

Date: 11 December 2013

I refer to the agenda for the meeting of the Policy & Resources Executive Sub-Committee to be held on Monday 16 December 2013 at <u>2.30pm</u> and attach report as undernoted which was not available on the day of issue.

ELAINE PATERSON Head of Legal & Democratic Services

## **Undernote**

3. Evidence to Commission on Strengthening Local Democracy Report by Chief Executive

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