
Report To:	Policy & Resource Committee	Date:	20 May 2014
Report By:	Acting Corporate Director Environment, Regeneration & Resources Head of Finance	Report No:	FIN/28/14/MT/AP
Contact Officer:	Matt Thomson	Contact No:	01475 712256
Subject:	Policy & Resources Capital Programme – (2013/16) – Progress Report		

1.0 PURPOSE

- 1.1 The purpose of this report is to update members on the status of the projects forming the Policy & Resources Capital Programme and to highlight the overall financial position.

2.0 SUMMARY

- 2.1 This report advises members of progress and the financial status of projects within the Policy & Resources Capital Programme.
- 2.2 It can be seen from the table in paragraph 6.2 that the projected expenditure is £6.371m, indicating total projected spend is on budget.
- 2.3 The approved budget for 2013/14 is £1.207m with a projected spend of £0.860m and projected slippage of £0.347m (28.75%) a reduction in slippage of £0.014m (1.65%) from the previous report. It should be noted that this remains a projected outturn at this stage, final outturn will be known once all accruals have been included and may differ from the projection. The main areas of slippage are within the 2013/14 ICT allocation (£0.089m), Storage Back-up Devices (£0.067m), Minor Works & Projects (£0.057m), Whiteboard/Projector Refresh (£0.036m), the Modernisation Fund (£0.032m) and Rolling Replacement of PCs (£0.052m).
- 2.4 Expenditure at 31st March 2014 is £0.806m, 93.7% of 2013/14 projected spend. It should be noted that although expenditure is shown as up to 31st March the figures do not reflect end of year accruals.
- 2.5 Appendix 1 contains details of the projects and the projected spend.

3.0 RECOMMENDATIONS

- 3.1 That the Committee note the current position of the 2013/16 Capital Programme and the progress of the specific projects detailed in the Appendix 1.

Alan Puckrin
Acting Corporate Director
Environment, Regeneration & Resources

Jan Buchanan
Head of Finance

4.0 BACKGROUND

- 4.1 In February 2013 the Council agreed the 2013/16 Capital Programme.
- 4.2 The introduction of the unified Police Service of Scotland on 1st April 2013 means the Capital Grant is now paid directly to the Police Service, as a result the Police Grant budgets have been removed. The Council's General Capital Grant has been reduced by the same amount resulting in a nil impact to the Council.

5.0 PROGRESS

5.1 Kana CRM Upgrade

Data cleansing work with Kana in preparation for the Lagan upgrade is progressing. As soon as the data work is complete, work will start on the upgrade to Kana CRM.

Web site redevelopment options to be presented to the Corporate Improvement Group. Web content management system to be upgraded.

Service requirements for online and self-service to be refined and detailed in preparation for benefits cases.

- 5.2 EDRMS - Civica W2 live in CSC and Revenues and Benefits. Some further ongoing integration work underway. Educational Psychology Service – digitised records being migrated out of Opentext.

CHCP implementation work for the new Port Glasgow Office started – live scanning of files and back scan tender issued to OSS. Relevant staff trained and software installed.

Information gathering visit to Argyll & Bute Council arranged in preparation for the development of a benefits case for OD/HR implementation.

- 5.3 Flexible Working – Business analysis paper drafted for discussion with Environmental and Commercial Services on Fault Reporting as part of the Digital Access Strategy. Education Services tablet use trial for More Choices More Chances staff devices issued. Another trial of tablet devices will start soon at management level in a number of Corporate Services. Building Standards wish to look at the use of portable devices for site visits.

Two flexible working initiatives in CHCP have been approved by the Modernisation CIG. 22 staff in Children & Families Service and 20 staff in Welfare Rights will be equipped with secure, remote access to relevant information systems, in preparation for the major CHCP moves in 2014. The equipment has been purchased and is being distributed to staff.

- 5.4 The migration from Windows XP to Windows 7 for Corporate users is underway. This work consists of a combination of replacement desktop equipment and reimaged, existing kit, dependent upon age. The table below gives the current numbers.

	PC	Laptops
Refresh	363	98
Reimage	407	131
Total	770	229

6.0 FINANCIAL IMPLICATIONS

- 6.1 The figures below detail the position at 31st March 2014. Expenditure to date is £0.806m (93.7% of the 2013/14 projected spend).

- 6.2 The approved budget for 2013/16 is £6.371m made up of £5.143m ICT and £1.228m Finance funded by £4.409m Supported Borrowing and £1.962m Prudential Borrowing. The current projected spend for 2013/16 is on budget.
- 6.3 The approved budget for 2013/14 is £1.207m. The Committee is projecting to spend £0.860m with slippage into future years of £0.347m. The slippage relates mainly to £0.089m within the 2013/14 ICT Allocation, £0.067m within Storage/Back-up Devices, £0.057m within Minor Works & Projects, £0.036m within the Whiteboard/Projector Refresh, £0.032m within the Modernisation Fund and £0.052m within the Rolling Replacement of PCs.
- 6.4 One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
Capital	Policy & Resources Capital	2013/16	£6,371	n/a	On budget.

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

7.0 CONSULTATION

- 7.1 The report has been jointly prepared between ICT and Finance.

Legal

- 7.2 There are no legal issues arising from the content of this report and as such the Head of Legal & Property Services has not been consulted.

Human Resources

- 7.3 There are no direct staffing implications in respect of this report and as such the Head of Organisational Development, HR & Communications has not been consulted.

Equalities

- 7.4 The report has no impact on the Council's Equalities policy.

Repopulation

- 7.5 The report has no impact on repopulation.

8.0 BACKGROUND PAPERS

- 8.1 None.

COMMITTEE: Policy & Resources

	1	2	3	4	5	6	7	8	9
Project Name	Est Total Cost	Actual to 31/3/13	Approved Budget 2013/14	Revised Est 2013/14	Actual to 31/03/14	Est 2014/15	Est 2015/16	Est 2016/17	Future Years
	£000	£000	£000	£000	£000	£000	£000	£000	£000
<u>Environment, Regeneration & Resources</u>									
<u>ICT</u>									
<u>Supported Borrowing</u>									
Storage/Backup Devices	151	19	132	65	65	25	42		
Minor Works & Projects	189	108	81	24	24	21	36		
Mobile Technology	47	29	18	4	3	5	9		
Rolling Replacement of PC's	2,630	1,758	502	450	425	380	42		
Server & Switch Replacement Programme	529	445	4	4	1	80	0		
Upgrade to Existing Data Centre	330	140	190	190	188	0	0		
2013/15 Indicative Allocation	533	0	89	0	0	0	483	50	
<u>Prudentially Funded</u>									
Additional PC Refresh	294	180	38	38	38	38	38	0	
Whiteboard/Projector Refresh	440	344	36	0	0	30	66	0	
<u>Finance</u>									
<u>Prudentially Funded</u>									
Modernisation Fund	1,228	761	117	85	62	32	350	0	
<u>CFCR</u>									
TOTAL	6,371	3,784	1,207	860	806	611	1,066	50	0