
Report To:	Policy and Resources Committee	Date:	18/09/12
Report By:	Angela Edwards, Head of Inclusive Education, Culture and Corporate Policy	Report No:	PR070/12/AH/MMcK
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Subject:	Corporate Directorate Improvement Planning Update		

1.0 PURPOSE

- 1.1 The purpose of this report is to update the Policy and Resources Committee on the progress being made in the development of new Corporate Directorate Improvement Plans and the new Corporate Statement for the Council.

2.0 SUMMARY

- 2.1 At the last meeting on the 14th of August, the Committee approved the new Strategic Planning and Performance Management Framework for the Council.
- 2.2 Work is now underway to develop a new Corporate Statement, new Corporate Directorate Improvement Plans for each Directorate, and to roll out the guidance for Service Statements.
- 2.3 The current Directorate Plans were agreed for one year and it was anticipated that the new plans would be in place in September 2012. As a result of the full revision of the planning and performance management framework, there has been a delay in developing the new plans, as the training and awareness raising around the new framework has taken precedence. On reflection and to ensure that all Directorates have adequate training and support it has been decided to align the plans more closely with the Financial Strategy, therefore commencing in the financial year 2013.
- 2.4 The Community Health and Care Partnership (CHCP) particularly will require additional time to reconcile the NHS requirement for a three year Development Plan and the Council's requirement for a three year Corporate Directorate Improvement Plan (CDIP). Work is ongoing to rationalise the planning processes across the two organisations to ensure that the plans align and can be reported on effectively and efficiently without duplication of effort. The CHCP Development Plan for the NHS runs to the Financial Year.
- 2.5 Self Evaluation Guidance is in the process of being developed and will be rolled out across the Directorate Planning Teams to assist each Directorate in ensuring that their

CDIPs are based on robust self evaluation. This will help Directorates to focus on what is important, align their actions with the wellbeing outcomes/SOA outcomes and, more importantly, to focus on improvement.

- 2.6 All three Directorates will start working on their plans now, carrying out their self evaluation first, training for which will be rolled out over September, October and November. Finalised plans will be submitted to committees in the new year to be agreed for the new financial year commencing, and will run for the period 2013 – 16.
- 2.7 In the meantime, the existing Directorate Plans contain actions which are still being delivered and these will continue to be the drivers for the Directorates until the new plans have been agreed at committee. This means that Directorate Performance reports will still be made on these plans to the next committee cycle.
- 2.8 A draft Corporate Statement is currently out for consultation with communities, to identify what the delivery of the outcomes will mean for citizens' and communities. Engagement will take place with members across September and October. A completed Corporate Statement will then be submitted to this committee in November.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Policy and Resources Committee:
 - a. Agree the timescale for submission of the Corporate Statement as set out above;
 - b. Agree that the current Directorate Plans carry forward until the new Corporate Directorate Improvement Plans are completed;
 - c. Agree that the Corporate Directorate Improvement Plans are submitted to their relevant committees as outlined above.

Angela Edwards
Head of Inclusive Education, Culture and Corporate Policy

4.0 BACKGROUND

- 4.1 The Chief Executive asked the Strategic Planning and Performance Management Board (SPPMB, now the Performance Corporate Improvement Group) to undertake a review of the Strategic Planning and Performance Management Framework (SPPMF) for Inverclyde Council, with the aim of reducing duplication and making the framework leaner.
- 4.2 At the last meeting of the Policy and Resources Committee the revised Framework was agreed and is now being rolled out across the Council.
- 4.3 In order to support the framework, Self Evaluation Guidance is being developed and training will take place with the Directorate Planning Groups to ensure that the new Corporate Directorate Improvement Plans (CDIPs) will be informed by robust self evaluation, and that they will focus on improvement. It will also ensure that there is a robust evidence base on which to build the improvement actions.
- 4.4 In order to give Directorates the time to go through the self evaluation process and to develop their plans around it, it is suggested that the new Corporate Directorate Improvement Plans run from the new financial year in 2013. This would mean that the existing Directorate Plans, which were written to cover 2011-12, are continued, as they contain many actions which are ongoing, and Directorates are still working to these plans.
- 4.5 All three Directorates will start working on the CDIPs once the self evaluation training has taken place, and will have them developed in time for submission to the relevant committees in the February/March cycle.
- 4.6 This timescale will allow for the development and agreement of the new Corporate Statement for the Council in November, as the Statement sets the direction for the Council and the CDIPs flow from this.
- 4.7 This will also allow time for the CHCP, working with Corporate Policy, to identify the best way to develop their CDIP and Development Plan in line with each other, to avoid duplication and to develop the best way of setting up the information on the performance management system to facilitate reporting to both the NHS and the Council.

5.0 PROPOSALS

- 5.1 It is proposed that new Corporate Directorate Improvement Plans are developed to start in the Financial Year 2013, running for three years and that the new Corporate Statement be submitted to the next Policy and Resources Committee meeting.

6.0 IMPLICATIONS

6.1 Legal: none

Finance: none

Personnel: none

Equality and Diversity: Equality Impact Assessments will be carried out on the Corporate Statement and the three Corporate Directorate Improvement Plans.

7.0 CONSULTATIONS

- 7.1 Discussions have taken place with officers from across the Council/CHCP regarding the timescales for the production of the CDIPs.

8.0 LIST OF BACKGROUND PAPERS

- 8.1 'Revised Strategic Planning and Performance Management Framework', Policy and Resources Committee, 14 August 2012.