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<b>Report To:</b>	<b>Policy &amp; Resources Committee</b>	<b>Date:</b>	<b>19 November 2013</b>
<b>Report By:</b>	<b>Acting Corporate Director Environment, Regeneration &amp; Resources Head of Finance</b>	<b>Report No:</b>	<b>FIN/91/13/MT/AP</b>
<b>Contact Officer:</b>	<b>Matt Thomson</b>	<b>Contact No:</b>	<b>01475 712256</b>
<b>Subject:</b>	<b>Policy &amp; Resources Capital Programme – (2013/14-15/16) - Progress Report</b>		

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## **1.0 PURPOSE**

- 1.1 The purpose of this report is to update members on the status of the projects forming the Policy & Resources Capital Programme and to highlight the overall financial position.

## **2.0 SUMMARY**

- 2.1 This report advises members of progress and the financial status of projects within the Policy & Resources Capital Programme.
- 2.2 It can be seen from the table in paragraph 6.2 that the projected expenditure is £6.371m, indicating total projected spend is on budget.
- 2.3 The approved budget for 2013/14 is £1.207m with a projected spend of £0.931m and projected slippage of £0.276m (22.9%). The main areas of slippage are within 2013/14 allocation (£0.089m), Storage Back-up Devices (£0.077m), Whiteboard/Projector Refresh (£0.036m) and the Modernisation Fund (£0.032m).
- 2.4 Expenditure at 14<sup>th</sup> October 2013 is £0.464m, 49.8% of 2013/14 projected spend.
- 2.5 Appendix 1 contains details of the projects and the projected spend.

## **3.0 RECOMMENDATION**

- 3.1 That the Committee note the current position of the 2013/16 Capital Programme and the progress of the specific projects detailed in Appendix 1.

Alan Puckrin  
Acting Corporate Director  
Environment, Regeneration & Resources

Jan Buchanan  
Head of Finance

## 4.0 BACKGROUND

- 4.1 In February 2013 the Council agreed the 2013/16 Capital Programme.
- 4.2 The introduction of the unified Police Service of Scotland on 1<sup>st</sup> April 2013 means the Capital Grant is now paid directly to the Police Service, as a result the Police Grant budgets have been removed. The Council's General Capital Grant has been reduced by the same amount resulting in a nil impact to the Council.

## 5.0 PROGRESS

- 5.1 Modernisation – Two flexible working initiatives in CHCP have been approved by the Modernisation CIG. 22 staff in Children & Families Service and 20 staff in Welfare Rights will be equipped with secure, remote access to relevant information systems. This work is in preparation for the major CHCP moves in 2014.

The Channel Shift Group is currently identifying requirements for a number of self-service and on-line access projects that will improve access to Council services by citizens and reduce internal transaction costs.

Funding for two temporary posts (24 months) has also been agreed – 1 for Customer Service Centre and 1 for ICT Application Team to help progress these developments these posts to be funded from the Modernisation Earmarked Reserve.

- 5.2 EDRMS - Civica W2 now live in CSC and Revenues and Benefits. Work commencing with Educational Psychology (migration to Civica), Planning (migration to Civica) and CHCP (Back scanning and EDRM implementation).
- 5.3 PC Refresh 2013/14

This phase of PC Refresh to be complete by early November. The following is the total number of PCs and Laptops to be deployed.

	PC	Laptops
Education	737	160
Corporate	41	43
<b>Total</b>	<b>778</b>	<b>203</b>

Additional Phase 2 Refresh Q4 2013 for Corporate users. Currently at planning stage to support move from XP to Windows 7 and Office 2010 for corporate users. (MS support for Windows XP ends in 2014).

This will consist of a combination of replacement equipment and reimaged, existing kit, dependent upon age.

	PC	Laptops
Refresh	374	107
Reimage	502	149
<b>Total</b>	<b>876</b>	<b>256</b>

- 5.4 Phase 1 of the data centre virtualisation project is complete. Phase 2 – server virtualisation – now underway – to be complete by end of 2013/14. Currently upgrading storage and design of Physical to Virtual environment.

## 6.0 FINANCIAL IMPLICATIONS

- 6.1 The figures below detail the position at 14<sup>th</sup> October 2013. Expenditure to date is £0.464m (49.8% of the 2013/14 projected spend).

- 6.2 The approved budget for 2013/16 is £6.371m made up of £4.409m Supported Borrowing and £1.962m Prudential Borrowing. The current projected spend for 2013/16 is on budget.

Service	Approved Budget £000	Current Position £000	Overspend/ (Underspend) £000
ICT	5,143	5,143	-
Finance	1,228	1,228	-
<b>Total</b>	<b>6,371</b>	<b>6,371</b>	<b>-</b>

- 6.3 The approved budget for 2013/14 is £1.207m. The Committee is projecting to spend £0.931m with slippage into future years of £0.276m. The slippage relates mainly to £0.089m within the 2013/14 Allocation, £0.077m within Storage/Back-up Devices, £0.036m within the Whiteboard/Projector Refresh and £0.032m within the Modernisation Fund.

## 7.0 CONSULTATION

- 7.1 The report has been jointly prepared between ICT and Finance.
- 7.2 There are no direct staffing implications in respect of this report and as such the Head of Organisational Development, HR & Communications has not been consulted.
- 7.3 There are no legal issues arising from the content of this report and as such the Head of Legal & Democratic Services has not been consulted.
- 7.4 The report has no impact on the Council's Equalities policy.

**COMMITTEE: Policy & Resources**

Project Name	1	2	3	4	5	6	7	8
	Est Total Cost	Actual to 31/3/13	Approved Budget 2013/14	Revised Est 2013/14	Actual to 30/09/13	Est 2014/15	Est 2015/16	Future Years
	£000	£000	£000	£000	£000	£000	£000	£000
<b><u>Environment, Regeneration &amp; Resources</u></b>								
<b><u>ICT</u></b>								
<b><u>Supported Borrowing</u></b>								
Storage/Backup Devices	151	19	132	55	48	77	0	0
Minor Works & Projects	189	108	81	50	14	31	0	0
Mobile Technology	47	29	18	7	1	11	0	0
Rolling Replacement of PC's	2,260	1,758	502	502	266	0	0	0
Server & Switch Replacement Programme	449	445	4	4	1	0	0	0
Upgrade to Existing Data Centre	330	140	190	190	56	0	0	0
2013/16 Indicative Allocation	983	0	89	0	4	536	447	0
<b><u>Prudentially Funded</u></b>								
Additional PC Refresh	294	180	38	38	38	38	38	0
Whiteboard/Projector Refresh	440	344	36	0	0	66	30	0
<b><u>Finance</u></b>								
<b><u>Prudentially Funded</u></b>								
Modernisation Fund	1,228	761	117	85	36	32	350	0
<b>TOTAL</b>	<b>6,371</b>	<b>3,784</b>	<b>1,207</b>	<b>931</b>	<b>464</b>	<b>791</b>	<b>865</b>	<b>0</b>