

AGENDA ITEM NO: 2

NHS
Greater Glasgow and Clyde

Report To: Community Health & Care

Partnership Sub-Committee

Date: 28 April 2011

Report No: CHCP/26/2011/LB

Report By: Robert Murphy

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Inverclyde Community Health &

Care Partnership

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Subject: 2010/11 Community Health & Care Partnership - Financial

Report as at Period 11 to 28 February 2011.

1.0 PURPOSE

1.1 The purpose of this report is to advise the Inverclyde CHCP Sub-Committee of the 2010/11 Revenue and Capital Budget position at Period 11 to 28 February 2011.

2.0 SUMMARY

REVENUE

2.1 The total Health and Community Care Partnership revenue budget for 2010/11 is £112,187,000 with a further £668,000 brought forward as Earmarked Reserves within Social Work. The current projection is an underspend of £272,000 being 0.24% of the total budget.

This is a reduction in projected underspend of £3,000 from that previously reported at period 9 (to 31 December 2010).

- 2.2 The Social Work budget is projecting an underspend of £212,000. It should be noted that this underspend is after £254,000 mid-year savings have been removed from the budget and the £176,000 cost of the 0.65% pay award has been contained by the service. This is a reduction in projected underspend of £3,000 since last reported at period 9.
- 2.3 The Health budget is projecting an underspend of £60,000 after containing an annual savings target of £230,000 and a projected £56,000 overspend on Family Health Service costs. This remains unchanged since last reported at period 9.

CAPITAL

- 2.4 The total Health and Community Care Partnership capital budget for 2010/11 is £948,000 and is on target.
- 2.5 The Social Work annual budget of £795,000 reflects £250,000 slippage from original estimates relating to the Replacement Residential Children's Unit, as previously reported; however this is on target over the life of the project.
- 2.6 The Health budget of £153,000 relates to current year projects only and is on target.

3.0 RECOMMENDATION

- 3.1 The Sub-Committee note the current projected revenue underspend for 2010/11 of £272,000 as at 28 February 2011.
- 3.2 The Sub-Committee note the current projected capital position for 2010/11 as on target as at 28 February 2011.
- 3.3 The Sub-Committee approve the revenue budget virements, relating to Social Work budgets, as shown in Appendix 7.

Robert Murphy Corporate Director Inverclyde Community Health & Care Partnership

4.0 BACKGROUND

- 4.1 The purpose of the report is to advise the Sub-Committee of the current position of the 2010/11 CHCP revenue and capital budget and to highlight the main issues contributing to the projected £272,000 underspend within revenue and the current capital projection which is on target.
- 4.2 The consolidated revenue summary position is detailed in Appendix 1, with the individual elements of the Partnership detailed in Appendices 2 and 3, Social Work and Health respectively.

Appendix 4 shows the year to date position for both elements of the Partnership.

5.0 2010/11 CURRENT REVENUE POSITION; £272,000 PROJECTED UNDERSPEND

- 5.1 The Social Work projected underspend is £212,000 (0.42% of budget) and is an increase in projected costs of £3,000 from that previously reported. The main issues to highlight are:
- a) <u>Strategy:</u> a projected underspend of £16,000, an increase in spend of £5,000 since period 9.
- b) Older Persons: a projected underspend of £323,000 (1.6% of budget) and remains predominantly due to underspends in residential placements and income from charging orders. This is a reduction in projected costs of £33,000 since last reported.
- c) <u>Learning Disabilities:</u> a projected overspend of £65,000 (1.7% of budget), a cost reduction of £53,000 since period 9, based on latest respite breaks and client care package profile.
- d) Mental Health: a projected underspend of £21,000, representing a reduction in projected costs of £53,000 since last reported. The previous projection was overstated as joint funding for care packages was omitted.
- e) <u>Children & Families:</u> a projected underspend of £22,000, a reduction in projected costs of £15,000 since last reported.
- f) Physically & Sensory Impaired / Direct Payments: the projected overspend of £140,000 (6.4% of budget) relates to Direct Payment care packages and Independent Living Service package costs. It should be noted that all Direct Payment costs (irrespective of care group) are currently reported here. This is a reduction in projected overspend of £43,000 from that previously reported based on the current cost of packages. Direct Payments budgets will be aligned to care groups for 2011/12 reporting.
- 5) <u>Support/Management:</u> the projected underspend of £280,000 (10% of budget); remains predominantly due to employee costs underspends and is a further underspend of £94,000 since period 9. This movement is mainly due to the inclusion of savings from the Management Restructure, now agreed.

The employee cost underspend of £327,000 is mainly due to:

- Turnover savings over achievement of £135,000, remaining due to delays in filling vacancies and is a cost increase of £33,000 since reported at period 9.
- Former manual costs projected underspend of £77,000 as previously reported.
- Management Structure part year savings of £61,000 following agreement on the cost sharing protocols. This was previously reported as an issue but not quantified financially.
- Travel and Overtime Costs an underspend of £54,000 an increase in projected costs if £27, 000 since period 9, based on revised costs of overtime.

The employee cost projected underspend is partly offset by £51,000 running costs including Insurance (£21,000) and Standby Out of Hours costs (£25,000).

h) <u>Homelessness:</u> the projected overspend of £249,000 relates to a £300,000 grant income adjustment partly offset by £51,000 reduced spend for furniture and fittings, as the number of properties anticipated has not been realised.

As discussed in the previous report to the Sub-Committee, the Hostel Grant prior year settlement figures are not yet available therefore the impact on the grant income could not be quantified. Officers have been unable to obtain clarification from the Government, due to staff turnover within the Government's Social Housing Division.

The last audited grant settlement information provided by the Scottish Government relates to financial year 2007/08 and this level of funding has been extrapolated to the current financial year resulting in requirement to accrue £300,000 cumulative decrease in funding for the four financial years 2007/08 to 2010/11. With the lack of clarity on the funding levels this is a prudent approach to take.

- 5.2 The Health projected underspend is £60,000 (0.1% of budget) and remains unchanged from that reported to the Sub-Committee at period 9, with the main issues being:
- a) <u>Elderly Mental Illness:</u> the projected underspend of £71,000 is due to clinical salary underspends of £102,000 resulting from vacancies; partly offset by non clinical salary costs of £31,000.
- b) <u>Executive:</u> the projected overspend of £34,000 is mainly due to administration supplies such as consultancy, telephone and travel. Budget allocations for such costs will be reviewed for 2011/12.
- c) <u>Family Health Services</u>: is projected to overspend by £56,000 as previously reported. An NHS Greater Glasgow and Clyde wide budget re-alignment exercise was undertaken to revise geographical cross charging issues. Whilst this resulted in a budget reduction there is a corresponding reduction in costs. This did not impact on the underlying overspend.
- d) <u>Health and Community Care:</u> projected to underspend by £19,000, predominantly due to:
 - £162,000 Clinical salary underspend (District Nursing and Paramedical salaries including slippage in setting up the Community Team).
 - £50,000 overspend in non-clinical staff costs.
 - £66,000 overspend in clinical supplies, predominantly continence related.
 - £26,000 overspend in non-clinical supplies including travel and training costs
- e) Management and Admin: a projected underspend of £54,000 primarily due to non clinical salary costs. The savings resulting from the move from Roxburgh House will have little impact this financial year. The part year savings from the Management Structure cost share have been applied to offset one off costs in this financial year. The full year impact is included in savings proposals for 2011/12.
- f) <u>Learning Disabilities:</u> is projected to underspend by £38,000 mainly due to underspends within Nursing and Clinical salaries, partially offset by overspends in non clinical salary costs.
- g) <u>Planning & Health Improvement:</u> an overspend of £32,000 is currently projected and remains due to underlying pressure from reduced Fairer Scotland Fund allocation.

6.0 2010/11 CURRENT CAPITAL POSITION - NIL PROJECTED VARIANCE

- 6.1 The Social Work capital budget of £795,000 reflects £250,000 slippage in 2010/11 from original estimates relating to the Replacement Residential Children's Unit; however this is on target over the life of the project.
- 6.2 The Health capital budget of £153,000 is on target with no slippage.
- 6.3 Appendix 5 details capital budgets and progress by individual project.

7.0 IMPLICATIONS

- 7.1 The current projected revenue outturn is a projected underspend of £272,000.
- 7.2 The current projected capital outturn is per budget.

8.0 EARMARKED RESERVES

8.1 Earmarked Reserves, relating specifically to Social Work projects, are detailed in Appendix 6. Spend to date is 87% of the projected spend for 2010/11.

9.0 VIREMENT

9.1 The Sub-Committee is requested to approve the Social Work budget virement as detailed in Appendix 7. The resulting impact of the virement is reflected within this report.

10.0 EQUALITIES

10.1 There are no equality issues within this report.

11.0 OTHER ISSUES

- 11.1 There is an ongoing review of budget allocations and reporting methodologies to ensure alignment to the CHCP management structure. This includes review and revision of the:
 - Reporting conventions for employee costs within the Social Work element of the budget.
 - Direct Payment analysis between care groups.
 - Supported Accommodation analysis between care groups.
- 11.2 The CHCP Headquarters are now established and the resulting budget re-alignments and resultant cost savings have been factored into savings targets for 2011/12.
- 11.3 The cost sharing implications from the joint CHCP Management Structure have been agreed and part year impacts are included above. The full year financial impact has been factored into savings proposal for both partners for 2011/12.

12.0 CONSULTATION

12.1 This report has been prepared by the Corporate Director, Inverclyde Community Health & Care Partnership and relevant officers within Partnership Finance have been consulted.

INVERCLYDE CHCP

REVENUE BUDGET PROJECTED POSITION

PERIOD 11: 1 April 2010 - 28 February 2011

SUBJECTIVE ANALYSIS	Approved Budget 2010/11 £000	Revised Budget 2010/11 £000	Projected Out-turn 2010/11 £000	Projected Over/(Under) Spend £000	Percentage Variance
Employee Costs	38,515	40,771	40,207	(564)	(1.38%)
Supplies and Other Non Employee Costs - Non Medical	37,437	43,980	43,721	(259)	(0.59%)
Supplies and Other Non Employee Costs - Medical	21,265	19,155	19,247	92	0.48%
Prescribing	21,266	21,360	21,360	0	0.00%
Resource Transfer (Health)	8,388	8,603	8,603	0	0.00%
Income	(14,684)	(22,842)	(22,383)	459	(2.01%)
CHCP NET EXPENDITURE	112,187	111,027	110,755	(272)	(0.24%)

Control of the Contro	Approved	Revised	Projected	Projected	Percentage
OR IFOTHE ANALYSIS	Budget	Budget	Out-turn	Over/(Under)	Variance
OBJECTIVE ANALYSIS	2010/11	2010/11	2010/11	Spend	5.0000000000000000000000000000000000000
	£000	£000	£000	£000	
				_	
Strategy / Executive / Planning & Health Improvement	2,176	2,220			2.25%
Older Persons	20,485	20,834	20,440		(1.89%)
Learning Disabilities	4,333	4,277	4,304		0.63%
Mental Health	3,502	3,547	3,526	(21)	(0.59%)
Children & Families	13,588	13,985	13,963	(22)	(0.16%)
Physical & Sensory	2,267	2,182	2,322	140	6.42%
Addiction / Substance Misuse	577	596	605	9	1.51%
Assessment & Care Management / Health & Community	5,169	5,438	5,423	(15)	(0.28%)
Care					
Support / Management / Admin	4,101	4,183	3,849	(334)	(7.98%)
Mainstream Delayed Discharge	935	626	626	0	0.00%
Criminal Justice **	0	0	0	0	0.00%
Housing Support	4,831	4,904	4,887	(17)	(0.35%)
Homelessness	607	477	726	249	52.20%
Family Health Services	23,583	21,536	21,592	56	
Prescribing	17,645	17,619	17,619	0	0.00%
Resource Transfer	8,388	8,603	8,603	0	0.00%
CHCP NET EXPENDITURE	112,187	111,027	110,755	(272)	(0.24%)

^{**} Fully funded from external income hence nil bottom line position.

⁽⁾ denotes an underspend per Council reporting coventions

SOCIAL WORK

REVENUE BUDGET PROJECTED POSITION

PERIOD 11: 1 April 2010 - 28 February 2011

2009/10 Actual £000	SUBJECTIVE ANALYSIS	Approved Budget 2010/11 £000	Revised Budget 2010/11 £000	Projected Out-turn 2010/11 £000	Projected Over/(Under) Spend £000	Percentage Variance
	SOCIAL WORK					
29,353	Employee Costs	26,356	28,588	28,261	(327)	(1.14%)
1,592	Property costs	1,663	1,690	1,631	(59)	(3.49%)
1,220	Supplies and Services	975	967	971	4	0.41%
519	Transport and Plant	353	431	489	58	13.46%
766	Administration Costs	694	691	743	52	7.53%
35,314	Payments to Other Bodies	32,148	38,314	37,915	(399)	(1.04%)
(16,440)	Income	(12,630)	(20,790)	(20,331)	459	(2.21%)
52,324	SOCIAL WORK NET EXPENDITURE	49,559	49,891	49,679	(212)	(0.42%)

000040		Approved	Revised	Projected	Projected	Percentage
2009/10	OR IECTIVE ANALYSIS	Budget	Budget	Out-turn	Over/(Under)	Variance
Actual	OBJECTIVE ANALYSIS	2010/11	2010/11	2010/11	Spend	
£000		£000	£000	£000	£000	
	SOCIAL WORK					
1,241	Strategy	1,163	1,129	1,113		(1.42%)
21,190	Older Persons	19,827	20,137	19,814		(1.60%)
4,361	Learning Disabilities	3,746	3,710	3,775	65	
1,050	Mental Health	1,060	1,037	1,016		(2.03%)
10,542	Children & Families	10,637	10,897	10,875		(0.20%)
2,329	Physical & Sensory	2,267	2,182	2,322	140	
471	Addiction / Substance Misuse	577	596	605		1.51%
3,374	Support / Management	2,676	2,720	2,440	(280)	(10.29%)
1,333	Assessment & Care Management	1,233	1,476	1,480	4	0.27%
	Mainstream Delayed Discharge	935	626	626	0	0.00%
0	Criminal Justice	0	0	0	0	0.00,0
5,059	Housing Support	4,831	4,904	4,887	(17)	
477	Homelessness	607	477	726	249	52.20%
52,324	SOCIAL WORK NET EXPENDITURE	49,559	49,891	49,679	(212)	(0.42%)

⁽⁾ denotes an underspend per Council reporting coventions

^{1 £309}k has been allocated directly to Homecare budgets. The remaining Delayed Discharge budget will be allocated across relevant care groups as part of an ongoing budget re-alignment exercise.

2 Fully funded from external income hence nil bottom line position.

³ Projected overspend includes £300k Hostels Grant accrual adjustment

HEALTH

REVENUE BUDGET PROJECTED POSITION

PERIOD 11: 1 April 2010 - 28 February 2011

	Approved	Revised	Projected	Projected	Percentage
0.15.15.05.15.05.15.05.05.05.05.05.05.05.05.05.05.05.05.05	Budget	Budget	Out-turn	Over/(Under)	Variance
SUBJECTIVE ANALYSIS	2010/11	2010/11	2010/11	Spend	
	£000	£000	£000	£000	
HEALTH					
Clinical Salaries	9,887	9,932	9,587	(345)	(3.47%)
Non Clinical Salaries	2,272	2,251	2,359	108	
Clinical Supplies	608	608	663	55	
General Dental Supplies	7,720	5,682	5,682	0	0.00%
General Medical Supplies	11,074	11,216	11,253	37	
General Opthalmic Supplies	1,685	1,497	1,497	0	0.00%
Prescribing	21,266	21,360	21,360	0	0.00%
Non Clincal Supplies	1,604	1,887	1,972	85	4.50%
Primary Care General Medical Supplies	178	152	152	0	0.00%
Resource Transfer	8,388	8,603	8,603	0	0.00%
Income	(2,054)	(2,052)	(2,052)	0	0.00%
HEALTH NET EXPENDITURE	62,628	61,136	61,076	(60)	(0.10%)

	Approved	Revised	Projected	Projected	Percentage
OD IECTIVE ANALYSIS	Budget	Budget	Out-turn	Over/(Under)	Variance
OBJECTIVE ANALYSIS	2010/11	2010/11	2010/11	Spend	
	£000	£000	£000	£000	
HEALTH					11
Children & Families	2,951	3,088	3,088	0	0.00%
Elderly MI	658	697	626	(71)	(10.19%)
Executive	237	214	248	34	15.89%
Family Health Services	23,583	21,536	21,592	56	0.26%
Health & Community Care	3,936	3,962	3,943	(19)	
Management & Admin	1,425	1,463	1,409	(54)	(3.69%)
Learning Disabilities	587	567	529	(38)	
Mental Health	2,442	2,510	2,510	0	0.00%
Planning & Health Improvement	776	877	909	32	
Prescribing	17,645	17,619	17,619	0	0.00%
Resource Transfer	8,388	8,603	8,603	0	0.00%
HEALTH NET EXPENDITURE	62,628	61,136	61,076	(60)	(0.10%)

⁽⁾ denotes an underspend per Council reporting coventions

¹ Revised budget reflects NHS Greater Glasgow and Clyde budget cross charge re-alignment exercise. This did not impact on projected overspend.

REVENUE BUDGET YEAR TO DATE

PERIOD 11: 1 April 2010 - 28 February 2011

	Budget to	Actual to	Variance to	Percentage
COCIAL MODICOUR INCTIVE ANALYSIS	Date as at	Date as at	Date as at	Variance
SOCIAL WORK SUBJECTIVE ANALYSIS	Period 11	Period 11	Period 11	
	£000	£000	£000	
SOCIAL WORK				
Employee Costs	24,360	23,981	(379)	(1.56%)
Property costs	1,561	1,508	(53)	(3.40%)
Supplies and Services	958	1,034	76	7.93%
Transport and Plant	327	385	58	17.74%
1 Administration Costs	749	540	(209)	(27.90%)
1 Payments to Other Bodies	30,538	28,818	(1,720)	(5.63%)
1 Income	(12,491)	(15,217)	(2,726)	21.82%
SOCIAL WORK NET EXPENDITURE	46,002	41,049	(4,953)	(10.77%)

ſ		Budget to	Actual to	Variance to	Percentage
	LIEAL TUCUD LECTIVE ANALYCIC	Date as at	Date as at	Date as at	Variance
	HEALTHSUBJECTIVE ANALYSIS	Period 11	Period 11	Period 11	
		£000	£000	£000	
1	HEALTH				
1	Clinical Salaries	8,942	8,595	(347)	(3.88%)
Ī	Non Clinical Salaries	1,925	2,064	139	7.21%
- [Clinical Supplies	557	557	0	0.00%
1	General Dental Supplies	5,209	5,209	0	0.00%
2	General Medical Supplies	10,586	10,400	(186)	(1.76%)
- [General Opthalmic Supplies	1,372	1,372	0	0.00%
- [ī	Prescribing	20,017	20,017	0	0.00%
Ī	Non Clincal Supplies	1,350	1,718	368	27.26%
1	Primary Care General Medical Supplies	103	99	(4)	(3.88%)
Ī	Resource Transfer	7,907	7,907	0	0.00%
	ncome	(1,802)	(1,802)	0	0.00%
Ī	HEALTH NET EXPENDITURE	56,166	56,136	(30)	(0.05%)

⁽⁾ denotes an underspend per Council reporting coventions

Notes

- 1 The variances to date are due to timing differences between profiled budget and actual payment terms with care suppliers etc.
- 2 This relates to Family Health Services (GPs).

INVERCLYDE CHCP - CAPITAL BUDGET 2010/11

Period 11 to 1 April 2010 to 28 February 2011

Project Name	Est Total Cost	Actual to 31/3/10	Approved Budget 2010/11	Revised Est 2010/11	Actual to 28/02/11	Est 2011/12	Est 2012/13	Est 2013/14	Future	Future Years	Start Date	Original Completion Date	Current Completion Date	Siatus
	0003	0003	0003	<u> </u>	0003	0003	2000	0003	0003	0003				
SOCIAL WORK														
Prudential Borrowing Recholm Childrens Home Welipark Centre	1,400	1,849	300	50	380	1,280 88	70				22/06/09	23/07/10	24/05/10	Sile idenlified - some slippage in project. Building complete handed over 24 May 2010
<u>CFCR</u> Newark House Alterations	23	71	9	9	•	0		10-			12/02/10	11/03/10	06/04/10	Project completed 6 April 2010.
Social Work Total	3,849	1,866	795	545	391	1,368	70	0	0	0				
HEALTH Greenock HC Pavament / Walkway Gourock HC Essential Remedial Works Gourock HC Non Essential Remedial Works Port Glasgow HC Redecoration & Flooring Greenock HC Ceiling Tiles Port Glasgow Roof Repairs Port Glasgow Low Surface Temp Radiators Health Total	20 8 19 40 30 21 15	0	20 8 19 40 30 21 15 153	20 8 119 140 163 153	44 04 68 88	0	0	0	0	0	Jan / Feb 11	by 31/03/11 by 31/03/11 by 31/03/11 by 31/03/11 by 31/03/11	31/03/11 31/03/11 31/03/11 31/03/11 31/03/11	Work uderway on all projects and on schedule for completion by 31 March 2011
Grand Total CHCP	4,002	1,866	948	869	480	1,368	70	0	0	0				

EARMARKED RESERVES POSITION STATEMENT

CHCP SUB COMMITTEE

Project	<u>Lead Officer/</u> Responsible Manager	Eunding Punding	New Funding	Total Funding 2010/11	Actual To Period 11 2010/11	Projected Spend 2010/11	Amount to be Earmarked for 2011/12 & Beyond	Lead Officer Update
				0000	5	0003	0003	
		£000	2000	2000	2000	2000	2007	
Telecare Grant	Gillian McCready	108	170	278	103	163	120	120 Social Work match the £120k grant funding received from the Scottish Government. This is the last year of a five year funding stream. The Scottish Government has given permission for a carry forward of funding into 2011/12.
Demonstrators Grant	Gillian McCready	38	0	36	30	31	0	0 No new funding and full spend expected in 2010/11.
Homelessness Task Force Grant	Eileen Tamburrini	38	0	38	38	38	0	0 Carry forward is the retention of phase 3 of Inverciyde Centre and fully spent in 2010/11.
Financial Inclusion - Scotlish Government	Brian Moore	73	0	73	38	38	35	35 Carry forward earmarked for the rent of the Grand Central Savings Bank for 2011/12.
Sutherland Monies - Frail Elderly	Brian Moore	255	0	255	29	53		226 Unallocated sum against Scotlish Government frail elderly award, partly committed to Homecare Review process in 2010/11. The requirement for this earmarked reserve will be reviewed as part of the year end process. The SWIFT finance module is being developed and subject to the business case is proposed to be funded from this reserve.
Growth Fund - DWP	Brian Moore	55	0	55	55	92		0 Fully spent in 2010/11.
Champions Fund - DWP	Brian Moore	103	0	103	103	103		0 Fully spent in 2010/11.
Total		999	170	938	396	3 457	381	

HEALTH & SOCIAL CARE

VIREMENT REQUESTS

Budget Heading	Increase Budget	(Decrease) Budget
	£	£
Realignment of cleaning recharges budget Realignment of cleaning recharges income budget	114,000	(114,000)
Worksream Savings Target Worksream Savings Target - Postage Worksream Savings Target - Metered Water	7,450	(4,450) (3,000)
Delayed Discharge - expenditure Delayed Discharge - income	22,700	(22,700)
	* :	
	144,150	(144,150)

Note

- 1. Realignment of recharges for cleaning services following review of recharging methodology. Nil impact on costs as restated budget reflects current costs.
- 2. Application of workstream savings programme
- 3. Reflects the impact of 2% inflationary uplift from NHSGG&C