

**POLICY & RESOURCES COMMITTEE - 16 NOVEMBER 2010**

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**Policy & Resources Committee**

**Tuesday 16 November 2010 at 3 pm**

**Present:** Councillors Blair, Brooks, Clocherty, Loughran (for McCabe), McIlwee, McKenzie, MacLeod, Moran, Nelson, Ahlfeld (for Wilson) and White.

**Chair:** Councillor McKenzie presided.

**In attendance:** Corporate Director Inverclyde Community Health & Care Partnership, Corporate Director Education & Communities, Corporate Director Organisational Improvement & Resources, Corporate Director Regeneration & Environment, Chief Financial Officer, Finance Manager, Head of Legal & Democratic Services, Head of Safer & Inclusive Communities, Mr A Wilson (for Head of Organisational Development, HR & Performance), Head of Property Assets & Facilities Management, Head of Customer Services & Business Transformation, Legal Services Manager (Procurement & Administration) and Corporate Communications Manager.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

<b>684</b>	<b>Apologies, Substitutions and Declarations of Interest</b>	<b>684</b>
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Apologies for absence were intimated on behalf of Councillors McCabe and Wilson with Councillor Loughran substituting for Councillor McCabe and Councillor Ahlfeld for Councillor Wilson.

There were no declarations of interest intimated prior to the commencement of the meeting.

<b>685</b>	<b>Policy &amp; Resources Committee 2010/11 Revenue Budget - Period 6</b>	<b>685</b>
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There was submitted a report by the Chief Executive, Corporate Director Organisational Improvement & Resources, Corporate Director Regeneration & Environment and Chief Financial Officer on the position of the 2010/11 Revenue Budget as at Period 6 (30 September 2010).

**Decided:**

(1) that the Committee note the current projected underspend for 2010/11 of £600,000 as at 30 September 2010; and

(2) that approval be given to the virement request totalling £30,000 as detailed in appendix 5.

<b>686</b>	<b>General Fund Revenue Budget 2010/11 - Period 6</b>	<b>686</b>
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There was submitted a report by the Chief Financial Officer (1) on the position of the 2010/11 General Fund Revenue Budget as at 30 September 2010 and (2) providing an update in respect of Earmarked Reserves, the General Fund Reserve and the Savings Workstreams.

**Decided:**

(1) that the Committee note the information contained in the report and the various appendices; and

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(2) that it be noted that the Scottish Parliament will debate the Scottish Budget on 17 November 2010.

**687 Capital Programme 2010/14**

**687**

There was submitted a report by the Chief Financial Officer on the current position of the 2010/14 Capital Programme.

**Decided:** that the Committee note the current position of the 2010/14 Capital Programme and that as part of the Budget to be considered in February 2011, Officers will develop proposals for the eventuality that Government Capital Support is reduced even further as part of the Comprehensive Spending Review.

**688 Organisational Improvement & Resources Capital Programme 2010/11 - 2013/14 - Progress Report**

**688**

There was submitted a report by the Corporate Director Organisational Improvement & Resources and the Chief Financial Officer (1) providing an update on the status of the projects forming the Organisational Improvement & Resources Capital Programme 2010/11 - 2013/14 and (2) highlighting the actual spend as at 30 September 2010.

**Noted**

**689 Insurance Fund Position as at 30 September 2010**

**689**

There was submitted a report by the Chief Financial Officer on the position of the Council's Insurance Fund as at 30 September 2010.

**Noted**

**690 Treasury Management - Mid Year Review Report 2010/11**

**690**

There was submitted a report by the Chief Financial Officer on the operation of the treasury function and its activities at the mid-year of 2010/11 in compliance with the revised CIPFA Code of Practice on Treasury Management.

**Decided:**

(1) that the contents of the Mid-Year Review Report on Treasury Management for 2010/11 be noted and that the exceeding of the Treasury Management Practices Limit with the Bank of Scotland for two days in September 2010 be homologated;

(2) that the Mid-Year Review Report be remitted to The Inverclyde Council for consideration; and

(3) that approval be given to the issuing of tenders for Treasury Management Advice to the firms listed in appendix 4 for a three year contract with an option to extend for one year.

**691 Procurement Update**

**691**

There was submitted a report by the Chief Financial Officer providing an update on the progress being made with procurement since the last report to the Committee in August 2010. The report focused on the progress being made against the Strategic Procurement Framework, provided an update on the savings being made and gave a summary of the Council's performance against the National Best Practice Indicators.

**Decided:**

(1) that the progress being made with regard to procurement be noted; and

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(2) that it be noted that further updates on the implementation of the Strategic Procurement Framework and procurement savings will be submitted to the February 2011 meeting of the Committee.

**692      Organisational Improvement & Resources Directorate Performance Report      692**

There was submitted a report by the Corporate Director Organisational Improvement & Resources (1) advising of progress made by the Organisational Improvement & Resources Directorate in achieving its key objectives as set out in its Directorate Plan for 2010/11 and (2) advising on performance in relation to Key Performance Indicators.

**Decided:**

- (1) that the Committee endorse the performance information contained in the report;
- (2) that it be noted that further reports on the performance of the Organisational Improvement & Resources Directorate will be submitted to future meetings of the Committee; and
- (3) that Members be requested to identify any further performance information which they would wish to see included in future reports to the Committee.

**693      Refreshed Organisational Improvement Plan 2010/13      693**

There was submitted a report by the Corporate Director Organisational Improvement & Resources appending for approval the refreshed Organisational Improvement Plan 2010/13.

**Decided:** that approval be given to the refreshed Organisational Improvement Plan 2010/13 appended to the report.

**694      Renfrewshire Valuation Joint Board Minutes      694**

There was submitted a report by the Chief Financial Officer appending the minute of the Renfrewshire Valuation Joint Board of 21 May 2010.

**Decided:**

- (1) that the minute of the Renfrewshire Valuation Joint Board of 21 May 2010 be noted; and
- (2) that it be noted that following its approval by the Board on 19 November, the minute of the meeting of 20 August 2010 will be circulated to all Members in advance of the next meeting of the Policy & Resources Committee.

**695      Clune Park Private Sector House Condition Survey Contract - Use of Powers Delegated to the Chief Executive      695**

There was submitted a report by the Head of Safer & Inclusive Communities advising of the use of the powers delegated to the Chief Executive to authorise the invitation of tenders from suitably qualified and experienced specialist consultants to carry out a house condition and occupation status survey of the Clune Park area, to help provide the Council with current information which is necessary to inform future development plans for the area, and thereafter to make an appointment.

**Noted**

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**696 Voluntary Severance - Request for Delegated Authority to be granted to the Chief Executive**

696

There was submitted a report by the Head of Organisational Development, HR & Performance requesting the Committee to grant delegated authority to the Chief Executive in respect of releasing employees through the Council's Voluntary Severance Scheme.

**Decided:**

- (1) that delegated authority be granted to the Chief Executive until 30 June 2011 to release employees as part of either budget proposals, subject to agreement by the Council, or the workstream savings exercise already approved by the Committee;
- (2) that it be agreed that an employee who is displaced and wishes to be released under the Council's Voluntary Severance Scheme can be released in advance of an agreed saving date; and
- (3) that a further report be submitted to the Committee advising of all employees who have been granted release by the Chief Executive.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item:-**

<b>Item</b>	<b>Paragraph(s)</b>
<b>Maintenance of Intruder Alarms Term Contract 2010/12 and Maintenance of Fire Alarms Term Contract 2010/12 - Contractors not on Standing Restricted List - Use of Powers Delegated to the Chief Executive</b>	<b>6 and 8</b>
<b>Appendix 4 relative to Agenda Item 7 (Treasury Management - Mid-Year Review Report 2010/11)</b>	<b>6</b>
<b>Efficiency Reviews - Facilities Management: School Lets Staff Cover</b>	<b>1 and 11</b>
<b>Kilmacolm New Community Centre - Remit from Regeneration Committee</b>	<b>2 and 6</b>

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**697 Maintenance of Intruder Alarms Term Contract 2010/12 and Maintenance of Fire Alarms Term Contract 2010/12 - Contractors not on Standing Restricted List - Use of Powers Delegated to the Chief Executive**

697

There was submitted a report by the Corporate Director Regeneration & Environment advising of the use of the powers delegated to the Chief Executive to authorise the use of contractors not on the Standing Restricted List to tender for the Maintenance of Intruder Alarms Term Contract 2010/12 and Maintenance of Fire Alarms Term Contract 2010/12.

**Noted**

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- 698 Appendix 4 Relative to Agenda Item 7 (Treasury Management - Mid Year Review Report 2010/11) 698**
- There was submitted Appendix 4 relative to Agenda Item 7 (Treasury Management - Mid-Year Review Report 2010/11) on a proposed list of tenderers for Treasury Adviser Services.
- Noted**
- 699 Efficiency Reviews - Facilities Management: School Lets Staff Cover 699**
- There was submitted a report by the Head of Property Assets & Facilities Management (1) on the implementation of the Facilities Management Service Review and (2) seeking approvals relative to the provision of “demand led” resourcing of lets.
- Decided:**
- (1) that the Committee endorse the findings of the Facilities Management Service Review Team and Short Life Working Group as detailed in the report;
  - (2) that it be remitted to the Head of Property Assets & Facilities Management to liaise with the Head of Safer & Inclusive Communities to maximise the use of PPP schools for let provision and optimise the use of the Cluster High Schools or other properties where appropriate prior to opening additional properties for lets and to report back to the Committee by April 2011;
  - (3) that approval be given to the introduction of a new “demand led” post of “Let Officer” to resource “demand led” lets in accordance with the proposals detailed in paragraph 5.3 of the report; and
  - (4) that agreement be given to an implementation date of August 2011.
- 700 Kilmacolm New Community Centre - Remit from Regeneration Committee 700**
- There was submitted a report by the Corporate Director Regeneration & Environment on a remit from the Regeneration Committee of 28 October 2010 requesting that additional funding be provided from the current Capital Programme to KNCCC Ltd which was agreed, all as detailed in the appendix.