailed in the appendix.

SAFE, SUSTAINABLE COMMUNITIES COMMITTEE - 12 JANUARY 2010

Safe, Sustainable Communities Committee

Tuesday 12 January 2010 at 3 pm

Present: Councillors Ahlfeld, Dorrian, McCallum (for Grieve), MacLeod, McCabe, McIlwee, Moran, Nelson, Rebecchi, Wilson and White.

Chair: Councillor Moran presided.

In attendance: Corporate Director Environment & Community Protection, Ms L Bairden (for Chief Financial Officer), Head of Safer Communities, Head of Environmental Services, Mr R Graham and Mr S Hartley (Environmental Services), Mr F MacLeod (for Head of Planning & Housing), Mr W Rice (Housing Team), Mr J Douglas (for Head of Legal & Administration) and Mr M Bingham (Corporate Communications & Public Affairs).

Apologies: Councillor Grieve.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

20 Revenue Budget 2009/10 - Period 7

20

There was submitted a report by the Chief Financial Officer and Corporate Director Environment & Community Protection on the position of the 2009/10 Revenue Budget as at period 7 (31 October 2009) which projected an underspend of £87,000.

There was circulated to the Committee, a Project Summary relative to the Community Investment Fund which showed a balance of £49,000.

Decided:

- (1) that the Committee note the current projected underspend of £87,000 as at 31 October 2009;
- (2) that the virement request detailed in appendix 4 to the report be approved;
- (3) that a report be submitted to the next meeting of the Committee on proposals for utilisation of the Community Investment Fund balance of £49,000; and
- (4) that the Committee's appreciation be extended to all staff who worked during the Christmas and New Year holidays to alleviate the effects of the severe weather conditions.

21 Trading Account Revenue Budget 2009/10 - Period 7

21

There was submitted a report by the Chief Financial Officer and Corporate Director Environment & Community Protection on the position of the Roads and Vehicle Management Trading Accounts as at period 7 (31 October 2009).

Decided:

- (1) that the current outturn for the Vehicle Management Trading Account and the current projected over recovery of £3,000 in respect of the Roads Trading Account as at 31 October 2009 be noted; and
- (2) that agreement be given to the virement request detailed in appendix 3 to the report.

22 Capital Programme 2009/12 - Progress

22

SAFE, SUSTAINABLE COMMUNITIES COMMITTEE - 12 JANUARY 2010

There was submitted a report by the Corporate Director Environment & Community Protection and the Chief Financial Officer on the position of the Capital Programme 2009/12.

Noted

23 Inverclyde Local Plan: Annual Monitoring and Review of Housing Strategy (2008-09) 23

There was submitted a report by the Corporate Director Environment & Community Protection (1) on the progress made in implementing the housing strategy of the Local Plan and (2) reporting on trends in housing completions and the take up and availability of housing land, by market sector and location, across the Inverclyde Housing Market Area for the period 1 April 2008 to 31 March 2009.

Decided:

- (1) that the Committee endorse the findings and interpretation of this year's annual monitoring in accordance with the requirements of Local Plan Policy H7; and
- (2) that it be noted that there is sufficient capacity in the "Effective Land Supply" to meet estimated demand and therefore there is no requirement to increase the land supply through greenfield release in advance of the new Local Development Plan.

24 Support for Owners Fund 24

There was submitted a report by the Corporate Director Environment & Community Protection providing an update on the current position of the Support for Owners Fund in relation to River Clyde Homes' Scottish Housing Quality Standard (SHQS) investment programme.

Decided:

- (1) that the current financial position of the Support for Owners Fund and the projections for the future Fund be noted; and
- (2) that representations be made to Mr Alex Neil MSP, the Minister for Housing & Communities, for a meeting with Inverclyde Council and River Clyde Homes to consider further the request for removal of the rule of annuality as set out in the joint letter of 14 November 2009 and that the Council be represented at the meeting by the Leader, Councillor MacLeod and a Member of the Liberal Democrat Group.

25 Food Waste Collection Trial Termination 25

There was submitted a report by the Corporate Director Environment & Community Protection (1) providing an update on the food waste trial funded by the Scottish Government for 1 year and (2) advising of the planned cessation of the service by the end of January 2010.

Decided:

- (1) that the report be noted; and
- (2) that a further report be submitted to the Committee detailing alternative options for the development of a combined food and garden waste scheme.

26 Street Name - Cul-de-Sac off Parkhill Avenue, Port Glasgow 26

There was submitted a report by the Corporate Director Environment & Community Protection requesting the Committee to assign a street name for a new cul-de-sac off Parkhill Avenue, Port Glasgow.

Decided: that the cul-de-sac be named School Road.

27 Proposed Traffic Regulation Order - On-Street Parking Places (Without Charges) Order No 3 2009 27

There was submitted a report by the Corporate Director Regeneration & Resources recommending the making of a Traffic Regulation Order to accompany the provision of parking bays for the disabled.

Decided: that The Inverclyde Council be recommended to make the Traffic Regulation Order - On-Street Parking Places (Without Charges) Order No 3 2009 and that it be remitted to the Head of Environmental Services and the Head of Legal & Administration to arrange for implementation of the Order.

28 Greenock Town Centre Parking and Removal of Redundant Traffic Restrictions 28

There was submitted a report by the Corporate Director Environment & Community Protection seeking approval to appoint consultants (1) to investigate the introduction of charged parking within Greenock Town Centre including the options for parking enforcement and (2) to review the removal of any unnecessary areas of existing waiting and loading restrictions and identify any additional areas for on and off road parking in Greenock Town Centre.

Following discussion, Councillor Moran moved (1) that the contents of the report be noted; (2) that approval be given to the appointment of consultants to (a) investigate the removal of redundant areas of traffic restrictions within the town centre and identify any additional areas for on and off road parking and (b) investigate the introduction of charged parking within Greenock Town Centre including the options on parking enforcement and provide a developed business case supporting the proposals; and (3) that it be remitted to the Corporate Director Environment & Community Protection to report to the Committee on the recommendations made by the consultants.

As an amendment, Councillor White moved (1) that the contents of the report be noted; (2) that it be remitted to the Council's Officers to (a) investigate the removal of redundant areas of traffic restrictions within the town centre and identify any additional areas for on and off road parking and (b) investigate the introduction of charged parking within Greenock Town Centre; and (3) that it be remitted to the Corporate Director Environment & Community Protection to report back to the Committee on the recommendations of the Council's Officers.

On a vote, 5 Members voted for the amendment and 6 for the motion which was declared carried.

Those Members who had voted in favour of the amendment then requested in terms of the relevant Standing Order that the matter be referred to The Inverclyde Council for decision in terms of the amendment.

C Decided:

- (1) that the contents of the report be noted;
- (2) that approval be given to the appointment of consultants to (a) investigate the removal of redundant areas of traffic restrictions within the town centre and identify any additional areas for on and off road parking and (b) investigate the introduction of charged parking within Greenock Town Centre including the options on parking enforcement and provide a developed business case supporting the proposals; and
- (3) that it be remitted to the Corporate Director Environment & Community Protection to report to the Committee on the recommendations made by the consultants.

29 Transport (Scotland) Act 2005 - Quarterly Indicator Analysis and Fixed Penalty Notices 29

SAFE, SUSTAINABLE COMMUNITIES COMMITTEE - 12 JANUARY 2010

There was submitted a report by the Corporate Director Environment & Community Protection providing an update on Inverclyde Council's performance in relation to the Transport (Scotland) Act 2005.

(Councillor McCallum left the meeting during consideration of this item of business).

Decided:

- (1) that the Council's positive performance in terms of the Transport (Scotland) Act 2005 be noted; and
- (2) that the Committee note the Fixed Penalty Notices which had been issued and the associated income.

30 Inverclyde Flood Plan

30

There was submitted (1) a report by the Corporate Director Environment & Community Protection advising of progress made with the development of a Flood Action Plan to deal with the issues highlighted in the report submitted to the Committee on 1 September 2009 and (2) a letter by Councillor Blair raising a number of issues in respect of flooding within Inverclyde.

Decided:

- (1) that the progress made to date with the development of the Flood Action Plan be noted;
- (2) that it be noted that a fully costed plan will be submitted to the Committee at its meeting on 4 May 2010; and
- (3) that the issues raised in Councillor Blair's letter be noted.

31 Equipment and Adaptations

31

There was submitted a report by the Acting Director Social Care and the Corporate Director Environment & Community Protection providing detailed information on the current and future demand for equipment and adaptations in the private and public housing sectors to inform future housing investment requirements.

Decided:

- (1) that the Committee note the historical demand and rising demand for equipment and adaptations in Inverclyde; and
- (2) that further reports be submitted to the Health & Social Care and Safe Sustainable Communities Committees on funding issues relating to equipment and adaptations including the level of registered social landlord budgets for 2010/11.

GENERAL PURPOSES BOARD - 13 JANUARY 2010

General Purposes BoardWednesday 13 January 2010 at 3 pm

Present: Councillors Ahlfeld, Brooks, Dorrian, Fyfe, MacLeod, McCallum, McIlwee, McKenzie and Rebecchi.

Chair: Councillor Ahlfeld presided.

In attendance: Mr H McNeilly (for Head of Legal & Administration).

Apologies: Councillors Grieve and Moran.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

32 Application for Taxi Licence: Stewart Beaton 32

There was submitted a report by the Head of Legal & Administration advising that Mr Beaton had omitted to make timeous application for his licence to be renewed before it expired but it had been dealt with using the procedure for the exercise of powers delegated to the Chief Executive for use between Committees and it had been agreed to authorise the grant of a taxi licence to Mr Beaton.

Noted

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

33 Request for Suspension of Taxi Driver's Licence: Mr Samuel McCullough 33

There was submitted a report by the Head of Legal & Administration on the possible suspension of Mr McCullough's taxi driver's licence on the ground that he was no longer a fit and proper person to hold such a licence by virtue of the conduct described in the report. The Board heard Mr S Lamb of Maitlands.

Decided: that the licence be suspended with immediate effect until the next meeting of the Board on 10 February 2010 to allow for receipt of a further medical report.

34 Application for Taxi Driver's Licence: Peter McMonagle 34

There was submitted a report by the Head of Legal & Administration on an application for a taxi driver's licence by Mr Peter McMonagle following receipt of an observation by the Chief Constable. The Board heard Mr McMonagle and Constable Gailey.

Decided: that the application be refused.

35 Application for Taxi Licence: Brian Stevenson 35

There was submitted a report by the Head of Legal & Administration on an application for a taxi licence by Mr Brian Stevenson. Mr McNeilly advised the Board that the application

GENERAL PURPOSES BOARD - 13 JANUARY 2010

had been withdrawn.

Decided: that it be noted that the application had been withdrawn.

36 Application for Taxi Licence: Mark Brown**36**

There was submitted a report by the Head of Legal & Administration on an application for a taxi licence by Mr Mark Brown. Mr Brown had previously applied for a disabled access taxi licence on 4 March 2009 and his application was placed on the agenda for the General Purposes Board on 12 August 2009. Mr Brown's application was refused and his fee was refunded. At its meeting on 11 November 2009 the Board had noted the terms of a report by the Fraser of Allander Institute on the demand for taxis in Inverclyde. That report indicated that there was no significant unmet demand for taxis in Inverclyde. The Board decided that it would have regard to that report in considering applications for taxi licences. Objections to Mr Brown's application had been received from Inverclyde Taxis Ltd and Mr Paul Travers. The Board heard Mr S Lamb of Maitlands in support of the application.

Decided: that the application be refused.

37 Application for Taxi Licence: River Clyde Cabs (8 Applications)**37**

There was submitted a report by the Head of Legal & Administration on 8 applications for taxi licences by River Clyde Cabs. At its meeting on 11 November 2009 the Board had noted the terms of a report by the Fraser of Allander Institute on the demand for taxis in Inverclyde. That report indicated that there was no significant unmet demand for taxis in Inverclyde. The Board decided that it would have regard to that report in considering applications for taxi licences. Objections to River Clyde Cabs' application had been received from Inverclyde Taxis Ltd and Mr Paul Travers. Mr McNeilly advised the Board that Mr Travers had withdrawn his objection. The Board heard Mr S Lamb of Maitlands in support of the applications.

Decided: that all eight applications be refused.

REGENERATION COMMITTEE - 14 JANUARY 2010

Regeneration Committee

Thursday 14 January 2010 at 3.00 pm

Present: Councillors Ahlfeld, Blair, Clocherty, Loughran, McCallum, McCabe, McKenzie, Nelson, Osborne and White.

Chair: Councillor Clocherty presided.

In attendance: Corporate Director Regeneration & Resources, Mr H MacMaster (for Chief Financial Officer), Head of Economic & Social Regeneration, Mr H McNeilly (for Head of Legal & Administration), Head of Property Resources & Facilities Management, Physical Investment Services Manager and Mr M Bingham (Corporate Communications & Public Affairs).

Apologies: Councillor MacLeod.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

38 Revenue Budget 2009/10 - Period 7 38

There was submitted a report by the Chief Financial Officer and the Corporate Director Regeneration & Resources on the position of the Revenue Budget 2009/10 as at Period 7 (31 October 2009) which showed a projected underspend of £58,000.

Decided:

- (1) that the current projected underspend of £58,000 for 2009/10, as at 31 October 2009, be noted; and
- (2) that the virement requests totalling £397,000 as detailed in paragraph 7.1 and appendix 4 of the report be approved.

39 Building Services Trading Account Revenue Budget 2009/10 - Period 7 39

There was submitted a report by the Chief Financial Officer and the Corporate Director Regeneration & Resources on the position of the Building Services Trading Account 2009/10 as at Period 7 (31 October 2009) which showed a projected cash surplus of £105,000.

Noted

40 Capital Programme 2009/10 to 2011/12 - Progress 40

There was submitted amended report by the Corporate Director Regeneration & Resources and the Chief Financial Officer on the position of the Capital Programme 2009/10 to 2011/12.

Decided:

- (1) that the Committee note the progress of the specific projects detailed in the appendix to the report;
- (2) that authority be delegated to the Corporate Director Regeneration & Resources to transfer land at Campbell Street, Greenock to Peel Land & Property (Greenock Harbours) Ltd as set out in paragraph 5.3 of the report; and
- (3) that a report updating Members on the Sports Strategy be submitted to the next meeting of the Committee.

REGENERATION COMMITTEE - 14 JANUARY 2010

- | | | |
|-----------|--|-----------|
| 41 | Regeneration & Resources Directorate Performance Report | 41 |
| | <p>There was submitted a report by the Corporate Director Regeneration & Resources on the performance of Property Resources & Facilities Management and Economic & Social Regeneration in achieving their key objectives as set out in the Regeneration and Resources Directorate Plan 2008 - 2011 and how they have contributed to the achievement of key corporate priorities.</p> <p>Decided: that the Committee endorse the performance information contained in the report and note that further reports on performance will be presented to future meetings of the Committee.</p> | |
| 42 | Area Renewal Strategy - Update | 42 |
| | <p>There was submitted a report by the Corporate Director Regeneration & Resources advising on progress being made in relation to the Area Renewal Strategy.</p> <p>Noted</p> | |
| 43 | Proposed Budget Clyde Muirshiel Park Authority 2010/11 | 43 |
| | <p>There was submitted a report by the Chief Financial Officer and the Corporate Director Regeneration & Resources requesting the Committee to consider and approve the revised budget for Clyde Muirshiel Park Authority for 2010/11 and to note the indicative budget for 2011/12.</p> <p>Decided: that the Committee note and approve the revised budget estimates for Clyde Muirshiel Park Authority for 2010/11 and note the indicative budget for 2011/12.</p> | |
| 44 | Library Management Rules and Acceptable Use Policy | 44 |
| | <p>There was submitted a report by the Corporate Director Regeneration & Resources seeking approval of the updated Library Management Rules and Acceptable Use Policy which are displayed in all Inverclyde Libraries, copies of which were appended to the report.</p> <p>Decided:</p> <p>(1) that approval be given to the Library Management Rules and Acceptable Use Policy; and</p> <p>(2) that, in future, the Libraries Manager be authorised to update the Library Management Rules and Acceptable Use Policy as required.</p> | |
| 45 | Community Services Letting Policy | 45 |
| | <p>There was submitted a report by the Corporate Director Regeneration & Resources reviewing the Community Services charging arrangements agreed by the Committee at its meeting in October 2008.</p> | |

REGENERATION COMMITTEE - 14 JANUARY 2010

Decided:

- (1) that the Committee agree to those proposals set out in paragraph 4.1 of the report excluding waivers of let in respect of Council Services and that waivers of let in respect of Council Services be considered as part of the budget setting process; and
- (2) that it be remitted to the Corporate Director Regeneration & Resources to take on board the policy decisions relative to (1) above to the budget setting process for 2010 - 11.

46 Property Resources & Facilities Management Education Catering

46

There was submitted a report by the Corporate Director Regeneration & Resources (1) advising of the demand for education catering, (2) identifying issues relevant to the demand for school meals and (3) seeking approval for the establishment of a short life working group to consider the promotion of education catering to increase the uptake of school meals.

Decided:

- (1) that the Committee note the information contained in the report;
- (2) that approval be given to the establishment of a short life working group to consider the promotion of school meals as detailed in section 5 of the report; and
- (3) that Councillors McCabe and MacLeod be nominated to serve on the short life working group.

47 Use of Powers Delegated to the Chief Executive

47

There was submitted a report by the Corporate Director Regeneration & Resources advising of the use of the powers delegated to the Chief Executive since the last meeting of the Committee relative to (1) Devol Glen Stabilisation Works and (2) Parklea: proposed synthetic pitch.

Noted

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.

Item	Paragraph(s)
Gourock Park, Gourock	2, 6 & 9
Appendix 2 relative to Agenda Item 10	6 and 8
Inverclyde Leisure Lease, Funding Agreement and Service Level Agreement	6 and 9
Lease of Premises: Dubbs Road, Port Glasgow	2, 6 and 9
Lease of Premises: Sir Michael Street, Greenock	2, 6 and 9

48 Gourock Park, Gourock

48

REGENERATION COMMITTEE - 14 JANUARY 2010

There was submitted a report by the Corporate Director Regeneration & Resources on proposals relative to Gourrock Park submitted following advertisement. Following consideration, the Committee agreed (1) to note the terms of the report, (2) to identify a preferred bidder and (3) that it be remitted to the Corporate Director Regeneration & Resources to submit a further report, all as detailed in the appendix.

49 **Appendix 2 relative to Agenda Item 10**

49

There was submitted appendix 2 relative to Agenda Item 10 (Use of Powers Delegated to the Chief Executive) providing details relative to the contract for the proposed synthetic pitch at Parklea.

Noted

50 **Inverclyde Leisure Lease, Funding Agreement and Service Level Agreement**

50

There was submitted a report by the Corporate Director Regeneration & Resources on the progress being made on the Inverclyde Leisure Lease, Funding Agreement and Service Level Agreement.

The Head of Economic & Social Regeneration advised the Committee that the Service Level Agreement was contained within the Funding Agreement set out in appendix B to the report.

Councillors Ahlfeld, McKenzie and White declared a non-financial interest in this matter as Members of the Board of Inverclyde Leisure. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Decided:

- (1) that the Committee approve the Lease, Funding Agreement and Service Level Agreement set out in appendices A and B to the report;
- (2) that authority be delegated to the Corporate Director Regeneration & Resources to implement and monitor these Agreements; and
- (3) that the Corporate Director Regeneration & Resources report regularly to the Committee on the performance of Inverclyde Leisure in relation to both Agreements.

51 **Lease of Premises: Dubbs Road, Port Glasgow**

51

There was submitted a report by the Corporate Director Regeneration & Resources seeking consent to grant a new lease of premises at Dubbs Road, Port Glasgow and the Committee agreed to the action recommended, all as detailed in the appendix.

52 **Lease of Premises: Sir Michael Street, Greenock**

52

There was submitted a report by the Corporate Director Regeneration & Resources seeking consent to grant an assignation of the leasehold interest in respect of premises at Sir Michael Street, Greenock and the Committee agreed to the action recommended, all as detailed in the appendix.

EDUCATION AND LIFELONG LEARNING COMMITTEE - 19 JANUARY 2010

Education and Lifelong Learning Committee

Tuesday 19 January 2010 at 4.00 pm

Present: Provost McCormick, Councillors Blair, Brooks, Clocherty, Fyfe, Nelson (for Grieve), Loughran, McCabe, McKenzie, Osborne and Wilson, Rev C McGranaghan and Father M McMahon, Church Representatives, Mr G Miller, Parent Representative and Mr T Tracey, Teacher Representative.

Chair: Councillor McKenzie presided.

In attendance: Acting Director of Education, Head of Lifelong Learning & Educational Support, Head of School Estate Projects, School Estate Manager, Mr I Cameron (for Chief Financial Officer), Mr H McNeilly (for Head of Legal & Administration), Head of Property Resources & Facilities Management and Mr M Bingham (Corporate Communications & Public Affairs).

Present also: Ms Maggi Allan, Education Adviser to the Council.

Apologies: Councillor Grieve and Rev Hamilton.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

53 HMle Report on Treetops Community Nursery

53

There was submitted a report by the Acting Director of Education on the results of the HMle and Care Commission inspection of Treetops Community Nursery. The report advised that of the Indicators of Quality, two had been evaluated as “very good” and three as “good”.

Ms Jools Masterton, Head of Centre, was present and addressed the Committee relative to the inspection report.

(Councillor Blair entered the meeting during consideration of this item of business).

Decided:

- (1) that the Committee endorse the comments made following the HMle and Care Commission inspection of Treetops Community Nursery; and
- (2) that the Committee’s appreciation be conveyed to all staff and pupils for the work undertaken to achieve the evaluation.

54 HMle Report on Ladybird Pre-5 Centre

54

There was submitted a report by the Acting Director of Education on the results of the HMle and Care Commission inspection of Ladybird Pre-5 Centre. The report advised that of the Indicators of Quality, four had been evaluated as “very good” and one as “good”.

Ms Julie Douglas, Head of Centre, was present and addressed the Committee relative to the inspection report.

(Councillor Wilson entered the meeting during consideration of this item of business).

Decided:

- (1) that the Committee endorse the comments made following the HMle and Care Commission inspection of Ladybird Pre-5 Centre; and
- (2) that the Committee’s appreciation be conveyed to all staff and pupils for the work undertaken to achieve the evaluation.

EDUCATION AND LIFELONG LEARNING COMMITTEE - 19 JANUARY 2010

- 55 HMle Report on St Kenneth's Primary School 55**
- There was submitted a report by the Acting Director of Education on the results of the HMle external evaluation of St Kenneth's Primary School. The report advised that of the Indicators of Quality, three had been evaluated as "very good" and two as "good".
- Decided:**
- (1) that the Committee endorse the comments made following the HMle external evaluation of St Kenneth's Primary School; and
 - (2) that the Committee's appreciation be conveyed to all staff and pupils for the work undertaken to achieve the evaluation.
- 56 Revenue Budget 2009/10 - Period 7 56**
- There was submitted a report by the Chief Financial Officer and Acting Director of Education on the position of the 2009/10 Revenue Budget as at Period 7 (31 October 2009) which projected an underspend of £107,000 (0.14% of the total Education Budget).
- Decided:**
- (1) that the current projected underspend of £107,000 in the 2009/10 Revenue Budget as at 31 October 2009 be noted; and
 - (2) that the virement request totalling £114,240 detailed in appendix 4 to the report be approved.
- 57 Capital Programme 2009/12 - Progress 57**
- There was submitted a report by the Acting Director of Education and Chief Financial Officer on the progress of the Capital Programme 2009/12.
(Councillor Loughran entered the meeting during consideration of this item of business).
- Noted**
- 58 Education Service Performance Report - October to December 2009 58**
- There was submitted a report by the Acting Director of Education (1) advising of the progress made by Education Services during the period October to December 2009 in relation to achieving the service objectives and (2) explaining how this has contributed to the achievement of key corporate priorities.
- Decided:** that the report be approved.
- 59 Mearns Centre: Future Provision 59**
- There was submitted a report by the Acting Director of Education seeking approval for the adaptation of St Laurence's Primary School (1) to allow relocation of the Mearns Centre which provides support for pupils with social, emotional and behavioural difficulties (SEBD) and (2) to provide additional office accommodation for the Council.
- Decided:**
- (1) that agreement be given to the creation of a 24 unit SEBD unit at St Laurence's Primary School;
 - (2) that it be agreed to vire £160,000 from the Residential Schools and ASN placements budgets to part fund the capital investment required;
 - (3) that the Mearns Centre be declared surplus to educational requirements following the creation of the unit at St Laurence's Primary School and that consideration of the future of the property be remitted to the Regeneration Committee; and

EDUCATION AND LIFELONG LEARNING COMMITTEE - 19 JANUARY 2010

(4) that ownership of the St Laurence's Primary School building be transferred from Education Services to Property Resources & Facilities Management when the new All Saints Primary School opens in 2010.

60 Ravenscraig Primary School - Property Surplus to Education Service Requirements 60

There was submitted a report by the Acting Director of Education seeking approval to declare Ravenscraig Primary School surplus to the requirements of Education Services.

Decided: that Ravenscraig Primary School be declared surplus to the requirements of Education Services from the date of closure.

61 Surplus Capacity in Secondary Schools 61

There was submitted a report by the Acting Director of Education advising of proposals for the use of accommodation which has been identified as being surplus to the educational requirements of Gourock High School and Greenock Academy for session 2010/11.

Decided:

(1) that it be agreed to remove one surplus classroom from the accommodation in Gourock High School, thus reducing the capacity to 610 for session 2010/11 which will ensure that the capping level of 100 is not breached;

(2) that it be agreed to remove six surplus classrooms from the accommodation in Greenock Academy, thus reducing the capacity to 686 for session 2010/11 which will ensure that the capping level of 100 is not breached;

(3) that the alternative uses of the surplus accommodation be put in place in May/June 2010;

(4) that the capping of the S1 intake for Gourock High School for session 2010/11 be reaffirmed at 100 pupils;

(5) that the capping of the S1 intake for Greenock Academy for session 2010/11 be reaffirmed at 100 pupils; and

(6) that the capping of the S1 intake for Clydeview Academy for session 2011/12 be reaffirmed at 180 pupils.

62 Property Resources & Facilities Management Education Catering 62

There was submitted a report by the Corporate Director Regeneration & Resources (1) advising of the demand for education catering, (2) identifying issues relevant to the demand for school meals and (3) seeking approval for the establishment of a short life working group to consider the promotion of education catering with a view to increasing the uptake of school meals.

Decided:

(1) that the Committee note the information contained in the report;

(2) that approval be given to the establishment of a short life working group to consider the promotion of school meals as detailed in section 5 of the report and to report back to the Regeneration Committee on 6 May 2010; and

(3) that Councillor Loughran and Mr Miller be nominated to serve on the short life working group.

63 Standards and Quality Report 2008/09 63

There was submitted a report by the Acting Director of Education seeking approval for

EDUCATION AND LIFELONG LEARNING COMMITTEE - 19 JANUARY 2010

Education Services' Standards and Quality Report for session 2008/09 and its distribution to key stakeholders.

Decided: that approval be given to the content and publication of the Standards and Quality Report 2008/09 appended to the report.

64 Additional Support for Learning Bill: Consultations on the Amendments to the Draft Code of Practice 64

There was submitted a report by the Acting Director of Education providing details of a consultation exercise currently being undertaken by the Scottish Government in relation to proposed amendments to the Draft Code of Practice supporting the new Additional Support Needs legislation.

Decided: that approval be given to the response made to the consultation exercise on behalf of Education Services as detailed in the appendix to the report.

65 Update on School Leaver Destination Results for 2008/09 65

There was submitted a report by the Acting Director of Education providing an update on the school leaver destination results for academic year 2008/09.

Decided: that the Committee note the positive information contained in the report.

66 Update on the Get Ready for Work Programme 66

There was submitted a report by the Acting Director of Education providing an update on the changes to the national training programme, Get Ready for Work, and its impact locally.

Noted

67 Literacy Commission Report 67

There was submitted a report by the Acting Director of Education informing the Committee of the publication of "A Vision for Scotland", the report and final recommendations of the Literacy Commission.

Decided:

(1) that the contents of the Literacy Commission report appended to the report be noted; and

(2) that it be agreed that the recommendations in the report be used to update Inverclyde Council's literacy strategy and that a report thereon be submitted to a future meeting of the Committee.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

68 Future Provision of Early Years Services in Gourock**68**

There was submitted a report by the Acting Director of Education (1) providing information on Early Years services in the Gourock area, (2) proposing that Education Services assume responsibility for the Binnie Street Community Centre and (3) proposing that a new Children's Centre to replace Gourock Pre-5 Centre be developed in the Binnie Street Community Centre.

(Councillor Wilson left the meeting during consideration of this item of business).

Decided:

- (1) that the information on Early Years services in the Gourock area as detailed in the report be noted;
- (2) that it be agreed that Education Services assume responsibility for the Binnie Street Community Centre building;
- (3) that agreement be given to a new Children's Centre being developed in the Binnie Street Community Centre;
- (4) that virement of £45,000 be made from Community Services to Education Services in respect of the operation of the building; and
- (5) that the Policy & Resources Committee be requested to approve the virement and the change of use of Binnie Street Community Centre.

POLICY & RESOURCES COMMITTEE - 2 FEBRUARY 2010

Policy & Resources Committee

Tuesday 2 February 2010 at 3 pm

Present: Councillors Blair, Brooks, Clocherty, Fyfe, McCabe, McIlwee, McKenzie, MacLeod, Loughran (for Moran), Nelson and Wilson.

Chair: Councillor McCabe presided.

In attendance: Chief Executive, Corporate Director Improvement & Performance, Corporate Director Regeneration & Resources, Chief Financial Officer, Acting Director Education, Head of Legal & Administration, Head of Environmental Services, Head of ICT & Business Transformation, Head of Organisational Development & Human Resources, Head of Safer Communities, Mr M Bingham (Corporate Communications & Public Affairs) and Legal Services Manager (Procurement, District Court & Administration).

Apologies: Councillor Moran.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

The Convener being of the opinion that the undernoted report by the Chief Executive was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow the Committee to consider the allocation of funding. This was agreed unanimously.

69 Increased Pavements/Pothole Repairs - 2009/10

69

There was submitted a report by the Chief Executive seeking approval for the allocation of a further £200,000 to emergency pothole and pavement repairs to be carried out in 2009/10 as a response to the severe winter weather experienced during December 2009 and early January 2010.

Decided: that approval be given to the allocation of a one-off sum of £200,000 to pothole and pavement repairs in 2009/10 to be funded by a reduction in the balance of the Council's insurance fund.

70 Revenue Budget 2009/10 - Period 8

70

There was submitted a report by the Chief Financial Officer, Corporate Director Improvement & Performance and Corporate Director Regeneration & Resources on the 2009/10 Revenue Budget position as at period 8 (30 November 2009) which projected an underspend of £740,000.

Decided:

- (1) that the current projected underspend of £740,000 for 2009/10, as at 30 November 2009, be noted; and
- (2) that the virement totalling £127,000 as detailed in paragraph 7.1 and appendix 5 be approved.

71 General Fund Revenue Budget 2009/10 - Position as at 30 November 2009

71

There was submitted a report by the Chief Financial Officer (1) on the position of the General Fund Revenue Budget 2009/10 as at 30 November 2009 and (2) providing an update in respect of earmarked reserves and other relevant matters.

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Decided:

- (1) that the current position of the General Fund Revenue Budget 2009/10 be noted; and
- (2) that the position in respect of the General Fund Reserves and associated earmarked reserves be noted.

72 Capital Programme 2009/13**72**

There was submitted a report by the Chief Financial Officer on the current position of the Capital Programme 2009/13.

Decided:

- (1) that the current position of the 2009/13 Capital Programme be noted; and
- (2) that it be noted that as part of the forthcoming budget round the 2009/14 Capital Programme will be reviewed in light of the projected reduction in Government supported capital resources over the next spending review.

73 Treasury Management Monitoring Report 2009/10 - Quarter 3**73**

There was submitted a report by the Chief Financial Officer summarising the Council's treasury management position and activities during quarter 3 2009/10 as required under the terms of Treasury Management Practice 6 ("TMP6") on "Reporting Requirements and Management Information Arrangements".

Noted**74 Improvement & Performance Capital Programme 2008/09 - 2011/12 - Progress****74**

There was submitted a report by the Corporate Director Improvement & Performance and the Chief Financial Officer (1) providing an update on the status of the projects forming the Improvement & Performance Capital Programme 2008/09 - 2011/12 and (2) highlighting the overall financial position.

Noted**75 Improvement & Performance Directorate Performance Report****75**

There was submitted a report by the Corporate Director Improvement & Performance on (1) the progress made by the Improvement & Performance Directorate in achieving its key objectives as set out in its Directorate Plan for 2009/11 and (2) performance in relation to key performance indicators.

Decided:

- (1) that the Committee endorse the performance information contained in the report;
- (2) that it be noted that further reports on the performance of the Improvement & Performance Directorate will be submitted to future meetings of the Committee; and
- (3) that Members be requested to identify any further performance information they wish included in the report submitted to the next meeting of the Committee.

76 Regeneration & Resources Directorate Performance Report**76**

There was submitted a report by the Corporate Director Regeneration & Resources on (1) progress made by the Regeneration & Resources Directorate in achieving its key objectives as set out in its Directorate Plan for 2008/11 and (2) performance in relation to key performance indicators.

Decided:

- (1) that the performance information contained in the report be endorsed; and

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(2) that it be noted that further reports on performance be submitted to future meetings of the Committee.

77 Modernisation and Efficiency Programme - Progress Report 77

There was submitted a report by the Corporate Director Improvement & Performance on the progress made in implementing the Council's Modernisation and Efficiency Programme.

Decided:

- (1) that the Committee note the good progress being made with the implementation of the Council's Modernisation and Efficiency Programme; and
- (2) that the funding position of the Modernisation and Efficiency Programme and the Future Operating Model as detailed in appendices 2 and 3 of the report be noted.

78 The Scottish Korean War Memorial Trust - Request by Councillor McCabe 78

There was submitted a report by the Corporate Director Regeneration & Resources on a request by Councillor McCabe that consideration be given to a letter from the Scottish Korean War Memorial Trust seeking a contribution to the cost of a new memorial.

Decided: that a contribution of £1,000 from the Common Good Fund be made to the Scottish Korean War Memorial Trust.

79 Council Tax Rebates for Energy Efficiency Scheme 79

There was submitted a report by the Corporate Director Environment & Community Protection and the Chief Financial Officer advising of the requirement placed on the Council by the Climate Change (Scotland) Act 2009 to establish a Council Tax Rebate Scheme based on Energy Efficiency.

Decided:

- (1) that approval be given to the proposal outlined in paragraph 5.1 of the report to address the requirement for a Council Tax Rebates for Energy Efficiency Scheme with effect from 1 April 2010;
- (2) that authority be delegated to Officers to appoint an energy supplier to facilitate a scheme in Inverclyde for 2010/11; and
- (3) that agreement be given to the inclusion of narrative within the Council Tax leaflet 2010/11 to encourage participation in the Scheme.

80 A Corporate Approach to External Funding 80

There was submitted a report by the Chief Financial Officer on the steps taken to implement a corporate approach to the accessing and reporting of external funding.

Decided:

- (1) that the progress made in developing a corporate approach to accessing external funding be noted and welcomed; and
- (2) that it be noted that this work stream will now move on to identifying ways in which the Council can maximise the access to external funding for relevant projects which support the Council's outcomes.

81 Hand Arm Vibration Policy 81

There was submitted a report by the Head of Organisational Development & Human

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Resources seeking approval of a Hand Arm Vibration Policy for the Council, a copy of which was appended to the report.

Decided:

- (1) that approval be given to the Hand Arm Vibration Policy appended to the report; and
- (2) that the policy be supported by active promotion of Health and Safety.

82 Implementation of Childcare Voucher Scheme

82

There was submitted a report by the Head of Organisational Development & Human Resources seeking approval to advertise the Council's Childcare Voucher Scheme on the National Advertising Portal established by Procurement Scotland.

Decided: that approval be given to advertisement of the tender for the Council's Childcare Voucher Scheme on the National Advertising Portal.

83 Approval to Participate in a National Contract for Postal Services

83

There was submitted a report by the Corporate Director Improvement & Performance in relation to participation in a national contract for postal services.

Decided:

- (1) that approval be given to the Council's participation in the new national contract for postal services established by Procurement Scotland on behalf of all Scottish public bodies;
- (2) that authority be delegated to the Head of Legal & Administration in terms of Standing Order 10 (ii) to enter into the national contract for postal services established by Procurement Scotland, as detailed in paragraph 2.3 of the report, on behalf of the Council, as the anticipated contract value exceeds £250,000;
- (3) that, notwithstanding the terms of Clause 26.5 of the Council's Financial Regulations, approval be given to the Council entering into the national contract for postal services; and
- (4) that the Head of Legal & Administration put in place appropriate arrangements for the management and implementation of the contract.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item:-

Item	Paragraph(s)
Update on Voluntary Severance Trawls and Releases to Date	1
Procurement of CCTV Video Encoders	6 & 8
Consent to Tender for CCTV Camera Rewire	6 & 8
Consent to Tender for Lead Consultants for the Execution of Works under Statutory Notices	6 & 8
Approval to Use Specialist Consultants - Rating Revaluation Appeals Service	6 & 8

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Approval to Use Specialist Contractors - Cash Collection Services 6 & 8

Use of Powers Delegated to the Chief Executive 6 & 8

Future Provision of Early Years Services in Gourock - Remit from Education & Lifelong Learning Committee 1

84 Update on Voluntary Severance Trawls and Releases to Date 84

There was submitted a report by the Head of Organisational Development & Human Resources updating the Committee on the release of employees under the authority delegated to the Chief Executive.

Decided:

- (1) that it be noted that 25 employees have been released by the Chief Executive under the scheme of delegation given to him; and
- (2) that it be noted a further report will be submitted to the meeting of the Policy & Resources Committee to be held on 30 March 2010.

85 Procurement of CCTV Video Encoders 85

There was submitted a report by the Corporate Director Environment & Community Protection seeking approval, in terms of the Council's Standing Orders relating to contracts, to procure replacement video encoder units for the public space CCTV system from a preferred contractor.

Decided: that the Head of Safer Communities negotiate for the supply and installation of video encoders with the contractor detailed in the report.

86 Consent to Tender for CCTV Camera Rewire 86

There was submitted a report by the Corporate Director Environment & Community Protection seeking approval to invite companies not on the list of approved contractors to tender for rewiring works on public space CCTV cameras.

Decided: that approval be given to invite tenders from the companies detailed in the report.

87 Consent to Tender for Lead Consultants for the Execution of Works under Statutory Notices 87

There was submitted a report by the Corporate Director Environment & Community Protection seeking approval to invite companies not on the list of approved contractors to tender for the supply and maintenance of lead consultants for the execution of works under statutory notices.

Decided: that approval be given to invite tenders from the companies detailed in the report.

88 Approval to Use Specialist Consultants - Rating Revaluation Appeals Service 88

There was submitted a report by the Chief Financial Officer seeking approval to invite specialist consultants to tender for a rating revaluation appeals service to assist the Council in appealing, where appropriate, non-domestic rates revaluations that come into

POLICY & RESOURCES COMMITTEE - 2 FEBRUARY 2010

effect on 1 April 2010.

Decided: that approval be given to invite tenders from the consultants detailed in the report and that authority be delegated to the Chief Financial Officer, in consultation with the Head of Legal & Administration, to invite tenders from local firms who express an interest and a competency in providing a rating revaluation appeals service.

89 Approval to Use Specialist Contractors - Cash Collection Services 89

There was submitted a report by the Chief Financial Officer seeking approval to invite specialist contractors to tender for the provision of cash collection services.

Decided: that approval be given to invite tenders from the contractors detailed in the report.

90 Use of Powers Delegated to the Chief Executive 90

There was submitted a report by the Corporate Director Regeneration & Resources advising of the use of the powers delegated to the Chief Executive since the last ordinary meeting of the Committee for the invitation of tenders from specialist contractors not on the approved list for (1) the blacksmith term contract 2009/11, asbestos removal term contract 2009/11 and asbestos removal at St Laurence's Primary School, (2) the lightning protection system upgrade 2009/10 and (3) the floor finishes term contract 2009/11 and glazing term contract 2009/11.

Noted

91 Future Provision of Early Years Services in Gourock - Remit from Education & Lifelong Learning Committee 91

There was submitted a report by the Corporate Director Regeneration & Resources on a remit from the Education & Lifelong Learning Committee of 19 January 2010 relative to the future provision of Early Years Services in Gourock requesting the Committee to approve virement of £45,000 from Community Services to Education Services in respect of the operation of the Binnie Street Community Centre building and the change of use of the Community Centre.

Decided: that approval be given to the virement and change of use of Binnie Street Community Centre.