

Report To:

AGENDA ITEM NO: 4

CHCP/52/2012/HW

Greater Glasgow

Community Health & Care Date: 18 October 2012

Partnership Sub Committee

Report By: Brian Moore Report No:

Corporate Director

Inverclyde Community Health &

Care Partnership

Contact Officer: Helen Watson Contact No: 01475 715369

Head of Service

Planning, Health Improvement &

Commissioning

Subject: Governance of External Organisations CHCP Procedures and

Governance Report.

1.0 PURPOSE

To submit the CHCPs first Governance report to the CHCP Sub-Committee for information and to advise the Sub-Committee of the CHCP procedures which have been put in place to meet the Governance responsibilities in respect of External Organisations.

2.0 SUMMARY

- 2.1 The Policy & Resources Committee agreed in May 2011 to introduce a process to ensure that the Council fulfils its overall Governance responsibilities towards external organisations effectively.
- 2.2 The majority of organisations on the Council's governance list deliver services for the CHCP.
- 2.3 The new arrangements require Commissioning/ Contract Management meetings to take place with 72 organisations on either a quarterly or six monthly basis.
- 2.4 Due to the volume of organisations involved and to accommodate the schedule of Governance meetings, it is proposed to submit Governance reports to the CHCP Sub-Committee for approval within each Committee cycle. These reports will inform the Annual Monitoring Report to be submitted by the Chief Financial Officer to the Policy and Resources Committee and the Annual Report for the Annual Meeting of the Health and Social Care Committee.
- 2.5 The CHCP Governance reports will provide information to Committee which meets the Council's Governance requirements as detailed in this report.

3.0 RECOMMENDATION

- 3.1 To request the CHCP Sub-Committee to note the CHCP Governance report (Appendix Two).
- 3.2 To endorse the CHCP Governance procedures as detailed in this report.

Brian Moore Corporate Director Inverclyde Community Health & Care Partnership

4.0 BACKGROUND

- 4.1 The report approved by the Policy and Resources Committee in May 2011 provided detailed information on the Governance processes and requirements for each Directorate.
- 4.1 The process requires that Governance meetings take place with major external contracted services.
- 4.3 77 external organisations were approved to be subject to the new process.
- 4.4 72 of the organisations deliver services for the CHCP.

5.0 PROPOSALS

5.1 That the CHCP schedules Joint Commissioning/Contract Management meetings for the 72 Organisations until March 2013. (Appendix One.) A governance process has been developed for Commissioning/Contracts Officers to apply in these joint meetings. The process involves discussions regarding the key challenges facing organisations both operationally and financially; submission of information in respect of Director/Trustee meetings and advice from Commissioners regarding the current commissioning status of the service. Discussion will also take place regarding the CHCP strategic commissioning plans for the service area.

Audited accounts will be submitted annually to the CHCP for audit by Finance Services.

In situations where financial viability is a concern immediate engagement with the Organisation will take place involving Finance Services and Senior Contract and Commissioning Officers. The process may include meetings with liquidators/administrators (if circumstances require); and liaison with other purchasing authorities

Meetings are prioritised based on financial and contract monitoring status. Finance Officers will attend meetings to provide advice and information to both Commissioners/Contracts Officers and the Organisations.

5.2 That the CHCP in liaison with Finance Services apply the Governance reporting format which complies with Governance requirements. The undernoted format for the CHCP report has been agreed with Corporate Finance.

The format is reflected in Appendix Two and will be the basis for future CHCP Governance Reports.

- 5.3 The format profiles the following information for the Sub-Committee;
 - (a) the contractual status of the organisation
 - (b) the annual payment to the organisation
 - (c) the usage of the service in the financial period.
 - (d) profile for the quality of the service as determined by Care Inspectorate grading and Contract Monitoring reports.
 - (e) Information regarding the commissioning status of the organisation.
- 5.4 That, in the interests of confidentiality, the Dun and Bradstreet risk rating for organisations, which is monitored by Finance Services, is not reported.
- 5.5 That the Sub-Committee approve the first CHCP Governance report (Appendix Two).
- 5.6 That Governance reports be submitted within each committee cycle to the CHCP Sub-Committee. Future reports will provide additional performance information as informed by the Joint Commissioning/Contract Management Meetings.
- 5.7 Future reports will provide further performance details as informed by the scheduled Joint Commissioning/ Contract Management meetings.

6.0 IMPLICATIONS

6.1 Legal: There are no legal implications in respect of this report.

6.2 Finance: There are no financial implications in respect of this report.

Cost Centre	Budget Heading	Budget Year	Proposed Spend this Report	Virement From	Other Comments

6.3 Personnel: There are no personnel implications

6.4 Equalities: The equalities process is embedded within the Governance arrangements.

7.0 CONSULTATION

Consultation has taken place with Finance Services regarding the CHCP governance procedures and the financial information detailed in this report.

7.1 Legal Services have been consulted regarding the contractual status of organisations.

8.0 LIST OF BACKGROUND PAPERS

- 8.1 Policy & Resources Committee Report by Chief Financial Officer 24th May 2011.
- 8.2 Report to the Corporate Management Team 6th September 2012 Governance of External Organisations Update.
- 8.3 Care Inspectorate Reports (Most Recent Reporting Period).

AND TELL COMMUNITY CARE (seelvole)				Date of Next
Organisation Lead Directorate Required Frequency Monitoring ABBEYFIELD SCOTLAND LIMITED CHCP 6 monthly Nove December ALED HEALTHCARE GROUP LIMITED CHCP 6 monthly Nove December ALTHAR CRAIG LTD CHCP 3 monthly 142 Oze ALTHAR CRAIG LTD CHCP 6 monthly 140 Oze ARGYLL COMMUNITY CARE (seehole) CHCP 6 monthly Nov Dec ARGYLL COMMUNITY CARE (seehole) CHCP 3 monthly 140 Oze ARROYLL COMMUNITY CARE (seehole) CHCP 3 monthly 140 Oze ARROYLL COMMUNITY CARE (seehole) CHCP 3 monthly 140 Oze ARROYLL COMMUNITY CARE (seehole) CHCP 6 monthly Nov Dec CALLAD HOUSE CHCP 6 monthly Nov Dec CALLAD HOUSE CHCP 3 monthly 260 See CARE CONCERN LIMITED CHCP 3 monthly 260 See CARE CONCERN LIMITED CHCP 3 monthly 260 See CARRY COMMUNITY CHCP 6 monthly Nov Dec <				Scheduled
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GREENOCK MEDICAL AID SOCIETY			6 monthly	Nov/ Dec
HANSEL ALLIANCE			6 monthly	Nov/ Dec
HAYLIE HOUSE			3 monthly	10th Sept
HEALTH & LIFECARE OPTIONS (SERVICES) LTD (HALO - Scot Homecare) - See Note				Nov/ Dec
Homecare) - See Note		CHCP	6 monthly	Nov/ Dec
HILLSIDE NURSING CENTRE (LIVERPOOL)	Homecare) - See Note			
HUTTON PARK RESIDENTIAL HOME	HILLSIDE NURSING CENTRE (LIVERPOOL)			
CCF - Stakeholder	HUTTON PARK RESIDENTIAL HOME			
CCF - Your Voice				
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RICHMOND FELLOWSHIP SCOTLAND	CHCP	6 monthly	Nov/ Dec
RIVENDELL CARE HOMES LIMITED	CHCP	3 monthly	21st Sept
RIVER CLYDE HOMES	CHCP	6 monthly	Nov/ Dec
Riverside Inverciyde	Environment, Regeneration & Resources	6 monthly	Dec-12
SALVATION ARMY TERRITORIAL HEADQUARTERS	CHCP	6 monthly	Nov/ Dec
SCOTT ASSOC FOR MENTAL HEALTH	CHCP	6 monthly	Nov/ Dec
SIR GABRIEL WOOD'S MARINERS HOME	CHCP	3 monthly	9th Oct
SOUTHERN CROSS HEALTHCARE (See Note)	CHCP	6 monthly	Nov/ Dec
THE ABBEYFIELD STRATHGRYFFE SOC LTD	CHCP	6 monthly	Nov/ Dec
THE GRAND LODGE OF SCOTLAND	СНСР	6 monthly	Nov/ Dec
THE RICHMOND FELLOWSHIP SCTLND	СНСР	6 monthly	Nov/ Dec
THORNTOUN LTD	CHCP	6 monthly	Nov/ Dec
TODHILL FARM TRAINING HOME LTD	СНСР	6 monthly	Nov/ Dec
TRUST HOUSING ASSOCITAION LTD	CHCP	6 monthly	Nov/ Dec
TURNING POINT SCOTLAND	CHCP	6 monthly	Nov/ Dec
Unity	CHCP	6 monthly	18th Sept
Volunteer Network	CHCP	6 monthly	Nov/ Dec
WOODSIDE CARE	CHCP	3 monthly	
WRVS	CHCP	6 monthly	27th Sep Nov/ Dec
			11011 200

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APPENDIX 2

Inverclyde CHCP Governance Reporting

				Care Ins	spectorate	Care Inspectorate Date of Inspection/Quality Grades	pection/C	Quality	(4)	
Name of Provider	Contractual Status	Finance (Actual Spend 1st April 2011 - 31st March 2012)*	No of Places Funded During Financial Period *	, Date of Inspection	Quality of Care & Support	Quality of Environme nt	Quality of Staffing	Quality of Manageme nt/Leaders hip	Contract Monitoring Status	CHCP Commissioning Priorities
Alf-Na-Craig Limited	NCHC - Expires April 2012 - NEW CONTRACT OUT FOR SIGNING	£674,718	55	17/01/2012	9				Compliant	CHCP Commissioning Priority
Balclutha Court	NCHC - Expires April 2012 - NEW CONTRACT OUT FOR SIGNING	£1,461,691	91	13/01/2012	4	4	4		Compliant	CHCP Commissioning Priority
Care Concern Limited (Marchmont House)	NCHC - Expires 8 April 2013	£692,343	45	16/11/2010	9			,	Compliant	CHCP Commissioning Priority
Flagship Tower (Greenock) Limited (Larkfield View)	NCHC - Expires 8 April 2013	£1,129,217	81	26/04/2012	4	,	က		Partially Compliant - Contract Monitoring checking personal plans	CHCP Commissioning Priority
Greenock Medical Aid Society (Bagatelle)	NCHC - Expires 8 April 2013	£537,288	44	23/04/2012	5	ιο	4	ъ 6 7	Partially Complaint - Contract Monitoring checking personal plans	CHCP Commissioning Priority
Greenock Medical Aid Society (Glenfield)	NCHC - Expires 8 April 2013	£483,704	40	05/07/2011	5	,	5		Compliant	CHCP Commissioning Priority
HC-One (Merino Court)	NCHC - Expires 8 April 2013	£288,172	38	06/02/2012	4	Ė	4	4	Compliant	CHCP Commissioning Priority
Kincaid House	2012 - NEW CONTRACT OUT FOR SIGNING	£1,527,987	86	18/05/2012	သ	വ	4	-	Compliant	CHCP Commissioning Priority
Little Sister of the Poor	NCHC - Expires 8 April 2013	£398,945	30	17/01/2011	9				Compliant	CHCP Commissioning Priority

	NCHC - Evninge April									
	2012 - NEW									CHCP
Meallmore Lodge Limited - Belleaire	FOR SIGNING	£948,362	67	12/09/2011	5	5		-	Compliant	Commissioning Priority
Oakview Estates Ltd (Newark Care Home)	NCHC - Expires 8 April 2013	£373,011	29	, 20/02/2011	Ŋ	4	Ŋ	2	Compliant	CHCP Commissioning Priority
Rivendell Care Homes Limited (Queens Care Home)	NCHC - Expires 8 April 2013	£276,249	26	17/07/2012	2	1	0	,	Compliant - Voluntary Moratorium lifted on	CHCP Commissioning
Sir Gabriel Wood's Mariners Home	NCHC - Expires April 2012 - NEW CONTRACT OUT FOR SIGNING	£562,385	0.53	2.70	, ro				Compliant	CHCP Commissioning
The Abbeyfield Strathgryffe Society Ltd (Campbell Snowdon)	NCHC - Expires April 2012 - NEW CONTRACT OUT FOR SIGNING	£92,233	6	16/07/2012	9	9	9	9	Compliant	CHCP Commissioning Priority
	·								Compliant - Contract being re- assigned to new owner (Scottish	A.
The Grand Lodge of Scolland (Marcus Humphrey House)	NCHC - Expires	£184,816	ō	18/08/2011	5	í	,	4	Masonic Homes Ltd) APL pack issued	CHCP Commissioning Priority
Woodside Care	NCHC - Expires	£73,427	12	09/08/2012	5	4	,	-	Compliant	CHCP Commissioning Priority
Caladh House Association	Adult Care Home - Expires	£227,498	12	30/04/2012	4	4	4	m	Compliant - Contract being re- assigned to new owner by end of October 2012	Service re-design model in negotiation with new Provider
Adult Care Home - HOST AUTHORITY CONTRACT - PLACEMENT Castlebeck Care (Teesdale) Ltd - Ellen AGREEMTN FROM Mhor	Adult Care Home - HOST AUTHORITY CONTRACT - PLACEMENT AGREEMTN FROM INVERCLYDE	£121,011	-	18/05/2012	5	S	ro	ю (Host e y via	Out of Area Placement, future Commissioning Implications to be addressed by Service Manager
=	Adult Care Home - HOST AUTHORITY CONTRACT - PLACEMENT								ost sues eing	
Liouse (Now Parkcare Homes)	INVERCLYDE	£147,982	2	24/01/2012	4		4	4	Provider	with new Provider

Margaret Blackwood Housing Association	Adult Care Home - Expires CONTRACT OUT FOR SIGNING	£456,735	14	06/12/2011	4		4		Compliant	Commissioning Priority for Physical Disability
Millport Care Centre	Adult Care Home - Expires Rolling	£324,859	9	13/01/2012	ო	ı		က	Non Compliant - Compulsory Moratorium by North Ayrshire Council on 21/8/2012 regraded by Care Inspectorate but at neogilation stage. Contract Officers involved in discussion with Host Authority and ICHCP Care Management Undertaking reviews discussions re of Inverciyde service model	Commissioners in discussions re purchase of existing service model
ICCF - Stakeholder/Your Voice	New Contract with Legal - Expires March 2014	£82,035	2500		NOT A REG	NOT A REGISTERED SERVICE	ERVICE		Compliant	
Inverciyde Carers Centre	New Contract with Legal - Expires March 2014	£101,280	2098		NOT A REG	NOT A REGISTERED SERVICE	ERVICE		Compliant	
Allied Healthcare Group Limited	Call-Off - Rolling	£917,068	159	26/03/2012	9	•	9		Compliant	Commissioning Priority for Older People's Service
Carewatch	Call-Off - Rolling	£195,737	55	22/09/2011	5			4	Compliant	Commissioning Priority for Older People's Service
Evergreen Home Support	Call-Off - Rolling	£151,686	63	30/06/2011	9		5		Compliant	Commissioning Priority for Older People's Service
ICDT	Call-Off - Rolling		83	25/04/2012			4	С	Partially Compliant - issues re personal plans, budgets, policy and	Commissioning Priority for Older People's Service
Inverciyde Womens Aid	Housing Support - Ralling	£131,220	24	19/10/2010	5		5		Compliant	Priority for Homeless Services
Muirshiel	Call-Off - Rolling	£277,602	98	18/05/2011	5	4	4	4		Commissioning Priority for Older People's Service

Carr Gomm Scotland	SLS - Expires December 2015	69.768		17/05/2012	œ		r	u	• reliand	Commissioning Priority for Physical
Inverclyde Association for Mental Health	SLS - Expires December 2015	£143.282		2/9			,			Commissioning Priority for Mental
Key Housing Association Ltd	SLS - Expires December 2015	£496.918		-			‡ u		Compliant	Commissioning Priority for Learning
Quarriers	SLS - Expires December 2015	£1,000,606	ı			,	2 6		Compliant	Commissioning Priority for Learning Disability Services
Richmond Fellowship Scotland	SLS - Expires December 2015	989'0623	99	15/06/2010	ω	,	œ		Compliant	Commissioning Priority for Mental Health/Learning Disability and
Salvation Army Territorial Headquarters	SLS - Expires December 2015	£129,389			9) r		Compliant	Commissioning Priority for
Scottish Association for Mental Health	SLS - Expires December 2015	£587,300	46	14/09/2010	9	,			Compliant	Commissioning Priority for Mental
Turning Point Scolland	SLS - Expires December 2015	£304,027	16	01/06/2010	9		9		Compliant	Commissioning Priority for Mental Health & Learning Disability
Inverclyde Advocacy Services	Contract Terminated via Tender Process. New Provider in place as at 16/7/2012	£54,243	169		NOT A REGI	NOT A REGISTERED SERVICE	RVICE		Compliant	Commissioning Priority for CHCP (NHS/CHCP Mental Health Services)
Parklea Association	Supported Employment - Expired 2011 being extended	£74,132	14	-	NOT A REGISTERED SERVICE	STERED SE	RVICE		Compliant	Commissioning Priority for Learning Disability Services

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