Inverclyde council

Report To:	**Policy & Resources Committee**	**Date:**	**18 November 2014**
Report By:	**Chief Financial Officer & Corporate Director Environment Regeneration & Resources**	**Report No:**	**FIN/68/14/AP/MT**
Contact Officer:	**Matt Thomson**	**Contact No:**	**01475 712256**
Subject:	**Policy & Resources Capital Programme – (2013/14 - 2015/16) - Progress Report**		

1.0 PURPOSE

1.1 The purpose of the report is to update the Committee in respect of the status of the projects within the Policy & Resources Capital Programme and to highlight the overall financial position.

2.0 SUMMARY

2.1 This report advises the Committee in respect of the progress and financial status of the projects within the Policy & Resources Capital Programme.

2.2 It can be seen from the table in 6.4 that the projected spend is £6.043m, which means that the total projected spend is on budget.

2.3 Expenditure at 30th September is 40.94% of 2014/15 projected spend, net advancement of £0.039m (4.94%) is being reported. Advancement within the Modernisation Fund (£0.163m) from future years is partly offset by slippage, mainly within Storage/Backup Devices and Minor Works & Projects (£0.037m) and Whiteboard/Projector Refresh (£0.036m).

3.0 RECOMMENDATIONS

3.1 That the Committee note current position of the 2014/16 Capital Programme and the progress on the specific projects detailed in Appendix 1.

Aubrey Fawcett
Corporate Director
Environment, Regeneration & Resources

Alan Puckrin
Chief Financial Officer

4.0 BACKGROUND

4.1 In February 2013 the Council agreed the 2013/16 Capital Programme and further reviewed this in February 2014, no additional budgets were allocated to the Policy & Resources Committee at that time.

5.0 PROGRESS

5.1 Modernisation – Princes Street Office and Hector McNeil House are now open, EDRMS & flexible working arrangements (Laptops, Hot Desks and Unified Comms) are in place for service staff.

5.2 Customer Service & Digital Access. Work agreed as part of the Council's Digital Access Strategy is progressing. This work breaks down into a number of project workstreams.
- Web Site Redesign. ICT is working with Corporate Communications and other services to draft a range of design approaches for consideration
  - Kana/Lagan Developments
  - Citizen record data cleansing
  - Upgrade to Lagan Enterprise 14R1
  - Procurement of Kana Self-Service Portal and Employee/Citizen Smartphone Reporting applications.
- Prioritisation of service requirements and business process redesign

ICT are working with Environmental and Commercial Services to map business processes in relation to Roads and Lighting Fault Reporting, in advance of introducing mobile reporting and recording of faults.

5.3 EDRMS Implementation – The new EDRM solution is live in Revenues, Benefits and Customer Services. Supplementary work is now progressing that will allow integration between the EDRMS and the Council's eForms solution and Atlas. The roll out of EDRMS in CHCP is progressing along with the office accommodation moves.

5.4 The annual PC refresh programme for the year is complete and a further tranche of work to migrate from Windows XP to Windows 7 for Corporate users is also complete.

5.5 Flexible Working – This work aims to improve staff productivity, reduce office accommodation requirements and minimise travel time and costs by giving staff the ability to work from a number of locations around the Council, so that staff have access to email, calendars, telephony services and the normal range of network access to files, folders and records.

Education
- Educational Psychologists
- Bring Your Own Device Trial in Clydeview Academy – Pupils and Teachers
- Education – 'More Choices More Chances' tablet use trial and Virtual School database development

CHCP
- CHCP – Children & Families at Port Glasgow
- CHCP – Welfare Rights at Port Glasgow
- CHCP – Laptops for Hector McNeil House staff

Corporate
- Corporate – Management tablet use trial

6.0 FINANCIAL IMPLICATIONS

Finance

6.1 The figures below detail the position at 30th September 2014. Expenditure to date is £0.339m (40.94% of the 2014/15 projected spend).

6.2 The current budget is £6.043m. The current projection is £6.043m which means the total projected spend is on budget.

6.3 The approved budget for 2014/15 is £0.789m. The Committee is projecting to spend £0.828m with net advancement from future years of £0.039m (4.94%). Advancement within the Modernisation Fund (£0.163m) from future years is partly offset by slippage, mainly within Storage/Backup Devices and Minor Works & Projects (£0.037m) and Whiteboard/Projector Refresh (£0.036m).

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
Capital	Policy & Resources Capital	2014/16	£6,043	n/a	On budget.

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

7.0 CONSULTATION

7.1 **Legal**

There are no legal issues arising from the content of this report and as such the Head of Legal and Property Services has not been consulted.

7.2 **Human Resources**

There are no direct staffing implications in respect of the report and as such the Head of Organisational Development, HR and Communications has not been consulted.

7.3 **Equalities**

There are no equalities implications in this report.

7.4 **Repopulation**

There are no repopulation implications in this report.

8.0 LIST OF BACKGROUND PAPERS

8.1 None

COMMITTEE: POLICY & RESOURCES

Project Name	1 Est Total Cost £000	2 Actual to 31/3/14 £000	3 Approved Budget 2014/15 £000	4 Revised Est 2014/15 £000	5 Actual to 30/09/14 £000	6 Est 2015/16 £000	7 Est 2016/17 £000	8 Future Years £000
Environment, Regeneration & Resources								
ICT								
Storage/Backup Devices/Minor Works & Projects	340	225	115	78	75	37	0	0
Mobile Technology	47	32	15	6	0	9	0	0
Rolling Replacement of PC's	2,924	2,401	115	443	188	80	0	0
Whiteboard/Projector Refresh	440	344	66	30	0	66	0	0
Server & Switch Replacement Programme	529	446	3	83	2	0	0	0
2013/15 Indicative Allocation	533	0	450	0	0	483	50	0
Data Centre Remedial Works - complete on Site	2		2	2	0			
ICT Total	**4,815**	**3,448**	**766**	**642**	**265**	**675**	**50**	**0**
Finance								
Modernisation Fund	1,228	823	23	186	74	219	0	0
Finance Total	**1,228**	**823**	**23**	**186**	**74**	**219**	**0**	**0**
TOTAL	**6,043**	**4,271**	**789**	**828**	**339**	**894**	**50**	**0**