

**AGENDA ITEM NO: 2** 

Date: 3 March 2011

NHS
Greater Glasgow and Clyde

Report To: Community Health & Care

**Partnership** 

Report By: Robert Murphy

**Corporate Director** 

**Inverciyde Community Health &** 

**Care Partnership** 

obert Murphy Report No:

CHCP/10/2011/LB/RM

Contact Officer: Lesley Bairden Contact No: 01475 712257

Subject: 2010/11 Community Health Care Partnership – Financial Report

as at Period 9 to 31 December 2010.

#### 1.0 PURPOSE

1.1 The purpose of this report is to advise the Inverclyde CHCP Sub-Committee of the 2010/11 Revenue and Capital Budget position at Period 9 to 31 December 2010.

# 2.0 SUMMARY

#### REVENUE

2.1 The total Health and Community Care Partnership revenue budget for 2010/11 is £110,496,000 with a further £668,000 brought forward as Earmarked Reserves within Social Work. The current projection is an underspend of £275,000 being 0.25% of the total budget.

This is a further projected underspend of £268,000 from that previously reported at period 7 (to 31 October 2010).

- 2.2 The Social Work budget is projecting an underspend of £215,000. It should be noted that this underspend is after £247,000 mid-year savings have been removed from the budget and the £176,000 cost of the 0.65% pay award will be contained by the service. This is a further projected underspend of £236,000 since last reported at period 7.
- 2.3 The Health budget is projecting an underspend of £60,000 after containing an annual savings target of £230,000 and a projected £56,000 overspend on Family Health Service costs. This is a further projected underspend of £32,000 since last reported at period 7.

#### **CAPITAL**

- 2.4 The total Health and Community Care Partnership capital budget for 2010/11 is £948,000 and is on target.
- 2.5 The Social Work annual budget of £795,000 reflects £250,000 slippage from original estimates relating to the Replacement Residential Children's Unit, as previously reported; however this is on target over the life of the project.
- 2.6 The Health budget of £153,000 relates to current year projects only and is on target.

# 3.0 RECOMMENDATION

- 3.1 The Sub-Committee note the current projected revenue underspend for 2010/11 of £275,000 as at 31 December 2010.
- 3.2 The Sub-Committee note the current projected capital position for 2010/11 as on target as at 31 December 2010.
- 3.3 Approve the revenue budget virements, relating to Social Work budgets, as shown in Appendix 7.

Robert Murphy Corporate Director Inverclyde Community Health & Care Partnership

#### 4.0 BACKGROUND

- 4.1 The purpose of the report is to advise the Sub-Committee of the current position of the 2010/11 CHCP revenue and capital budget and to highlight the main issues contributing to the projected £275,000 underspend within revenue and the current capital projection which is on target.
- 4.2 The consolidated revenue summary position is detailed in Appendix 1, with the individual elements of the Partnership detailed in Appendices 2 and 3, Social Work and Health respectively.

Appendix 4 shows the year to date position for both elements of the Partnership.

#### 5.0 2010/11 CURRENT REVENUE POSITION; £275,000 PROJECTED UNDERSPEND

- 5.1 The Social Work projected underspend is £215,000 (0.4% of budget) and is a reduction in projected costs of £236,000 from that previously reported. The main issues to highlight are:
- a) <u>Strategy:</u> a projected underspend of £21,000, an increase in spend of £17,000 since period 7, mainly due to software maintenance costs.
- b) Older Persons: a projected underspend of £290,000 (1.4% of budget), predominantly due to underspends in residential placements and income from charging orders. The significant reduction in projected costs of £381,000 since last reported reflects the action taken to reduce homecare packages, the current residential client profile and a review of the quality of information within the homecare commitment system used to arrive at projections.
- c) <u>Learning Disabilities:</u> a projected overspend of £119,000 (3.2% of budget), a cost increase of £96,000 since period 7, resulting from utility costs from prior periods being greater than those accrued (£17,000), increased shortfall in income recovered (£12,000) and client care cost (£67,000) based on the latest profile of care packages.
- d) <u>Mental Health:</u> a projected overspend of £35,000, a further increase of £26,000 since last reported.
- e) <a href="Physically & Sensory Impaired">Physically & Sensory Impaired</a> / Direct Payments: the projected overspend of £183,000 (8.1% of budget) relates to Direct Payment care packages and Independent Living Service package costs. It should be noted that all Direct Payment costs (irrespective of care group) are currently reported here. This is a further projected overspend of £66,000 from that previously reported. Direct Payments budgets will be aligned to care groups for 2011/12 reporting.
- f) <u>Support/Management:</u> the projected underspend of £186,000 (6.8% of budget), remains predominantly due to employee costs underspends of £259,000, due to;
  - Turnover savings over achievement of £168,000, an increase of £141,000 due to delays in filling vacancies combined with previous over-projection of holiday and peak period cover.
  - Travel and Overtime Costs an underspend of £91,000 a further underspend of £16,000 since period 7.

The employee cost projected underspend is partly offset by £73,000 additional costs for running costs including Insurance (£21,000), Income (£21,000), Standby Out of Hours costs (£25,000).

g) <u>Homelessness:</u> the projected underspend of £47,000 reflects a reduction in spend for furniture and fittings as the previously anticipated increase in properties has not been realised.

- 5.2 The Health projected underspend is £60,000 (0.1& of budget), a further underspend of £32,000 from that reported to the Sub-Committee at period 7, with the main issues being:
- a) <u>Elderly Mental Illness:</u> the projected underspend of £71,000 is due to clinical salary underspends of £102,000 resulting from vacancies; partly offset by non clinical salary costs of £31,000.
- b) <u>Executive:</u> the projected overspend of £34,000 is mainly due to administration supplies such as consultancy, telephone and travel. Budget allocations for such costs will be reviewed for 2011/12.
- c) <u>Family Health Services</u>: is projected to overspend by £56,000 as previously reported. An NHS Greater Glasgow and Clyde wide budget re-alignment exercise was undertaken to revise geographical cross charging issues. Whilst this resulted in a budget reduction there is a corresponding reduction in costs. This did not impact on the underlying overspend.
- d) <u>Health and Community Care:</u> projected to underspend by £19,000, predominantly due to:
  - £162,000 Clinical salary underspend (District Nursing and Paramedical salaries including slippage in setting up the Community Team).
  - £50,000 overspend in non-clinical staff costs.
  - £66,000 overspend in clinical supplies, predominantly continence related.
  - £26,000 overspend in non-clinical supplies including travel and training costs
- e) <u>Management and Admin:</u> a projected underspend of £54,000 primarily due to non clinical salary costs. The savings resulting from the move from Roxburgh House will have little impact this financial year; any impact will be reported in a future report to the Sub-Committee.
- f) <u>Learning Disabilities:</u> is projected to underspend by £38,000 mainly due to underspends within Nursing and Clinical salaries, partially offset by overspends in non clinical salary costs.
- g) <u>Planning & Health Improvement:</u> an overspend of £32,000 is currently projected and remains due to underlying pressure from reduced Fairer Scotland Fund allocation.

#### 6.0 2010/11 CURRENT CAPITAL POSITION – NIL PROJECTED VARIANCE

- 6.1 The Social Work capital budget of £795,000 reflects £250,000 slippage in 2010/11 from original estimates relating to the Replacement Residential Children's Unit; however this is on target over the life of the project.
- 6.2 The Health capital budget of £153,000 is on target with no slippage.
- 6.3 Appendix 5 details capital budgets and progress by individual project.

# 7.0 IMPLICATIONS

- 7.1 The current projected revenue outturn is a projected underspend of £61,000.
- 7.2 The current projected capital outturn is per budget.

# 8.0 EARMARKED RESERVES

8.1 Earmarked Reserves, relating specifically to Social Work projects, are detailed in Appendix 6. Spend to date is 72% of the projected spend for 2010/11.

# 9.0 VIREMENT

9.1 The Sub-Committee is requested to approve the Social Work budget virement as detailed in Appendix 7. The resulting impact of the virement is reflected within this report.

#### 10.0 EQUALITIES

10.1 There are no equality issues within this report.

#### 11.0 OTHER ISSUES

- 11.1 There is an ongoing review of budget allocations and reporting methodologies to ensure alignment to the CHCP management structure. This will include review and revision of the:
  - Reporting conventions for employee costs within the Social Work element of the budget.
  - Direct Payment analysis between care groups.
  - Supported Accommodation analysis between care groups.
- 11.2 The CHCP Headquarters are now established and the resulting budget re-alignments and cost savings will be included in future reports to the Sub-Committee.
- 11.3 The cost sharing implications from the joint CHCP Management Structure continue to be progressed; any resulting financial impact will be reported once confirmed.
- 11.4 The Hostel Grant prior year settlement figures are not yet available therefore the impact on the grant income cannot be accurately quantified. It should be noted that if the level of funding per hostel place were to be applied at the 2007/08 level (being the last audited confirmation from the Scottish Government) then overall Council funding would decrease. Once quantifiable this will be reported to future Sub-Committees.

# 12.0 CONSULTATION

12.1 This report has been prepared by the Corporate Director, Inverclyde Community Health & Care Partnership and relevant officers within Partnership Finance have been consulted.

# INVERCLYDE CHCP

# REVENUE BUDGET PROJECTED POSITION

# PERIOD 9: 1st April 2010 - 31 December 2010

SUBJECTIVE ANALYSIS	Approved Budget 2010/11 £000	Revised Budget 2010/11 £000	Projected Out-turn 2010/11 £000	Projected Over/(Under) Spend £000	Percentage Variance
Employee Costs	38,515	40.553	40.057	(496)	(1.22%)
Supplies and Other Non Employee Costs - Non Medical	37,437	43,866			0.55%
Supplies and Other Non Employee Costs - Medical	21,265	18,987	19,079	92	0.48%
Prescribing	21,266	21,360	21,360	0	0.00%
Resource Transfer (Health)	8,388	8,434	8,434	0	0.00%
Income	(14,684)	(22,704)	(22,816)	(112)	0.49%
CHCP NET EXPENDITURE	112,187	110,496	110,221	(275)	(0.25%)

	Approved	Revised	Projected	Projected	Percentage
OBJECTIVE ANALYSIS	Budget	Budget	Out-turn	Over/(Under)	Variance
	2010/11	2010/11	2010/11	Spend	
	£000	£000	£000	£000	
Strategy / Executive / Planning & Health Improvement	2,176	2,258	2,303	45	1.99%
Older Persons	20,485	20,765	20,404	(361)	(1.74%)
Learning Disabilities	4,333	4,229	4,310	81	1.92%
Mental Health	3,502	3,508	3,543	35	1.00%
Children & Families	13,588	13,755	13,749	(6)	(0.04%)
Physical & Sensory	2,267	2,263	2,446	183	8.09%
Addiction / Substance Misuse	577	573	567	(6)	(1.05%)
Assessment & Care Management / Health & Community	5,169	5,449	5,439	(10)	(0.18%)
Care				27 - 132	60 60
Support / Management / Admin	4,101	4,167	3,927	(240)	(5.76%)
Mainstream Delayed Discharge	935	626	626	0	0.00%
Criminal Justice **	0	0	0	0	0.00%
Housing Support	4,831	4,904	4,899	(5)	(0.10%)
Homelessness	607	475	428	(47)	(9.89%)
Family Health Services	23,583	21,471	21,527	56	0.26%
Prescribing	17,645	17,619	17,619	0	0.00%
Resource Transfer	8,388	8,434	8,434	0	0.00%
CHCP NET EXPENDITURE	112,187	110,496	110,221	(275)	(0.25%)

<sup>\*\*</sup> Fully funded from external income hence nil bottom line position.

<sup>()</sup> denotes an underspend per Council reporting coventions

#### SOCIAL WORK

#### REVENUE BUDGET PROJECTED POSITION

#### PERIOD 9: 1st April 2010 - 31 December 2010

2000/40		Approved	Revised	Projected	Projected	Percentage
2009/10	CUD IFOTIVE ANALYOIG	Budget	Budget	Out-turn	Over/(Under)	Variance
Actual	SUBJECTIVE ANALYSIS	2010/11	2010/11	2010/11	Spend	
£000		£000	£000	£000	£000	
	SOCIAL WORK					
29,353	Employee Costs	26,356	28,449	28,190	(259)	(0.91%)
1,592	Property costs	1,663	1,579	1,523	(56)	(3.55%
1,220	Supplies and Services	975	1,043	1,138	95	9.11%
519	Transport and Plant	353	418	498	80	19.14%
766	Administration Costs	694	729	757	28	3.84%
35,314	Payments to Other Bodies	32,148	38,210	38,219	9	0.02%
(16,440)	Income	(12,630)	(20,645)	(20,757)	(112)	0.54%
52,324	SOCIAL WORK NET EXPENDITURE	49,559	49,783	49,568	(215)	(0.43%

2009/10		Approved	Revised	Projected	Projected	Percentage
Actual	OBJECTIVE ANALYSIS	Budget	Budget	Out-turn	Over/(Under)	Variance
£000	OBSECTIVE ANALTOIS	2010/11	2010/11	2010/11	Spend	
2000		£000	£000	£000	£000	
	SOCIAL WORK		-			
1,241	Strategy	1,163	1,153	1,132	(21)	(1.82%
21,190	Older Persons	19,827	20,105	19,815	(290)	(1.44%
4,361	Learning Disabilities	3,746	3,662	3,781	119	3.25%
1,050	Mental Health	1,060	1,037	1,072	35	3.389
10,542	Children & Families	10,637	10,784	10,778	(6)	(0.06%
2,329	Physical & Sensory	2,267	2,263	2,446	183	8.09%
471	Addiction / Substance Misuse	577	573	567	(6)	(1.05%
3,374	Support / Management	2,676	2,725	2,539	(186)	(6.83%
1,333	Assessment & Care Management	1,233	1,476	1,485	9	0.61%
897	Mainstream Delayed Discharge	935	626	626	0	0.00%
0	Criminal Justice	0	0	0	0	0.00%
5,059	Housing Support	4,831	4,904	4,899	(5)	(0.10%
477	Homelessness	607	475	428	(47)	(9.89%
52,324	SOCIAL WORK NET EXPENDITURE	49,559	49,783	49,568	(215)	(0.43%

<sup>()</sup> denotes an underspend per Council reporting coventions

<sup>1 £309</sup>k has been allocated directly to Homecare budgets. The remaining Delayed Discharge budget will be allocated across relevant care groups as part of an ongoing budget re-alignment exercise.

2 Fully funded from external income hence nil bottom line position.

#### **HEALTH**

# REVENUE BUDGET PROJECTED POSITION

# PERIOD 9: 1st April 2010 - 31 December 2010

	Approved	Revised	Projected	Projected	Percentage
CUR IFOTIVE ANALYSIS	Budget	Budget	Out-turn	Over/(Under)	Variance
SUBJECTIVE ANALYSIS	2010/11	2010/11	2010/11	Spend	
	£000	£000	£000	£000	17.0
HEALTH					
Clinical Salaries	9,887	9,849	9,504	(345)	(3.50%)
Non Clinical Salaries	2,272	2,255	2,363	108	4.79%
Clinical Supplies	608	608	663	55	9.05%
General Dental Supplies	7,720	5,682	5,682	0	0.00%
General Medical Supplies	11,074	11,074	11,111	37	0.33%
General Opthalmic Supplies	1,685	1,497	1,497	0	0.00%
Prescribing	21,266	21,360	21,360	0	0.00%
Non Clincal Supplies	1,604	1,887	1,972	85	4.50%
Primary Care General Medical Supplies	178	126	126	0	0.00%
Resource Transfer	8,388	8,434	8,434	0	0.00%
Income	(2,054)	(2,059)	(2,059)	0	0.00%
HEALTH NET EXPENDITURE	62,628	60,713	60,653	(60)	(0.10%)

	Approved	Revised	Projected	Projected	Percentage
OBJECTIVE ANALYSIS	Budget	Budget	Out-turn	Over/(Under)	Variance
OBJECTIVE ANALYSIS	2010/11	2010/11	2010/11	Spend	
	£000	£000	£000	£000	
HEALTH					
Children & Families	2,951	2,971	2,971	0	0.00%
Elderly MI	658	660	589	(71)	(10.76%)
Executive	237	228	262	34	14.91%
Family Health Services	23,583	21,471	21,527	56	0.26%
Health & Community Care	3,936	3,973	3,954	(19)	(0.48%)
Management & Admin	1,425	1,442	1,388	(54)	(3.74%)
Learning Disabilities	587	567	529	(38)	(6.70%)
Mental Health	2,442	2,471	2,471	0	0.00%
Planning & Health Improvement	776	877	909	32	3.65%
Prescribing	17,645	17,619	17,619	0	0.00%
Resource Transfer	8,388	8,434	8,434	0	0.00%
HEALTH NET EXPENDITURE	62,628	60,713	60,653	(60)	(0.10%)

<sup>()</sup> denotes an underspend per Council reporting coventions

<sup>1</sup> Revised budget reflects NHS Greater Glasgow and Clyde budget cross charge re-alignment exercise. This did not impact on projected overspend.

# **REVENUE BUDGET PROJECTED POSITION**

# PERIOD 9: 1st April 2010 - 31 December 2010

SUBJECTIVE ANALYSIS	Budget to Date as at Period 9 £000	Actual to Date as at Period 9 £000	Variance to Date as at Period 9 £000	Percentage Variance
SOCIAL WORK				
Employee Costs	19,892	19,964	72	0.36%
Property costs	1,219	1,129	(90)	(7.38%)
Supplies and Services	719	876	157	21.84%
Transport and Plant	266	314	48	18.05%
1 Administration Costs	581	391	(190)	(32.70%)
1 Payments to Other Bodies	24,612	23,004	(1,608)	(6.53%)
1 Income	(9,911)	(11,416)	(1,505)	15.19%
SOCIAL WORK NET EXPENDITURE	37,378	34,262	(3,116)	(8.34%)

	Budget to	Actual to	Variance to	Percentage
SUBJECTIVE ANALYSIS	Date as at	Date as at	Date as at	Variance
SUBJECTIVE ANALYSIS	Period 9	Period 9	Period 9	
	£000	£000	£000	
HEALTH				
Clinical Salaries	7,165	6,897	(268)	(3.74%)
Non Clinical Salaries	1,562	1,652	90	5.74%
Clinical Supplies	453	463	10	2.21%
General Dental Supplies	4,261	4,261	0	0.00%
2 General Medical Supplies	8,306	8,348	42	0.51%
General Opthalmic Supplies	1,223	1,223	0	0.00%
Prescribing	16,286	16,286	0	0.00%
Non Clincal Supplies	1,296	1,391	95	7.33%
Primary Care General Medical Supplies	95	90	(5)	(5.26%)
Resource Transfer	6,345	6,345	0	0.00%
Income	(1,627)	(1,627)	0	0.00%
HEALTH NET EXPENDITURE	45,365	45,329	(36)	(0.08%)

<sup>()</sup> denotes an underspend per Council reporting coventions

# Notes

- 1 The variances to date are due to timing differences between profiled budget and actual payment terms with care suppliers etc.
- 2 This relates to Family Health Services (GPs).

# INVERCLYDE CHCP - CAPITAL BUDGET 2010/11

# Period 9 to 31 December 2010

Project Name	Est Total Cost	Actual to 31/3/10	Approved Budget 2010/11	Revised Est 2010/11	Actual to 31/12/10	Est 2011/12	Est 2012/13	Est 2013/14	Future Years	Future Years	Start Date	Original Completion Date	Completion Date	Shatus
	0003	0003	0003	0003	0003	0003	0003	0003	0003	0003				
SOCIAL WORK														
Prudentlal Borrowing Redholm Childrens Home Wellpark Centre	1,400	1,849	300	50	10	1,280	70	in in			01/03/11 22/06/09	23/07/10	24/05/10	Site identified - some slippage in project. Building complete handed over 24 May 2010.
<u>CFCR</u> Newark House Alterations	23	17	g	9	-	0					12/02/10	11/03/10	06/04/10	Project completed 6 April 2010.
Social Work Total	3,849	1,866	795	545	391	1,368	70	0	0	0				
НЕАГТН														
Greenock HC Pavement / Walkway Gourock HC Essential Remedial Works	20		22 80	20							Jan / Feb 11 Jan / Feb 11	by 31/03/11	31/03/11	
Gourock HC Non Essential Remedial Works	19		19	19							Jan / Feb 11	by 31/03/11	31/03/11	Current costs are based on estimates - the programme will be
Port Glasgow HC Redecoration & Flooring	40		40	40							Jan / Feb 11	by 31/03/11	31/03/11	Capital & Premises Planning meeting is scheduled for 24 February
Greenock HC Ceiling Tiles	30		30	30							Jan / Feb 11	by 31/03/11	31/03/11	2011.
Port Glasgow Roof Repairs	21		21	21			_2				Jan / Feb 11	by 31/03/11	31/03/11	
Port Glasgow Low Surface Temp Radiators	15		5	15							Jan / Feb 11	by 31/03/11	31/03/11	
Health Total	153	0	153	153	0	0	0	0	0	0				
			200											
Grand Total CHCP	4,002	1,866	948	698	391	1,368	70	0	0	0				

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Health and Social Care

Project	<u>Lead Officer/</u> Responsible Manager	<u>c/f</u> <u>Funding</u> 2009/10	New Funding 2010/11	Total Funding 2010/11	Actual To Period 9 2010/11	Projected Spend 2010/11	Amount to be Earmarked for 2011/12 & Beyond	Lead Officer Update
		£000	£000	5000	6000	£000	0003	
Telecare Grant	Gillian McCready	108	170	278	48	178	100	Social Work match the £120k grant funding received from the Scottish Government. This is the last year of a five year funding stream. The Scottish Government has given permission for a carry forward of funding into 2011/12.
Demonstrators Grant	Gillian McCready	36	0	36	32	36	0	No new funding and full spend expected in 2010/11.
Homelessness Task Force Grant	Eileen Tamburrini	38	0	88	0	38	o	Carry forward is the retention of phase 3 of Inverciyde Centre and full spend expected by Financial Year end.
Financial Inclusion - Scottish Government	Brian Moore	73	0	73	38	38	35	35 Carry forward earmarked for the rent of the Grand Central Savings Bank for 2011/12.
Sutherland Monies - Frail Elderly	Brian Moore	255	0	255	29	29	226	Unallocated sum against Scottish Government frail elderly award, partly committed to Homecare Review process in 2010/11. The requirement for this earmarked reserve will be reviewed as part of the year end process.
Growth Fund - DWP	Brian Moore	55	0	55	55	55	0	0 Fully spent in 2010/11.
Champions Fund - DWP	Brian Moore	103	0	103	103	103	0	0 Fully spent in 2010/11.
Total		999	170	838	344	477	361	

# **HEALTH & SOCIAL CARE**

# **VIREMENT REQUESTS**

Budget Heading	Increase Budget	(Decrease) Budget
	£	£
Children & Families - Supplementation, childrens residential units     Learning Disabilities	55	(55)
	55	(55)

# <u>Note</u>

1. Return of budget from Learning Disabilities to Children & Families - residential care.